



## **East Brunswick Board of Education**

### ***Directors Meeting Agenda***

**May 2, 2023  
9:30 AM**

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#### **Attendance**

#### **Presentations and Reports**

1. **Agenda Review**

#### **Academics**

#### **Financial Services and Support Operations**

1. **Travel Report Review**

#### **Human Resources**

1. **Human Resources**

#### **Information Technology**

#### **Security**

#### **Student Activities and Services**

#### **For The Good Of The Cause**



**EAST BRUNSWICK PUBLIC  
SCHOOLS**

Presentations and Reports  
Agenda Item: 1.

Date Prepared: 5/2/2023

Meeting Date: 5/2/2023

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**TO:** Superintendent of Schools & Central Office Administrators

**FROM:**

**SUBJECT:** Agenda Review

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**EAST BRUNSWICK PUBLIC  
SCHOOLS**

Financial Services and Support Operations  
Agenda Item: 1.

Date Prepared: 5/2/2023

Meeting Date: 5/2/2023

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**TO:** Superintendent of Schools & Central Office Administrators

**FROM:**

**SUBJECT:** Travel Report Review

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**ATTACHMENTS:**

| Description   | Upload Date | Type            |
|---------------|-------------|-----------------|
| Travel Report | 5/2/2023    | Backup Material |

May 11, 2023

Request for Travel Expense Report  
Board Approval Required

| Employee Number | Name             | Title/Position | School  | Title of Workshop                                       | Location       | Dates             | Grand Total Approved |
|-----------------|------------------|----------------|---------|---|----------------|-------------------|----------------------|
| 10852           | Victoria Herrera | Teacher        | Central | Ready Set Go! Teaching Climate Change to K - 5 Students | Ewing, NJ      | 6/1/2023          | \$ 353.11 *          |
| 23290           | Craig Segall     | Inst. Coach    | CJHS    | Summer Inclusion Leadership Conference 2023             | Montclair, NJ  | 6/9/2023          | \$ 212.88 **         |
| 10886           | Deborah Kelly    | Teacher        | CJHS    | Supreme Court Summer Institute                          | Washington, DC | 6/22/23 - 6/27/23 | \$ 705.18            |

\* Grant Funded - School Climate Change Pilot Grant

\*\* Grant Funded - Title II

Financial Services Department Approval

5/2/2023

Date

Superintendent of Schools Approval

5/2/2023

Date

**East Brunswick Public Schools**  
**Human Resources Department**  
***Confidential Data Sheet***

- (page 1) Ms. Forgach, Special Education Teacher, is resigning for personal reasons.
- (page 2) Ms. Minervini, Supervisor of Special Education is resigning for personal reasons.
- (page 3) Ms Klodian, Early Morning Aide, is resigning from the Early Morning Program, but will continue in the ELA program.

**EAST BRUNSWICK, NEW JERSEY**  
**Office of the Superintendent**  
**BOARD OF EDUCATION MEETING**

All certificated staff, support staff and substitutes are being employed contingent upon the completion of a criminal history background check required by P.L. 1986, c 116. This is in accordance with guidelines from the State Department of Education. All items are budgeted unless otherwise noted.

| Name   | Action     | Effective              | Position | Guide  | Location       | Salary or Hourly Rate | Comments  |
|--|------------|------------------------|----------|--|----------------|-----------------------|---|
| ID   | No. of Mos | Description            | Date     | Leave Information if Applicable                                    |                |                       |   |
| <b>Attachment E.1 Certificated Personnel</b> |            |                        |          |  |                |                       |   |
| BORELLI, ALINA<br>26326                      | NEW<br>10  | Replacement            | 9/1/2023 | SOCIAL STUDIES TEACHER TE02/MA/08<br>11-140-100-21010-000-00-0-050 | EBHS           | \$74,650.00           | Degree: MED<br>Cert: SOCIAL STUDIES<br>COLLEGE OF STATEN ISLAND |
| FORGACH, JACQUELINE<br>26275                 | RSGN<br>10 | Resignation            | 7/1/2023 | SPECIAL ED TEACHER RESOURCE<br>11-213-100-21010-000-00-0-055       | Churchill      |                       | Resignation   |
| MINERVINI, ROSALIA<br>25045                  | RSGN<br>12 | Resignation            | 7/1/2023 | SUPERVISOR SPECIAL ED 612<br>11-000-221-21020-000-00-0-000         | Administration |                       | Resignation   |
| PEREZ, MARK<br>14665                         | RTMT<br>10 | Retirement             | 7/1/2023 | MUSIC TEACHER<br>11-130-100-21010-000-00-0-002                     | Churchill      |                       | Retirement  |
| ROY, STEVEN<br>20704                         | LVAD<br>10 | Leave of Absence       |          | PHYSICAL EDUCATION TEACHER<br>11-130-100-21010-000-00-0-003        | Hammarskjold   |                       |   |
| EffectiveBegin: 5/5/2023                     |            | EffectiveEnd: 5/5/2023 |          | LeaveType: MILITARY PAID LEAVE                                     |                |                       |   |

**\*Approved Substitute Rates for the 2022-2023 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$15.00 per hour. Clerical/School Aide or Secretary: \$14.00 per hour. Substitute Bus Drivers: \$29.43 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.38 per hour.**

**CERTIFICATED PERSONNEL**

**ATTACHMENT**

**MIDDLESEX COUNTY COLLEGE DUAL ENROLLMENT PROGRAM:**

It is recommended that the following employees receive a stipend in the amount of \$100.00 per course for teaching in the MCC Dual Enrollment Program for the 2022-2023 school year:

**Melissa Bachmann**

**Bari Leff**

**Terrence McKibbin**

**Walter Pfleger**

**Brian Toth**

| Name | Action                          | Effective   | Position | Guide | Location | Salary or   | Comments |
|------|---------------------------------|-------------|----------|-------|----------|-------------|----------|
| ID   | No. of                          | Description | Date     |       |          | Hourly Rate |          |
| Mos  | Leave Information if Applicable |             |          |       |          |             |          |

Attachment E.2 Non-Certificated Personnel

AKERU, SHANNON LVAD SECRETARY Administration  
 25730 12 Leave of Absence 11-000-221-21050-000-00-0-000

**EffectiveBegin:** 7/1/2023 **EffectiveEnd:** 7/19/2023 **LeaveType:** FMLA/NJFLA - CRL

GAMMAL, FRANCIENE CLOC 5/1/2023 SCHOOL AIDE STUDENT Central  
 21116 10 Location Change ASSIGNED  
 11-000-217-21000-000-00-0-070

MARFIA, KLODIANA RSGN 7/1/2023 EARLY MORNING AIDE CP Resignation  
 24939 10 Resignation  
 6G-993-320-21000-800-60-0-060

MEKHAIL, HANY LVAD SCHOOL AIDE Lawrence Brook  
 24855 10 Leave of Absence 11-000-262-21070-000-00-0-100

**EffectiveBegin:** 5/1/2023 **EffectiveEnd:** 6/30/2023 **LeaveType:** UNPAID LEAVE EXTENSION

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