East Brunswick Board of Education
Board Meeting Minutes
September 25, 2025

CALL TO ORDER AND ROLL CALL AT 6:31 PM

Board Member	Present	Absent	Late
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong, Board Vice President	X		
Wilbur Pan	X		
Heather Guas, Board President	X		
Totals	9	0	

With a quorum of nine Board members being present, the meeting proceeded with Ms. Guas presiding.

Others Present
Dr. Victor P. Valeski Superintendent of Schools
Mr. Bernardo Giuliana, SFO, QPA Assistant Superintendent for Business and Support Operations/Board Secretary
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Nicole Tibbetts Director of Human Resources
Mr. Matthew Giacobbe, Esq. Board Attorney

PLEDGE OF ALLEGIANCE

PRESIDENT'S ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.

All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.

BOARD OF EDUCATION

1. **Resignation Due To Retirement (Revised) - Dr. Victor P. Valeski, Superintendent of Schools (Roll Call)**

Recommendation: The Board of Education accepts with regret the revised resignation due to retirement of Dr. Victor P. Valeski, Superintendent of Schools, effective December 1, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun		X	X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan			X			
Marianne Tanious			X			
Heather Guas			X			
Totals			9	0		

The above action was unanimously approved by a roll-call vote.

2. **Appointment of Superintendent of Schools (Roll Call - Majority of Full Board Required)**

RECOMMENDATION: That the following resolution is approved:

WHEREAS, the position of Superintendent of Schools serves as the educational leader

for the community; and

WHEREAS, one of the most important responsibilities of the East Brunswick Board of Education is the selection and appointment of its Superintendent of Schools; and

WHEREAS, the East Brunswick Board of Education has undertaken an extensive search spanning many months for a qualified candidate to fill the position of Superintendent of Schools; and

WHEREAS, through that search, the East Brunswick Board of Education's efforts have culminated in the selection of an individual to serve as the East Brunswick Public School District's educational leader; and

WHEREAS, the Middlesex County Executive County Superintendent of Schools has reviewed and approved the proposed contract for the East Brunswick Public School District's Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED by the East Brunswick Board of Education that Dr. Evelyn Mamman be appointed as the East Brunswick Public School District's Superintendent of Schools in accordance with the terms of their contract; and

BE IT FURTHER RESOLVED that the full contract be maintained on file in the Office of the Assistant Superintendent for Business and Support Operations/Board Secretary.

Prior to the Board voting on the appointment of the new Superintendent of Schools, Board Attorney Matthew Giacobbe made the following remarks:

> *Mr. Giacobbe explained there are many laws that need to be followed when appointing a new Superintendent. The contract you see before you is three years and seven months. And you may say, "Three years and seven months, how did that happen?" Contract for Superintendents are required under the law to be a minimum of three years, maximum of five years. You can't have a five-year, seven-month contract, you can't have a two-year, seven-month contract. So, the shortest you can have, is a three-year, seven-month contract, or you could have a four-year, seven-month contract. This is a three-year, seven-month contract that would run from December 1st of this year, through the rest of this school year, and then three more school years thereafter. All contracts that are being voted on this evening, the Superintendent's contract, it's not just between the Board. Before it's voted on, it has to go to the Executive County Superintendent of School's who's appointed by the Governor, works for the Commissioner of Education. They have to review and approve it. It was reviewed and approved by the Executive County Superintendent of Schools.*
>
> *Boards of Education, they can only bind themselves. So this Board is in effect until December 31st, and then the first week of January after the election, the Board reorganizes. So, this Board can enter a contract and have that person start. You cannot have this Board enter a contract now, and have the person start next year. This Board can't bind a future Board. So, Dr. Mamman will be*

starting December 1st under this contract which is reviewed and approved, so the Board is, before them, is to take action this evening to hire Dr. Mamman for a three-year, seven-month contract, and that will commence December 1, 2025. So, it'll be the seven months remaining in this school year. And it's a little strange, school years, as we know, they run July 1 to June 30th. They don't run calendar year. So, all Superintendent contracts must end on June 30th. Another law in New Jersey. So, this is a contract that will run December 1, 2025 through June 30, 2029, because it has to end on a June 30th date. So, what's before the Board this evening is to do this.

I can tell you that if Board didn't do this, if the Board decides not, had not decided to go forward this evening with this appointment, this Board, and Dr. Valeski's retirement had remained February 1st, this Board could not hire a future Superintendent, they couldn't even hire an interim Superintendent. The new Board that reorganizes would have to hire an interim Superintendent, just to explain the process, and then you'd have to go through the entire Superintendent search process. The new Board would have to go through a Superintendent search process all over. This Board, back in April, retained a professional consultant, Hazard Young, who did, handled the whole search and I think one of the goals of them was, there's a lot of vacancies right now in all over the State, but there's a plethora of vacancies right here in Middlesex County. So, I think Hazard Young was, we want to get out of the gate as quickly as we can for this Board to get the best candidate. And that's what Hazard Young guided the Board on. So, I just wanted to tell the public that that's what it is. So, the Board is going to be voting tonight on Dr. Evelyn Mamman's contract, which will be three-years, seven-months.

An Interim Superintendent gets paid generally a per diem rate. The going rate right now, and I've done a couple of them up in North Jersey last year, they're about $1,000 a day. The maximum that you can pay somebody is 260 days. So the maximum would be about $260,000 for an Interim. They're retired Superintendent's, you can't be an active employee. Interim's under the law have to be retired as a Superintendent. They can only serve for up to a maximum of two years. During Covid, they could get people two-years, three-months because they couldn't find people, but it's a two-year maximum and it costs about, you know, if on an annualized basis about $260,000. You don't pay benefits, but it's not a cheap undertaking.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun					X	
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			

Marianne Tanious			X			
Heather Guas			X			
Totals			8	0	1	

The above action was unanimously approved by a roll-call vote.

Heather Guas: This is the largest undertaking a Board can do, as far as our responsibilities go, this is the largest one. I would like to thank the members of the Board. There were how many other schools looking when we started, six other districts that were behind us? And we definitely got the strongest pool of candidates for East Brunswick. We got an amazing Superintendent for East Brunswick. I could not be more excited or energized for the opportunity to work with Dr. Mamman and what she will do for us, for our children, for our teachers. Just really looking forward to this and welcome.

Wilbur Pan: I would also like to thank Dr. Mamman. Just speaking for myself, and so the public has some sort of understanding as to the process. We got a ton of applications from all over the country, which was terrific, because me actually not being a native New Jersey person, growing up in the Midwest, I actually had a bit of a bias that I wouldn't mind finding someone from outside, not just New Jersey, but the whole East Coast area, just because I think that, you know, diversity of experience is really important. Be that as it may, Dr. Mamman's just over the border in Old Bridge, so I didn't get that. But after we reviewed the applications, I remember thinking this one, this particular application stands out to me. Then we had our first, and then we had two rounds of interviews, and about a minute and a half into our interview with Dr. Mamman, I was like, I'm done.

You know and because we have listened to the public and I did keep in mind the priorities the public gave us in terms of searching for a new Superintendent and it was like ticking off all the check boxes one by one by one in about ninety seconds. So, welcome. Really looking forward to working with you. Really looking forward to having our families and our students get to know you as well. I think we're in for a great ride.

Anna Braun: Welcome aboard! I'm so happy for you. And just so you guys know, I had to abstain because my daughter's an employee. But I did put a task here to Dr. Mamman, I said by the next time we see her that I expect her to be able to recite the alma mater. Thank you.

Laurie Herrick: I'd like to thank the Board for their time. We worked very hard together to come to this point. I was also very impressed by the pool of candidates that we received. Diverse backgrounds, educationally, professionally. It was a great experience just to be able to review the people who wanted to come here to East Brunswick and holds East Brunswick to such a high esteem as we do.

But early in the interview process, after we had the first round, and again, we had a great pool of candidates that we had here in front of us. I just loved her enthusiasm, her happiness to be here, she just has this feeling of an exchange of I want to sit at the table with her. So we can have our views and we can agree or disagree on topics, but

one of the things she kept saying repeatedly is you know she just likes to break bread with people and let's have our discussion and you know I think that's important. It's important to bring people to the table and have people at your tables, those you agree with and those who maybe you don't. I also felt like she could just come in and give our community and our schools a big hug.

So again, with just her enthusiasm, but she just kind of laid it all out there that this is where she wants to be and this is what she wants to do. Her educational background, her curriculum background, I think leadership skills are all things people in our community had said that they were looking for through the leadership profile, and as Dr. Pan said, we had the list in front of us and it was just like you could check the boxes off very easily. And so welcome, we're excited to have you.

Timothy Cummings: Welcome. I'm going to reiterate what some of my colleagues have shared. You know, it was a very competitive process. There were a lot of really, really strong candidates who brought a diverse array of skills and expertise to the table, that's the way it should be obviously. Clearly, you were the top candidate. The expertise that you bring, the skills, the insight, the willingness to confront obstacles, to think with innovation and to build community. This is an amazing moment and milestone moment for any community of course, this is huge for our district and huge for East Brunswick at large. So, I am so excited to have you here.

As a father, with three kids here, I'm so grateful that you'll be taking the helm and helping to continue to guide us forward. You have some great challenges ahead as well. You do, and we're going to hold you to those, of course. But we're very confident that working with your team and embracing the tremendous amount of expertise that exists here and the tremendous amount of goodwill that exists here, that you will do amazing things for this district. I'm just really elated that you're going to be the next person serving in this role. Wish you the best of luck and grateful to have you. So, congratulations.

Heather Guas: I do want to say briefly, that I was fairly positive that Dr. Mamman was going to want to go to a different district. And we came in for the interviews and I wrote across the top of the paper, damn it, I didn't want to want her, because I didn't think we could get her. But it didn't matter, I could write that as much as I wanted, I was energized by everything you had to say. I loved everything you said about students first. Students first, student's first, what's best for students. And I think that you are just right for this community and I'm very happy to have you and I'm glad you wanted us.

Liwu Hong: So, welcome Dr. Mamman, until today, your arrival released me a lot. Before today, people asking me, who will be the next new Superintendent? My answer is he or she will be on board very quick. I got to be very, very careful to, because I have the obligation to keep everything confidential. I'm proud of this Board and everyone's dedication. We were given forty-seven application packages. I believe most Board members went through the entire package, and I believe most Board members reviewed the Board Meetings for all those 47 candidates. Huge amount of effort. I'm so glad you accept our offer.

And, you know, you will be proud of yourself. We entrust this huge school district on

you. We have more than 8,400 students, we have thousands of employees. They are in your hands. Additionally, school district is just part of East Brunswick. Our previous Board President, current Mayor, smart guy, sitting there. We really need to work together, school district need to work with the Township because we are one East Brunswick. I'm sure you will be successful. I'm sure you will bring us to next level. Thank you. Welcome.

Jaime Falco: I want to start off by thanking our community. As we were in this interview process and search process, and gathering information, while it may have felt expedited, it was concise and effective. We had more survey responses than average for the firm. We had people come to meetings. We had tremendous response from students, which was the voice I wanted hear in this process. And you aligned with our vision of this district and I know that you will execute with fidelity and all the excellence that East Brunswick embodies. You are excellent and we're so glad to have you. Thank you!

Louis Figueroa: Welcome Dr. Mamman. We are very excited to have you here. As Dr. Falco said, we had a lot of input from the community, and we have a lot of work to do. So, the support is there for you and we're looking forward to working with you and seeing what wonderful things we can do here in this terrific district. So, welcome aboard.

Marianne Tanious: So, welcome Dr. Mamman, I echo what everyone said, but you know, I agree with Dr. Pan in the first two minutes, your energy was just vibrant and what we needed, and you repeatedly said that you were all about relationship building. But for me, the thing that really drove it home for me was you made a statement, and you said, "Show me your budget. I'll show you what you value." And that really resonated. It's because I also, I don't know who said it, but we did watch your Board meetings. South Brunswick has been on our radar, actually, I can't tell you the number of times someone has come to the podium and said, "South Brunswick's doing this. Why don't we do it?" and so that really hit home for me and drove this entire process forward. I do agree that we have challenges and things to work through, but I'm confident that you're the right person for this. So, thank you, and welcome, and we're here to support and lead as well. Thank you.

Heather Guas: We'd like to invite you up, if there's anything you would like to say.

Dr. Evelyn Mamman: Thank you so much! I am equal parts excited and nervous. Such faith in me. It's, I know I won't let you know. I come here ready to listen, to learn, to lead. I've had nothing but warmth from you. I couldn't tell that I was your top candidate though. You guys came at me really hard! I'm shocked to hear they, I was like "they don't like me." But no, really, really here, same thing. You know, I'm about relationships, and I want you to know that I'm here because so many people poured into me.

My daughter is here. My husband, my mini me, you could tell she's mine, she's here. My husband couldn't be here because I was supposed to be in Houston tonight, but I said, "I'm going to have to cancel. I don't know what to tell you." But my daughter is here. I have Principals from South Brunswick that are here to support me. If that doesn't say, I don't know what to say. Thank you for being here. You guys, it got me all choked

up. Even though they were mad at me for leaving, I have to tell everybody. But I am so excited.

I'm about relationship building and you'll find that out. I'm also no nonsense. You've heard that. I'm equal parts, right? I think I'm equal parts. I'm very clear about what it is that we need to do. And the team here in East Brunswick, like everybody says, the way you've watched South Brunswick is the way we've watched East Brunswick. We just, "What is East Brunswick doing? What is Victor doing? We want to know what we're all doing and just as a collective wanting to do what's best for kids.

So, you'll find that I'm student centered. I know the work is hard. It is so hard. What is facing East Brunswick is what's facing almost every other district. But what I do know about East Brunswick is the staff here is amazing, because we do have crossovers, right? So, I know some of the staff here, I know your music program is amazing, and I'm excited to be a part of that. But more importantly, it's about the students. I'm student centered. We're doing to do what we need to do on behalf of students, and if that means we're going to get together, we may not agree but we will understand and as long as we do what's in the interest of the child and the children are well, then it's, it's fine. And so, I know the work is hard, but I am up to the task. And I know that you're here to support me and I'm going to hold you to it. So, once the honeymoon period is over, I'm going to remind you how much you liked me before you knew what I was going to say.

But I thank you so much for this opportunity. Thank you to the East Brunswick opportunity, I'm looking forward to getting to know each and every one of you, our schools, our community, and you'll see me. And most importantly, I also want to thank Victor. Dr. Valeski, thank you for leaving this for me. Thank you, I appreciate you.

Wilbur Pan: Can I just make one more quick comment? I know we mentioned them before, but I cannot overstate how important HYA, our search firm, was in making this a successful process. I've been involved in leadership searches before. It's unbelievable how smoothly this one ran. There were like no hiccups. They laid out a plan, we executed on it. It was terrific and I just wanted to acknowledge their efforts as well.

Heather Guas: And I want to say to the Principals from South Brunswick that are back there, I am sorry for your loss, but I am so excited for us, so I'm not sorry, sorry! I also want to thank the Board. The Board did two full Saturdays? Two full Saturdays. People changed vacations, people changed plans to move on a timeline that would get us the best of the best, and I believe we were very successful. So, welcome and thank you.

FOR THE GOOD OF THE CAUSE FOR THE PUBLIC

Public Comment Rules

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8
N.J.S.A. 10:4-12

No members of the public came forward with comment.

CURRICULUM AND INSTRUCTION

1. Overnight Field Trip - AP Government and Politics

East Brunswick's Institute for Political and Legal Education (IPLE) recently traveled to Washington, D.C. for the national competition, where students had the unique opportunity to meet with U.S. Senator Andy Kim and Bonnie Representative Watson Coleman. These meetings were both productive and inspiring, offering students firsthand insight into the legislative process and the challenges facing our nation.

Following this experience, the advisors collaborated with the legislators and the program's grantor to organize a second visit to Washington, D.C., scheduled for October 6–9. During this trip, students will participate in a series of meetings with federal legislators to engage in discussions on contemporary constitutional issues. This field experience will deepen students' understanding of government, strengthen their civic knowledge, and provide meaningful connections to the curriculum.

The overnight field trip is funded by an EBEF grant resulting from Michael Seibel's recent donation. The overnight field trip in compliance with Board of Education policies and regulations, and New Jersey Department of Education regulations.

Recommendation: That an overnight field trip is approved as follows:

Group: AP Government and Policies
Dates: October 6, 2025 - October 9, 2025
Purpose: Designated Educational
Destination: Washington, DC

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick		X				
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
Totals			9	0		

The above action was unanimously approved by a voice vote.

ADJOURNMENT

1. Adjournment

Recommendation: That the meeting be adjourned.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
Heather Guas						
Totals			9	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA
Assistant Superintendent for Business
And Support Operations/Board Secretary

EAST BRUNSWICK PUBLIC SCHOOLS

CURRICULUM AND INSTRUCTION
Agenda Item: 1.

Date Prepared: 9/22/2025

Meeting Date: 9/25/2025

TO: Members, Board of Education

FROM: Dr. Joyce Boley, Assistant Superintendent of Academics

SUBJECT: Overnight Field Trip - AP Government and Politics

Summary:

East Brunswick's Institute for Political and Legal Education (IPLE) recently traveled to Washington, D.C. for the national competition, where students had the unique opportunity to meet with U.S. Senator Andy Kim and Bonnie Representative Watson Coleman. These meetings were both productive and inspiring, offering students firsthand insight into the legislative process and the challenges facing our nation.

Following this experience, the advisors collaborated with the legislators and the program's grantor to organize a second visit to Washington, D.C., scheduled for October 6–9. During this trip, students will participate in a series of meetings with federal legislators to engage in discussions on contemporary constitutional issues. This field experience will deepen students' understanding of government, strengthen their civic knowledge, and provide meaningful connections to the curriculum.

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Recommendation:

Recommendation: That an overnight field trip is approved as follows:

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Dates: October 6, 2025 - October 9, 2025

Purpose: Designated Educational
Destination: Washington, DC

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
Totals						

ATTACHMENTS:

Description	Upload Date	Type
Overnight Field Trip - AP Government and Politics - Washington, DC 10.06-10.09.2025	9/22/2025	Backup Material
Expense Form AP Government - Washington, DC 10.06-10.09.2025	9/22/2025	Backup Material
AP Government and Politics Field Trip - 10.06-10.09.2025	9/22/2025	Backup Material

Field Trip Application

Date of Trip: 10/06/2025 - 10/09/2025

School: HighSchool **Grades:** 12

Teacher: Ellen Spivey **Date of Application:** 09/05/2025

Destination: Arc Hotel 824 New Hampshire Ave, NW Washington, DC 20037

Trip Number: This is the first trip for this class section/grade level this year.

Rationale: This is a grant sponsored trip that will allow students in the AP Government class to meet with government officials in order to better understand how our government works.

Class/Club/Group: AP Government and Politics

Related To: Social Studies **Classification:** Designated Educational

Timing

Timing: Overnight Trip **Out of State:** Y

Number of Nights: 3 **Over 150 miles:** Y

Transportation

School Departure: 11:30 AM **Venue Arrival:** 4:00 PM

Venue Departure: 10:00 AM **School Arrival:** 3:00 PM

Mode: Charter/Coach Bus - Would like 2 bus quotes, one for a drop and pick up the other to stay for the entire trip. please email marc mondry with quotes at mmondry@ebnet.or with initial quotes TY

Bus Company: TRIPLE D **Number of Buses:** 1

Medical

Nurse: N **Local Hospital:** George Washington University Hospital 900 23rd St, NW Washington DC 20037 202-715-4000

Nurse for Trip:

Administrator & Emergency Contact

Administrator Ellen Christine Spivey **Mobile:** 9172388940

Attendance

Total Attending: 27 **Students:** 25

Teacher Chaperones: 2 **Parent Chaperones:** 0

Add'l Chaperones:

How many students are expected to stay behind and be relocated to the Sub-Study Hall for this trip?

0

Costs

Transportation Costs $4,800.00 **Per Student Price** 0

Per Chaperone Price 0 **Total Admission Fees** 0

Overnight Stipend $1,269

Other Costs $5,616 (Housing)

Source of funding Defrayed by Students: 0
Board Funded: 0
Paid by Chaperone: 0
Other (Specify): $11,685 (grant)

Total Trip Cost $11,685 **Total Student Cost** $366.72

Source of Funding

- [ ] Student Activity Fund
- [ ] Athletics
- [ ] Budget Code(s):
- [x] Other: Seibel Grant

Additional Information

None

Attachment List (Please See Attached Documents)

AP IPLE Roster.xlsx (09/05/2025 by Applicant)

FY 2025 per diem rates for ZIP Code 20037.pdf (09/17/2025 by Applicant)

AP Government 10.6.25.xlsx (09/17/2025 by Michele Cioffi)

Signatures

09/05/2025: Ellen Spivey - Applicant
09/08/2025: Ebony Dixon Samuels - School Nurse
09/17/2025: Lori Howell - Transportation
09/17/2025: Ellen Spivey - Applicant
09/17/2025: Michele Cioffi - School Secretary
09/17/2025: Glen Pazinko - Principal
09/17/2025: Daniel Moran - Curriculum
09/17/2025: Denise Berardinelli - Central Office
09/17/2025: Joyce Boley - Final Approval

Comments

09/08/2025 Ebony Dixon Samuels: EpiPen delegate to attend field trip

ID	Last	First	GR	PL
101875	Ayoub	Helen	12	
103621	Belede	Saket	12	
106530	Cherian	Alexis Roy	12	
103738	Ganesh	Dareena	12	
109863	Headley	Elyza	12	
103715	Kuchuk	Alexander	12	
104002	Li	Sean Z	12	
103962	Liu	Jason	12	
103004	Malkowski	Olivia	12	
103869	Mekhail	Kerollos	12	
102912	Naik	Eva	12	
103730	Narain	Prisha	12	
105557	Pandey	Aditya	12	
103620	Patel	Dasha	12	
110019	Patel	Panav	12	
109220	Rayyan	Muhammad	12	
108832	Raza	Awaiz	12	
103815	Rodriguez	Isabella	12	
101876	Sahasrabudhe	Avani	12	
103670	Sheth	Keya	12	
104693	Upadhyay	Aaditya	12	
104119	Walve	Rishabh	12	
102885	Youssef	George	12	
109975	Yu	April	12	
104258	Zaki	Joy	12	

Overnight Field Trip Form

Note: This form is a guide and may need to be changed to fit the needs of your trip

DATE of Trip:	10/6-9/2025
NAME of Trip:	P IPLE DC Trip

Attendees:	#
Total Students (paying & non-paying)	25
Free/Reduced Lunch Students	0
Advisors/Chaperones/Nurses	2
Total	27

Housing Fees:

	Per Night	# Rooms	Subtotal	# Nights	Total
Quads/Triple	$ 208.00	7	$ 1,456.00	3	$ 4,368.00
Double			$ -		$ -
Single			$ -		$ -
Teacher/Chaperone/Nurse	$ 208.00	2	$ 416.00	3	$ 1,248.00
Other			$ -		$ -
				TOTAL:	**$ 5,616.00**

Registration Fees:

	Fee	#	Subtotal		Total
Student			$ -		$ -
Chaperone/Nurse			$ -		$ -
				TOTAL:	**$ -**

Other Fees:

Fee Type	Fee	#	Subtotal		Total
Delegation fee			$ -		$ -
Suite			$ -		$ -
			$ -		$ -
			$ -		$ -
				TOTAL:	**$ -**

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Transportation Fees:

Transportation Type	Fee	#	Subtotal		Total
Bus			$ 4,800.00		$ 4,800.00
			$ -		$ -
			$ -		$ -
			$ -		$ -
				TOTAL:	**$ 4,800.00**

Stipends:

	Fee	#	Subtotal		Total
Chaperone TH/FRI/SUN	$ 110.00	6	$ 660.00		**$ 660.00**
Chaperone SAT	$ 165.00		$ -		**$ -**
Meal (Use link, 75% of 1st/Last day rate for city)	$ 304.50	2	$ 609.00		**$ 609.00**
Other			$ -		**$ -**
				TOTAL:	**$ 1,269.00**

Cost Breakdown:

Total Fees					**$ 11,685.00**
School/Board Funded Fees					**$ 2,517.00**
Subtotal (Student Fees)					**$ 9,168.00**
Number of Paying Students					**25**
				Total/Paying Pupil	**$ 366.72**

SCHOOL/BOARD FUNDED	
STIPEND	$ 1,269.00
TRANSPORTATION (If applicab	$
TEACHER HOUSING	$ 1,248.00
TEACHER/NURSE REG. FEES	$ -
TOTAL BD. FUNDED	$ 2,517.00

STIPEND BREAKDOWN		
Fees Per Teacher	**Days**	**Total**
$110 SUN-THURS	6	$ 660.00
$165 SAT	0	$ -
SUBTOTAL:		$ 660.00

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East Brunswick High School
Field Trip
AP Government and Politics

East Brunswick's Institute for Political and Legal Education (IPLE) recently traveled to Washington, D.C. for the national competition, where students had the unique opportunity to meet with U.S. Senator Andy Kim and Bonnie Representative Watson Coleman. These meetings were both productive and inspiring, offering students firsthand insight into the legislative process and the challenges facing our nation.

Following this experience, the advisors collaborated with the legislators and the program's grantor to organize a second visit to Washington, D.C., scheduled for October 6–9. During this trip, students will participate in a series of meetings with federal legislators to engage in discussions on contemporary constitutional issues. This field experience will deepen students' understanding of government, strengthen their civic knowledge, and provide meaningful connections to the curriculum.