



**East Brunswick Board of Education  
Board Meeting Minutes  
January 8, 2026**

**CALL TO ORDER AND ROLL CALL AT 6:30 P.M.**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong	X		
Wilbur Pan	X		
Marianne Tanious	X		
<b>Totals</b>	<b>8</b>		

With a quorum of eight Board members being present, the meeting proceeded with Mr. Giuliana presiding.

<b>Others Present</b>
Dr. Evelyn Mamman Superintendent of Schools
Mr. Bernardo Giuliana, SFO, QPA School Business Administrator/Board Secretary
Dr. Joyce Boley Assistant Superintendent of Academics
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Danielle DiNinno Director of Elementary Education
Ms. Louise Sultana LoRocco Director of Special Education
Ms. Christine Sce Director of Secondary Education

Ms. Nicole Tibbetts Director of Human Resources
Matthew Giacobbe, Esq. Board Attorney

**PLEDGE OF ALLEGIANCE**

**TEMPORARY CHAIRPERSON'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

**REORGANIZATION/ANNUAL ACTIONS**

**1. Appointment of Temporary Chairperson**

**Recommendation:** That Bernardo Giuliana, SFO, QPA, Board Secretary, is appointed as Temporary Chairperson to chair the meeting until the successful election of Board President and Board Vice President has concluded.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong	X					
Wilbur Pan		X				
Marianne Tanious						
<b>Totals</b>			8	0	0	

The above action was unanimously approved by a voice vote.

**2. Oath of Office Administered to Newly Elected and Re-elected Board Members**

Newly elected and re-elected board members were administered the Oath of Office as follows:

- Anna Braun
- Antoinette Evola
- Liwu Hong
- Marianne Tanious

### **3. Nominations For Board President**

The Temporary Chairperson accepted nominations for Board President from Board members in attendance. Every member has a right to make a nomination; thus, a second is not required pursuant to Bylaw 0152 - Board Officers.

Board Member Antoinette Evola nominated Marianne Tanious as Board President.

Board Member Timothy Cummings offered remarks regarding Marianne Tanious as Board President.

No further nominations were offered.

### **4. Closing of Nominations for Board President**

Upon no further nominations for Board President coming to the floor, the Temporary Chairperson closed nominations.

### **5. Vote for Board President (Written Ballot)**

In accordance with Bylaw 0152 - Board Officers, voting shall take place by written ballot after nominations are closed. Each Board member will be provided a paper ballot after nominations are closed for each position. Each Board member shall write the name of one Board member they wish to vote for on the paper ballot. Each Board member must print and sign their name on their paper ballot. The ballots shall be read aloud by the Board Secretary identifying the Board member and their vote.

When a Board member is participating in the meeting remotely pursuant to Bylaw 0160.1, that Board member will cast her/his vote verbally. The Board Secretary shall call upon that Board member before the Board Secretary reads aloud the ballots cast by those Board members physically present.

The person with the majority vote of the Board members present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.

Mr. Giuliana announced and tallied the written ballot received from each Board Member for Board President. The result is as follows:

<b>Board Member</b>	<b>Marianne Tanious</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun	X		

Timothy Cummings	X		
Antoinette Evola	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong	X		
Wilbur Pan	X		
Marianne Tanious	X		
<b>Totals</b>	9		

Mr. Giuliana declared Marianne Tanious as the duly elected Board President.

**6. Nominations For Board Vice President**

The Temporary Chairperson accepted nominations for Board Vice President from Board members in attendance. Every member has a right to make a nomination; thus, a second is not required pursuant to Bylaw 0152 - Board Officers.

Board Member Laurie Herrick nominated Wilbur Pan as Board Vice President.

No further nominations were offered.

**7. Closing of Nominations for Board Vice President**

Upon no further nominations for Board Vice President coming to the floor, the Temporary Chairperson closed nominations.

**8. Vote for Board Vice President (Written Ballot)**

In accordance with Bylaw 0152 - Board Officers, voting shall take place by written ballot after nominations are closed. Each Board member will be provided a paper ballot after nominations are closed for each position. Each Board member shall write the name of one Board member they wish to vote for on the paper ballot. Each Board member must print and sign their name on their paper ballot. The ballots shall be read aloud by the Board Secretary identifying the Board member and their vote.

When a Board member is participating in the meeting remotely pursuant to Bylaw 0160.1, that Board member will cast her/his vote verbally. The Board Secretary shall call upon that Board member before the Board Secretary reads aloud the ballots cast by those Board members physically present.

The person with the majority vote of the Board members present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.

Mr. Giuliana announced and tallied the written ballot received from each Board Member for Board Vice President. The result is as follows:

<b>Board Member</b>	<b>Wilbur Pan</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun	X		
Timothy Cummings	X		
Antoinette Evola	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong	X		
Wilbur Pan	X		
Marianne Tanious	X		
<b>Totals</b>	9		

Mr. Giuliana declared Wilbur Pan as the duly elected Board Vice President.

The meeting recessed at 6:53 PM and reconvened at 6:54 PM.

**9. Adoption of New Jersey School Board Member Code of Ethics As The East Brunswick Board of Education Code of Ethics (Roll Call)**

**Recommendation:** That the New Jersey School Boards Association Code of Ethics is formally adopted as the East Brunswick Board of Education Code of Ethics and that each Member of the Board of Education shall adhere to the tenets therein as follows:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policymaking, planning, and appraisal and I will help those to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action, which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its

schools.

8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

### 10. Bylaws, Policies, and Regulations (Roll Call)

**Recommendation:** BE IT RESOLVED that the bylaws, policies, and regulation as printed and codified in the comprehensive document entitled “Bylaws and Policies of the Board of Education of the Township of East Brunswick”, as referenced by the index reflected in the attachment, are hereby adopted; and,

BE IT RESOLVED that all bylaws, policies and regulations heretofore adopted by the Board of Education of the Township of East Brunswick and inconsistent with the bylaws and policies hereby adopted are hereby rescinded; and,

BE IT FURTHER RESOLVED that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			

Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

### 11. Official Depositories

**Recommendation:** That the following banking institutions are designated as official depositories for district funds, including the investment of district funds, effective January 1, 2026:

1. Bank of New York Mellon - New Albany, Ohio
2. PNC Bank, N.A. - East Brunswick and South River, New Jersey
3. TD Wealth Management, Cherry Hill, New Jersey; and

That the Assistant Superintendent for Business and Support Operations/Board Secretary is authorized to invest funds of the Board with the designated depositories of the district from time to time, and that the authorization to invest and discontinue investments be signed by the Assistant Superintendent for Business and Support Operations/Board Secretary and be reported to the Board of Education on the Secretary's monthly report.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a voice vote.

### 12. Official Newspapers for Publication of Legal/Public Notices

**Recommendation:** That, for the 2026 calendar year, *The Home News Tribune* and *The Star Ledger* as the official publications for legal/public notices pertaining to the school district budget, bond related matters, and all other district official legal/public notices pursuant to N.J.S.A. 35:1-1 et seq.; and,

That, pursuant to legislation signed into law by the Governor on June 30, 2025, effective March 1, 2026, whenever a public entity is required by law or by order or rule of any court to publish or advertise a legal notice, the public entity is to publish or advertise the legal notice on the public entity's official Internet website. The public entity's official Internet website is to be accessible and available to the public free of charge, and a direct hyperlink to legal notices published on the public entity's official Internet website is to be conspicuously placed on the public entity's Internet homepage. Each public entity is required to submit the entity's hyperlink to the Secretary of State and provide any updates thereto.

Additionally, a public entity is required to maintain an Internet archive of legal notices that are no longer displayed, which are required to be kept for at least one year. A public entity is required to display a legal notice on its legal notices' webpage for at least one week, or other time period as required by law, before transferring it to the archive. A local government unit is not required to maintain an archive until July 1, 2026.

A local government unit may in addition to the publication on its official website, publish or advertise a legal notice on an eligible online news publication that meets the criteria as specified in the law.

Additionally, a newspaper utilized by a public body, as defined in section 3 of the "Open Public Meetings Act," P.L.1975, c.231 (C.10:4-8), for the purpose of complying with any requirements for issuing or publishing a public notice or legal advertisement, including, but not limited to, for providing adequate notice of a meeting, the solicitation of bids, qualifications, or proposals, or the publication of any ordinances, synopses, or summaries of official documents, is deemed eligible for the same purposes if the newspaper's publication is in print or electronic format. Public bodies may continue using qualifying newspapers for required public notices and legal advertisements until March 1, 2026 regardless of format.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a voice vote.

**13. Official Signatories - Primary Accounts and Funds**

**Recommendation:** That Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business and Support Operations/Board Secretary, is the official signatory for all funds and accounts of the East Brunswick Board of Education, and the individuals listed below are the additional signatories for the respectively designated funds and accounts of the East Brunswick Board of Education for the 2026 calendar year.

Fund/Account: Governmental Funds  
 Signatures Required: Three  
 Additional Signatories:  
 Marianne Tanious, Board President  
 Joseph Crotchfelt, CPA, Director of Financial Services

Fund/Account: Enterprise Funds  
 Signatures Required: Three  
 Additional Signatories:  
 Marianne Tanious, Board President  
 Joseph Crotchfelt, CPA, Director of Financial Services

Fund/Account: Fiduciary Funds, excluding scholarship or student activity funds  
 Signatures Required: Three  
 Additional Signatories:  
 Marianne Tanious, Board President  
 Joseph Crotchfelt, CPA, Director of Financial Services

Fund/Account: Petty Cash  
 Signatures Required: Two  
 Additional Signatories:  
 Joseph Crotchfelt, CPA, Director of Financial Services  
 Tara Roseninge, CPA, Senior Manager of Accounting

Fund/Account: Custodial Accounts  
 Signatures Required: Two  
 Additional Signatories:  
 Joseph Crotchfelt, CPA, Director of Financial Services  
 Tara Roseninge, CPA, Senior Manager of Accounting

Fund/Account: Merchant Services Account  
 Signatures Required: Two  
 Additional Signatories:  
 Joseph Crotchfelt, CPA, Director of Financial Services  
 Tara Roseninge, CPA, Senior Manager of Accounting

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						

Jaime Falco						
Louis Figueroa						
Laurie Herrick		X				
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a voice vote.

**14. New Jersey School Boards Association Training Regarding the Board-Superintendent Roles and Responsibilities**

The New Jersey School Boards Association (NJSBA) provides training on the Superintendent-Board roles and responsibilities. This training was conducted by NJSBA Field Representative Mary Ann Friedman. The PowerPoint presentation is attached and included in the minutes.

**15. Board Member Prohibited Acts and School Ethics Training**

As required by law, all Board of Education Members are required to annually receive training on prohibited acts and school ethics. This training was conducted by Board Attorney Matthew Giacobbe. The materials shared with the Board are attached and included in the minutes.

**FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

**Public Comment Rules**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Jake Rosser remarked on his termination with the District.

Mohammad Rafi from the Islamic Center of East Brunswick welcomed the new board and remarked on concerns over HIB issues against Islamic students as well as concerns for all students to feel safe in the District.

Jack Levitt commented on the new Board and their evident team work.

## **CLOSED SESSION**

### **Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate

for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and: East Brunswick Education Association.
- Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in*

*protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:*

- Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: EBEA Grievance #25-08-01.
- Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be ONE HOUR after which the public meeting of the Board shall reconvene and action WILL BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco		X				

Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 8:08 PM and reconvened into open session at 9:35 PM.

Mr. Giuliana departed at 9:35 PM prior to the open session reconvening.

### **SUPERINTENDENT'S REPORT**

Dr. Mamman congratulated the new President and Vice President of the Board, and then reported the following:

“The artwork on display in the Board Room this evening was created by students from East Brunswick High School. The art teachers of these talented students are Meghan Buckley, Lisa Gombas, Ashley Hanania, Felix Martinez, Matilda Mato, Mo Mosseri and Jonathan Scialabba. Dr. Edward Bucior is the Principal.

In December, East Brunswick High School proudly hosted the induction ceremony for Mu Alpha Theta, the National Math Honor Society. This year’s 53 inductees represent an elite group of juniors and seniors recognized for their exceptional scholarship and commitment to service. Beyond maintaining a distinguished record in advanced mathematics and general academics, these students have consistently demonstrated the initiative, reliability, and work ethic required to excel at a national level.

During the month of December, Hammarskjold participated in a school-wide initiative to benefit the Liv Like a Unicorn organization. The Liv Like a Unicorn organization was started by 8-year-old Liv who was impacted by pediatric cancer. She started this organization to support other children who had cancer as she wanted to help them be brave. One thing that the Liv Like a Unicorn organization does is distribute Unicorn Boxes to kids who might have long doctor visits or may be in the hospital for an extended time.

The HUES families donated so many amazing items to include in these boxes, and students also made Unicorn cards during lunch. The initiative ended with staff and students dressing like unicorns.

It was a pleasure to welcome back the Class of 2025 on December 23rd! Our alumni returned to the high school to offer guidance on college applications and the freshman year experience.

setting. Thank you to our alumni for donating their time and wisdom to help our seniors navigate their next chapters.

Our Early Learning Academy Preschool students continue to experience meaningful and engaging learning opportunities across the district. At Chittick Elementary, preschool students joyfully said goodbye to 2025 and welcomed 2026 with a New Year celebration, marking the transition with excitement.

During December, Early Learning Academy students at Irwin Elementary explored the Creative Curriculum clothing unit. Students learned how clothing is made—from thread to fabric to finished garments—by examining different materials and discussing how clothing is created in everyday life. The unit culminated in a classroom fashion show, where students proudly modeled colorful designs and celebrated one another's creativity.

Yesterday, our staff engaged in a full day of professional development designed to strengthen instructional practices and enhance student learning. Led by our administrators and teacher leaders, the sessions focused on best practices and collaborative learning. Topics included literacy instruction, vertical alignment across grade levels, fostering student engagement, and implementing the latest assessment updates.

#### In Sports:

- Girls Basketball is off to a 7-1 start and won the Holmdel Holiday Classic.
- Freshman boys' basketball won the Perth Amboy Holiday Tournament.
- Girls Wrestling was invited to participate in the prestigious Beast of the East Wrestling Tournament in Delaware.
- Boys Wrestling won their 4<sup>th</sup> straight Brunswick Brawl team tournament at North Brunswick High School.
- Every point counts! Senior Cam Vick hit an incredible long-distance buzzer-beater on December 23rd to put the Bears up 29–25 at the half. Those three points were a total game-changer, helping the team fight through overtime to bring home the win. You have to see this shot to believe it!

Over the next few weeks, I am excited to host a series of Meet and Greets at each of our 11 schools. I truly look forward to connecting with our parents and hearing your perspectives as we work together to support our school communities.

Just a reminder, Monday, January 19th schools will be closed in observance of Dr. Martin Luther King Jr. Day.

Thank You”

**BOARD OF EDUCATION**

**1. Affirmation of Long-term Discipline Recommendation for Student No. 104630**

**Recommendation:** WHEREAS, the Board of Education held a long-term discipline hearing to review the recommendation of the Superintendent to suspend Student 104630 from November 17, 2025 through June 25, 2026 based upon conduct occurring on or about November 14, 2025; and

WHEREAS, the parent(s) of Student 104630 appeared and participated at the hearing, which was held in closed, executive session.

BE IT RESOLVED that, following the December 4, 2025 hearing, the Board of Education affirms the recommendation and suspends Student 104630 for the period of and through November 17, 2025 through June 25, 2026; and

BE IT FURTHER RESOLVED that Student 104630 will be placed in an alternative education program during the period of suspension, with school and district administration determining which placement(s) shall be appropriate.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**2. Bylaws and/or Policies - First Reading (Roll Call)**

**Recommendation:** That bylaws and/or policies are approved on first reading as attached and listed below:

- Bylaw No. 0155 -Board Committees (Revised)

And that said bylaws and/or policies shall be presented for second reading at the next board meeting after which they shall become effective.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun				X		
Timothy Cummings				X		
Antoinette Evola				X		
Jaime Falco			X			
Louis Figueroa				X		
Laurie Herrick		X		X		
Liwu Hong					X	
Wilbur Pan	X			X		
Marianne Tanious				X		
<b>Totals</b>			1	7	1	

The above action failed by a roll-call vote.

### 3. Memorandum of Agreement Between the East Brunswick Board of Education and the East Brunswick Education Association - School Bus Driver Overtime (Roll Call)

**Recommendation:** That the Memorandum of Agreement between the East Brunswick Board of Education and the East Brunswick Education Association regarding School Bus Driver Overtime is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						Recused
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			8	0		

The above action was approved by a roll-call vote.

### 4. Minutes - September 18, 2025

**Recommendation:** That the September 18, 2025 open session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola					X	
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

### 5. Minutes - September 25, 2025

**Recommendation:** That the September 25, 2025 open session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola					X	
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

### 6. Minutes - October 16, 2025

**Recommendation:** That the October 16, 2025 open session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola					X	
Jaime Falco			X			

Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

### 7. Minutes - November 13, 2025

**Recommendation:** That the November 13, 2025 open session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola					X	
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

### 8. Minutes - December 4, 2025

**Recommendation:** That the December 4, 2025 open session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola					X	
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong					X	
Wilbur Pan	X		X			
Marianne Tanious			X			

<b>Totals</b>			7	0	2	
---------------	--	--	---	---	---	--

The above action was approved by a roll-call vote.

**9. Regulations - First Reading and Approval (Roll Call)**

The Superintendent of Schools is recommending action on the job descriptions listed below.

**Recommendation:** That regulations are approved on first reading as follows:

- 1400.25105 – Administration: Job Description – Accounts Payable Manager (Deletion)
- 1400.25106 – Administration: Job Description – Purchasing Manager (Deletion)
- 1400.25105 – Administration: Job Description – Senior Manager of Accounts Payable/Purchasing (Adoption)
- 1400.25106 – Administration: Job Description – Accounts Payable Coordinator (Adoption)

And that said regulations shall be effective immediately.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**BUSINESS AND SUPPORT OPERATIONS**

**1. Bill List - Payments Issued**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy

and regulation.

**Recommendation:** That the attached bill list for payments issued from November 26, 2025 through December 19, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**2. Bill List - Payments Pending Issuance on January 9, 2026**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments pending issuance on January 9, 2026 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**3. Change Order - Door Replacements at Various Locations (Bid No. 2025-08)**

Change Order Requests (CORs) are contract revisions that occur when there is an unforeseen condition, a construction code or fire code official request, or a request by the district. All CORs undergo detailed review and assessment by the Board’s Architect/Engineer (District Professional) prior to any work commencing, which includes:

- Reviewing the scope of work identified in the CO and compare it to the construction documents. Is the scope already included in the documents?
  - If it’s included, the contractor is informed of where it is located and the CO is closed.
  - If the scope is due to an unforeseen condition, or code official or district request, the District Professional ensures the scope is accurate and sufficient to execute on the identified work.
- Reviewing the proposed cost and any time extension requested.
- Ensuring the proposal includes a breakdown of material and labor and includes subcontractor quotes where applicable. Material cost breakdowns are required if not included.
- Ensuring the labor cost meets prevailing wage rates. The rates are identified by each county, which are researched for the trades involved. The number of proposed man-hours for the work are analyzed against the contractor’s schedule and past project change order requests of similar scope.
- Analyze material costs against those in past project schedule of values to gauge an estimated unit cost for the specific item and in line with current market conditions.
- Following the completion of all due diligence and upon satisfaction that the COR is deemed complete and accurate, a recommendation is made to approve or reject the COR.

Change Directives (CCDs) are directives given to a contractor to require work to be performed without delay. Although there might not be a cost associated with a CCD, in cases where there is a cost, a detailed assessment is conducted as described above for CORs. Once CCD-related work costs are finalized and agreed upon by the parties, the CCD is converted to a CO representing the final costs of that work.

Change Order 001 reduces the total contract value resulting from a credit for the unused contract allowance.

**Recommendation:** That Change Order No. 001 for Door Replacements at Various Locations (Bid No. 2025-08) to C&M Door Controls, Inc., Port Reading, NJ be approved to reduce the total contract from \$160,000.00 to \$156,400.00 effective January 9, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			

Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**4. Change Order - East Brunswick High School Varsity/JV Softball and General Purpose Fields (Bid No. 2024-03)**

Change Order Requests (CORs) are contract revisions that occur when there is an unforeseen condition, a construction code or fire code official request, or a request by the district. All CORs undergo detailed review and assessment by the Board’s Architect/Engineer (District Professional) prior to any work commencing, which includes:

- Reviewing the scope of work identified in the CO and compare it to the construction documents. Is the scope already included in the documents?
  - If it’s included, the contractor is informed of where it is located and the CO is closed.
  - If the scope is due to an unforeseen condition, or code official or district request, the District Professional ensures the scope is accurate and sufficient to execute on the identified work.
- Reviewing the proposed cost and any time extension requested.
- Ensuring the proposal includes a breakdown of material and labor and includes subcontractor quotes where applicable. Material cost breakdowns are required if not included.
- Ensuring the labor cost meets prevailing wage rates. The rates are identified by each county, which are researched for the trades involved. The number of proposed man-hours for the work are analyzed against the contractor’s schedule and past project change order requests of similar scope.
- Analyze material costs against those in past project schedule of values to gauge an estimated unit cost for the specific item and in line with current market conditions.
- Following the completion of all due diligence and upon satisfaction that the COR is deemed complete and accurate, a recommendation is made to approve or reject the COR.

Change Directives (CCDs) are directives given to a contractor to require work to be performed without delay. Although there might not be a cost associated with a CCD, in cases where there is a cost, a detailed assessment is conducted as described above for CORs. Once CCD-related work costs are finalized and agreed upon by the parties, the CCD is converted to a CO representing the final costs of that work.

For the varsity and JV softball and general-purpose fields in this instance, Change Order No. 5 includes the modification of chain link fence mesh to improve spectator

visibility.

Project modifications are funded through the project-specific budget, which is not part of the General Fund budget.

**Recommendation:** That Change Order No. 5 for East Brunswick High School Varsity & JV Softball and General Purpose Fields (Bid No. 2024-03) to CMS Construction, Inc., Plainfield, NJ is approved, increasing the total contract from \$4,319,506.28 to \$4,345,081.28 effective January 9, 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**5. Contract - Humdingers**

On the February 16, 2026 Presidents Day holiday, the Community Programs Department will be offering a “school’s out” program to provide care from 9:00 AM until 5:00 PM for students in Kindergarten through sixth grade. Participating students will arrive at HUES at 9:00am, and the bus will depart at 10:30am for arrival to Humdinger’s in Paramus, NJ. The bus will depart from Humdingers at 3:00PM and dismissal from HUES will be 5:00pm. The trip will include 1 hour of bowling, 1 hour of unlimited play card for the arcade, and the Lazer Maze. For lunch, the students will receive 2 slices of pizza, a small soft drink, and a small custard/ice cream cup.

The cost is \$40 per student.

This program is funded by participant-paid fees. Thus, there is no cost to the District.

**Recommendation:** That a contract is awarded to Humdingers, Paramus, NJ to provide a school's out program on February 16, 2026 at a cost of \$40.00 per student.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			

Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**6. Contract - Student Transportation Services**

Quotes were requested to cover transportation routes on a short-term basis. The quote requests were sent to multiple vendors. The district will issue a formal bid solicitation in the near future for these routes.

**Recommendation:** That contracts are approved and awarded for student transportation services as per attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**7. Contract Rescission - Transportation**

At the November 13, 2025 board meeting, a jointure school transportation route was approved for the 2025-2026 school year. This jointure route has been rescinded and the student will be put on a solo route due to behavior issues.

**Recommendation:** That the Board of Education rescind a 2025-2026 transportation contract previously approved on November 13, 2025 as per attachment.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			

Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**8. Coordinated Transportation - Mercer County Special Services School District (MCSSSD)**

**Recommendation:** WHEREAS, the Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Mercer County Special Services School District offers coordinated transportation services for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education enter into an agreement with the Mercer County Special Services School District whereby the MCSSSD will administer the coordinated transportation program, for the 2025-2026 school year, in accordance with applicable law;

BE IT FURTHER RESOLVED that the East Brunswick Board of Education shall pay to the MCSSSD, as an administrative fee, not to exceed 6% of the District's portion of each cooperative route it utilizes.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**9. FY2026 Community Programs Fees for Enrichment Programs**

Community Programs provides enrichment opportunities in the areas of language, sports, arts, and science and technology to all students as well as adults. A fee is assessed for participation in these programs.

**Recommendation:** That the 2025-2026 Community Programs Enrichment Fee Schedule is approved as presented in the attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**10. Grant - 2025-2026 Consolidated Adult Basic Literacy and Integrated English Literacy and Civics Education**

On September 18, 2025, the Board approved an application for funding of the Consolidated Adult Basic Literacy and Integrated English Literacy and Civics Education Grant Program under the Federal Workforce Investment ACT (WIA) of 1988 (P.L. 105-220), the Adult Education and Family Literacy Act in the amount of \$633,352.00. Funds will provide instructional and support services for adults who need basic skills, high school diplomas and/or English-as-a Second Language to enable them to function effectively as workers, citizens, and family members. *The Middlesex County Adult Education Consortium*, which consists of East Brunswick, Literacy NJ, Middlesex County College, New Brunswick (as lead Agency), and South River, plans to provide instruction and support for Basic Skills Levels I & II and III of the core program of instruction. In addition to the Districts involved, the *Consortium* will target residents of of the surrounding areas.

**Recommendation:** That the Consolidated Adult Basic Literacy and Integrated English Literacy and Civics Education Grant Program funds under the Federal Workforce Investment ACT (WIA) of 1988 (P.L. 105-220), the Adult Education and Family Literacy Act is accepted as attached in the amount of \$633,352.00 for the period July 1, 2025 through June 30, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

### **11. Nonpublic School Security Aid**

The New Jersey Nonpublic Security Aid Program authorizes Nonpublic School Aid to be paid to school districts and allocated for nonpublic schools located in the public school district. The District serves as a flow thru for these State Funds. The Funds are specifically allocated to nonpublic schools and are not for East Brunswick Public Schools.

**Recommendation:** That nonpublic school security purchases are approved for the 2025-2026 school year as follows:

**Nonpublic School:** Saint Bartholomew School

**Contract:** Low Quote

**Project:** 911 Inform Installation

**Proposal Total:** \$43,767.40

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**12. Travel Report - (Roll Call - Majority of Full Board Required)**

The travel report presented in the attachment complies with the requirements of N.J.A.C. 6A:23A-7.1 through 7.13, Board Policy No. 6471, and Board Regulation No. 6471. It has been reviewed and approved by the Financial Services Department and the Superintendent of Schools as required by the above legal requirements.

**Recommendation:** That the attached travel report, pursuant to the recommendation of the Financial Services Department and Superintendent of Schools, is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**CURRICULUM AND INSTRUCTION**

**1. Contract - Inner Space Counseling**

The staff development program provides professional development opportunities to meet the needs of the district’s diverse learning community. On January 7 2026, Ira Hays, LCSW (Licensed Clinical Social Worker) of Inner Space Counseling will provide a presentation on school avoidance and anxiety to Student Assistance Specialists, School Counselors, and Child Student Team staff.

There is no cost for this training.

**Recommendation:** That Inner Space Counseling is approved to provide a presentation on January 7, 2026 at no cost to the district.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						

Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**2. Contract - NJ4S**

The staff development program provides professional development opportunities to meet the needs of the district’s diverse learning community. On January 7 2026, NJ Statewide Student Support Services (NJ4S) funded by NJ Department of Children and Families will provide a presentation to Student Assistance Specialists and School Counselors to explain their available services and resources intended to support youth mental wellness and promote prevention initiatives.

There is no cost for this training.

**Recommendation:** That NJ4S is approved to provide a presentation on January 7, 2026 at no cost to the district.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**HUMAN RESOURCES**

**1. Contract - Northern Arizona University - Student Placement Agreement**

Northern Arizona University offers instruction in selected educational discipline programs in which students undertaking the course of study are required to obtain clinical experience. The College and the District together seek to enter into an agreement through which the District would provide students with opportunities for practical experience, which will also serve to increase the future candidate pool of prospective employees. The agreement attached is required to proceed with this undertaking. The agreement has undergone legal review by the Board Attorney.

**Recommendation:** That a student placement agreement for student internships with Northern Arizona University, Flagstaff, AZ is approved effective January 9, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**2. Personnel Actions (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**3. Personnel Actions - Addendum No. 1 (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions - addendum no. 1, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**SPECIAL EDUCATION AND STUDENT SERVICES**

**1. 2024-2025 Incoming Student On A Tuition Basis**

Student No. 117060 was placed by the Department of Children and Families in an East Brunswick family resource home whose last district of residence was Highland Park. Highland Park School District is responsible for tuition costs for the 2024-2025 school year effective January 3, 2025.

**Recommendation:** That 2024-2025 enrollment is approved for an incoming student on a tuition basis in accordance with N.J.A.C. 6A:23-3.1, N.J.A.C. 6A:17-2.4, N.J.A.C. 18A:7B-12, N.J.A.C. 6A:23A-19.2 and N.J.A.C. 6A:23A-19.3 et seq. as follows:

Sending District: Highland Park  
 Student No.: 117060  
 Program Placement: Grade 1  
 2024-2025 School Year Tuition: \$11,371.95  
 2024-2025 Total School Year Tuition: \$11,371.95

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

## **2. 2025-2026 Incoming Student On A Tuition Basis**

Student No. 117060 was placed by the Department of Children and Families in an East Brunswick family resource home whose last district of residence is Highland Park. The student will be continuing placement in East Brunswick. Highland Park School District is responsible for tuition costs for the 2025-2026 school year.

**Recommendation:** That 2025-2026 enrollment is approved for an incoming student on a tuition basis in accordance with N.J.A.C. 6A:23-3.1, N.J.A.C. 6A:17-2.4, N.J.A.C. 18A:7B-12, N.J.A.C. 6A:23A-19.2 and N.J.A.C. 6A:23A-19.3 et seq. as follows:

Sending District: Highland Park

Student No.:117060

Program Placement: Grade 2

2025-2026 School Year Tuition: \$18,939.00

2025-2026 Total School Year Tuition: \$18,939.00

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**3. 2025-2026 Out-of-District Placements**

Student No. 117920 requires a highly structured environment with intensive therapeutic supports to address significant communication and adaptive deficits, including non-verbal status, to ensure physical safety and functional progress.

Student No. 105673 placement in a specialized therapeutic setting is necessitated to provide integrated social-emotional, behavioral, and academic interventions.

Student No. 112131 requires a low-ratio, therapeutic learning environment staffed by specialists trained in addressing complex social, emotional, behavioral, and academic developmental delays.

Student No. 112127 demonstrates significant educational and social-emotional challenges; requires a specialized program to address maladaptive behaviors and intensive support needs.

**Recommendation:** It is recommended that 2025-2026 out-of-district placements are approved as follows:

Student No.: 117920  
Effective date: November 11, 2025  
Placement: ESCNJ - Academy Learning Center  
Tuition: \$37,812.00

Student No.: 105673  
Effective date: November 11, 2025  
Placement: East Mountain School  
Tuition: \$53,382.05

Student No.: 112131  
Effective date: November 24, 2025  
Placement: Montgomery Academy  
Tuition: \$62,328.42

Student No.: 112127  
Effective date: November 24, 2025  
Placement: Montgomery Academy  
Tuition: \$62,328.42

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			

Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**4. Confirmed Harassment, Intimidation and Bullying Incidents Report (Roll Call)**

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), “the results of each investigation shall be reported to the board of education no later than the date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with the requirements of Board Policy 5512, *Harassment, Intimidation, or Bullying*.

**Recommendation:** That the attached report of confirmed harassment, intimidation and bullying incidents is accepted for the period December 5, 2025 through January 8, 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**5. Monthly School Reports - November 2025**

The monthly reports are presented for the Board's acceptance in accordance to the requirements of the following:

- N.J.S.A. 18A: 41-1
- N.J.S.A. 18A: 36-25.2

N.J.A.C. 6A: 16-5.3  
 Board Policy No.5111  
 N.J.S.A. 18A: 1-1  
 N.J.S.A. 18A: 38-1.b(1) & b(2)  
 N.J.S.A. 18A: 38-1 b.(2)d  
 Board Policy No. 2431

**Recommendation:** That the attached monthly school reports are accepted for the month of November 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Antoinette Evola			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
<b>Totals</b>			9	0	0	

The above action was unanimously approved by a roll-call vote.

**COMMITTEE REPORTS, INFORMATION ITEMS AND FOR THE GOOD OF THE CAUSE FOR THE BOARD**

Anna Braun reported on attending the band/orchestra winter concert series.

Laurie Herrick reported on the upcoming EB Symphony Orchestra and EBHS Orchestra concerts.

Timothy Cummings reported on the sustainability task force upcoming repair café.

Wilbur Pan reported on Muslim Heritage Month, the diversity of the district, the upcoming concerts, East Brunswick Teen Arts Commission creative writing workshop, SEPAG transition resource fair, Dr. Mamman’s meet and greet sessions, and thanked the community for their support.

Liwu Hong reported on the great music program and the students that performed at Mayor Cohen’s Charity Fund annual gala performance, and their teacher. He thanked the community for their trust and votes.

Jaime Falco remarked on being excited about the communication and collaboration with this Board.

Louis Figueroa reported on the after-school activities as a testament to our staff and families that help shape our student's experiences within the district. He also thanked and congratulated the new Board President and Board Vice President.

Antoinette Evola thanked the Board for their welcome and patience, and the community for their votes. She also thanked the new Board President and Vice President.

Laurie Herrick welcomed Joseph Crotchfelt as the new School Business Administrator beginning February 1, 2026.

Marianne Tanious reported on the music program, and the upcoming Parent University. She thanked the Board for their faith in her and remarked on her excitement for working together, and thanked Dr. Mamman for her positive energy.

## **CLOSED SESSION**

### **Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals*

*personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

- Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and:
- Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Employee No. 27069.
- Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter,

described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be ONE HOUR after which the public meeting of the Board shall reconvene and action WILL NOT BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 10:49 PM and reconvened into open session at 11:12 PM.

Anna Braun departed at 11:12 PM prior to the closed session convening.

**ADJOURNMENT**

**1. Adjournment**

**Recommendation:** That the meeting be adjourned.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						ABSENT
Timothy Cummings						
Jaime Falco	X					

Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 11:12 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA  
Assistant Superintendent for Business  
And Support Operations/Board Secretary

Joseph Crotchfelt, CPA  
Assistant School Business Administrator/  
Assistant Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**REORGANIZATION/ANNUAL ACTIONS**  
 Agenda Item: 10.

Date Prepared: 11/19/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Bylaws, Policies, and Regulations (Roll Call)

***Recommendation:***

**Recommendation:** BE IT RESOLVED that the bylaws, policies, and regulation as printed and codified in the comprehensive document entitled “Bylaws and Policies of the Board of Education of the Township of East Brunswick”, as referenced by the index reflected in the attachment, are hereby adopted; and,

BE IT RESOLVED that all bylaws, policies and regulations heretofore adopted by the Board of Education of the Township of East Brunswick and inconsistent with the bylaws and policies hereby adopted are hereby rescinded; and,

BE IT FURTHER RESOLVED that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						

Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Policies	12/17/2025	Backup Material
Regulations	12/17/2025	Backup Material

## 0000 TABLE OF CONTENTS

Number	Title
0000.00	Resolution
0000.02	Introduction (M) Bylaws, Policies, and Regulations
0110	Identification
0116	Use of Intellectually Protected Property
0120	Authority and Powers
0131	Bylaws, Policies, and Regulations
0132	Executive Authority
0133	Adjudication of Dispute
0134	Board Self Evaluation
0141	Board Member Number and Term
0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics (M)
0142.1	Nepotism (M)
0142.2	Board Member Business Cards
0143	Board Member Election and Appointment
0143.2	Student Representatives to the Board of Education
0144	Board Member Orientation and Training
0145	Board Member Resignation and Removal
0146	Board Member Authority
0148	Board Member Indemnification
0151	Organization Meeting
0152	Board Officers
0153	Annual Appointments
0154	Annual Motions and Designations
0155	Board Committees
0157	Board of Education Website
0160.1	Board Member Participation in Board Meetings Using Electronic Device
0160.2	Use of Communication Technologies by Board Members
0161	Call, Adjournment and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meeting
0165	Voting
0166	Executive Sessions
0167	Public Participation in Board Meetings
0168	Recording Board Meetings
0169	Board Member Use of Electronic Mail/Internet
0169.02	Board Member Use of Social Networks

- 0171 Duties of Board President and Vice President
- 0173 Duties of Public School Accountant
- 0174 Legal Services (M)
- 0175 Contracts with Independent Consultants
- 0176 Collective Bargaining and Contract Approval/Ratification
- 0177 Professional Services (M)

## 1000 TABLE OF CONTENTS

Number	Title
1100	District Organization
1110	Organizational Chart
1120	Management Team
1130	Staff Liaison Committees
1140	Educational Equity Policies/Affirmative Action (M)
1210	Board-Superintendent Relations
1220	Employment of Chief School Administrator (M)
1230	Superintendent's Duties (M)
1240	Evaluation of Superintendent (M)
1260	Incapacity of Superintendent
1310	Employment of School Business Administrator/Board Secretary (M)
1320	Duties of School Business Administrator/Board Secretary (M)
1330	Evaluation of the School Business Administrator (M)
1331	Evaluation of the Board Secretary
1350	Incapacity of School Business Administrator/Board Secretary (M)
1400	Job Descriptions (M)
1510	Americans with Disabilities Act (M)
1511	Board of Education Website Accessibility
1523	Comprehensive Equity Plan (M)
1530	Equal Employment Opportunities (M)
1540	Administrator's Code of Ethics
1550	Equal Employment/Anti-Discrimination Practices (M)
1570	Internal Controls (M)
1581	Domestic Violence (M)
1613	Disclosure and Review of Applicant's Employment History (M)
1620	Administrative Employment Contracts
1631	Residency Requirement for Persons Holding School District Office, Employment, or Position
1642	Earned Sick Leave Law (M)
1642.01	Sick Leave
1643	Family Leave (M)

## 2000 TABLE OF CONTENTS

Number	Title
2110	Philosophy of Education/District Mission Statement (M)
2200	Curriculum Content (M)
2210	Curriculum Development (M)
2220	Adoption of Courses (M)
2230	Curriculum, Courses and Programs, Course and Program Guides Development (M)
2260	Equity in School and Classroom Practices (M)
2270	Religion in the Schools
2310	Student Grouping
2312	Class Size
2330	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources (M)
2363	Student Use of Privately-Owned Technology
2411	Guidance Counseling (M)
2412	Home Instruction Due to Health Condition (M)
2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)
2415	Every Student Succeeds Act (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.04	Title I – District-Wide Parental Involvement (M)
2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)
2415.06	Unsafe School Choice Option (M)
2415.20	Every Student Succeeds Act Complaints (M)
2415.30	Title I – Educational Stability for Children in Foster Care (M)
2415.50	Title I – School Parent and Family Engagement – Bowne-Munro Elementary School (M)
2415.51	Title I – School Parent and Family Engagement – Central Elementary School (M)
2415.52	Title I – School Parent and Family Engagement – Chittick Elementary School (M)
2415.53	Title I – School Parent and Family Engagement – Irwin Elementary School (M)
2415.54	Title I – School Parent and Family Engagement – Lawrence Brook Elementary School (M)
2415.55	Title I – School Parent and Family Engagement – Memorial Elementary School (M)
2415.56	Title I – School Parent and Family Engagement – Hammarskjold Upper Elementary School (M)

- 2415.57 Title I – School Parent and Family Engagement – Churchill Junior High School (M)
- 2416 Programs for Pregnant Students (M)
- 2416.01 Postnatal Accommodations for Students
- 2417 Student Intervention and Referral Services (M)
- 2418 Section 504 of the Rehabilitation Act of 1973 – Students (M)
- 2419 School Threat Assessment Teams (M)
- 2421 Career and Technical Education
- 2422 Statutory Curricular Requirements (M)
- 2423 Bilingual Education (M)
- 2425 Emergency Virtual or Remote Instruction Program (M)
- 2428.1 Standards-Based Instructional Priorities
- 2430 Co-Curricular Activities (M)
- 2431 Athletic Competition (M)
- 2431.3 Heat Participation Policy for Student-Athlete Safety
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (M)
- 2435 NJSIAA Random Testing for Interscholastic Athletics
- 2436 Activity Participation Fee Program
- 2440 Summer Session
- 2451 Adult High School (M)
- 2460 Special Education (M)
- 2464 Gifted and Talented Students (M)
- 2466 Needless Public Labeling of Students with Disabilities (M)
- 2467 Surrogate Parents and Resource Family Parents (M)
- 2468 Independent Educational Evaluations
- 2480 Alternative Education Programs
- 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
- 2510 Adoption of Textbooks
- 2520 Instructional Supplies (M)
- 2530 Resource Materials
- 2531 Use of Copyrighted Materials
- 2560 Live Animals in School
- 2610 Educational Program Evaluation (M)
- 2622 Student Assessment (M)
- 2624 Grading System
- 2631 New Jersey Quality Single Accountability Continuum (QSAC)
- 2700 Services to Nonpublic School Students (M)

### 3000 TABLE OF CONTENTS

Number	Title
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	District Mentoring Program
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges – Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3150	Discipline
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3212	Attendance (M)
3214	Conflict of Interest
3216	Dress and Grooming
3217	Use of Corporal Punishment
3218	Use, Possession, or Distribution of Substances (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
3230	Outside Activities
3231	Outside Employment as Athletic Coach
3232	Tutoring Services
3233	Political Activities
3240	Professional Development for Teachers and School Leaders (M)

3245	Research Projects by Staff Members
3270	Professional Responsibilities
3280	Liability for Student Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff Members and Students (M)
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
3324	Right of Privacy – Teaching Staff Members
3340	Grievance
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3370	Teaching Staff Member Tenure
3372	Teaching Staff Member Tenure Acquisition
3373	Tenure Upon Transfer or Promotion
3381	Protection Against Retaliation
3420	Benefits
3421.13	Postnatal Accommodations
3425	Work Related Disability Pay
3425.1	Modified Duty Early Return To Work Program – Teaching Staff Members
3431	Uncompensated Leave
3437	Military Leave
3439	Jury Duty

## 4000 TABLE OF CONTENTS

Number	Title
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members (M)
4130	Assignment and Transfer
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4152	Withholding an Increment
4159	Support Staff Member/School District Reporting Responsibilities
4160	Physical Examination (M)
4161	Examination for Cause
4211.3	Consulting Outside the District
4212	Attendance (M)
4214	Conflict of Interest
4215	Code of Ethics
4216	Dress and Grooming
4217	Use of Corporal Punishment
4218	Use, Possession, or Distribution of Substances (M)
4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4240	Employee Training
4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites
4283	Electronic Communications Between Support Staff Members and Students (M)
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy – Support Staff Members
4340	Grievance
4351	Healthy Workplace Environment
4352	Sexual Harassment (M)
4360	Support Staff Member Tenure
4381	Protection Against Retaliation

4413 Overtime Compensation  
4415 Substitute Wages  
4421.13 Postnatal Accommodations  
4425 Work Related Disability Pay  
4425.1 Modified Duty Early Return to Work Program – Support Staff Members  
4431 Uncompensated Leave  
4437 Military Leave  
4438 Jury Duty

## 5000 TABLE OF CONTENTS

Number	Title
5111	Eligibility of Resident/Nonresident Students (M)
5112	Entrance Age
5113	Postgraduate Students
5116	Education of Homeless Children and Youths
5120	Assignment of Students (M)
5130	Withdrawal from School (M)
5200	Attendance (M)
5250	Excusal from Class or Program
5300	Automated External Defibrillators (AEDs) (M)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools (M)
5307	Nursing Services Plan (M)
5308	Student Health Records (M)
5310	Health Services (M)
5320	Immunization (M)
5330	Administration of Medication (M)
5330.01	Administration of Medical Marijuana (M)
5330.04	Administering an Opioid Antidote (M)
5330.05	Seizure Action Plan (M)
5331	Management of Life-Threatening Allergies in Schools (M)
5332	Do Not Resuscitate Orders (M)
5335	Treatment of Asthma (M)
5337	Service Animals
5338	Diabetes Management (M)
5339	Screening for Dyslexia (M)
5339.01	Student Sun Protection (M)
5350	Student Suicide Prevention (M)
5410	Promotion and Retention (M)
5420	Reporting Student Progress (M)
5460	High School Graduation (M)
5466	Graduation and Yearbook Fees (M)
5500	Expectations for Student Conduct (M)
5512	Harassment, Intimidation, or Bullying (M)
5513	Care of School Property (M)
5516	Use of Electronic Communication Devices (M)
5516.01	Student Tracking Devices
5517	Student Identification Cards
5519	Dating Violence at School (M)

5520 Disorder and Demonstration  
5530 Substance Abuse (M)  
5533 Student Smoking (M)  
5541 Anti-Hazing (M)  
5550 Disaffected Students (M)  
5560 Disruptive Students (M)  
5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)  
  
5570 Sportsmanship  
5600 Student Discipline/Code of Conduct (M)  
5610 Suspension (M)  
5611 Removal of Students for Firearms Offenses (M)  
5612 Assaults on District Board of Education Members or Employees (M)  
5613 Removal of Students for Assaults with Weapons Offenses (M)  
5615 Suspected Gang Activity  
5620 Expulsion (M)  
5701 Academic Integrity  
5710 Student Grievance  
5722 Student Journalism (M)  
5750 Equal Educational Opportunity (M)  
5751 Sexual Harassment of Students (M)  
5752 Marital Status and Pregnancy (M)  
5756 Transgender Students  
5770 Student Right of Privacy  
5841 Secret Societies  
5842 Equal Access of Student Organizations  
5850 Social Events and Class Trips  
5860 Safety Patrol (M)  
5880 Public Performances by Students

## 6000 TABLE OF CONTENTS

Number	Title
6111	Special Education Medicaid Initiative (SEMI) Program (M)
6112	Reimbursement of Federal and Other Grant Expenditures (M)
6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M)
6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures (M)
6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest (M)
6115.04	Federal Funds - Duplication of Benefits
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation (M)
6230	Budget Hearing (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6421	Purchases Budgeted
6422	Budget Transfers (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing (M)
6450	Choice of Vendor
6470	Payment of Claims (M)
6470.01	Electronic Funds Transfer and Claimant Certification (M)
6471	School District Travel (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6510	Payroll Authorization (M)
6511	Direct Deposit
6520	Payroll Deductions
6620	Petty Cash (M)
6630	Athletic Fund
6660	Student Activity Fund (M)
6700	Investments

6740 Reserve Accounts  
6810 Financial Objectives (M)  
6820 Financial Reports (M)  
6830 Audit and Comprehensive Annual Financial Report (M)  
6831 Withholding or Recovering State Aid  
6832 Conditions of Receiving State Aid

## 7000 TABLE OF CONTENTS

Number	Title
7100	Long-Range Facilities Planning (M)
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction (M)
7300	Disposition of Property
7410	Maintenance and Repair (M)
7420	Hygienic Management (M)
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan (M)
7424	Bed Bugs
7425	Lead Testing of Water in Schools
7432	Eye Protection (M)
7433	Hazardous Substances
7434	Smoking in School Buildings and on School Grounds (M)
7436	Drug Free Workplace (M)
7440	School District Security (M)
7441	Electronic Surveillance In School Buildings and On School Grounds (M)
7446	School Security Program
7450	Property Inventory
7460	Energy Conservation
7480	Motor Vehicles on School Property
7481	Unmanned Aircraft Systems (UAS also known as Drones)
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7522	School District Provided Technology Devices to Staff Members
7523	School District Provided Technology Devices to Students
7540	Joint Use of Facilities
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

## 8000 TABLE OF CONTENTS

Number	Title
8110	Attendance Areas
8117	Employee Identification Cards
8117.1	Identity Card/Key Card Terms and Conditions of Issue
8130	School Organization (M)
8140	Student Enrollments (M)
8210	School Year
8220	School Day (M)
8310	Public Records
8311	Managing Electronic Mail
8320	Personnel Records (M)
8330	Student Records (M)
8335	Family Educational Rights and Privacy Act
8350	Records Retention
8351.02	Multi-Factor Authentication
8420	Emergency and Crisis Situations (M)
8431	Preparedness for Toxic Hazard
8441	Care of Injured and Ill Persons (M)
8442	Reporting Accidents
8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8454	Management of Pediculosis
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)
8462	Reporting Potentially Missing or Abused Children (M)
8465	Bias Crimes and Bias-Related Acts (M)
8467	Firearms and Weapons (M)
8468	Crisis Response
8500	Food Services (M)
8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8507	Breakfast Offer Versus Serve (OVS) (M)
8508	Lunch Offer Versus Serve (OVS)
8561	Procurement Procedures for School Nutrition Programs
8600	Transportation (M)
8601	Student Supervision After School Dismissal (M)
8613	Waiver of Student Transportation
8630	Bus Driver/Bus Aide Responsibility (M)

8651	Community Use of Transportation (M)
8660	Transportation by Private Vehicle (M)
8670	Transportation of Disabled Students (M)
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Student Accident Insurance
8770	School Board Insurance Group
8820	Opening Exercises/Ceremonies
8860	Memorials
8900	Essential Communications

## 9000 TABLE OF CONTENTS

Number	Title
9120	Public Relations Program (M)
9130	Public Complaints
9140	Citizens Advisory Committees (M)
9150	School Visitors
9161	Crowd Control
9180	School Volunteers
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
9191	Booster Clubs
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9242	Use of Electronic Signatures
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education Outside the Schools (M)
9280	Parent Conferences
9310	Cooperation with Municipal Agencies
9320	Cooperation with Law Enforcement Agencies (M)
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offenders Registration and Notification
9400	Media Relations
9541	Student Teachers/Interns
9550	Educational Research Projects
9560	Administration of School Surveys (M)
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups (M)

## R 0000.001 FOREWORD

The Board of Education has authorized the Superintendent to promulgate administrative regulations except where approval by the Board is required by statute or administrative code for the orderly operations of the East Brunswick School District that are binding on all students, employees, and visitors to the district.

These administrative regulations are intended to give direction to staff members in carrying out Board policies, statutory mandates, and contractual obligations. The operations directed by these regulations should be efficient, amenable to assessment, and considerate of the needs and rights of students and employees. Any suggestions for additions or improvements that help attain these objectives are welcome.

These regulations apply to the entire school district. Principals may establish additional rules as necessary to apply these regulations to their school, provided that school rules do not exceed the authority set forth in these regulations.

These regulations will be made available to each employee. Employees and students who violate these regulations are subject to disciplinary action.

## R 1000 TABLE OF CONTENTS

Number	Title
R 1240	Evaluation of Superintendent (M)
R 1330	Evaluation of School Business Administrator (M)
R 1400	Job Descriptions (M)
R 1400.10001	Job Description - Instructional Assistant
R 1400.10002	Job Description - Teacher
R 1400.10003	Job Description - Basic Skills Teacher
R 1400.10004	Job Description - Athletic Trainer
R 1400.21301	Job Description - School Nurse
R 1400.21701	Job Description - School Aide - Student Assigned
R 1400.21801	Job Description - School Counselor
R 1400.21802	Job Description - Student Assistance Specialist
R 1400.21901	Job Description - Learning Disabilities Teacher Consultant (LDTC)
R 1400.21902	Job Description - School Psychologist
R 1400.21903	Job Description - School Social Worker
R 1400.21904	Job Description - Speech-Language Specialist
R 1400.22100	Job Description - Assistant Superintendent of Academics
R 1400.22101	Job Description - Director of Elementary Education
R 1400.22102	Job Description - Director of Secondary Education
R 1400.22103	Job Description - Supervisor of Language Arts and Social Studies for Grades K-6
R 1400.22104	Job Description - Supervisor of Mathematics and Science for Grades K-6
R 1400.22107	Job Description - Supervisor of Arts Education for Grades K-12
R 1400.22108	Job Description - Supervisor of World Language, ESL, and Bilingual Education for Grades K-12
R 1400.22109	Job Description - Supervisor of Practical Arts for Grades K-12
R 1400.22110	Job Description - Supervisor of Special Education for Grades Pre-K Through Five
R 1400.22111	Job Description - Supervisor of Special Education for Grades 6 Through 12
R 1400.22112	Job Description - Supervisor of Special Education
R 1400.22113	Job Description - Supervisor of Athletics
R 1400.22114	Job Description - Supervisor of Student Services and Wellness for Grades K-12
R 1400.22115	Job Description - Supervisor of Counseling for Grades 5-12, and College and Career Readiness
R 1400.22116	Job Description - Supervisor of English and Social Studies for Grades 7-12
R 1400.22118	Job Description - Supervisor of Mathematics and Science for Grades 7-12
R 1400.22119	Job Description - Supervisor of Educational Technology for Grades K-12

- R 1400.22120 Job Description - Supervisor of Health and Physical Education for Grades K-12
- R 1400.22121 Job Description - Supervisor of Alternative Programs for Grades K-12
- R 1400.22200 Job Description - Media Specialist
- R 1400.23001 Job Description - Executive Assistant to the Superintendent
- R 1400.24000 Job Description - Director of Special Education
- R 1400.24001 Job Description - Principal
- R 1400.24002 Job Description - Assistant Principal
- R 1400.24003 Job Description - Assistant Director of Alternative Programs
- R 1400.25101 Job Description - Director of Financial Services (Assistant School Business Administrator/Assistant Board Secretary)
- R 1400.25102 Job Description - Director of Human Resources
- R 1400.25103 Job Description - Senior Manager of Accounting
- R 1400.25104 Job Description - Senior Manager of Payroll and Employee Benefits
- R 1400.25105 Job Description - Accounts Payable Manager
- R 1400.25106 Job Description - Purchasing Manager
- R 1400.25107 Job Description - Accountant
- R 1400.25108 Job Description - Senior Bookkeeper
- R 1400.25109 Job Description – Senior Manager of Human Resources
- R 1400.25110 Job Description - Confidential Secretary
- R 1400.25111 Job Description - Internal Auditor
- R 1400.25201 Job Description - Chief Information Officer
- R 1400.25202 Job Description - Senior Manager of Technology Systems Support
- R 1400.25203 Job Description - Senior Manager of Networks and Telecommunications
- R 1400.25204 Job Description - Senior Manager of Applications
- R 1400.25205 Job Description - Networks and Telecommunications Manager
- R 1400.25207 Job Description - Information Technology Specialist
- R 1400.25208 Job Description - Production Assistant
- R 1400.25209 Job Description - Manager of Multimedia
- R 1400.26100 Job Description - Director of Facilities Management
- R 1400.26101 Job Description - Building Maintenance Foreperson
- R 1400.26102 Job Description - Master Electrician
- R 1400.26103 Job Description - Master Plumber
- R 1400.26104 Job Description - Master HVACR Technician
- R 1400.26105 Job Description - General Maintenance Technician
- R 1400.26106 Job Description - Master Painter
- R 1400.26107 Job Description - Facilities Management Secretary (Category 6)
- R 1400.26108 Job Description - Painter
- R 1400.26109 Job Description - Facilities Management Secretary (Category 7)
- R 1400.26110 Job Description - HVACR Technician
- R 1400.26111 Job Description - Foreperson, HVACR

R 1400.26201 Job Description - School Aide - Lunch/Recess  
 R 1400.26202 Job Description - Head Custodian  
 R 1400.26203 Job Description - Custodian (Custodian I for Individuals Employed in this  
 Position On or Before June 30, 2021)  
 R 1400.26301 Job Description - Grounds Maintenance Foreperson  
 R 1400.26302 Job Description - Grounds Maintenance Technician  
 R 1400.26303 Job Description - Grounds Maintenance Helper  
 R 1400.26600 Job Description - Director of School Security Operations  
 R 1400.26601 Job Description - School Security Coordinator  
 R 1400.26602 Job Description - Lead School Security Officer (LSSO)  
 R 1400.26603 Job Description - School Security Officer (SSO)  
 R 1400.27001 Job Description - Manager of Transportation  
 R 1400.27002 Job Description - Transportation Coordinator  
 R 1400.27003 Job Description - Dispatcher  
 R 1400.2XX01 Job Description - Executive Secretary  
 R 1400.2XX02 Job Description - School Aide - Clerical  
 R 1400.2XX03 Job Description - Secretary, Category 7  
 R 1400.2XX04 Job Description - Secretary, Category 6  
 R 1400.2XX05 Job Description - Secretary, Category 5  
 R 1400.2XX06 Job Description - Secretary, Category 4  
 R 1400.31001 Job Description - Food Service Coordinator  
 R 1400.31004 Job Description – Lead Food Service Worker  
 R 1400.31005 Job Description - Cook  
 R 1400.31006 Job Description - Food Service Worker  
 R 1400.32001 Job Description - Facilities Use Coordinator  
 R 1400.32002 Job Description - Event Supervisor  
 R 1400.32003 Job Description - Event Rental Sound and Light Engineer  
 R 1400.32004 Job Description - Event Rental Audio Technician  
 R 1400.32005 Job Description - Event Rental Lighting Technician  
 R 1400.32006 Job Description - Event Rental Aide  
 R 1400.32007 Job Description - After School Program Site Leader  
 R 1400.32008 Job Description - After School Program Activity Assistant  
 R 1400.32009 Job Description - After School Program Homework Tutor  
 R 1400.32010 Job Description - Early Learning Academy Preschool Instructor  
 R 1400.32011 Job Description - Early Learning Academy Classroom Assistant  
 R 1400.32012 Job Description - Early Morning Program Site Manager  
 R 1400.32013 Job Description - Early Morning Program Lead School Aide  
 R 1400.32014 Job Description - Early Morning Program School Aide  
 R 1400.32015 Job Description - Early Learning Academy Assistant Instructor  
 R 1400.32016 Job Description - Enrichment Teacher

- R 1400.32017 Job Description - Community Programs Coordinator for Early Learning Academy and Early Morning Program
- R 1400.32018 Job Description - Community Programs Coordinator for Enrichment Programs and After School Care Program
- R 1510 Americans with Disabilities Act (M)
- R 1530 Equal Employment Opportunity Complaint Procedure (M)
- R 1550 Equal Employment/Anti-Discrimination Practices (M)
- R 1570 Internals Controls (M)
- R 1581 Domestic Violence (M)
- R 1613 Disclosure and Review of Applicant's Employment History (M)
- R 1642 Earned Sick Leave Law (M)
- R 1642.01 Sick Leave

## R 2000 TABLE OF CONTENTS

Number	Title
R 2200	Curriculum Content (M)
R 2260	Equity in School and Classroom Practices Complaint Procedure (M)
R 2312	Class Size
R 2340	Field Trips
R 2361	Acceptable Use of Computer Networks/Computers and Resources
R 2411	Guidance and Counseling (M)
R 2412	Home Instruction Due to Health Condition (M)
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)
R 2415	Title I Services (M)
R 2415.20	Every Student Succeeds Act Complaints (M)
R 2417	Student Intervention and Referral Services (M)
R 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M)
R 2419	School Threat Assessment Teams
R 2423	Bilingual Education (M)
R 2425	Emergency Virtual or Remote Instruction Program (M)
R 2430	Co-Curricular Activities
R 2431.1	Emergency Procedures for Sports and Other Activity (M)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
R 2440	Summer Session
R 2460	Special Education (M)
R 2460.1	Special Education - Location, Identification, and Referral (M)
R 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff (M)
R 2460.16	Special Education - Instructional Material to Blind or Print Disabled Students (M)
R 2460.30	Additional/Compensatory Special Education and Related Services (M)
R 2460.8	Special Education - Free and Appropriate Public Education (M)
R 2460.9	Special Education - Transition from Early Intervention Programs to Preschool Programs (M)
R 2464	Gifted and Talented Students (M)
R 2480	Alternative Education Programs
R 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
R 2510	Adoption of Textbooks
R 2520	Instructional Supplies (M)

- R 2530 Resource Materials
- R 2531 Use of Copyrighted Materials
- R 2535 Library Material (M)
- R 2560 Live Animals in School
- R 2622 Student Assessment (M)

## R 3000 TABLE OF CONTENTS

Number	Title
R 3126	District Mentoring Program
R 3142	Nonrenewal of Nontenured Teaching Staff Member
R 3144	Certification of Tenure Charges
R 3146	Conduct of Reduction in Force
R 3160	Physical Examination (M)
R 3211.3	Consulting Outside the District
R 3212	Attendance (M)
R 3218	Use, Possession, or Distribution of Substances (M)
R 3221	Evaluation of Teachers (M)
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
R 3230	Outside Activities
R 3232	Tutoring Services
R 3233	Political Activities
R 3240	Professional Development for Teachers and School Leaders (M)
R 3270	Lesson Plans and Plan Books
R 3280	Liability for Student Welfare
R 3281	Inappropriate Staff Conduct
R 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure
R 3425.1	Modified Duty Early Return To Work Program - Teaching Staff Members

## R 4000 TABLE OF CONTENTS

Number	Title
R 4146	Nonrenewal of Nontenured Support Staff Member
R 4160	Physical Examination (M)
R 4211.3	Consulting Outside the District
R 4212	Attendance (M)
R 4218	Use, Possession, or Distribution of Substances (M)
R 4220	Evaluation of Support Staff Members
R 4230	Outside Activities
R 4233	Political Activities
R 4281	Inappropriate Staff Conduct
R 4321	Acceptable Use of Computer Network(s)/ Computers and Resources by Support Staff Members
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure
R 4425.1	Modified Duty Early Return To Work Program – Support Staff Members

## R 5000 TABLE OF CONTENTS

Number	Title
R 5111	Eligibility of Resident/Nonresident Students (M)
R 5116	Education of Homeless Children and Youths
R 5130	Withdrawal From School (M)
R 5200	Attendance (M)
R 5300	Automated External Defibrillators (AEDs) (M)
R 5306	Health Services To Nonpublic Schools (M)
R 5308	Student Health Records (M)
R 5310	Health Services (M)
R 5320	Immunization
R 5330	Administration of Medication (M)
R 5330.01	Administration of Medical Marijuana (M)
R 5330.04	Administering An Opioid Antidote (M)
R 5330.05	Seizure Action Plan (M)
R 5331	Management of Life-Threatening Allergies in Schools (M)
R 5338	Diabetes Management (M)
R 5350	Student Suicide Prevention (M)
R 5410	Promotion and Retention (M)
R 5460.1	High School Transcripts (M)
R 5500	Expectations for Student Conduct
R 5513	Care of School Property (M)
R 5519	Dating Violence at School (M)
R 5530	Substance Abuse (M)
R 5533	Student Smoking
R 5550	Disaffected Students (M)
R 5560	Disruptive Students (M)
R 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities (M)
R 5570	Sportsmanship
R 5600	Student Discipline/Code of Conduct (M)
R 5610	Suspension Procedures (M)
R 5611	Removal of Students for Firearms Offenses (M)
R 5612	Assaults on District Board of Education Members or Employees (M)
R 5613	Removal of Students for Assaults with Weapons Offenses (M)
R 5750	Equal Educational Opportunity Complaint Procedure (M)
R 5751	Sexual Harassment of Students (M)

## R 6000 TABLE OF CONTENTS

Number	Title
R 6111	Special Education Medicaid Initiative (SEMI) Program (M)
R 6112	Reimbursement of Federal and Other Grant Expenditures (M)
R 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M)
R 6160	Grants from Private Sources
R 6210	Fiscal Planning
R 6220	Budget Preparation
R 6320	Purchases Subject to Bid
R 6340	Multiple Year Contracts
R 6350	Competitive Contracting
R 6421	Purchases Budgeted
R 6422	Budget Transfers (M)
R 6424	Emergency Contracts
R 6470	Payment of Claims
R 6470.01	Electronic Funds Transfer and Claimant Certification (M)
R 6471	School District Travel Procedures (M)
R 6660	Student Activity Fund (M)
R 6740	Reserve Accounts
R 6810	Financial Objectives (M)

## R 7000 TABLE OF CONTENTS

Number	Title
R 7100	Long-Range Facilities Planning (M)
R 7101	Educational Adequacy of Capital Projects
R 7102	Site Selection and Acquisition
R 7230	Gifts, Grants, and Donations
R 7300.2	Disposition of Land
R 7300.3	Disposition of Personal Property
R 7300.4	Disposition of Federal Property
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M)
R 7420	Handling and Disposal of Body Wastes and Fluids (M)
R 7420.1	Bloodborne Pathogen Exposure Control Plan (M)
R 7420.2	Chemical Hygiene (M)
R 7421	Indoor Air Quality Standards
R 7422	School Integrated Pest Management Plan (M)
R 7424	Bed Bugs
R 7425	Lead Testing of Water in Schools (M)
R 7432	Eye Protection (M)
R 7440	School District Security (M)
R 7441	Electronic Surveillance In School Buildings and On School Grounds (M)
R 7510	Use of School Facilities
R 7610	Vandalism
R 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

## R 8000 TABLE OF CONTENTS

Number	Title
R 8140	Enrollment Accounting (M)
R 8220	School Closings
R 8310	Public Records
R 8320	Personnel Records (M)
R 8330	Student Records (M)
R 8420	Emergency and Non-Fire Evacuation Plan (M)
R 8420.1	Fire and Fire Drills (M)
R 8420.10	Active Shooter (M)
R 8420.2	Bomb Threats (M)
R 8420.3	Natural Disasters and Man-made Catastrophes (M)
R 8420.4	Kidnapping (M)
R 8420.5	Asbestos Release (M)
R 8420.6	Accidents To and From School (M)
R 8420.7	Lockdown Procedures (M)
R 8431	Toxic Hazard Preparedness Program
R 8441	Care of Injured and Ill Persons (M)
R 8451	Control of Communicable Disease (M)
R 8453	HIV/Aids
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
R 8462	Reporting Potentially Missing or Abused Children (M)
R 8465	Bias Crimes and Bias-Related Acts (M)
R 8467	Firearms and Weapons (M)
R 8468	Crisis Response
R 8600	Student Transportation
R 8630	Emergency School Bus Procedures (M)
R 8690	Monitoring Devices on School Vehicles

R 9000 TABLE OF CONTENTS

Number	Title
R 9120	Public Information Program
R 9130	Public Complaints
R 9150	School Visitors
R 9180	School Volunteers
R 9270	Home Schooling and Equivalent Education Outside the Schools (M)
R 9320	Cooperation with Law Enforcement Agencies (M)
R 9324	Sex Offender Registration and Notification



Presented by  
Mary Ann Friedman  
Senior Field Service Representative  
NJSBA Field Service Department

© 2026 New Jersey School Boards Association, 413 W. State St., Trenton, NJ 08618. All rights reserved.  
No part of this document may be reproduced in any form or by any means without permission in writing from NJSBA.

[www.njsba.org](http://www.njsba.org) | njsba | njsba | njschoolboards | njsba | Linked In



1

## Agenda



Board Member  
Roles and  
Responsibilities

How to Ensure  
Effective  
Meetings



[www.njsba.org](http://www.njsba.org) | njsba | njsba | njschoolboards | njsba | Linked In

2

# Primarily it's all about your Students, Relationships and Collaboration!




[www.njsba.org](http://www.njsba.org) | 
  njsba | 
  njsba | 
  njschoolboards | 
  njsba | 
  Linked

3



COMMUNICATION IS  
KEY



BE FAIR, CONSISTENT  
AND RELIABLE



SHOW EMPATHY AND  
UNDERSTANDING


[www.njsba.org](http://www.njsba.org) | 
  njsba | 
  njsba | 
  njschoolboards | 
  njsba | 
  Linked

4

# How to recognize effective board leadership teams

They have a shared mission and / or vision and refer to them consistently for guidance.

They work to maintain a climate of trust and openness.

Leadership team members understand and respect one another and their roles.

Communication is honest, equal and timely.

Diversity of thought and opinion is valued and seen as an asset.

All members stay focused on what is in the best interest of ALL students.

## Balcony Viewpoint - the Board's Role



## Micromanaging

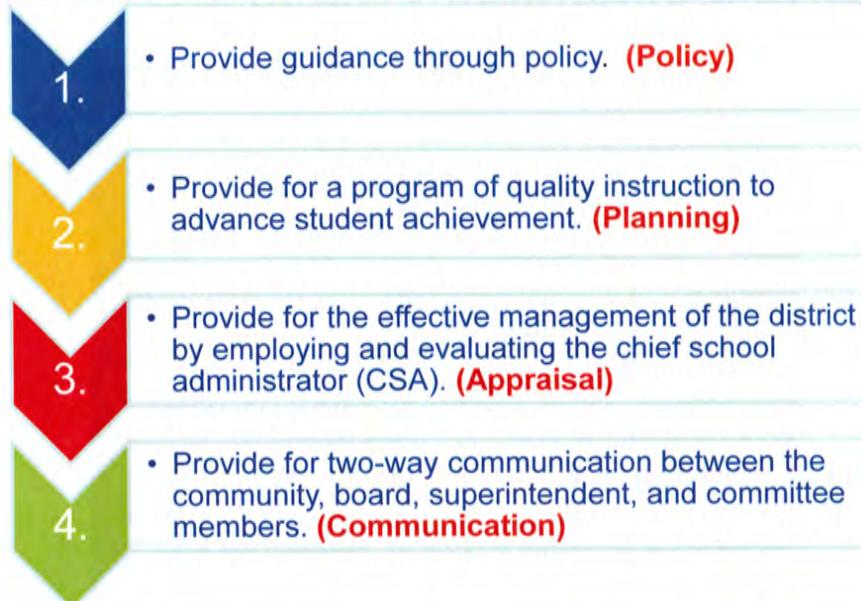
***“Controlling every part, no matter how small, of an enterprise or activity.”***

- Requiring approvals before action is taken.
- Obsession with constant updates.
- Unwilling to let the individual do their job.
- Obsessed with the details, minor and major, within a project/effort.
- Do not believe in the ability of individual(s) to do the job.
- Often leads to mistrust.



7

## The Four Functions of a Board of Education



8

## Who Does What in Public School Governance

- NJ Constitution gives power to the Legislature.
- Legislature gives to the State Board of Education.
- State Board’s staff, NJDOE, carries out the mandates of the higher bodies.
- Within laws and regulations, local Boards can develop their own policies covering issues relevant to their local district.



- Must demonstrate that every policy and action is based on what is best for the education of **ALL** students. Boards listen to community and public input and explain the needs of the school system as a whole.
- Board members are state officials empowered by state law to govern local public schools when seated at a legally advertised meeting with a quorum of the board.


[www.njsba.org](http://www.njsba.org) | 
  njsba | 
  njsba | 
  njschoolboards | 
  njsba | 
  Linked

9



## Board & Superintendent Roles



	Board	Superintendent
	Vision Mission Goals Policy	Objectives Procedures Action Plans Regulations
	End Results – <b>What</b>  What? Why How Much?	Means – <b>How</b>  How? When? Where? By Whom?
	Votes Evaluates	Recommends Implements


[www.njsba.org](http://www.njsba.org) | 
  njsba | 
  njsba | 
  njschoolboards | 
  njsba | 
  Linked

10

## Is this a Board Responsibility? (YES or NO)

- Want the district to offer more STEAM opportunities for students. YES
- Want the district to offer more extracurricular options for students. YES
- Want a specific course to be added to the course offerings. NO
- Want a new policy limiting cell phone usage. YES
- Want to select the class trips each grade attends. NO
- Want to select a book to be used within the English curriculum. NO
- Want to remove a coach because of a poor record and reported interactions with parents. NO


www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [v njsba](#) | [Linked In](#)

11

## Board Members are:

<b>Policy Makers</b>	<ul style="list-style-type: none"> <li>• Policies provide CSA with <b>direction</b>, basis for <b>decision-making</b> and an imperative for <b>action</b>.</li> <li>• Well-crafted policies <b>minimize ambiguity</b> between the Board and the CSA.</li> <li>• <b>Bylaws</b> section explains how the board governs itself.</li> </ul>
<b>Visionaries/ Goal-Setters</b>	<ul style="list-style-type: none"> <li>• <b>Set standards for a program of quality instruction</b>, and ensures <b>budget supports the standards</b> and provides for professional development.</li> <li>• Hold <b>administration accountable for achievement of goals</b>.</li> </ul>
<b>Communicators</b>	<ul style="list-style-type: none"> <li>• Provide <b>two-way communication</b> between the community and the school district.</li> <li>• <b>Inform the public, promote public participation</b> in the schools, and work to <b>secure public support</b> for the schools and district goals.</li> </ul>


www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [v njsba](#) | [Linked In](#)

12

## The Superintendent's Role

Chief Advisor to Board	Executive Officer	Educational Leader
<ul style="list-style-type: none"> <li>• Provides background info, alternatives, &amp; recommendations.</li> <li>• Staff's liaison to the Board.</li> <li>• Provides briefings on district operations and things that require board action or attention.</li> <li>• Evaluates and assesses policy implementation.</li> </ul>	<ul style="list-style-type: none"> <li>• Administers policies.</li> <li>• Runs the school district.</li> <li>• Provides progress updates including emergent issues.</li> <li>• Accountable to the Board for how well the district is run.</li> <li>• Directs staff members through personal action and action of delegates.</li> </ul>	<ul style="list-style-type: none"> <li>• Remains active in professional organizations.</li> <li>• Familiar with current ideas in education.</li> <li>• Brings worthwhile ideas to the attention of the board and community.</li> </ul>

## Another Way to Look at it...

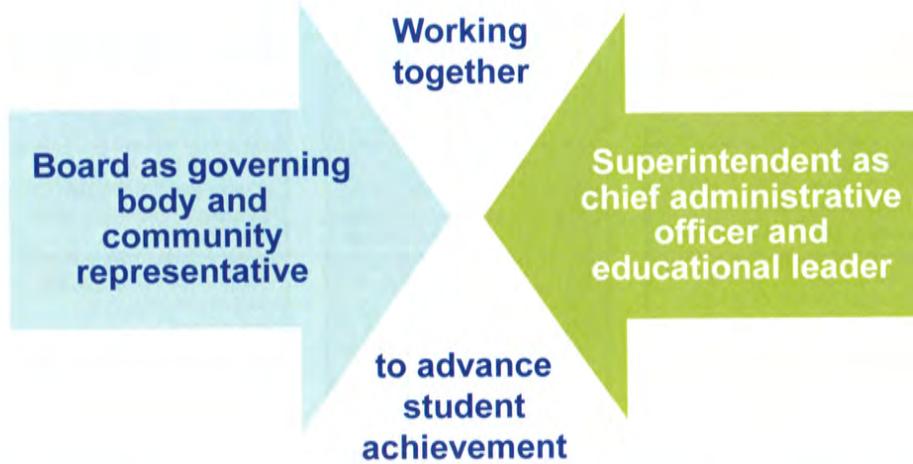
### The Superintendent's Role:

The superintendent is the implementer-in-chief of the district.

**Recipe:** For Success – a **good relationship** between the Board and superintendent.

Board	Superintendent
<b>Trust</b> the superintendent	Give board <b>loyalty and best advice.</b>
<b>Respect</b> professional training and experience.	Provide competent <b>management</b> of schools.
<b>Confidence</b> in CSA's ability to administer district.	See that Board's <b>policies</b> are <b>implemented.</b>

## To Be Most Effective



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  LinkedIn

15

## Ensuring Effective Meetings



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  LinkedIn

16



## Making it Work



## Board Member's Meeting Responsibilities

- ✓ **Studying the agenda** and supporting documents. (A 12-Month Planning Calendar is available.)
- ✓ **Referring all questions**, or need for further information, to the committee chair, board president or superintendent before the meeting.
- ✓ **Surprise free meetings.** If a board member has received a complaint or is dissatisfied with the agenda, he or she should call the board president or superintendent prior to the meeting to try and resolve the problem.



## Board Member's Meeting Responsibilities (cont.)

- ✓ **Give the responsible party time to prepare an answer.** Referring to the point above, asking for clarification or additional info before the meeting allows the responsible person to develop thoughtful answers that might not be possible without time to gather information.
- ✓ **Avoid embarrassment.** When the member is not prepared, he or she may be caught by surprise at the meeting, causing needless delay in reaching decisions on the agenda.
- ✓ **Confidentiality.** What happens in Exec. Session must **STAY** in Exec. Session.



www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked In](#)

19

## Board Member's Meeting Responsibilities (cont.)

- ✓ **Not "playing" to the audience.** A school board member does not represent a particular area, interest or group, and must work for the welfare of all children in the district. Base decisions on what is best for the total community rather than a particular area, vested interest group, or organization.
- ✓ **Thoughtful votes.** Board members must feel reasonably comfortable with their votes. Sometimes this means delaying a decision for further research. And sometimes it means trusting the judgment of the superintendent or other staff expert.
- ✓ **Conflicts of Interest.** Board members who have a conflict of interest will need to recuse themselves on any discussion and votes related to that conflict of interest.
- ✓ **Check with your board attorney re: conflicts.)**



www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked In](#)

20

## Superintendent's Meeting Responsibilities

Much of the superintendent's meeting responsibility will come from either policy or past practice. The role of the superintendent, along with the board president, should be clearly spelled out in the board policy manual. The superintendent should not dominate the meeting; rather, their chief roles are to coordinate the preparation of the agenda and carry out any decisions made by the board.

- The superintendent should not have to repeat everything orally at length if it has already been distributed in advance. However, she or he may be asked to clarify complicated matters to the board and public.
- The superintendent should have the necessary staff attending to speak on any presentation or report.

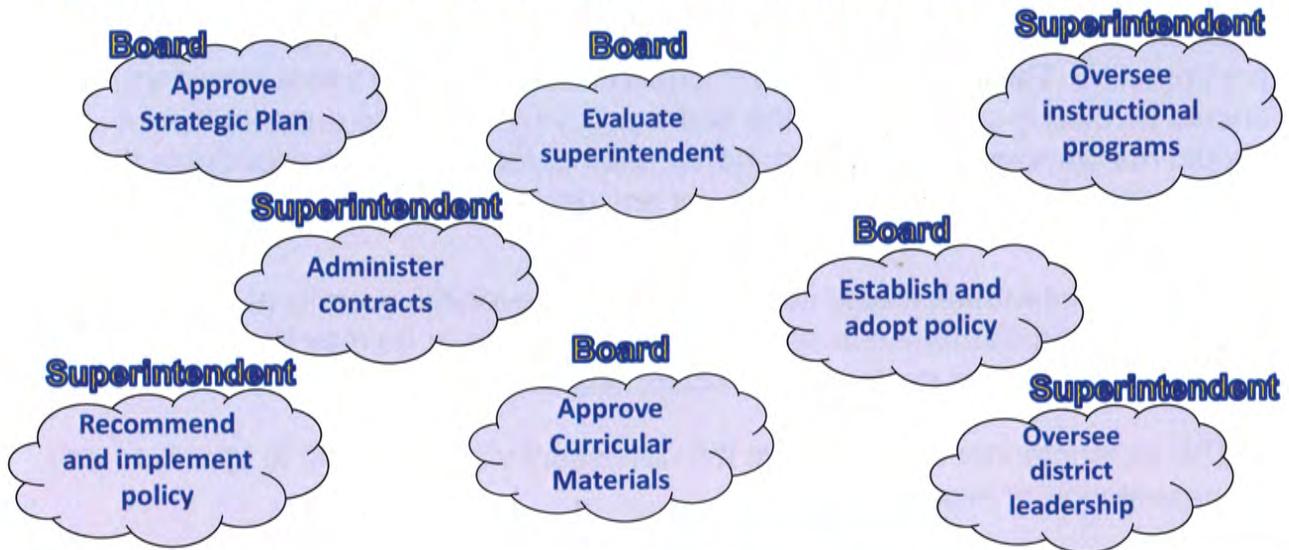


## Superintendent's Meeting Responsibilities (con't)

- The superintendent should record any questions that the board may express during the meeting, so that responses or actions can be taken later and reported out on.
- The superintendent should be prepared to answer any questions regarding administrative recommendations. In general, boards often approve recommendations made by the superintendent, but this is not always the case. If support or further information is needed, it should have been discussed and available.
- Superintendent should be accountable for any board decisions and actions voted on. Reports on progress should be available. (The board holds the superintendent accountable during the annual CSA evaluation process.)



An item will appear on the screen.  
Decide if it is a Board Responsibility or a Superintendent Responsibility.



NJSBA [www.njsba.org](http://www.njsba.org) | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked in](#)

23

## Staying in Your Lane

Board members have no legal status other than that of any citizen **except** when sitting with a **quorum** of the board in a **legally constituted meeting**.

See: Sen. Byron M. Baer  
Open Public Meetings Act *N.J.S.A. 10-4-6*



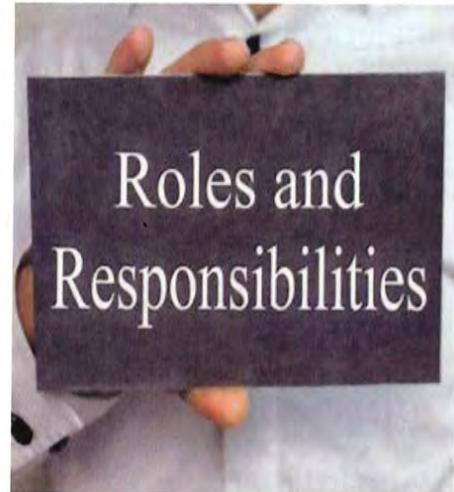
NJSBA [www.njsba.org](http://www.njsba.org) | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked in](#)

24

## The Role of the Board Member

As individuals, Board members **cannot:**

- **Make decisions** for the board
- **Take actions** for the board
- **Speak** for the board  
 ...unless the board has authorized them to do so. (Check your Policy Manual.)
- **Direct any staff member or administrator or**
- **Direct the Superintendent**



## Keep in Mind...

*The essential board skill: being able to count to five* (or whatever number is your board majority).



## Act with a Majority

- Board members only have power when they act with a majority of the board. **It takes a majority to accomplish anything.**
- The real power of the board is **finding common ground on behalf of the whole community.**
- Common ground can only emerge when **all the voices are heard** and attended to, and the **minority opinion is respected.**
- A board that **runs rough shod** over the minority (board member or citizens) is **headed for trouble.**



27

## Code of Ethics Summary

I will:

**a.** Uphold and enforce all laws, rules, & regulations of State BOE & court ...

**b.** Make decisions in terms of the educational welfare of children and meet the individual needs of all children ...

**c.** Confine my board action to policy making, planning, and appraisal ...

**d.** Not administer the schools, but together with my fellow board members, see that they are well run ...

**e.** Recognize authority rests with the Board of Education – make no personal promises ...

**f.** Refuse to surrender my independent judgement or to use the schools for personal gain ...

**g.** Uphold confidentiality, provide accurate information, and interpret community aspirations ...

**h.** Vote to appoint the best qualified personnel after consideration of CSA's recommendation ...

**i.** Support & protect staff in proper performance of duties ...

**j.** Refer all complains to chief administrative officer and only act after failure of administrative solution.



28

## Communicating with Your Community

Representatives of  
the Local Community



Schools' Ambassadors  
to the Community



[www.njsba.org](http://www.njsba.org) | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [v njsba](#) | [Linked In](#)

29

## Communicating with Community & Staff



- Board members should not be contacting / communicating with staff directly.
- Board members should not be surveying staff.
- Community members / staff with concerns – redirect to chain of command.
- Visits to buildings through Superintendent approval only.



[www.njsba.org](http://www.njsba.org) | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [v njsba](#) | [Linked In](#)

30

## Role of the Board Member

Board members have a responsibility to...

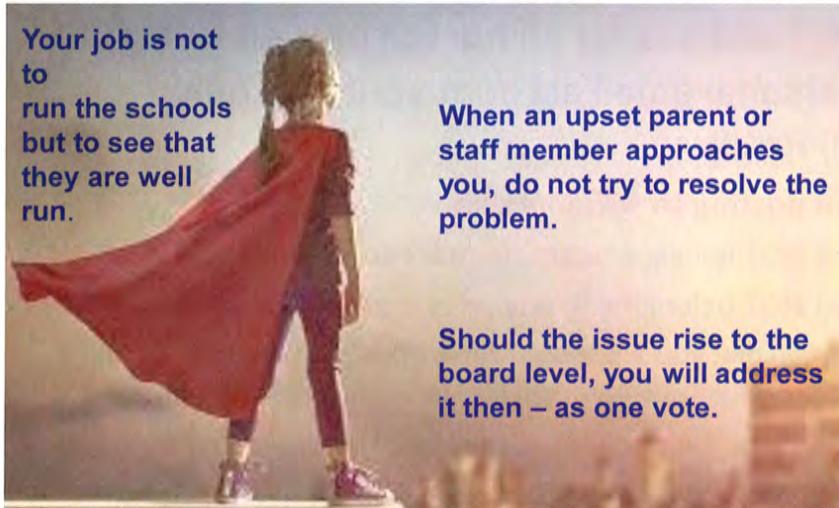
- Listen to all citizens
- Explain the needs of the school system as a whole.



What do YOU think?

- I have children in school. How can I talk with their teachers now that I'm on the school board?
- Is it ok to visit the schools?
- How do you respond to parents calling / emailing about district staff or other concerns?

## Provide Access to Your Public



Your job is not to run the schools but to see that they are well run.

When an upset parent or staff member approaches you, do not try to resolve the problem.

Should the issue rise to the board level, you will address it then – as one vote.



www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked In](#)

33

## Board Member Communication Tips

- The **superintendent**, by policy, is the **spokesperson for the district**.
- The **board president**, by policy, is the **spokesperson for the board**.
- Know and use your board's **communication protocols**.
- Emailed information should be **one-way information**. Call the sender with questions.
- **NEVER, EVER**, reply to all!



www.njsba.org | [f njsba](#) | [X njsba](#) | [@njschoolboards](#) | [njsba](#) | [Linked In](#)

34



## Board Member Communication Tips



- Use a **district email address** for all board communication (if you forward to personal email account your personal account can be OPRA'd)
- **Be VERY careful when posting to social media.**
  - Strongly recommend **NOT** having a **board member social media** account
  - Strongly recommend **NOT** belonging to any **private groups** on social media
  - **Use disclaimer** stating while you are a board member, you are not speaking for the board, nor does your comment reflect the opinion of the board.
  - New ethics ruling - **despite the disclaimer**, the board member was found to be in violation due to content.



35



## Social Media

### **SEC Recommended Disclaimer**



***“The following statements are made in my capacity as a private citizen, and not in my capacity as a board member. These statements are also not representative of the board or its individual members and solely represent my own personal opinions.”***

- SEC noted that even if an appropriate disclaimer is used, the substance of a post/statement can, nevertheless, render the disclaimer meaningless.... It is the substance of the writing, and not the disclaimer itself, that will dictate whether the school official has rendered a disclaimer meaningless.



36

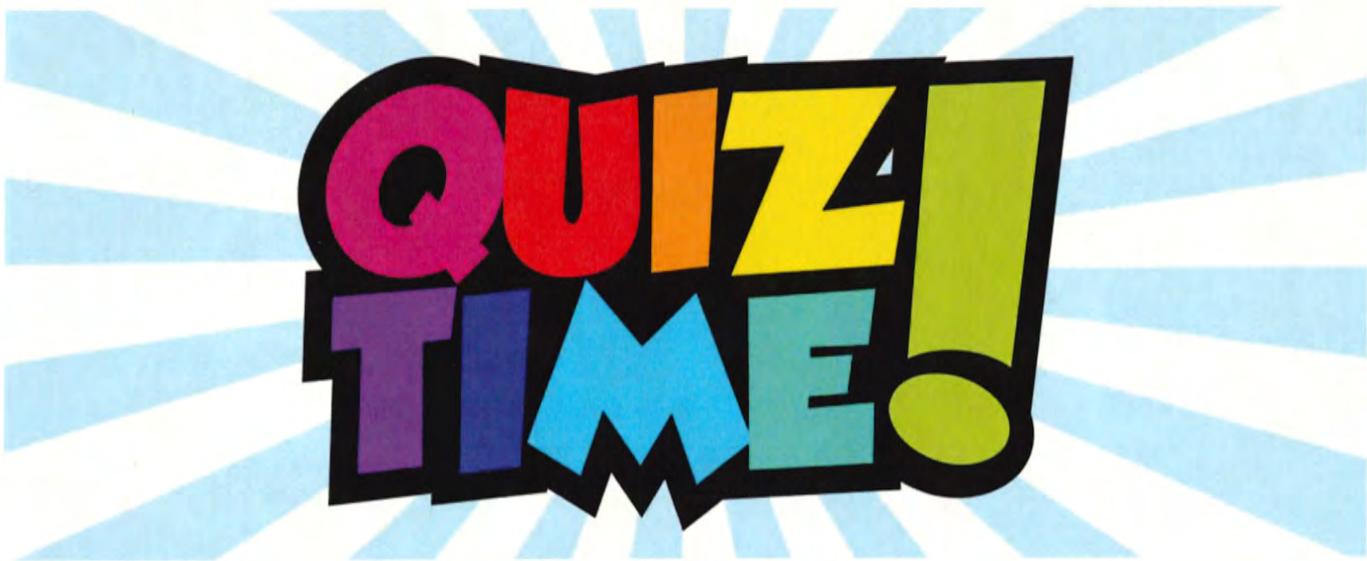
## Role of the Board Member

Every policy a BOE approves, every action a BOE takes, needs to be based on what is best for the education of **ALL** the students in the school district. *N.J.S.A.: 18A:12-24.1 (b)*



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  Linked in

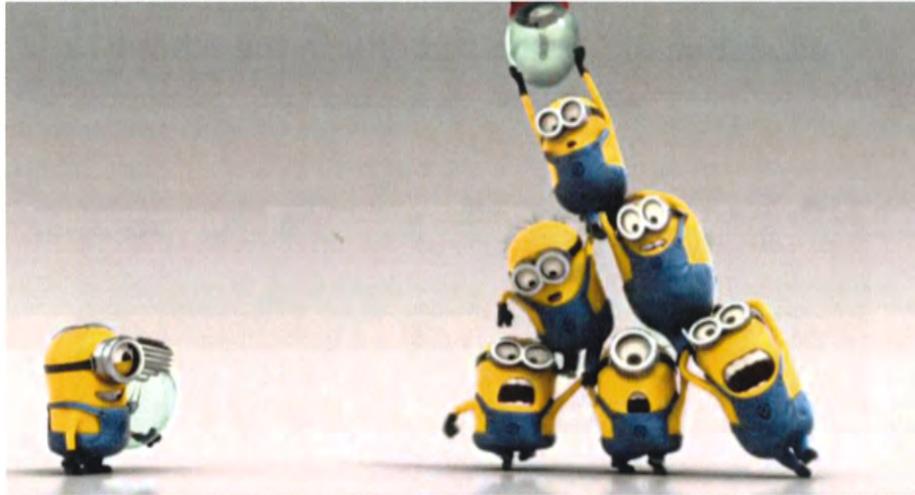
37



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  Linked in

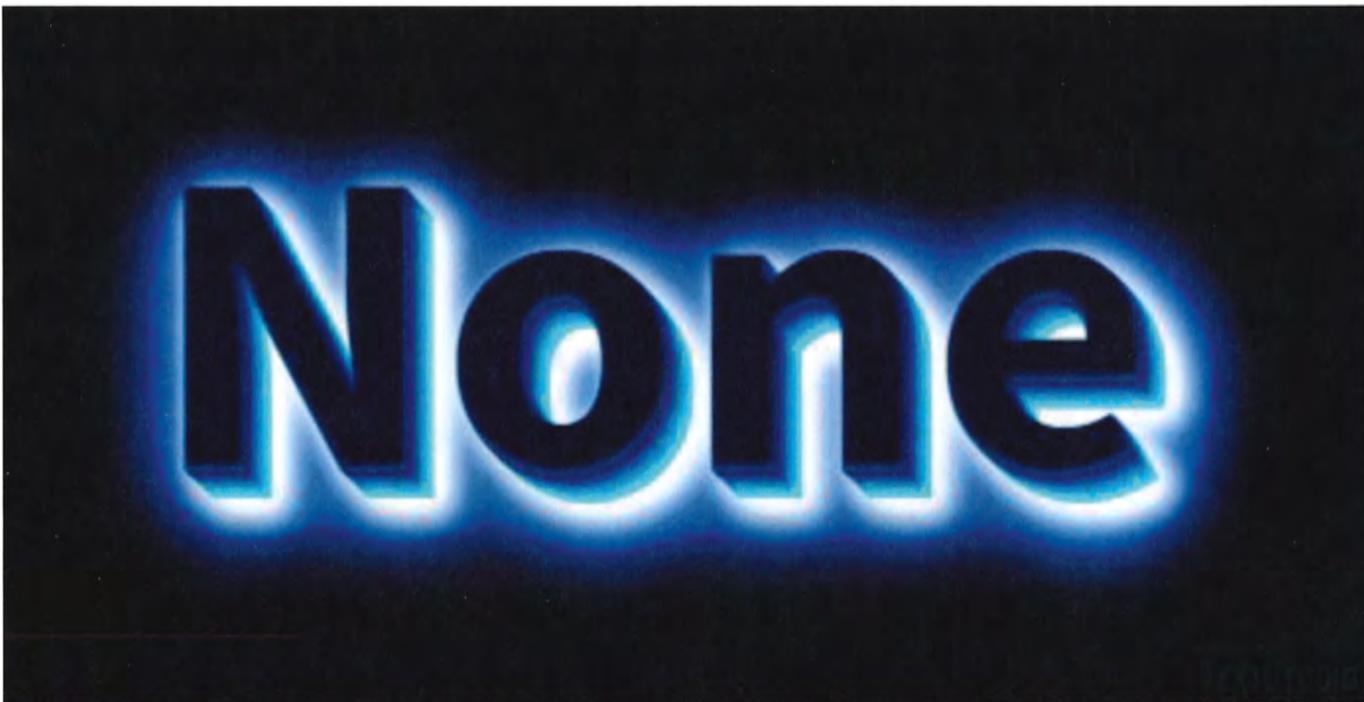
38

## How many Board members does it take to change a light bulb in the schools?



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  LinkedIn

39



 [www.njsba.org](http://www.njsba.org) |  njsba |  njsba |  njschoolboards |  njsba |  LinkedIn

40

# Questions?




[www.njsba.org](http://www.njsba.org) | 
  [njsba](#) | 
  [njsba](#) | 
  [njschoolboards](#) | 
  [njsba](#) | 
  [Linked in](#)

41



*For all you do for your students, staff and community!*


[www.njsba.org](http://www.njsba.org) | 
  [njsba](#) | 
  [njsba](#) | 
  [njschoolboards](#) | 
  [njsba](#) | 
  [Linked in](#)

42

**EAST BRUNSWICK BOARD OF EDUCATION  
BOARD MEMBER ETHICS TRAINING  
JANUARY 8, 2026**

**I. Prohibited Acts**

The New Jersey School Ethics Act (“Act”) mandates that members of boards of education must avoid conduct which violates their public trust or which creates a justifiable impression that the public trust is being violated.

The Act enumerates certain activities that may be considered a conflict of interest. The following are the provisions of the Act, found at N.J.S.A. 18A:12-24, as well as specific examples of Advisory Opinions and Decisions of the School Ethics Commission interpreting each section:

- a. No school official or member of his immediate family shall have an interest in a business organization or engage in any business, transaction, or professional activity, which is in substantial conflict with the proper discharge of his duties in the public interest.*

**Advisory Opinion 17-04.** A board member would not violate N.J.S.A. 18A:12-24(a) or (d) of the Act if he continued his employment with an architectural firm that is contracted by the Board, but he must recuse himself from all discussions, actions, resolutions and votes pertaining to the area of architecture pursuant to N.J.S.A. 18A:12-24(c). (July 26, 2004).

**Albanese v. Kazan (C33-16).** A board member did not violate N.J.S.A. 18A:12-24(a), (c), or (g) when she contributed towards a GoFundMe page in support of a full day kindergarten and was photographed with members of a Facebook group in support of the full day kindergarten. She participated in these activities in her individual capacity as a taxpaying citizen, as opposed to acting in her official capacity as a board member or representative of the board, and she did not receive any unwarranted privileges in exchange for her support. (November 1, 2017).

---

**Oakland Office: 169 Ramapo Valley Road, UL 105, Oakland, NJ 07436 Tel 973 845-6700 Fax 201 644-7601**

Somerville Office: 50 Division Street, Suite 501, Somerville, NJ 08876 Tel 732 583-7474 Fax 908 524-0096

Haddonfield Office: 255 Kings Highway East, Haddonfield, NJ 08033 Tel 732 583-7474 Fax 732 290-0753

Matawan Office: 955 State Route 34, Suite 200, Matawan, NJ 07747 Tel 732 583-7474 Fax 732 290-0753

www.cgajlaw.com

- b. *No school official shall use or attempt to use his official position to secure unwarranted privileges, advantages or employment for himself, members of his immediate family or others.*

**Kearns v. Anthony (C18-01A).** A board member was found to have used her official position to secure unwarranted privileges and advantages for herself and others, in violation of N.J.S.A. 18A:12-24(b), when she used her position as a board member to acquire mailing labels containing student information that were used to send mailings for a political campaign. The board member was censured. (October 23, 2001).

**Holstein v. Raftopolous-Johnson (C08-16).** A board member voted on a resolution that would result in her child attending Port Jervis School District, without payment of tuition, contravention of the Commissioner’s directive, and in violation of a send-receive agreement with High Point Regional School District. “Respondent used her position to secure an unwarranted privilege and/or advantage, namely ‘Board permitted’ attendance at a school unauthorized by the Commissioner and free tuition for this unauthorized attendance.” The board member, who no longer was on the board at the time of the decision, was censured. The School Ethics Commission indicated it would have recommended removal had the board member remained on the board.

**In the Matter of Christopher T. Treston (C71-18).** A board member published an Op-Ed and endorsed four (4) candidates for the then upcoming Board election. The Op-Ed did not endorse the Complainant (and, in fact, openly advocated for her non-election). The board member did provide a disclaimer in the Op-Ed stating: “[t]he author is writing this endorsement on his own personal behalf. His opinions are his own.” The board member did not seek approval from the Board or its counsel before writing the Op-Ed. The ALJ found that the Board member’s disclaimer “was insufficient to convey that he was expressing his personal opinion, largely due to his multiple references to his position on the Board and Board matters generally. The Petitioner established a violation of N.J.S.A. 18A:12-24(b) because “there was an ‘unwarranted advantage to the candidates [the board member] endorsed by virtue of the appearance that they were receiving a Board endorsement.” The School Ethics Commission adopted the ALJ’s legal conclusion and recommended that the Board member be censured.

**Kober v. Langevin (C07-19).** No violation found where a board member promoted the approval of a ballot issue/question on her personal Facebook page. The board member included a disclaimer on her social media page stating, “I am a member of the [Ho-Ho-Kus Board of Education], however the views expressed here are my own and not expressed on behalf of the Ho-Ho-Kus Board of Education.”

- c. *No school official shall act in his official capacity in any matter where he, a member of his immediate family, or a business organization in which he has an interest, has a direct or indirect financial involvement that might reasonably be expected to impair his objectivity or independence of judgment. No school official shall act in his official capacity in any matter where he or a member of his immediate family has a personal involvement that is or creates some benefit to the school official or member of his family.*

**Advisory Opinion 07-06.** Board member with a spouse who is a teacher's assistant in the district, directly supervised by the principal, supervised by the assistant superintendent and superintendent, and indirectly supervised by four assistant principals, would violate N.J.S.A. 18A:12-24(c) if he were to participate in the hiring and employment decisions of the superintendent, where the assistant superintendent supervises the board member's spouse's supervisor, is familiar with the spouse, and is a candidate for superintendent. (July 31, 2006).

**Advisory Opinion A24-17.** In order to clarify the limitations of a board member's activity with regard to contract negotiations and the employment of the superintendent when he/she has an immediate family member or relative who is employed in the District, which could violate N.J.S.A. 18A:12-24(b) or (c), the School Ethics Commission prepared the following chart:

RELATIONSHIP TO BOARD MEMBER	CURRENT MEMBER OF THE LOCAL UNION	CURRENT MEMBER OF ANY STATEWIDE PUBLIC TEACHERS' UNION	PARTICIPATE IN NEGOTIATIONS Yes or No	VOTE TO RATIFY THE CONTRACT Yes or No	PARTICIPATE IN ISSUES RELATED TO THE SUPER. (Search, Hire, Contract, and Evaluation) Yes or No
SELF		X	No	Yes*	Yes*
SPOUSE	X		No	No	No
SPOUSE		X	No	Yes*	Yes*
DEPENDENT CHILD	X		No	No	No
DEPENDENT CHILD		X	No	Yes*	Yes*
CHILD (NOT DEPENDENT)	X		No	No	No
CHILD (NOT DEPENDENT)		X	Yes*	Yes*	Yes*
RELATIVE	X		No	No	No
RELATIVE		X	Yes*	Yes*	Yes*
* Absent another conflict					

**Advisory Opinion A06-23.** In Advisory Opinion A06-23, the School Ethics Commission addressed the extent to which the breadth of a school official’s “relatives” are expanded through marriage. In Advisory Opinion A24-17, the Commission adopted the expanded definition of “relative” contained in fiscal accountability regulation N.J.A.C. 6A:23A-1.2, which defines a “relative” as including a “parent, child, sibling, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother, or half-sister of the individual or of the individual’s spouse, civil union partner, or domestic partner, **whether the relative is related to the individual or the individual’s spouse, civil union partner, or domestic partner by blood, marriage, or adoption.**” In Advisory Opinion A06-23, the School Ethics Commission advised that “**whether a school official’s relatives, or the school official’s spouse’s relatives, marry another person does not expand the breadth of the school official’s relatives.**” To illustrate, the School Ethics Commission prepared the following chart:

<b>FAMILIAL RELATIONSHIP</b>	<b>CONSIDERED A “RELATIVE” FOR PURPOSES OF CONTRACT NEGOTIATIONS WITH THE LOCAL EDUCATION ASSOCIATION AND MATTERS RELATED TO THE EMPLOYMENT OF THE SUPERINTENDENT</b>
School official’s spouse	Yes
School official’s parents	Yes
School official’s children	Yes
School official’s brother (sister)	Yes
School official’s brother’s (sister’s) spouse	No
School official’s aunt (uncle):	Yes
School official’s aunt’s (uncle’s) spouse	No
School official’s nephew (niece)	Yes
School official’s nephew’s (niece’s) spouse	No
School official’s grandparents	Yes
School official’s grandchildren	Yes
School official’s grandchildren’s spouses	No
School official’s son-in-law (daughter-in-law)	Yes
School official’s step-parent	Yes
School official’s step-child	Yes
School official’s step-child’s spouse	No
School official’s step-sibling	Yes
School official’s step-sibling’s spouse	No
School official’s half-sibling	Yes
School official’s half-sibling’s spouse	No
School official’s spouse’s parents	Yes
School official’s spouse’s children	Yes
School official’s spouse’s brother (sister)	Yes
School official’s spouse’s brother’s (sister’s) spouse	No
School official’s spouse’s aunt (uncle):	Yes
School official’s spouse’s aunt’s (uncle’s) spouse	No
School official’s spouse’s nephew (niece)	Yes
School official’s spouse’s nephew’s (niece’s) spouse	No
School official’s spouse’s grandparents	Yes
School official’s spouse’s grandchildren	Yes
School official’s spouse’s grandchildren’s spouses	No
School official’s son-in-law (daughter-in-law)	Yes
School official’s spouse’s step-parent	Yes
School official’s spouse’s step-child	Yes
School official’s spouse’s step-child’s spouse	No
School official’s spouse’s step-sibling	Yes
School official’s spouse’s step-sibling’s spouse	No
School official’s spouse’s half-sibling	Yes
School official’s spouse’s half-sibling’s spouse	No

- d. *No school official shall undertake any employment or service, whether compensated or not, which might reasonably be expected to prejudice his independence of judgment in the exercise of his official duties.*

**In the Matter of Christina Wenzel (C46-04).** A board member violated N.J.S.A. 18A:12-24(d) when she was paid as a substitute school nurse for the district in an emergency situation. The board member was reprimanded and directed not to perform any further services to the district for compensation while still a board member. “As an employed substitute school nurse for the District, Ms. Wenzel had significant entanglements with students, staff, and the administration. In working with children who have medical conditions or accident-related injuries, she may unwittingly find herself being called as a witness against the Board on which she serves, or worse, a named defendant. She was also paid by the District for her services. When a board member works for and is paid by the District in which she serves, she is, in effect, working for the board. Thus, the Commission finds that anytime a board member is on the payroll of the District for which the board member serves, it is reasonable to expect it will prejudice that board member’s independence of judgment in the exercise of official board member duties.”

**Merola v. Schaible (C22-10).** A board member did not violate N.J.S.A. 18A:12-24(d) when serving as a member of the Monmouth Regional High School Board of Education and also as an assistant superintendent with the Monmouth County Vocational School District, even though the schools compete for students, as there was no “fundamental incompatibility” between her positions. (October 27, 2010).

- e. *No school official, or member of his immediate family, or business organization in which he had an interest, shall solicit or accept any gift, favor, loan, political contribution, service, promise of future employment, or thing of value based upon an understanding that the gift, favor, loan, contribution, service, promise, or other thing of value was given or offered for the purpose of influencing him, directly or indirectly, in the discharge of his official duties. This provision shall not apply to the solicitation or acceptance of contributions to the campaign of an announced candidate for elective public office, if the school official has no knowledge or reason to believe that the campaign contribution, if accepted, was given with the intent to influence the school official in the discharge of his official duties.*

**Advisory Opinion (A10-18).** It is not a *per se* conflict of interest for a board member who received an endorsement and/or financial contribution from a local and/or statewide union unless the endorsement or financial contribution is made for the purpose of influencing the board member in the discharge of duties.

**Advisory Opinion (A13-12).** Significant and active involvement of local education association on behalf of board member created conflict of interest. In addition to endorsement, association distributed newsletters encouraging vote for member, hosted rally for board members to address public, conducted phone banks to promote campaigns, and distributed palm cards indicating the ballot numbers of the board members.

Factors to be considered include:

1. The prominence of the support provided in the campaign;
2. The amount of time that has elapsed between the time of active campaigning and consideration by the public body of an issue of interest to the supporter;
3. The extent to which the causes on which the candidate campaigned and the supporter endorsed remain matters of public debate.

Due to involvement of union in campaign, board member prohibited from participating in collective bargaining negotiations within one year of involvement.

**Policy Guideline # 1 (School Ethics Commission).** A board member may not accept offers of meals or entertainment that are limited to clients or customers of the vendor. If attending a conference, board members may attend hospitality suites or receptions provided they are open to all persons attending the conference.

- f. No school official shall use, or allow to be used, his public office or employment, or any information, not generally available to the members of the public, which he receives or acquires in the course of and by reason of his office or employment, for the purpose of securing financial gain for himself, any member of his immediate family, or any business organization with which he is associated.*

**In the Matter of Gabriel De Tolla (C08-07).** A board member violated N.J.S.A. 18A:12-24(f) when he put pressure on the administration, board

members, and superintendent with regard to his spouse's application for a position within the district. (November 3, 2008).

**Holstein v. Raftopoulos-Johnson (C08-16).** "Respondent used her position to ensure that she did not bear financial responsibility for the tuition associated with her child's attendance at an unauthorized school."

- g. No school official or business organization in which he has an interest shall represent any person or party other than the school board or school district in connection with any cause, proceeding, application or other matter pending before the school district in which he serves or in any proceeding involving the school district in which he serves or, for officers or employees of the New Jersey School Boards Association, any school district. This provision shall not be deemed to prohibit representation within the context of official labor union or similar representational responsibilities.*

**Advisory Opinion 07-00.** A board member may serve as president of the local PTA, but must make sure that she does not represent the PTA before the board on any matter. (May 23, 2000).

**In the Matter of Gabriel De Tolla (C08-07).** Board member's actions did not rise to the level of "representing" his wife in an application or matter pending before the board, even though he had conversations with the superintendent about his wife's interest in working in the district, particularly since the wife's application was withdrawn before the board ever formally considered her as a candidate for any position.

- h. No school official shall be deemed in conflict with these provisions if, by reason of his participation in any matter required to be voted upon, no material or monetary gain accrues to him as a member of any business, profession, occupation or group, to any greater extent than any gain could reasonably be expected to accrue to any other member of that business, profession, occupation or group.*

**Advisory Opinion 01-98.** Board members whose children attended the district high school may discuss and vote on a proposal to give greater weight to more academically challenging courses pursuant to N.J.S.A. 18A:12-24(h), but may not vote on whether to make proposal retroactive when retroactivity would give their children a greater benefit.

**In the Matter of Bruce Freilich (C18-04 and C19-04).** N.J.S.A. 18A:12-24(h) could be applied where the board member voted in the affirmative on a bill list which included a \$375.50 reimbursement to him for aid in lieu of transportation, as required by the transportation statute, N.J.S.A. 18A:39-1. The Commission reasoned that since the amount of aid is set by statute, Mr. Freilich could not have received aid in lieu of transportation in an amount greater than any member of the group that received such aid from the Board.

Furthermore, as a board member, he had no discretion in setting the amount of the aid that he would receive.

- i. *No elected member shall be prohibited from making an inquiry for information on behalf of a constituent, if no fee, reward or other thing of value is promised to, given to or accepted by the member or a member of his immediate family, whether directly or indirectly, in return therefore.*
- j. *Nothing shall prohibit any school official, or members of his immediate family, from representing himself, or themselves, in negotiations or proceedings concerning his, or their, own interests.*

**Advisory Opinion 30-04.** A board member would not violate the Act by appealing a Section 504 determination regarding her child and pursuing tuition and legal fees because N.J.S.A. 18A:12-24 (j) provides an exception for this action. (December 21, 2004).

**Bd. of Educ. of Sea Isle City v. Kennedy**, 196 N.J. 1, 21-22 (2008). A board member of a disabled child should not fear loss of elected office as a condition of filing a due process request to resolve specific issues regarding the child’s classification or IEP. However, the Commissioner should conduct an examination of the dispute to assess whether the conflict over the child’s educational program is so substantial that protracted and intractable litigation between the parties is likely. When a due process claim includes a request for specific monetary relief, or the dispute is deemed so substantial as to involve protracted litigation, the conflict would be too great and a choice would need to be made between retaining the board seat or proceeding with the due process claim.

- k. *Employees of the New Jersey School Boards Association shall not be precluded from providing assistance, in the normal course of their duties, to boards of education in the negotiation of a collective bargaining agreement regardless of whether a member of their immediate family is a member of, or covered by, a collective bargaining agreement negotiated by a Statewide union with which a board of education is negotiating.*

## II. Code of Ethics for School Board Members

The Act also contains a Code of Ethics (“Code”) for board of education members. The Code sets forth specific prohibitions and provides guidance to board members on their appropriate role in the educational process. The following are the provisions of the Act, found at N.J.S.A. 18A:12-24.1, as well as specific examples of Advisory Opinions and Decisions of the School Ethics Commission interpreting each section.

- a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders, pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*

**Doreen & Valenti v. LePrete (C11-06).** A superintendent is not a “board member” subject to the Code of Ethics of School Board Members, although she is an ex officio member of the Board.

**Holstein v. Raftopoulos-Johnson (C08-16).** In two separate unequivocal Decisions, the Commissioner of Education determined that Montague students could no longer be permitted to attend high school out of state. Despite this clear statement of the law, and clarifying follow-up correspondence from the Interim Executive County Superintendent and Assistant Commissioner of Education, affirming the Decisions and warning that anyone who sent their children to Port Jervis would be responsible for tuition, Respondent voted in violation of N.J.S.A. 18A:12-24.1(a) in support of a resolution, which obligated the Board to bear financial responsibility for the tuition associated with school attendance of Montague students in Port Jervis.

- b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*

**Haines v. Szilagyi (C55-17 and C26-17).** Pursuant to N.J.A.C. 6A:28-6.4(a)(2), factual evidence of a violation of N.J.S.A. 18A:12-24.1(b) shall include evidence that Respondent willfully made a decision contrary to the educational welfare of children, or evidence that Respondent took deliberate action to obstruct the programs and policies designed to meet the individual needs of all children, regardless of their ability, race, color, creed or social standing.

**Petrillo & Costello v. Alexander (C-02-02).** A board member did not violate the Code of Ethics for school board members where the board member made remarks that were allegedly abusive of the other board members by stating that their votes were motivated by racism.

**Saini v. Tufano (C48-20).** A board member had made racist, sexist, and misogynistic comments. The Motion to Dismiss was granted because Complainant did not plead sufficient, credible facts to support a finding that the board member violated N.J.S.A. 18A:12-24.1(b). However, the SEC stated:

Respondent is still a publicly elected school official who is charged with serving, among other things, the educational needs of a diverse, dynamic, and multifaceted student population. **Public words,**

**which derogate from the mission of a board of education serve no purpose, create unnecessary hostility and animosity within a community, and ultimately have the greatest detrimental impact on the very people that Respondent is tasked to serve – the students. Although the Commission acknowledges the sanctity of the First Amendment, words that deliberately cause divisiveness should have no place in the educational setting.**

- c. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*

**In the Matter of David Kanaby (C53-05).** Board member violated N.J.S.A. 18A:12-24.1(c) when he sent an email to the superintendent, copying all of the members of the board, the business administrator, assistant superintendent and his subordinate, in an attempt to influence the superintendent's decision regarding discipline for the board member's wife. The Administrative Law Judge found, and the Commission agreed, that the board member failed to confine his board action to policy making, planning and appraisal. The board member received a three-month suspension.

- d. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*

**In the Matter of Raymond Delbury (C64-06).** A board member was found to have violated section (d) of the Code of Ethics for going around the superintendent and demanding information directly from a district supervisor. Specifically, the board member stopped in the Supervisor of Curriculum and Instruction's office every Friday for several weeks asking the supervisor for information. When the supervisor failed to produce the information, the board member became upset, got loud, and got in her face, asking her why she could not give him the information. The board member was found to be inappropriately seeking to administer the schools by giving direct orders to school personnel, and was censured.

**In the Matter of Hankerson/Woodbine (C36-02).** Board member was removed by the Commissioner for undertaking actions such as sending Rice Notices without consent of the Chief School Administrator, hiring and removing employees without the recommendation of the Chief School Administrator and ordering a district employee to perform tasks for her. This case stands for the proposition that the Superintendent, as Chief School Administrator, runs the schools. The role of Board members is to ensure that the schools are well run, not to administer the schools themselves. (August 14, 2003).

- e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*

**In the Matter of Raymond Delbury (C64-06).** A board member was found to have violated section (e) of the Code of Ethics for his demeaning and harassing treatment of a district supervisor since the conduct could have become the subject of litigation. The board member was censured. (October 30, 2007).

**Smith v. Capers (C48-18).** The Respondent board member notified the Assistant Superintendent of a possible vendor who would provide free coding courses for juniors and seniors, and who also sold educational and drone programs. The Respondent knew the representative of the vendor who met with school officials thereafter. The representative notified the school officials, Respondent, and another board member of a free seminar in Arizona, which would include free airfare and hotel accommodations. The board's attorney notified the school officials and the board that there could be a conflict of interest and advised against attending the seminar. Respondent decided to go anyway, and utilized district transportation to get to the airport with an employee, who believed the trip to have been authorized. A few months after the trip, the Respondent encouraged the board to utilize the vendor's product.

The Commission determined that Respondent's actions potentially compromised the board in its ability to contract with a potential vendor and compromised the public's perception of the board's integrity with regard to accepting gifts. It could have appeared to the public that the board authorized or approved of Respondent's attendance at the seminar.

In finding the board member's conduct to have been wholly inappropriate, the Commission reasoned there to be no legitimate basis for an individual board member to accept and attend an all-expense-paid seminar in order to learn about the product. The Commission stressed that individual board members do not have a role in vetting potential vendors in this way. By requesting a course/program be implemented before it was fully analyzed by the District's administration; requesting that a course/program be presented to the board before the administration believed it was appropriate to do so; and accepting all-expense-paid-seminar in Arizona with the foresight that such acceptance and attendance would preclude him from being involved in the vote, the Respondent board member took actions unrelated to his duties and responsibilities as a board member and the Commission recommended removal.

**Fields v. Lawson-Muhammad (C34-18).** A board member who identified her position as a board member to a police officer and referenced the name of the Village President in an attempt to avoid a ticket compromised the

board. Respondent's reference to her position as a board member created the impression, actual or perceived, that board members have some elevated standing in the community and are not to be held to the same standards as other citizens. This impression clearly compromises the integrity, character and reputation of the board and its individual members.

**Hyman, et al. v. Davenport et al. (Consolidated, C31-13).** Respondent Davenport, among other things, made inappropriate gestures and used a racial epithet against a district employee, and blatantly disregarded the board's policies regarding the use of facilities. Davenport was found to have entered the high school gym without board permission and without following any of the board's policies in the use of facilities. This action was found to have compromised the board by demonstrating the board member's belief that the board's policies and regulations do not apply to him.

**In the Matter of Christopher T. Treston (C71-18).** A board member published an Op-Ed and endorsed four (4) candidates for the then upcoming Board election. The Op-Ed did not endorse the Complainant (and, in fact, openly advocated for her non-election). The board member did provide a disclaimer in the Op-Ed stating: "[t]he author is writing this endorsement on his own personal behalf. His opinions are his own." The board member did not seek approval from the Board or its counsel before writing the Op-Ed. A Violation of N.J.S.A. 18A:24.1(e) was found. "Respondent's insufficient disclaimer and statements in the Op-Ed were made outside the scope of his duties" and "had the potential to compromise the Board."

**In the Matter of Daniel Leonard (Consolidated, C57-19).** A board member shared a Facebook post that linked to a video purporting to show U.S. Representative Ilhan Omar "MOCK[ING] Americans for Fearing al-Qaeda." The post contained pictures of Congresswoman Omar wearing a hijab. In sharing the post, the board member commented, "Terrorist.....100%." The board member also shared an article titled, "Rashida Tlaib calls for hunger strikes to shut down ICE" to his personal Facebook page. In sharing the post, the board member commented, "[m]y life would be complete if she/they die . . . ." The ALJ found a violation of N.J.S.A. 18A:12-24(e). The School Ethics Commission held that the board member's "disparaging posts to social media at issue constituted conduct that undermined the public's trust in the Board and compromised the Board's ability to engage with the public." Additionally, the SEC stated that the board member's post "had the potential to discourage members of the public, namely members of the Muslim community, to engage with the Board." The board member's term on the Board had ended and he did not run again, but the SEC recommended the penalty of censure.

- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*

**In the Matter of Kroschwitz and Sturgeon (C29-03).** Board members surrendered their independent judgment to the local education association when they criticized the food service provided that the union opposed on television prior to voicing their concerns to the full board and the superintendent.

**Holstein v. Raftopoulos-Johnson (C08-16).** A board member voted on a resolution that would result in her child attending Port Jervis School District, without payment of tuition, in contravention of the Commissioner of Education's directive, and in violation of a send-receive agreement with High Point Regional School District. The board member used the schools to acquire a benefit for herself and her child, violating N.J.S.A. 18A:24.1(f).

**Smith v. Capers (C48-18).** "Acceptance of anything that is of any value, whether a good, product, or service, from any entity that is currently providing, could provide, or may theoretically provide a good, product, or service to the board of education on which an individual serves is the epitome of unethical."

**Nazir v. Patel (C43-19).** A board member distributed a flyer (seemingly only to those believed to be of Indian descent) requesting that they vote for the candidates in the 2019 Democratic Primary election elected bracketed under the slogan, "Middlesex County Democratic Organization." The flyer mentioned, among other things, that the persons named on the flyer support South Asian persons and culture; contained a page that was printed in "Gujarati;" and stated that the Complainant, as the leader of "a radical group," is challenging the "Piscataway Democrats" and trying "to take over our township government." The Complainant asserted that the board member signed the flyer, and the signature included his picture and his name, followed by the words "Board of Education." According to Complainant, the board member referenced his position on the Board, but did not indicate he was speaking as a private citizen and not as a Board member (and not on behalf of the Board). The SEC found a violation of N.J.S.A. 18A:24.1(f) and stated "[h]ad Respondent not referenced his membership/position on the Board, and thereby inextricably linked the flyer (and its content) with being a message endorsed or supported by the Board, and/or had Respondent properly disclaimed the reference to his membership/position, Respondent would not have run afoul of N.J.S.A. 18A:12-24.1(f)."

- g. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*

**Advisory Opinion 02-06.** A board member would not violate N.J.S.A. 18A:12-24.1(g) if he were to send a letter to the editor expressing his opinion about the budget, as long as (a) he does not hold himself out as a representative of the board; (b) he states that the opinion is his and not that of the board; and (c) the information provided therein is accurate and not confidential.

**Lynch v. Skowronski (C09-19).** Board member inadvertently copied a parent (who was also an employee) on an email to the entire board. The email discussed the board member's reasons why the board should re-investigate the parent's complaint against the superintendent. The Commission found that the board member's email contained new information that had not been shared with the parent. It also contained the board member's opinions, revealing confidential deliberation information. The disclosure of the confidential information caused injury to the superintendent, by revealing questions on how the superintendent responded to a specific complaint by a parent/employee. The Commission noted: "[a]ll members of a board of education . . . must always be mindful of who is receiving their emails. The inclusion of any member of the public on the same email as the board (as an entity) has the potential, among other things, to violate the Open Public Meetings Act, to waive the confidentiality of the board's business, and/or to result in the disclosure of confidential information.

**Williams v. Ruiz (C60-20).** A board member shared information that was provided to her by a District employee, which questioned the credentials of another District employee. The board member "engaged in dialogue" with the Superintendent and the Assistant Superintendent "during open session" about the current Computer Aided Design and Drafting ("CADD") teacher. The board member stated that, during a meeting with her child and the child's guidance counselor that day, she "learned" that the CADD teacher did not have the CADD certification and that, as a result, certain students "may not be able to take the certification test." At a later Board meeting, the Assistant Superintendent notified the Board that the Board member's allegations regarding the teacher's job qualifications were "incorrect" and based on "misinformation." The SEC found that the alleged violation of N.J.S.A. 18A:12-24.1(g) should be dismissed because there was no evidence "to establish how the issue of whether a teaching staff member may have the requisite certification(s) and/or endorsement for a particular position is private or confidential information."

**In the Matter of Donna Puryear (Consolidated, C20-15).** A board member shared a post on her personal Facebook page that casted the Complainant, who served as a substitute teacher employed by the board of education, in a negative light. The post alleged that the Complainant was removed from her position as a result of unspecified misconduct. The SEC found that the board member violated N.J.S.A. 18A: 12-24.1(g). The SEC reasoned that the board member shared a post that contained inaccurate information about the substitute teacher and by doing so, lent credence to that post because of her position as a member of the board of education. Despite the board member’s argument that she was not aware of the full content in the shared post, the SEC agreed with the ALJ’s assessment that the board member “should have taken greater care to review the information that she reposted, which contained false information.”

- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*

**Barry v. Gannon et al. (C16-03).** Board members did not violate the Code of Ethics when they failed to follow the recommendations of the superintendent and educational experts in the district.

- i. I will support and protect school personnel in proper performance of their duties.*

**In the Matter of Karen Jackson (C08-05).** A board member was found in violation of the Code of Ethics for making a derogatory statement regarding a teacher’s lesson on the Holocaust at a public meeting of the school board. Commission found that she failed to support and protect school personnel in proper performance of their duties in violation of N.J.S.A. 18A:12-24.1(i).

**Hyman, et al. v. Davenport et al. (Consolidated, C31-13).** A board member violated the Code of Ethics in questioning a building principal about a personnel matter which, ultimately, led the building principal to visit the doctor and contact law enforcement. In addition, during a discussion with another employee, the board member was found to have made an inappropriate gesture and to have used a racial epithet.

**In the Matter of Donna Puryear (Consolidated, C20-15).** A board member shared a post on her personal Facebook page that casted the Complainant, who served as a substitute teacher employed by the board of education, in a negative light. The post alleged that the Complainant was removed from her position as a result of unspecified misconduct. The SEC found that the board member violated N.J.S.A. 18A: 12-24.1(i).

- j. *I will refer all complaints to the chief administrator officer and will act on the complaints at public meetings only after failure of an administrative solution.*

**In the Matter of William Lahn (C25-05).** A board member violated N.J.S.A. 18A:12-24.1(j) of the Code of Ethics when he went directly to the guidance secretary and asked for copies of SAT reports, went into the boys locker room to inspect the lockers, and when he took a parental complaint directly to the principal rather than to the superintendent. The board member was censured.

**Hyman, et al. v. Davenport et al. (Consolidated, C31-13).** Board member questioned, reprimanded and coerced action by district employee. Among other things, the board member discussed with the district employee who should be hired and where they should be assigned. The Commission found that the Board member utilized his position to usurp the authority of the Superintendent.

The School Ethics Act, at N.J.S.A. 18A:12-25 and 26, also requires board members to file Financial/Personal Disclosure Statements by April 30<sup>th</sup> each year. Board members have been found in violation of the Act when they have failed to complete their disclosure statements. For example, a board member was provided with several opportunities to file her disclosure statement, but she did not file her statement until after the Commission issued its decision finding her in violation of the Act. The Commissioner of Education ruled that the board member be suspended until she files the statement. **School Ethics Commission v. Dora James Beverly (D05-05).**

### **ADDITIONAL ADVISORY OPINIONS & SCHOOL ETHICS COMMISSION DECISIONS**

#### **1. In-District Employment Conflicts**

The New Jersey School Ethics Commission (“Commission”) has published advisory opinions that clarify the types of relationships that can create conflicts. They include a board member’s:

- Spouse (A30-14, A05-15 and A08-15 (spouse was per diem lunch aide), A20-12);
- Brother (A05-15);
- Niece/Nephew (included in the definition of “other,” A09-15; and A08-14);
- Stepdaughter (A08-14);
- Stepdaughter-in-law (A08-14);
- Unmarried, cohabitating partner (A15-13); and
- Ex-spouse (depending on circumstances and terms of divorce decree (A15-16)).

Accordingly, a conflicted board member must **not**:

1. Participate in pre/post hire discussions involving the Superintendent (A08-15);
2. Participate in discussions regarding the Superintendent’s employment contract (A08-15);
3. Participate in the vote concerning the selection committee for the Superintendent;
4. Participate in discussions and/or the vote on the consulting firm charged with finding Superintendent candidates (C32-14);
5. Participate in discussions and/or the vote regarding advertising for a new Superintendent (A05-15);
6. Participate in the evaluation and/or vote of the Superintendent (A08-15; A20-12); and/or
7. Have access to information regarding the Superintendent’s hire, evaluation and/or selection which is not disclosed to the public (A16-14).
8. Participate in negotiations concerning the local educational association agreement(s) that may affect terms and conditions of their relatives, immediate family members and/or “others” employment.

These prohibitions extend to *any supervisor* or other school official with direct/indirect influence over the employee, not just the Superintendent (A20-12). The conflict(s) lasts for the duration of the employment relationship.

In the Matter of Martha “June” Palan, Little Egg Harbor Township Board of Education, SEC DKT C32-14 (July 28, 2015), a board member was conflicted from discussing and voting on matters related to the selection and hiring of a new superintendent, pursuant to Martinez v. Albolino, et al., Hackensack Board of Education, SEC DKT C45-11 (June 26, 2012). Martinez was a Commission decision that prohibited a conflicted board member’s involvement in the pre and post hire decisions regarding a superintendent. Believing that her conduct was not prohibited by Martinez, the board member participated in the discussion and vote on a consulting firm to find superintendent candidates. The Commission found that its ruling in Martinez also prohibits discussions and votes regarding consulting firms.

A conflict of interest may also arise when a board member was formerly employed by the district. In Advisory Opinion A26-15, the Commission determined that a board member’s prior employment in the district created a conflict of interest for purposes of negotiations. The board member had recently retired from the district and also served as the union president for 13 years during her employment. The Commission advised that although the board member was not barred from serving on the board, the board member must recuse herself from any matters involving the local union and abstain from any votes on such matters in order to preserve the public trust. The Commission further acknowledged that the board member’s conflict was not indefinite, but only for her initial term.

## 2. Out-of-District Employment Conflicts

*It used to be that* a school official, which includes board of education members, was prohibited from participating in the discussion and/or vote of a collective bargaining agreement that was affiliated with his/her relative or immediate family member. “Relative” is broadly defined to include grandparents, step-parents, uncles, aunts, cousins, nieces, nephews and in-laws. See N.J.S.A. 18A:12-23; N.J.A.C. 6A:23A-1.2; and A11-15 (Commission acknowledging that the definition of “relative” is not limited to the Act but includes the more expansive definition set by the Department of Education’s fiscal accountability regulations).

Some of the Commission’s prior, more restrictive opinions include:

- A03-15 (Requiring a board member to recuse himself from negotiating a contract in which his sister-in-law was a member for a different school district); and
- A43-14 (Finding a conflict because a board member’s non-dependent daughter, who was not an EA member, paid part of the membership dues and received a salary that was affected by the EA agreement).

Recently, however, the Commission has loosened some of these restrictions. School officials are no longer per se conflicted because of their familial relationship with an out-of-district school employee. Now, in order to be conflicted, the out-of-district relative must:

1. Be an immediate family member, which is defined as “the spouse or dependent child of a school official residing in the same household.” See N.J.S.A. 18A:12-24.

*Or, alternatively:*

2. Have the potential to influence contract negotiations in the other district. Some factors to consider in determining such potential include:
  - a. Whether the out-of-district relative is an officer of the NJEA or the local education association;
  - b. Whether the out-of-district relative is on the negotiating team for that district; and
  - c. Whether the out-of-district relative has some other leadership role in his/her local education association or in the district which may influence the outcome of negotiations in the other district.

See A11-15 and A16-15.

The above-referenced factors are not the sole considerations for whether the school official has the potential to influence contract negotiations. Those three (3) factors are provided to assist in making such a determination. Additional information that is available and which may affect negotiations, must also be taken into consideration. See A11-15 and A16-15.

A board member who is employed out of district as an administrator represented by an administrators' union is permitted to negotiate with the local NJEA affiliate provided that there is absolutely no linkage between the respective NJEA affiliates and the administrators' union which represents the board member in either district. See A13-15.

The School Ethics Commission has also issued advisory opinions with respect to former, out of district employment. In Advisory Opinion A24-16, a board member was a retired teacher from a neighboring school district to which the board of education sent its high school students. Before retiring in 2001, the board member was active in the neighboring district's local NJEA affiliate. When the board member retired, he became a lifelong member of the NJREA, the retired educators association. The Commission advised that the board member was entitled to full participation in 2017 negotiations because of the significant time period between his active membership in the NJEA and the present. However, the Commission cautioned that the board member must always be cognizant of the responsibility to protect the public trust and the obligation to serve the interests of the public and board, and constantly evaluate if a conflict has developed on a matter coming before him as a board member. For example, the Commission advised that if a matter comes before the board that might affect or benefit a retired member of the NJEA, such as through benefit changes through negotiations, a conflict would present itself requiring absolute recusal from that matter and abstaining from all votes.

### **3. Other Conflicts**

#### **Personal Business**

Board member would violate N.J.S.A. 18A:12-24(c) and (f) if her private business continued offering a fundraiser where students buy tickets and twenty percent (20%) of the profits are provided to the local education foundation. (A29-14)

No conflict where board member owned a bookstore in the neighboring district. The Commission indicated however, that to avoid a conflict, the board member must not solicit business from the district's schools and staff members, though a staff member may ask to receive communications. The board member is also prohibited from providing any special inducement to district staff, such as special discounts, that are not available to similarly-situated clientele. Finally, the Commission indicated that the board member is prohibited from (i) voting on any matter related to any transactions between the District and the bookstore; (ii) engaging in any discussions with District staff or other board members pertaining to District/bookstore sales; and (iii) performing "official" acts that regard the bookstore, and any engagement between the bookstore and the District. (A18-05)

#### **Private Employment**

Board member worked with the District's certified staff as a result of working for a private day care center that was housed within a District facility. The Commission opined that, even if the Board member recused/abstained from any and all discussions relating to the private day care center and the District's pre-k program, there is still potential for a Code violation of N.J.S.A. 18A:24.1(f) as members of the public may reasonably perceive that the board member may be prejudiced. (A44-14)

No conflict where a board member worked for a mortgage origination company, owned by his father, and drafted mortgages for the interim superintendent and other district staff members. The Commission found that there was no evidence that the board member violated the Act. The Commission indicated that (i) neither the board member nor a member of his immediate family owns a 10% interest in the company; (ii) the board member's involvement in the mortgage company did not substantially conflict with his duties; (iii) there was no longer a continuing association between the board member and the interim superintendent for whom he voted to provide additional compensation; (iv) there was no evidence that the board member used his official position to secure unwarranted privileges, advantages or employment for himself, members of his immediate family or others; (v) the board member did not solicit business for the promise of some future mutual benefit; (vi) the board member did not use confidential information to secure personal or financial gain for himself, an immediate family member or for a business organization with which he is associated; and (vii) the board member conducted business in the normal course of his profession with members of the general public, who happen to be employees of the district (George Scott v. Michael Conti, Brick Township Board of Education, SEC C27-15 (November 25, 2015)).

### **Volunteering**

Board member who is the sole volunteer of a student club; who had authority over students; gave awards; and had regular contact with school administrators, parents and students would violate the Code for being involved in the day-to-day administration of the district. Mindful of the importance of volunteering, the Commission advised that a one-time, infrequent volunteering activity such as reading to students or chaperoning a student trip attended by the Board member's student-child would not be a violation of the Code. (A10-15)

No conflict where board member engaged in "passive" volunteering in which the board member is not in a leadership role over a committee or group (see A10-15) and who was not subjected to widespread level of direction from staff, students, other Board members or spouse (see A32-14). The board member's involvement was limited to that necessary for the successful completion of the musical/play or marching band rehearsal/performance. The Commission indicated that, without additional information, it does not view intermittent, non-executive volunteer activities constructing and maintaining props for musicals/plays or unloading and uploading band equipment for the marching band to be inherently contradictory to the duties placed on Board members by the Act. (A17-15)

*Compare with A07-00* which did not find an inherent conflict where a board of education member was also the president of the Parent Teachers' Association ("PTA"). In that opinion, the Commission indicated that:

The Commission finds the positions to be compatible, rather than in conflict. The mission of the PTA is to work cooperatively with the school district to benefit the students.

Other than the constraints on the board member's time from serving in both capacities, her official duties on the board should not be impaired.

In A07-00, the SEC did not address the specifics of the board member's involvement. The Commission did, however, advise that the board member must:

1. Not appear before the board in connection with any cause or matter in which the PTA may be advocating a position;
2. Abstain from any discussion and/or vote on any matter that will have an impact on the PTA; and
3. Not share confidential information with the PTA or otherwise use confidential information to benefit the PTA.

Thus, when volunteering for an organization that is involved with the school district, the school official must not become "substantially entangled" in the day-to-day administration of the schools, by consistent interactions with staff, students and/or parents. Additionally, the school official cannot participate in any discussion and/or action that involves the organization or activity in which the board member is involved.

In A24-15, the board president also served as a trustee for the township's Foundation for Educational Excellence (Foundation). The mission of the Foundation was to enhance the quality of education and educational opportunities and to generate and distribute financial and other resources for the benefit of the students of the District. The Commission advised that the board president was allowed to serve as a trustee in this case because the Foundation is an outside organization of the District, incorporated as a self-governing entity, separate from the board and District, and not under the control or management of the board despite their shared goals of furthering education in the District.

### **Securing Unwarranted Privileges**

Board member's son, who was a graduate student, was permitted to be privy to labor negotiations. The Commission found that the board member violated N.J.S.A. 18A:12-24(b) and (f), as well as N.J.S.A. 18A:12-24.1(f), for using her position to benefit her son, gain access to information that was not afforded to other candidates, and using the schools for personal gain or the gain of friends. For this violation, the Commission recommended the sanction of reprimand. (I/M/O Barbara Garrity, Holmdel Board of Education, SEC DKT C24-13 (August 26, 2014).)

**Appearance of Impropriety/Compromising the Board**

- a. Board member violated N.J.S.A. 18A:12-24.1(e) and (g) when she telephoned two employment candidates without Board authorization to do so and engaged in email correspondence with the candidates. In emailing the candidates, the board member breached the confidentiality of executive session deliberations. (Lesinski v. Smallwood, Asbury Park Board of Education, SEC DKT C14-14 (October 28, 2014).)
- b. The Commission found that the board member violated N.J.S.A. 18A:12-24.1(e) when his singularly, self-serving actions compromised the Board and left it at risk for litigation. (Persi v. Woska, Brick Township Board of Education, SEC DKT C03-14, on remand, C25-08 (October 28, 2014).) In Persi, the board member had discussions with three members-elect, without board authorization to do so, and thereafter became the new board president. The board member also implemented a plan to hire a superintendent candidate without prior board knowledge or approval.
- c. The Commission found that the board president violated N.J.S.A. 18A:12-24.1(e) when he, without board action or consultation, took action beyond the scope of his authority in issuing a Rice Notice to the business administrator. (Cheng v. Rodas, West New York Board of Education, SEC DKT C58-14 (September 22, 2015).) In Cheng, the Commission rejected the board president’s argument that Melindo Persi v. Daniel Woska, SEC C03-14, Comm’r, DKT 260-14A (June 17, 2014) authorized him to serve a school employee such as the business administrator since the board president has the authority to serve the superintendent. The Commission explained that such an expanded interpretation of Persi would authorize the board president to issue a Rice Notice to any school employee leading to “unbridled power ripe to abuse,” in violation of the School Ethics Act.
- d. The Commission advised the board member-respondents that their participation in approving the settlement agreement was “alarming” and likely a violation of the School Ethics Act. (Caffrey v. Lebreault et al., Perth Amboy Board of Education, SEC DKT C02-13 (May 26, 2015).) In Caffrey, the board member-respondents voted on a settlement agreement that paid the complainant \$184,000.00 in exchange for a release of all claims against them. Regarding their conduct, the Commission indicated:

. . . the Commission is genuinely alarmed that these Respondents voted for approval of the Agreement, using public funds to escape liability for their own unethical actions as alleged in the Complaint. The impropriety of Respondent[s]; involvement in the discussion of the Agreement and their votes to approve it should have been obvious to them and to the other Board members who voted with them. . .

The Commission finds that by their conduct, Respondents [names omitted] cast a shadow on the validity of the vote to

approve the Settlement from which they so clearly benefitted. By dint of their vote, the public may not have lost its respect and confidence for these members and the Board, which are now compromised and the people's trust violated. The public had the right to expect leadership and selflessness from their elected officials. In the early morning hours of the vote to accept the Settlement Agreement using public funds from which these Respondents benefitted, the public once again received neither.

### **Known Antipathy**

Board member violated N.J.S.A. 18A:12-24(b) when she attempted to influence fellow board members to vote against principal appointment, despite the superintendent's recommendation. The board member's opposition to the principal's appointment had been reported by the media. The Commission found that the board member's participation in the vote of the principal created an appearance of impropriety, specifically, the board member's history of antipathy put into question the board member's ability to impartially evaluate the superintendent's recommendation to offer the principal candidate a contract. (I/M/O Rhonda Williams Bembry, Hackensack Board of Education, SEC DKT C49-12 (October 28, 2014).)



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 2.

Date Prepared: 2/5/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Dr. Evelyn Mamman, Superintendent of Schools  
**SUBJECT:** Bylaws and/or Policies - First Reading (Roll Call)

***Recommendation:***

**Recommendation:** That bylaws and/or policies are approved on first reading as attached and listed below:

- Bylaw No. 0155 -Board Committees (Revised)

And that said bylaws and/or policies shall be presented for second reading at the next board meeting after which they shall become effective.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						

Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Bylaw 0155 - Board Committees	12/22/2025	Backup Material

## 0155 BOARD COMMITTEES

The Board of Education authorizes the creation of committees of Board members charged to conduct studies, make recommendations to the Board, and act in an advisory capacity. Committees are not authorized to take action on behalf of the Board.

The President shall appoint Board members to serve a one-year term on the following Board standing committees:

- Curriculum
- EBEA Negotiations
- EBPSA Negotiations
- Finance, Facilities and Transportation (includes technology when required)
- Policy
- Student Services

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

Committees shall consist of no more than four Board members, one of who shall be the President, who shall serve as ex officio member on all Board committees. An additional Board member may also be appointed as an alternate committee member who will substitute in the absence of a committee member. A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his/her appointment to another committee.

Where a committee's composition includes employees, the employees shall be designated by the Superintendent.

The Board reserves the right to meet and work as a Committee of the Whole in informational, discussion, and exploratory sessions. No official action shall be taken at these meetings, unless so advertised. The following committees are designated as Committees of the Whole:

- ~~Finance, Facilities and Transportation (includes technology when required)~~



- Security

A chairperson shall be appointed by the President.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee.

Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

Adopted: 16 October 2008

Revised: 26 July 2012

Revised: 07 January 2016

Revised: 20 December 2018

Revised: 06 May 2021

Revised: 19 December 2024

Revised:



**MEMORANDUM OF AGREEMENT BETWEEN  
THE EAST BRUNSWICK BOARD OF EDUCATION  
AND THE EAST BRUNSWICK EDUCATION ASSOCIATION**

**WHEREAS**, the East Brunswick Board of Education (“Board”) and the East Brunswick Education Association “Association”) (collectively referred to as the “Parties”) are currently parties to a collective bargaining agreement (CBA) for the period of July 1, 2021 through June 30, 2026; and

**WHEREAS**, the collective bargaining agreement sets forth language pertaining to extra work opportunities for School Bus Drivers; and,

**WHEREAS**, the Parties recognize that language modifications are necessary to provide clarity for employees and management; and

**WHEREAS**, the Parties wish to enter into this agreement to effectuate CBA language changes to address this matter.

**NOW, THEREFORE**, in consideration of the promises set forth herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows (deleted CBA language is struck through ~~thus~~ and new CBA language is underlined thus):

1. Article XXIV.B.2.a is modified to state, “During this period, any work performed by full-time drivers after the end of their regularly scheduled workday and/or any work performed on non-workdays or weekends shall be paid at time and one-half of the driver’s regular rate of compensation except as may otherwise be provided in this Article.”
2. Article XXIV. B.2.b is modified to state, “~~Overtime~~ Extra work opportunities shall be accepted on a voluntary basis, except in cases where the safety and security of students is at risk, with rotation on a seniority basis.
3. Article XXIV. B.2.b(1) is modified to state, “If an ~~trip~~ trip extra work opportunity is canceled, the driver will be the next in line to choose an unassigned ~~trip~~ trip extra work opportunity for that week. If there are no other unassigned ~~trips~~ trips extra work opportunities for that week, the driver will be placed at the top of the list for the following week.
4. Article XXIV. B.2.b(2) is modified to state, “Extra work opportunities for late bus runs will be paid a minimum of one (1) hour at time-and-one-half. For all other extra work opportunities, if ~~If~~ a driver arrives at a designated location and the ~~trip~~ trip extra work opportunity is canceled, a minimum of two (2) hours at time-and-one-half will be paid to the driver.”
5. Article XXIV. B.2.b(3) is modified to state, “When more than one assigned ~~trip~~ trip extra work opportunity is canceled in a work week, opportunities for new assignments shall be given in the order in which the cancellation occurred.
6. Article XXIV. B.2.b(4) is modified to state, All drivers will be placed in seniority order on the rotation list for ~~trips~~ trips extra work opportunities. The order of rotation remains unchanged if a driver ~~cancels~~ withdraws from an assigned ~~trip~~ trip extra work opportunity.

7. Article XXIV.B.3 is renamed “Compensatory Time”.
8. Articles XXIV.B.3.a and XXIV.B.3.b are deleted; and, Articles XXIV.B.3.c, XXIV.B.3.d, and XXIV.B.3.e are respectively re-numbered as XXIV.B.3.a, XXIV.B.3.b, and XXIV.B.3.c.

**BE IT FURTHER RESOLVED** that this memorandum of agreement shall become effective retroactively to December 8, 2025.

**BE IT FURTHER RESOLVED** that all other terms and conditions of the collective bargaining agreement shall remain in full force and effect.

**BE IT FINALLY RESOLVED** that the Parties hereby acknowledge their agreement to the terms set forth above by signing below.

**East Brunswick Board of Education**

**East Brunswick Education Association**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Dr. Dana Zimbicki  
Association President

ATTEST:

ATTEST:

\_\_\_\_\_  
Bernardo Giuliana  
Assistant Superintendent for Business  
And Support Operations/Board Secretary

\_\_\_\_\_  
Lise Noppenberger  
Association Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 4.

Date Prepared: 9/25/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Minutes - September 18, 2025

***Recommendation:***

**Recommendation:** That the September 18, 2025 open session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes_Open Session	1/7/2026	Backup Material



**East Brunswick Board of Education  
Board Meeting Minutes  
September 18, 2025**

**CALL TO ORDER AND ROLL CALL AT 6:32 PM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick			X
Liwu Hong, Board Vice President	X		
Wilbur Pan	X		
Heather Guas, Board President	X		
<b>Totals</b>	<b>8</b>	<b>0</b>	<b>1</b>

With a quorum of eight Board members being present, the meeting proceeded with Ms. Guas presiding.

<b>Others Present</b>
Dr. Victor P. Valeski Superintendent of Schools
Mr. Bernardo Giuliana, SFO, QPA Assistant Superintendent for Business and Support Operations/Board Secretary
Dr. Joyce Boley Assistant Superintendent of Academics
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Louise Sultana LoRocco Director of Special Education
Ms. Nicole Tibbetts Director of Human Resources
Mr. Nicholas LaTronica

Chief Information Officer
Mr. Matthew Giacobbe, Esq. Board Attorney
Ms. Jane Godwin Student Representative

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

**CLOSED SESSION**

**Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without

undermining the need for confidentiality, is:

- Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and: East Brunswick Education Association.
- Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Security.
- Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: D.S. and M.S. o/b/o A.S. v EBBOE; NJ OAL DKT. NO. EDU 07171-25; legal advice re Open Public Records Act.
- Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee*

*employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Superintendent search; Employee No. 26598.

- Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be NINETY (90) MINUTES after which the public meeting of the Board shall reconvene and action WILL BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick						ABSENT
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 6:35 PM and reconvened into open session at 8:04 PM.

Laurie Herrick arrived at 6:41 PM during the closed session.

## **SUPERINTENDENT'S REPORT**

“Good Evening,

Congratulations to East Brunswick High School’s seven outstanding students for being named Semifinalists in the 2026 National Merit Scholarship Program! We are very proud of all of them as they embody East Brunswick High School’s motto of Achieving Excellence with Honor and Integrity! We wish them all the best.

The Lawrence Brook Elementary School Kickoff Assembly welcomed students back and reviewed this year's routines and expectations. Principal Peter DiBernardi and the staff shared the school's theme, "LB Learning is Out of this World," and Principal DiBernardi read the story "We Are All Wonders."

First-graders at Frost Elementary School have been hard at work getting to know their new devices! They are showing great progress as they learn new routines and become more independent with their technology. It's wonderful to see them settle into the new school year so nicely.

Fall athletics are in full swing! Head over to our website to see the complete schedule for all our sports teams and come out to cheer on our athletes.

This past Saturday was our 3rd annual middle school field hockey quad. We had a great time hosting teams from South Plainfield and Sayreville. It's always a fun event for our middle school field hockey program and a great way to kick off the season.

East Brunswick High School will be hosting its inaugural “Tricks or Treats at EBHS” on Wednesday, October 29th, from 6:00 PM to 8:30 PM. This is a community-centered event designed for our youngest learners. All PK-6 students and their families are invited to attend.

Our high school clubs and student leaders will transform the building into a fun, kid-friendly space with games, candy, and activities. Admission is just \$5.00 per child, and parents attend for free. This is not a drop-off event.

The 2025 East Brunswick Education Foundation "EBEF" Bear Crawl 5K Run Walk and Kids races will be held on Sunday, November 16th at the Community Arts Center. The 5K will start at 8:30 am and the kids' races will begin at 10 am. Information on how to register can be found on our website.

Just a reminder, all schools and administrative offices will be closed:

- Tuesday, September 23rd
- Wednesday, September 24th
- Thursday, October 2nd

Thank you.”

## **PRESENTATIONS AND/OR SPECIAL REPORTS**

### **1. 2024-2025 Assessment and Achievement**

Liwu Hong made a motion to table the report without a second.

Dr. Joyce Boley presented the 2024-2025 Assessment and Achievement results report and responded to board member questions.

### **2. Student Representative's Report**

Jane Godwin reported on the Senior Sunrise, the athletic teams and marching band events, back to school night, annual activity fair, sophomore orientation, yearbook early sales, upcoming PSAT's, Pink Out Event, Homecoming, parent-teacher conferences, and Senior Parent Night.

## **PUBLIC HEARING**

### **1. Public Hearing On The School-Level Self-Assessment For Determining Grades Under The ABBR For The Period Ending June 2025 And The Student Safety Data System (SSDS) and HIB Reporting Period 2 - January 1, 2025 Through June 30, 2025**

N.J.S.A. 18A:17-46 requires school districts to report on self-assessment grades under <https://www.youtube.com/watch?v=VNM4bjSWqQY> the Anti-bullying Bill of Rights (ABBR) for the period ending June 2025 and to solicit public comment on those results. N.J.S.A. 18A:17-46 also requires school districts to report on all acts of violence, vandalism, harassment, intimidation, or bullying that occurred during the previous school year reporting period - January 1, 2025 through June 30, 2025.

Danielle Blalock, Supervisor of Student Services, reported on the ABBR school-level self-assessment.

Dr. Valeski reported on School Safety Data System and HIB data for the period January 1, 2025 through June 30, 2025.

The Board made remarks and asked questions.

Antoinette Evola remarked on the HIB report breakdowns and restorative justice.

Dom Sclafani asked a question on what had been done that caused the decline in HIB incidents.

Rachel Botnick remarked on the trends and hot spots mentioned in the report and Cohort 2029.

## **FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

### **Public Comment Rules**

The Board of Education recognizes the value of public comment on educational issues

and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Alex Chi, a student at HUES, spoke on world language assignment.

Dom Sclafani spoke on his moving from East Brunswick.

Tatiana Jordan spoke on multi-language learners.

Neal Shah spoke on campaigning.

Jeff Winston spoke on changing the Board's culture.

Jack Levitt spoke on Board Members campaigning.

Fran Snowise complemented Dr. Bucior and spoke on training availability for the new State testing.

Antoinette Evola spoke on the 2024-2025 Assessment and Achievement report and Title I schools.

## **BOARD OF EDUCATION**

### **1. Bylaws and Policies - Second Reading and Approval / Regulations - First Reading and Approval (Roll Call)**

The bylaws, policies and regulations presented below were reviewed and discussed at the August 11, 2025 Policy Committee Meeting. The Policy Committee recommends action as noted.

First reading of policies occurred at the August 14, 2025 board meeting.

### **Alert 233 Policies and Regulations**

#### **P 0141 - Board Member Number and Term (Revised)**

Bylaw Guide 0141 addresses the number and term of Board members and the term of Board members filling a Board vacancy. Bylaw Guide 0141 includes strike through and bold revisions. A separate Bylaw Guide 0143 addresses the detailed process to be used by a Board when filling a vacancy and is not affected by the revisions in Bylaw Guide 0141.

#### **P 0164.6 - Remote Public Board Meetings During a Declared Emergency (M) (Abolished)**

Legislation was approved during the COVID-19 pandemic that authorized the Director of the Division of Local Government Services to promulgate emergency regulations, codified at N.J.A.C. 5:39-1.1 through 1.7, establishing required protocols for a public Board of Education to conduct remote public Board meetings during a Governor-declared state of emergency. In response, the New Jersey Department of Community Affairs (NJDCA) published Local Finance Notice, LFN 2020-21 - September 24, 2020 -

New Emergency Regulations: Remote Public Meetings Held During a Declared Emergency to provide guidance on the new regulations (N.J.A.C. 5:39-1.1 through 1.7). Strauss Esmay developed Bylaw Guide 0164.6 that was aligned with the emergency administrative code, N.J.A.C. 5:39-1.1. These emergency regulations are now expired and Bylaw Guide 0164.6 should be abolished. Strauss Esmay has received inquiries from school districts as to whether a Board may conduct remote meetings or some version of hybrid in-person/remote Board meetings when there is not a declared emergency. Strauss Esmay recently requested an opinion from the NJDCA asking if remote Board meetings that were permitted during the COVID-19 declared emergency are still permitted, and if so, would the same protocols that were included in the emergency regulations be used. Furthermore, Strauss Esmay also requested clarification from the NJDCA if such a remote Board meeting is permitted under the Open Public Meetings Act. A Board that wants to consider conducting hybrid in-person/remote Board meetings should consult their Board Attorney. In the interim, the Board should abolish Bylaw Guide 0164.6 as the emergency administrative code that was adopted permitting remote Board meetings during the COVID-19 declared emergency has expired. Strauss Esmay is monitoring this issue and will provide policy guidance upon receiving legal authority from the State for a Board to conduct remote Board meetings.

#### **P 2200 - Curriculum Content (M) (Revised)**

Policy Guide 2200 has been revised to remove a list referencing numerous New Jersey Student Learning Standards (NJSLS). This list did not include all the standards, and since NJSLS standards are continually changing, it is appropriate to remove reference to specific NJSLS standards from Policy Guide 2200. Removal of the list avoids Policy Guide 2200 becoming non-compliant if any of the listed standards were to change or additional standards are added. Strauss Esmay is also updating any reference to "New Jersey Core Curriculum Content Standards" to "New Jersey Student Learning Standards" whenever a Policy or Regulation Guide is revised or newly developed and included in a Policy Alert. If an existing Policy or Regulation Guide still references "New Jersey Core Curriculum Content Standards," it is because the Guide has not been revised in a Policy Alert since the change to "New Jersey Student Learning Standards." Strauss Esmay previously addressed this issue by revising Bylaw Guide 0000.02 to add the following definition: *"Core Curriculum Content Standards" means the "New Jersey Student Learning Standards."* This definition ensures anytime an existing Policy or Regulation Guide references standards from the "New Jersey Core Curriculum Content Standards" it means standards from the "New Jersey Student Learning Standards." This also eliminates the need for a Board to revise a policy or regulation just to revise this term because eventually all statutes, administrative codes, and Policy and Regulation Guides will reference the "New Jersey Student Learning Standards."

The current Comprehensive Equity Plan - Section III. - A. requires a Board policy to substantiate compliance making Policy Guide 2200 mandated. To substantiate compliance with the current Comprehensive Equity Plan - Section III. - A., a Board is required to adopt a policy to ensure curriculum and instruction are aligned with the New Jersey Student Learning Standards.

**P 3160 - Physical Examination (M) (Revised) R 3160 - Physical Examination (M) (Revised) P 4160 - Physical Examination (M) (Revised) R 4160 - Physical Examination (M) (Revised)**

### **Examination (M) (Revised)**

The New Jersey Department of Health (NJDOH) updated their Guidance for Tuberculosis (TB) Testing in New Jersey Schools (2023 Guidance). The NJDOH indicated this update limits TB screening in New Jersey schools for teachers/other employees and only those students who are at the highest risk for TB infection. The revisions in the 2023 Guidance recommend limiting or reducing some of the screening requirements from the 2016 Guidance regarding students coming from other countries and circumstances when a new staff member should be given a TB test. Strauss Esmay is recommending Policy and Regulation Guides 3160 and 4160 be revised to state the "Board of Education will follow the current NJDOH Guidance for Tuberculosis (TB) Testing in New Jersey Schools" so these Policy and Regulation Guides do not need to be revised every time the Guidance is updated by the NJDOH. School nurses are familiar with the details of the 2023 Guidance. Any reference to specific requirements of the 2016 Guidance included in Regulation Guides 3160 and 4160 has been removed. Policy and Regulation Guides 3160 and 4160 have been updated to indicate a district will comply with the most recent NJDOH Guidance. A district that does not want to comply with the NJDOH 2023 Guidance should review any proposed revisions with district nurses and the school physician before incorporating any changes from the 2023 Guidance into Policy and Regulation Guides 3160 and 4160.

### **R 5200 - Attendance (M) (Revised)**

On January 16, 2024, legislation was enacted to permit New Jersey public school students from grades six through twelve one State-excused absence each school year to attend a civic event for the purpose of recording attendance for the school register. School districts are permitted to provide additional excused absences for the purpose of tracking attendance locally. Parents of students seeking an excused absence for attendance at civic events must submit a signed written notice at least five school days prior to the event, along with any required documentation specified by the school district to satisfy the criteria for an excused absence. The Commissioner of Education will provide guidance to school districts regarding absences for civic events. This legislation does not require revisions to Policy Guide 5200. Regulation Guide 5200 has been updated to include the provision of a State-excused absence for attendance at a civic event, the definition of a civic event, and the required procedure for approval of such an absence. Regulation Guide 5200 has also been revised to include in Section D.1. that a student will be required to provide a written statement for an absence longer one consecutive school day.

Regulation Guide 5200 is mandated as N.J.A.C. 6A:16-7.6 requires a Board to adopt and implement written policies and procedures regarding the attendance of students.

### **P 5337 - Service Animals (Revised)**

Title II of the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act of 2008, requires public school districts to permit the use of service animals by individuals with disabilities who require such support. Policy Guide 5337 has been revised to include N.J.S.A. 18A:46-13.3 "Permitted Access for Service Animals." This New Jersey statute outlines the requirements addressing service animals in schools. The language in the statute is consistent with Federal rules regarding service animals; however, Strauss Esmay believes it is important to incorporate the State law where appropriate.

Policy Guide 5337 is recommended to provide guidance to a Board if a request is made to utilize a service animal on school grounds.

**P 5350 - Student Suicide Prevention (M) (Revised)**

N.J.S.A. 18A:6-112 was recently revised to include several new statute sections. The new requirements are as follows: training requirements for additional staff members; the requirement for any staff required by N.J.S.A. 18A:6-112 to be trained to warn and protect when they have information that a student intends to harm themselves; and a requirement to notify all staff who are required to be trained in accordance with N.J.S.A. 18A:6-112 of the district's reporting and suicide prevention, awareness, and response protocols. Policy Guide 5350 has been updated to reflect the revisions to N.J.S.A. 18A:6-112.

Policy Guide 5350 is mandated as N.J.A.C. 6A:16-11.1 requires a Board to adopt policies and procedures for staff to report attempted or completed suicides.

**P 8420 - Emergency and Crisis Situations (M) (Revised)**

P.L. 2023 c.212 was signed into law on January 8, 2024, revising existing statutes N.J.S.A. 18A:41-1; 18A:41-7; App.A:9-86; and creating new statute sections N.J.S.A. 18A:41-15 and 18A:46-2.15. N.J.S.A. 18A:41-1 now provides all students and staff shall fully participate in each fire drill or school security drill conducted to the greatest extent practicable and to ensure that participation does not pose a safety risk to any individual involved. New language added to N.J.S.A. 18A:41-7 requires current staff training for school security be updated to include procedures for accommodating students with disabilities during drills and emergency situations.

N.J.S.A. App.A:9-86 adds the Commissioner of Education shall update the current drill guide and training materials disseminated to school districts to incorporate information on the needs of students with disabilities and include standard protocols and procedures for accommodating these students during drills and emergency situations. N.J.S.A. 18A:46-2.15 requires a written plan detailing supports, modifications, accommodations, or services to allow safe and full participation in a drill or emergency situation be included in a student's individualized education program, individualized health care plan, 504 plan, or service plan. N.J.S.A. 18A:41-15 requires school districts demonstrate consideration and incorporation of the individual needs of each student with a disability into the districtwide school safety and security plan. Policy Guide 8420 has been updated to include the requirement of school safety and security plans to address the unique needs of students with disabilities during fire drills, school security drills, and emergency situations.

Policy Guide 8420 is mandated as N.J.A.C. 6A:16-5.1 requires a district to develop and implement plans, procedures, and mechanisms that provide for the safety and security in the district's schools and that those plans, procedures, and mechanisms be in written form.

**P 8467 - Firearms and Weapons (M) (Revised) R 8467 - Firearms and Weapons (M) (Revised)**

Policy Guide 8467 has been revised to provide some additional details included in the

administrative code regarding student possession and/or use of firearms and weapons on school grounds. Regulation Guide 8467 has been completely rewritten to align with the current language in the statute and administrative code, mainly N.J.S.A. 2C:39-1 - Definitions, N.J.S.A. 2C:39-5 - Unlawful possession of weapons, N.J.A.C. 6A:16-6.3 - Reporting students or staff members to law enforcement authorities, and N.J.A.C.6A:16-6.4 - Handling of alcohol or other drugs, firearms, and other items. The title of Policy and Regulation Guides 8467 has been revised from "Weapons" to "Firearms and Weapons." Several provisions in the revised Policy Guide 8467 are being relocated to better align with the statutes and administrative code. The revisions are not a result of any new or revised statute or administrative code and there are no new or additional requirements of school districts in the updates made to Policy and Regulation Guides 8467. The reporting to law enforcement and the handling of firearms and dangerous weapons requirements in Policy and Regulation Guides 8467 are aligned with N.J.A.C. 6A:16-6.3 and N.J.A.C. 6A:16-6.4. However, school officials should also consult the current Memorandum of Agreement Between Education and Law Enforcement for additional guidance in these areas. N.J.A.C. 6A:16-6.1(a)1. requires a Board adopt and implement policies and procedures in matters related to firearms and weapons. Therefore, Policy and Regulation Guides 8467 are mandated and should be adopted by the Board.

#### **P 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)**

The New Jersey Department of Health (NJDOH) updated their Guidance for Tuberculosis (TB) Testing in New Jersey Schools (2023 Guidance). The NJDOH's justification for the update is to limit TB screening in New Jersey schools to teachers/other employees and only those students who are at the highest risk for TB infection. The revisions in the 2023 Guidance limit or reduce some of the screening requirements recommended in the 2016 Guidance. Policy Guide 9181 had optional language for a volunteer athletic coach and/or co-curricular advisor/assistant to provide documentation they were screened for TB. This optional language has been removed from Policy Guide 9181 and a statement has been added indicating volunteers "will be screened for tuberculosis in accordance with the current NJDOH Guidance for Tuberculosis (TB) Testing in New Jersey Schools." The 2023 Guidance indicates screening is not recommended for volunteers working with students for less than twenty hours per month. A district that does not want to comply with the recommendations in the 2023 NJDOE Guidance for TB screening of volunteer athletic coaches and co-curricular advisors/assistants may remove this provision from the Policy Guide. Any revisions to the NJDOH 2023 Guidance should be reviewed by the school nurses and the school physician. The other revision in Policy Guide 9181 indicates the Superintendent or designee will be responsible for the training of volunteers.

### **Alert 234 Policies and Regulations**

#### **A. A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - Revisions**

##### **P 5512 - Harassment, Intimidation, or Bullying (M) (Revised)**

The Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) includes a section 4.4.5. titled "Coordination of HIB and

Criminal Investigation." Section 4.4.5. provides guidance and rules for when student conduct is being investigated by law enforcement officials as a violation of the criminal code and school officials as a violation of the Anti-Bullying Bill of Rights Act. Policy Guide 5512 has been revised to add information from this section, including parental notification requirements and procedural guidance on when a school district must stay/pause a HIB investigation to allow law enforcement to conclude their investigation. If a school district would like further guidance on this situation, the MOA provides a detailed explanation of common scenarios and the proper steps for a school district to implement.

Policy Guide 5512 is mandated and must be adopted by the Board as N.J.S.A. 18A:37-13 requires school districts to adopt a written policy addressing HIB.

**P 5533 - Student Smoking (M) (Revised) R 5533 - Student Smoking (Revised)**

The Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) was revised to add section 3.3.8. titled "Electronic Smoking Devices". Section 3.3.8. addresses the school district's responsibility to report the use or seizure of an electronic smoking device to law enforcement. Strauss Esmay has revised Policy and Regulation Guides 5533 to include language from the MOA addressing the requirement that school districts report the use or seizure of an electronic smoking device to law enforcement when school officials have reasonable suspicion the electronic smoking device contains a controlled dangerous substance or cannabis.

Policy Guide 5533 is mandated as the use of tobacco products is illegal on school grounds pursuant to N.J.S.A. 26:3D-58.

**P 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)**

**R 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)**

N.J.S.A. 18A:41-9 requires a school district with at least one school building that is equipped with video surveillance equipment capable of streaming live video wirelessly to a remote location to enter into a Memorandum of Understanding (MOU) with local law enforcement which will provide the authorities the capacity to activate equipment and view the live streaming video. The Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA), section 7.4.1., added clarifying information to the language of the statute and the following statement has been revised to add the bolded language to the MOA and Policy and Regulation Guides 7441: "In accordance with the provisions of N.J.S.A. 18A:41-9, if at least one school building of the school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education shall enter into a MOU with local law enforcement authorities providing the authorities with the capacity to activate the equipment and view live streaming video during an emergency situation." The addition of "during an emergency situation" provides much needed clarity regarding law enforcement's rights to access a school district's live streaming video surveillance system.

Policy and Regulation Guides 7441 are mandated as N.J.S.A. 18A:41-9 requires the

school district to comply with the provisions of the statute and enter into a MOU with law enforcement regarding this issue and Regulation Guide 7441 must be adopted by the Board.

**P 9320 - Cooperation with Law Enforcement Agencies (M) (Revised)**

**R 9320 - Cooperation with Law Enforcement Agencies (M) (Revised)**

All school districts must annually review, revise when appropriate, and adopt the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) pursuant to N.J.A.C. 6A:16-6.2(b)13 through 14. The MOA provides a much greater level of detail regarding N.J.A.C. 6A:16-6 and all of the requirements outlined therein. Strauss Esmay has revised Policy and Regulation Guides 9320 to include two new requirements from the MOA, among other minor revisions. The first revision provides the Superintendent or designee with the option to designate a "law enforcement unit" for the district. A detailed explanation of what a "law enforcement unit" is and its purpose in the district is in the MOA, Section 2.4: Creation of Law Enforcement Units. The second revision to Regulation Guide 9320 addresses the "Handle With Care" program created by New Jersey Attorney General Directive 2020-9. "Handle With Care" is a program which requires law enforcement officials to notify the district when a student enrolled in the district witnesses something traumatic outside of the school environment. The revision states the Superintendent or designee will designate a point of contact for each school building tasked with receiving these notifications. There are student privacy rights issues implicated within the "Handle With Care" program that should be discussed with the Board Attorney and the individuals designated to receive these notifications. Regulation Guide 9320 has been revised to include the language "or other drugs" as marijuana/cannabis is no longer a controlled dangerous substance, but still triggers a district's responsibility to notify law enforcement if a student is under the influence or is in possession of marijuana/cannabis.

Regulation Guide 9320 is mandated and must be adopted by the Board as N.J.A.C. 6A:16-6.2 requires the development of policies and procedures that align with the MOA.

**B. General Policy and Regulation Updates**

**P 5111 - Eligibility of Resident/Nonresident Students (M) (Revised)**

Policy Guide 5111 was previously revised in Policy Alert 231 to comply with N.J.S.A. 18A:38-3. N.J.S.A. 18A:38-3 prohibits admission of nonresident students to a district without the payment of tuition, except for those nonresident students who are children of Board employed teaching staff members. However, N.J.S.A. 18A:38-3 is vague in regards to what staff members are considered "teaching staff members" and also does not mention whether a student who moves to or from a school district in the middle of the school year is covered by N.J.S.A. 18A:38-3.

The New Jersey State Board of Education (NJSBE) recently published comments and responses for the proposed code revisions to N.J.A.C. 6A:22 "Student Residency." Strauss Esmay submitted a comment requesting clarification regarding proposed language in N.J.A.C. 6A:22-3.2 which addresses the new law, N.J.S.A. 18A:38-3, specifically the exception to nonresident tuition requirements for children of nonresident school staff members. The NJSBE responded that the exception to the tuition requirement outlined in N.J.S.A. 18A:38-3 only applies to staff members who are

covered under the definition of "teaching staff member" pursuant to N.J.S.A. 18A:1-1. N.J.S.A. 18A:1-1 defines any position in which a staff member is required to possess a certificate granted by the New Jersey State Board of Examiners as a "teaching staff member."

What NJSBE's response means for districts is any non-certificated staff members, who do not reside in the district, but have been permitted to enroll their children in the educational program of the district without the payment of tuition, must now be charged a uniform tuition amount submitted to and approved by the Executive County Superintendent (ECS), pursuant to N.J.S.A. 18A:38-3. Districts may not permit non-certificated nonresident staff to enroll their children in the educational program in the district without the payment of tuition as approved by the ECS; however, districts may permit certificated nonresident staff members to enroll their children in the educational program in the district with or without the payment of tuition at the discretion of the Board. In addition, if a district chooses to charge tuition to both certificated and non-certificated nonresident staff members, the amount charged may be different for certificated nonresident staff members than what is charged for non-certificated nonresident staff members because the Board is only required to submit for approval from the ECS the amount charged to non-certificated nonresident staff members.

The clarification provided by the NJSBE requires revisions to Policy Guide 5111. Strauss Esmay revised some optional language in Policy Guide 5111 permitting staff members to enroll their children in the educational program of the district to reflect the new rule pursuant to N.J.S.A. 18A:38-3. These revisions are complicated and required several new options to address the different combination of situations.

The NJSBE also responded to a second comment submitted that clarified the rules when a student moves into or out of the district during the school year. The comment mentioned handling this situation on a case by case basis and assigning a tuition rate based upon the specific facts surrounding a student's move to or from the district. The NJSBE disagreed and stated N.J.S.A. 18A:38-3 does not provide for an exception for this situation and those students must be treated like every other nonresident student. This means that students that move to or from the district during the school year are required to pay the same uniform tuition amount (approved by the ECS) that all nonresident students pay.

Strauss Esmay has revised its language in Policy Guide 5111 to better align with N.J.S.A. 18A:38-3 and the clarification provided by the NJSBE.

Strauss Esmay has also revised Policy Guide 5111 to remove the term "guardian" as we have the term "parent" defined in Policy Guides 0000.01 and 0000.02 which includes the term "guardian" within it.

Policy Guide 5111 is mandated and must be adopted by the Board as N.J.A.C. 6A:22-2.1(a) requires a Board to adopt written policies to address student residency in the district.

#### **P 5460 - High School Graduation (M) (Revised)**

Policy Guide 5460 has been revised to include a new graduation requirement for high

school graduating classes of 2025, 2026, and 2027. On January 16, 2024, P.L.2023 c.295 was enacted which states a Board will require a student, and the student's parent, if applicable, to complete and submit a financial aid application in a form prescribed by the New Jersey Higher Education Assistance Authority. This financial aid application requirement is a prerequisite to the student receiving a high school diploma. A student may be exempt from the requirement if the student, or the student's parent, submits to the district a waiver form requesting the exemption. Strauss Esmay has revised Policy Guide 5460 to reflect this new requirement and has updated the legal citations and the language that is in N.J.A.C. 6A:8-5.1, 5.2, and 5.3. The provisions in Policy Guide 5460 which outline requirements for the graduating classes of 2018, 2019, 2020, 2021, and 2022 have been removed as they are no longer applicable.

Policy Guide 5460 is mandated as N.J.A.C. 6A:8-5.1 states a Board shall develop, adopt, and implement graduation requirements that prepare students for success in post-secondary degree programs, careers, and civic life in the 21st century.

**P 5516 - Use of Electronic Communication Devices (Revised) R 5516 - Use of Electronic Communication Devices (New)**

Policy Guide 5516 prohibits a student or school staff member from being video or audio recorded or audio or video recording others without the consent of the student's parent or school staff member. Policy Guide 5516 also addresses a student's personal use of an electronic communication device, to include cell phones, during the school day. The last issue addressed in Policy Guide 5516 is a dated statute regarding the use of pagers. As districts are considering limitations on a student's use of an electronic communication device, specifically the use of cell phones during the school day, Strauss Esmay has rewritten Policy Guide 5516 to incorporate the provisions of the existing Policy Guide 5516 with the new provisions of prohibiting or limiting the use of an electronic communication devices during the school day.

Districts have been requesting a cell phone policy that prohibits and/or limits student use of cell phones for personal use during the school day. Revised Policy Guide 5516 provides general requirements and defines "electronic communication devices" to include, but not be limited to, cell phones; smart watches; tablets; earbuds; wireless headphones; and other devices.

There is currently no statute or administrative code that addresses student use of electronic communication devices in schools; therefore, a Board has the ability to revise Policy and Regulation Guides 5516 to meet local needs. Policy and Regulation Guides 5516 were developed based upon research regarding the trends throughout the country. A Board that wants to limit student cell phone use may revise the times use is permitted and may want to establish different times of the school day for use for different grade levels. In addition, a Board may revise the discipline that is outlined in Section B. of Regulation Guide 5516. In summary, a Board has a lot of flexibility in addressing student use of electronic devices in schools and may develop rules and discipline that are not included in Regulation Guide 5516. A district that does not want to establish district-wide rules regarding student use of wireless communication devices during the school day does not need to adopt Policy Guide 5516. However, Policy and Regulation Guides 5516 are recommended for a Board that would like to provide some level of limitation regarding student use of electronic communication devices.

Policy Guide 5516 is no longer mandated, but due the importance of this issue and because Policy Guide 5516 will likely impact every student in the district, it is recommended the Board also adopt Regulation Guide 5516.

#### **P 5701 - Academic Integrity (Adoption)**

Strauss Esmay has developed a new Policy Guide 5701 - Academic Integrity to replace the existing Policy Guide 5701 - Plagiarism. The new Policy Guide 5701 defines seven examples of prohibited acts with an additional "catch-all" provision to include conduct not defined in the seven definitions in the new Guide. Consequences for any violation of Policy Guide 5701 shall be addressed in accordance with the district's Policy and Regulation 5600 – Student Discipline/Code of Conduct. The new Policy Guide 5701 also provides an appeal process in accordance with Policy 5710 - Student Grievance, which is also being revised in Policy Alert 234.

#### **P 5710 - Student Grievance (Revised)**

Policy Guide 5710 has been revised to provide more details regarding the student grievance process. The revised Policy Guide 5710 requires written documentation supporting the grievance, timelines to file a grievance, and timelines for a district official to respond to a grievance. The procedure in Policy Guide 5710 shall be used to address a student grievance unless the Board policy or act of a school employee being challenged is governed by a Board policy, regulation, or other grievance procedure specifically designed to address the conduct in question. Therefore, student grievances regarding matters specifically addressed by other Board policies would not be addressed by Policy Guide 5710. A Board may revise Policy Guide 5710 to meet local needs as there is no statute or administrative code that provides guidance in this area of student grievance.

#### **P 8500 - Food Services (M) (Revised)**

The "Working Class Families' Anti-Hunger Act" has been revised and the following statute sections have changes which necessitated revisions to Policy Guide 8500: N.J.S.A. 18A:33-3.2; 18A:33-4; 18A:33-11; 18A:33-14a.; 18A:33-21.; 18A:33-21b1; 18A:33-21.1; and 18A:33-27.2.

The revisions to the statutes include, but are not limited to: new terminology, expansion of income eligibility to qualify students for free meals, and additional parental notification of school meal information. Revised Policy Guide 8500 is a comprehensive "Food Services" Policy Guide that addresses the pertinent provisions of the "Working Class Families' Anti-Hunger Act"; Federal regulations 7 CFR 210.1 et seq.; and the corresponding Federal guidance document "Eligibility Manual for School Meals Determining and Verifying Eligibility."

Policy Guide 8500 is mandated and must be adopted by the Board if the district participates in the National School Lunch Program as it is a United States Department of Agriculture audit requirement.

### **Alert 235 Policies and Regulations**

#### **A. N.J.A.C. 6A:23A - Fiscal Accountability, Efficiency, and Budgeting Procedures**

The entire Chapter, N.J.A.C. 6A:23A - Fiscal Accountability, Efficiency, and Budgeting Procedures, was recently revised and adopted by the State Board of Education. The revisions in N.J.A.C. 6A:23A affect many policies and regulations. Therefore, over the course of the next few Policy Alerts, Strauss Esmay will provide revised Policy and Regulation Guides that need to be updated due to the revisions in N.J.A.C. 6A:23A.

**P 0173 - Duties of Public School Accountant (Revised)**

Sections of N.J.A.C. 6A:23A-16.2 address the role and responsibilities of the licensed public school accountant. Bylaw Guide 0173 has been revised to include the administrative code sections, by reference, that outline the responsibilities and requirements of the accountant and the Board. The other revisions in the updated administrative code do not require any changes in the practice or implementation of Bylaw Guide 0173.

**P 0174 - Legal Services (M) (Revised)**

N.J.A.C. 6A:23A-5.2 addresses procedures to ensure the prudent use of legal services by employees and Board members and has minor revisions. Bylaw Guide 0174 has been revised to incorporate these revisions that do not change the implementation of the requirements in Bylaw Guide 0174.

Bylaw Guide 0174 is mandated because N.J.A.C. 6A:23A-5.2(a) requires each Board of Education to establish by policy a strategy to minimize the cost of professional services, including legal fees.

**P 0177 - Professional Services (M) (Revised)**

N.J.A.C. 6A:23A-5.2 requires each Board of Education to establish by policy a strategy to minimize the cost of professional services. Bylaw Guide 0177 incorporates the minor revisions that were made in the updated administrative code regarding the awarding of contracts for professional services.

Bylaw Guide 0177 is mandated because it is required by N.J.A.C. 6A:23A-5.2.

**P 1570 - Internal Controls (M) (Revised) R 1570 - Internal Controls (M) (Revised)**

N.J.A.C. 6A:23A-6.4 through N.J.A.C. 6A:23A-6.8 address the requirements for each school district, as a condition of receiving State aid, to establish specific policies and procedures on internal controls designed to provide management with reasonable assurance the school district's goals and objectives will be met and will meet the requirements of the administrative code. The revisions in these administrative code sections have been incorporated into Policy and Regulation Guides 1570.

Policy and Regulation Guides 1570 are mandated because N.J.A.C. 6A:23A-6.4(a) requires each school district to establish policies and procedures on the internal controls in N.J.A.C. 6A:23A-6.4 through N.J.A.C. 6A:23A-6.8. In addition, Regulation Guide 1570 must also be adopted by the Board.

**P 1620 - Administrative Employment Contracts (M) (Revised)**

N.J.A.C. 6A:23A-3.1 addresses the requirements of the Executive County Superintendent's review and approval of employment contracts for Superintendents, Assistant Superintendents, and School Business Administrators. The revisions in the

recently adopted administrative code have been incorporated into Policy Guide 1620.

Policy Guide 1620 is mandated because the review and approval provisions in the administrative code are required under the Governance Indicators in the current QSAC DPRs.

**P 6111 - Special Education Medicaid Initiative (SEMI) Program (M) (Revised)**

**R 6111 - Special Education Medicaid Initiative (SEMI) Program (M) (Revised)**

N.J.A.C. 6A:23A-5.3 addresses every school district's requirement, with the exception of a waiver being granted, to take appropriate steps to maximize participation in the Special Education Medicaid Initiative (SEMI) Program. The revised administrative code required only minor revisions in Policy Guide 6111 with more substantive revisions in Regulation Guide 6111. Regulation Guide 6111 provides additional details for a district seeking a waiver of the requirements of N.J.A.C. 6A:23A-5.3 and several additional program requirements. The requirements in Policy Guide 6111 are significant as non-compliance could result in withholding of State aid as per N.J.A.C. 6A:23A-5.3(h).

Policy and Regulation Guides 6111 are mandated because N.J.A.C. 6A:23A-5.3(e)1 requires each school district to implement a policy and procedures concerning the effective and efficient administration of the SEMI reimbursement program consistent with N.J.A.C. 6A:23A-5.3.

**P 6220 - Budget Preparation (M) (Revised) R 6220 - Budget Preparation (Revised)**

N.J.A.C. 6A:23A-8.1 included revisions regarding budget preparation that have been incorporated into Policy Guide 6220. The revised administrative code does not change the current budget preparation and budget submission requirements. Regulation Guide 6220 provides a basic procedure for the school district budget development process. The only revisions in Regulation Guide 6220 are assigning the budget preparation process to the Superintendent and the School Business Administrator/Board Secretary. The internal budgetary procedures used in the school district are not governed by any statute or administrative code; therefore, a district may revise these procedures to meet local needs.

Policy Guide 6220 is mandated as the QSAC DPR's - Fiscal Indicators section requires the provisions listing the statutory and administrative code requirements of budget development. Regulation Guide 6220 is recommended because it reflects the internal process used to develop the budget.

**B. General Policy and Regulation Updates**

**P 0143 - Board Member Election and Appointment (Revised)**

Bylaw Guide 0143 addresses the legal requirements for the election and appointment of Board members to a Board of Education to fill a vacancy.

For all Type II districts with an elected Board and regional school district Boards, Bylaw Guide 0143 has been revised to better align with N.J.S.A. 18A:12-15 which addresses the rules for filling a vacancy on those types of Boards.

**P 1636.01 - Notification of Promotion, New Job, and Transfer Opportunities (New)**

Policy Guide 1636.01 was written to address N.J.S.A. 34:6B-23 which requires employers (including Boards of Education) to make reasonable efforts to announce, post, or otherwise make known opportunities for promotion that are advertised internally within the district or externally on internet-based advertisements, postings, printed flyers, or other similar advertisements to all current employees in the affected department(s) of the employer's business prior to making a promotion decision. Policy Guide 1636.01 outlines the requirements in N.J.S.A. 34:6B-23.

Policy Guide 1636.01 is recommended as districts are now required to follow the procedure outlined in N.J.S.A. 34:6B-23 when hiring for an open or new position.

**P 1648.15 - Recordkeeping for Healthcare Settings in School Buildings - Covid-19 (M) (Abolished)**

The United States Department of Labor - Occupational Safety and Health Administration (OSHA) recently placed an enforcement stay on the COVID-19 Recordkeeping and Reporting Requirements under 29 CFR 1910.502. After reaching out to the New Jersey Department of Health - Department of Occupational Health, their office confirmed the State of New Jersey would no longer be enforcing these recordkeeping and reporting requirements for COVID-19. Policy Guide 1648.15 should be abolished by districts as it is no longer in effect.

**P 2422 - Statutory Curricular Requirements (M) (Revised)**

Policy Guide 2422 has been revised to include the statutory curricular requirement (N.J.S.A. 18A:35-4.44) which mandates instruction on the history and contributions of Asian Americans and Pacific Islanders in an appropriate place in the curriculum for students in grades Kindergarten through twelve as part of the district's implementation of the NJSLS in social studies. In addition, the title of Policy Guide 2422 has been revised to "Statutory Curricular Requirements" as many of the requirements listed in Policy Guide 2422 are statutory requirements and are referred to as statutory curricular requirements in the QSAC DPRs. Some of these statutory curricular requirements are required to be incorporated into the NJSLS for comprehensive health and physical education. However, the recent additional statutory curricular requirements are included in areas other than health and physical education.

The United States Supreme Court released a decision dated June 28, 2025 in *Mahmoud v Taylor* granting a preliminary injunction finding a Maryland County Board of Education's introduction of LGBTQ+ storybooks, along with a decision by the Board to not permit a parent to opt-out their child from instruction involving these storybooks based on religious beliefs, places an unconstitutional burden on the parents' rights to the free exercise of their religion. While this case works its way through the Federal Court system, the Supreme Court ordered the Board to notify parents in advance whenever one of the storybooks in question or any other similar book is to be used in classroom instruction and to allow the parents to have their children excused from that instruction.

The Supreme Court's preliminary injunction will be in effect while this lawsuit proceeds. This preliminary injunction addresses a complex legal issue that will likely generate strong differences of opinions within a community. Therefore, it is recommended a district develop a protocol, in consultation with the Board and Board Attorney, that

addresses the Supreme Court's preliminary injunction. Should the Supreme Court or the Circuit Court governing New Jersey issue a final ruling on this issue or if the New Jersey Attorney General or Department of Education provides guidance to school districts on this issue that is not consistent with New Jersey's current religious objection/opt-out statute, N.J.S.A. 18A:35-4.7 as stated in Policy Guide 2422, Strauss Esmay will revise Policy Guide 2422 accordingly.

Policy Guide 2422 is mandated because the QSAC DPRs require some of the statutory requirements be included in Policy Guide language under the Instruction and Program Indicators section.

### **P 5339.01 - Student Sun Protection (M) (New)**

On March 31, 2025, N.J.S.A. 18A:40-12.39 - Student Sun Protection Policy was adopted requiring school districts to develop and adopt a policy concerning a student's use of sunscreen and sun-protective clothing while outdoors at school and school-sponsored functions. Strauss Esmay has developed Policy Guide 5339.01 to address the requirements outlined in the law and the considerations listed in the New Jersey Department of Education's Broadcast Memo released on June 4, 2025. Policy Guide 5339.01 provides districts with two optional language sections. The first option addresses a district's right to require written permission from the parent of a student prior to the student carrying or using sunscreen at school or school-sponsored functions. The second option addresses a district's right to limit the types of sunscreen that are allowed to be carried by students at school or school-sponsored functions.

Policy Guide 5339.01 is mandated as N.J.S.A. 18A:40-12.39 requires a Board to adopt a policy addressing the requirements in the new law.

### **Other Policies and Regulations**

#### **P 2312 – Class Size (Revised)**

#### **R 2312 – Class Size (Revised)**

The class size policy and regulation require updating to reflect the basis used for determining class size and the flexibility to make adjustments due to budgetary constraints.

#### **P 3420 and P 4420 - Benefits (Revised)**

The benefits for employees covered by the two bargaining units are delineated within the collective bargaining agreements. The Board-approved benefits for non-unit employees have been described in a separate document entitled "Additional Provisions." The purpose of Policy Nos. 3420 and 4420 is to codify those benefits and eliminate the Additional Provisions document.

#### **P 2624 - Grading System (Revised)**

Accelerated courses represent a more rigorous academic pathway, and the updated grade weightings will reflect this increased challenge.

**Recommendation:** That bylaws and/or policies are approved on second reading as attached and listed below.

### **Alert 233**

- Bylaw No. 0141 - Board Member Number and Term (Revised)
- Bylaw No. 0164.6 - Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
- Policy No. 2200 - Curriculum Content (M) (Revised)
- Policy Nos. 3160 & 4160 - Physical Examination (M) (Revised)
- Policy No. 5337 - Service Animals (Revised)
- Policy No. 5350 - Student Suicide Prevention (M) (Revised)
- Policy No. 8420 - Emergency and Crisis Situations (M) (Revised)
- Policy No. 8467 - Firearms and Weapons (M) (Revised)
- Policy No. 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

#### Alert 234

- Policy No. 5512 - Harassment, Intimidation, or Bullying (M) (Revised)
- Policy No. 5533 - Student Smoking (M) (Revised)
- Policy No. 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
- Policy No. 9320 - Cooperation with Law Enforcement Agencies (M) (Revised)
- Policy No. 5111 - Eligibility of Resident/Non-resident Students (M) (Revised)
- Policy No. 5460 - High School Graduation (M) (Revised)
- Policy No. 5516 - Use of Electronic Communication Devised (Revised)
- Policy No. 5701 - Academic Integrity (New)
- Policy No. 5710 - Student Grievance (New)
- Policy No. 8500 - Food Services (M) (New)

#### Alert 235

- Bylaw No. 0173 - Duties of Public School Accountant (Revised)
- Bylaw No. 0174 - Legal Services (M) (Revised)
- Bylaw No. 0177 - Professional Services (M) (Revised)
- Policy No. 1570 - Internal Controls (M) (Revised)
- Policy No. 1620 - Administrative Employment Contracts (M) (Revised)
- Policy No. 6111 - Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
- Policy No. 6220 - Budget Preparation (M) (Revised)
- Bylaw No. 0143 - Board Member Election and Appointment (Revised)
- Policy No. 1636.01 - Notification of Promotion, New Job, and Transfer Opportunities (New)
- Policy No. 1648.15 - Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (Abolished)
- Policy No. 2422 - Statutory Curricular Requirements (M) (Revised)
- Policy No. 5339.01 - Student Sun Protection (M) (New)

#### Other

- Policy No. 2312 – Class Size (Revised)
- Policy Nos. 3420 and 4420 - Benefits
- Policy No. 2624 - Grading System

And that said bylaws and/or policies shall be immediately effective; and,

That regulations are approved on first reading as attached and listed below:

Alert 233

- Regulation Nos. 3160 and 4160 - Physical Examination (M) (Revised)
- Regulation No. 5200 - Attendance (M) (Revised)
- Regulation No. 8467 - Firearms and Weapons (M) (Revised)

Alert 234

- Regulation No. 5533 - Student Smoking (M) Revised)
- Regulation No. 7441 - Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
- Regulation No. 9320 - Cooperation with Law Enforcement Agencies (M) (Revised)
- Regulation No. 5516 - Use of Electronic Communication Devised (New)

Alert 235

- Regulation No. 1570 - Internal Controls (M) (Revised)
- Regulation No. 6111 - Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
- Regulation No. 6220 - Budget Preparation (Revised)

Other

- Regulation No. 2312 - Class Size (Revised)

And that said regulations shall be immediately effective.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious	X					
Heather Guas						
<b>Totals</b>						

**Amended Motion to remove Regulation 2312**

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun		X				

Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick	X					
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**Roll-Call Vote on Amended Motion**

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X	*		
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan			X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote \*with the exception of Regulation 5516 for which Timothy Cummings voted “No”.

**2. Minutes - August 13, 2025**

**Recommendation:** That the August 13, 2025 open and closed session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun					X	
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			

Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

### 3. Minutes - August 14, 2025

**Recommendation:** That the August 14, 2025 open and closed session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 4. Minutes - August 23, 2025

**Recommendation:** That the August 23, 2025 open and closed session minutes are accepted.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun					X	
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

**5. Minutes - August 30, 2025**

**Recommendation:** That the August 30, 2025 open and closed session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**6. Regulations - First Reading and Approval (Roll Call)**

The Superintendent of Schools is recommending action on the job description listed below.

**Recommendation:** That regulations are approved on first reading as follows:

- 1400.31004 - Administration: Job Description - Lead Food Service Worker
- 1400.31005 - Administration: Job Description - Cook
- 1400.31006 - Administration: Job Description - Food Service Worker

And that said regulations shall be immediately effective.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **BUSINESS AND SUPPORT OPERATIONS**

### **1. 2025-2026 Incoming Students On A Tuition Basis**

Student No. 113623 was placed by the Department of Children and Families in an East Brunswick family resource home whose last district of residence is unknown. The student will be continuing placement at Churchill Junior High School. The State of New Jersey is responsible for tuition and transportation costs for the 2025-2026 school year.

Student No. 117108 was placed by the Department of Children and Families in an East Brunswick family resource home whose last district of residence is unknown. The student will be continuing an out of district placement at Collier Youth Services. The State of New Jersey is responsible for tuition and transportation costs for 2025-2026 Extended school year effective July 7, 2025 through July 23, 2025 only as the student was subsequently adopted.

Student No. 115225 was placed by the Department of Children and Families in an East Brunswick family resource home whose last district of residence is unknown. The student will be enrolled at Chittick Elementary School. The State of New Jersey is responsible for tuition and transportation costs for the 2025-2026 school year.

Student No. 117852 is displaced and residing in East Brunswick. The last district of residence is East Windsor Regional School District. The student was registered at Chittick Elementary School. East Windsor Regional School District is responsible for tuition and transportation costs for the 2025-2026 school year through May 13, 2026.

**Recommendation:** That 2025-2026 enrollment is approved for incoming students on a tuition basis in accordance with N.J.A.C. 6A:23-3.1, N.J.A.C. 6A:17-2.4, N.J.A.C. 18A:7B-12, N.J.A.C. 6A:23A-19.2 and N.J.A.C. 6A:23A-19.3 et seq. as follows:

Sending District: State of New Jersey

Student No.:113623

Program Placement: Grade 7

2025-2026 School Year Tuition: \$17,221.00

2025-2026 School Year Related Services: \$729.80

2025-2026 School Year Transportation: \$214.20

2025-2026 Total School Year Tuition: \$18,165.00

Sending District: State of New Jersey

Student No.:117108

Program Placement: OOD

2025-2026 Extended School Year Tuition: \$4,979.00

2025-2026 Extended School Year Transportation: \$323.05

2025-2026 Total Extended School Year Tuition: \$5,302.05

Sending District: State of New Jersey

Student No.:115225

Program Placement: Grade 2

2025-2026 School Year Tuition (Effective 7/7/25-7/23/25): \$18,939.00

2025-2026 School Year Extraordinary Services (Effective 7/7/25-7/23/25): \$62,962.20

2025-2026 School Year Transportation (Effective 7/7/25-7/23/25): \$15,796.11

2025-2026 Total School Year Tuition (Effective 7/7/25-7/23/25): \$97,697.31

Sending District: East Windsor Student No.:117852

Program Placement: Grade 4

2025-2026 School Year Tuition (Effective 9/4/25-5/13/26): \$16,098.66

2025-2026 School Year Transportation (Effective 9/4/25-5/13/26): \$13,617.00

2025-2026 Total School Year Tuition (Effective 9/4/25-5/13/26): \$29,715.66

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 2. Bill List - Payments Issued

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments issued from August 6, 2025 through September 9, 2025 is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			

<b>Totals</b>			9	0		
---------------	--	--	---	---	--	--

The above action was unanimously approved by a roll-call vote.

**3. Bill List - Payments Pending Issuance on September 19, 2025**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments pending issuance on September 19, 2025 is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**4. Change Order - East Brunswick High School Varsity/JV Softball and General Purpose Fields (Bid No. 2024-03)**

Change Order Requests (CORs) are contract revisions that occur when there is an unforeseen condition, a construction code or fire code official request, or a request by the district. All CORs undergo detailed review and assessment by the Board's Architect/Engineer (District Professional) prior to any work commencing, which includes:

- Reviewing the scope of work identified in the CO and compare it to the construction documents. Is the scope already included in the documents?
- If it's included, the contractor is informed of where it is located and the CO is closed.
- If the scope is due to an unforeseen condition, or code official or district request, the District Professional ensures the scope is accurate and sufficient to execute on the identified work.
- Reviewing the proposed cost and any time extension requested.
- Ensuring the proposal includes a breakdown of material and labor and includes subcontractor quotes where applicable. Material cost breakdowns are required if not included.
- Ensuring the labor cost meets prevailing wage rates. The rates are identified by

each county, which are researched for the trades involved. The number of proposed man-hours for the work are analyzed against the contractor's schedule and past project change order requests of similar scope.

- Analyze material costs against those in past project schedule of values to gauge an estimated unit cost for the specific item and in line with current market conditions.
- Following the completion of all due diligence and upon satisfaction that the COR is deemed complete and accurate, a recommendation is made to approve or reject the COR.

Change Directives (CCDs) are directives given to a contractor to require work to be performed without delay. Although there might not be a cost associated with a CCD, in cases where there is a cost, a detailed assessment is conducted as described above for CORs. Once CCD-related work costs are finalized and agreed upon by the parties, the CCD is converted to a CO representing the final costs of that work.

For the varsity and JV softball and general-purpose fields in this instance, Change Order No. 4 includes additional costs encountered due to a large storm event causing a tree to fall and damage 40 linear feet of perimeter fence around the sports complex.

- Tree Removal (fallen tree and trees in poor condition) (\$8,400.00)
- Remove and Replace Damaged Fence (\$7,650.00)
- Overhead and Profit (10%)

Project modifications are funded through the project-specific budget.

**Recommendation:** That Change Order No. 4 for East Brunswick High School Varsity & JV Softball and General Purpose Fields (Bid No. 2024-03) to CMS Construction, Inc., Plainfield, NJ is approved, increasing the total contract from \$4,301,851.28 to \$4,319,506.28 effective September 19, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - H.A. DeHart & Son, Inc.**

The District has planned to purchase five school buses as part of its annual

replacement plan. Thomas buses are available through the Hunterdon County Educational Services Commission State Approved Cooperative Pricing System, School Bus Bid HCESC-VEH- 22-10. The purchase of Thomas school buses is recommended since the investment associated with fleet uniformity, staff training, and parts inventory outweighs the utilization of another bus bid, which, in turn, would require additional investment to support those new buses.

The school bus acquisitions are funded through a Shared Services Agreement with the Township.

**Recommendation:** That a contract for the purchase of five (5) 54-passenger Thomas school buses is awarded to H.A. DeHart Son, Inc., Thorofare, NJ through the Hunterdon County Educational Services Commission bid award at a total cost of \$898,302.10.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 6. Contract Rescissions - Transportation

At the June 5, 2025 and June 19, 2025 board meetings, school transportation routes were approved for the 2025-2026 school year. Several of the contracted routes have been determined to no longer be necessary due to varying reasons as shown in attachment.

**Recommendation:** That the Board of Education rescind 2025-2026 transportation contract previously approved on June 5, 2025 and June 19, 2025 as per attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			

Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**7. Gift - EBEF Michael Seibel Donation**

Through a partnership with the East Brunswick Education Foundation, East Brunswick High School will receive a generous gift of \$100,000.00 from East Brunswick High School alumnus Michael Seibel. This will directly support the IPLE Program, Robotics Program, and E-Gaming Club. These funds will allow EBHS to expand opportunities, provide additional resources, and further support the students and advisors who make these programs thrive.

The District is grateful for Mr. Seibel’s generosity and continued commitment to East Brunswick High School.

**Recommendation:** That a gift in the amount of \$100,000.00 funded through a partnership with the East Brunswick Education Foundation in support of the EBHS IPLE program, Robotics program, and E-gaming club is accepted from Mr. Michael Seibel; and

That the Board of Education recognizes and extends its sincere thanks to Mr. Michael Seibel and the East Brunswick Education Foundation for their efforts in making this gift possible.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**8. Gift - New Jersey Performing Arts Center (NJ PAC)**

New Jersey Performing Arts Center (NJ PAC) has expressed the desire to donate surplus theatrical equipment valued at \$6,100.00 to support the performing arts programs in East Brunswick Public Schools. The equipment will be utilized mainly at the

JoAnn Magistro Performing Arts Center located at Hammarskjold Upper Elementary School with any remaining items being used at East Brunswick High School and Churchill Junior High School. The itemized equipment is as follows:

- (13) CXI Color Scrollers including storage box (valued at \$2,600.00)
- CXI Power Supply (valued at \$500.00)
- (25) ETC 575 Watt Incandescent Lekos (26 degree) (valued at \$1,250.00)
- (5) ETC 575 Watt Incandescent Lekos (36 degree) (valued at \$250.00)
- (6) Clay Paky Alpha Spot QWO 800 moving lights (valued at \$1,500.00)

**Recommendation:** That the donation of theatrical equipment valued in the amount of \$6,100.00 is accepted from New Jersey Performing Arts Center (NJ PAC); and,

That the Board of Education recognizes and extends its sincere thanks to the New Jersey Performing Arts Center (NJ PAC) for its efforts in making this gift possible.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**9. Grant - Consolidated Adult Basic Literacy And Integrated English Literacy And Civics Education Grant Program**

On April 10, 2025, the Board approved the submission of an application for the Consolidated Adult Basic Literacy and Integrated English Literacy and Civics Education Grant Program. The grant is a multi-year competitive program made possible under the Federal Workforce Investment Act (WIA) of 1988 (P.L.105-220), Title II, the Adult Education and Family Literacy Act. The Purpose of the WIA is to create a partnership among the Federal and State governments and localities to provide on a voluntary basis, adult education and literacy services.

*The Middlesex County Adult Education Consortium*, received notification that Perth Amboy was withdrawing from the consortium. As a result Perth Amboy's share of the grant was redistributed among the remaining partners which consist of East Brunswick, Literacy NJ, Middlesex County College, New Brunswick (as lead Agency), and South River.

East Brunswick's share of this redistributed funding is \$633,352.00. The original funding was \$332,886.00 which represents an increase of \$300,466.00. This funding will provide Adult Basic Skills as well as an expanded program to include a component that incorporates integrated English Literacy and Civics Education as part of its core program and services. The program is budgeted as follows:

<b>ABE/ESL</b>	<b>ABE/ESL PD Award</b>	<b>IELCE</b>	<b>State Funds</b>	<b>Total Award Amount</b>
\$315,000.00	\$4,352.00	\$144,000.00	\$170,000.00	\$633,352.00

Comparatively, East Brunswick's share of the 2025 grant totaled \$396,159.00, which included \$40,000 of additional state funds.

**Recommendation:** That the submission of an application for funding under the Consolidated Adult Basic Literacy and Integrated English Literacy and Civics Education Grant Program in the total amount of \$633,352.00 is approved. This application is part of the consolidated application being submitted as attached for the *Middlesex County Adult Education Consortium* in the total amount of \$2,119,217.00 for the period July 1, 2025 through June 30, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### **10. Grant - Every Student Succeeds Act (ESSA)**

The consolidated application for funding encompasses Title I (Improving Basic Programs Operated by Local Education Agencies), Title IIA (Teacher and Principal Training and Recruiting Fund), Title III (Language Instruction for English Learners), Title III Immigrant (Language Instruction for Immigrant Students) and Title IV (Student Support and Academic Enrichment Program).

Funding for each program is based on a per pupil allocation for public schools. The District has the responsibility for developing and administering the grant for nonpublic schools within East Brunswick, as well as the District. The grant provides funding for supplemental programs for East Brunswick basic skills and ESL students in eligible

schools and professional development and training materials for language arts, mathematics, and science.

The total ESSA Consolidated Grant Program Funding is \$1,049,432.00. The District must provide assurances with respect to this funding as noted in the attached along with the detailed amount of funding awarded to each grant program.

**Recommendation:** That the consolidated formula sub-grant under the Every Student Succeeds Act (ESSA) is approved for submission in the total amount of \$1,049,432.00 for the period August 7, 2025 through September 30, 2026 as attached; and

That the statement of assurances are acknowledged as attached; and

That upon receipt of the approved grant application the Board accepts funding under the Every Student Succeeds Act (ESSA) in the amount of \$1,049,432.00 for the period August 7, 2025 through September 30, 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**11. Grant - Individuals with Disabilities Education Act (IDEA) Basic and Preschool**

Each year the Board has been receiving funds under the Individuals with Disabilities Education Act (IDEA), Part B, Basic (general student population) and Individuals with Disabilities Education with Education Act (IDEA) Preschool (preschool student population) to support programs for special education students.

The \$2,134,868.00 application for Individuals with Disabilities Education Act (IDEA), Part B, Basic Funds include \$1,988,092.00 in budgeted funds for out-of-district placement tuition and the balance of funds budgeted toward professional and technical services for non-public students and salaries and benefits.

The \$72,270.00 application for Individuals with Disabilities Education Act (IDEA) Preschool funds include \$30,000.00 in budgeted funds for out-of-district tuition for preschool disabled students with the balance of funds budgeted toward professional and technical services for occupational and physical therapy services and salaries and

benefits.

IDEA funds are formula driven, which includes special education enrollment. The total FY2026 grant allocation represents a \$69,689.00 decrease from FY2025 funding.

**Recommendation:** That the submission of an application for funding through the Individuals with Disabilities Education Act (IDEA), Part B, Basic (ages 3-21) funds is approved in the amount of \$2,134,868.00 for the period July 1, 2025 through September 30, 2026 ; and

That the submission of an application for funding through the Individuals with Disabilities Education Act (IDEA), Preschool (ages 3, 4 & 5) funds is approved in the amount of \$72,270.00 for the period July 1, 2025 through September 30, 2026 as attached; and  
That the statement of assurances is approved as attached; and

That upon receipt of the approved grant application the Board accepts funding under the Individuals with Disabilities Education Act (IDEA), Part B, Basic (ages 3-21), and Preschool (ages 3, 4 & 5) in the amounts of \$2,134,868.00 and \$72,270.00 respectively for the period July 1, 2025 through September 30, 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**12. Grant - NJ Principals and Supervisors Association**

On May 6, 2021, the Board approved the award of \$7,000.00 from the New Jersey Principals and Supervisors Association to then-EBHS Principal Dr. Michael Vinella, recipient of the "2019–2020 Visionary Principal of the Year Award". At this time, there is \$5,048.06 remaining in the grant budget. EBHS Principal Dr. Edward Bucior would like to repurpose the funds as follows:

- \$906.10 to be used to fund food and refreshments for various student meetings throughout the year (e.g. student council, student voice groups advisory committees, etc.)
- \$4,141.96 to be used to support schoolwide student events, spirit weeks, and other initiatives that promote school pride and student involvement.

**Recommendation:** That the repurpose of funds from the New Jersey Principals and Supervisors Association "2019-2020 Visionary Principal of the Year Award" in the amount of \$5,048.06 is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 13. Official Signatory

As the result of a recent position change, the following appointed personnel will continue the duties associated with the Student Activity Funds. Therefore, authority as a check signatory is required at this time.

That the following individual is approved as signatory for the East Brunswick Public School's Funds and Accounts:

Student Activity Fund Account: Hammarskjold Upper Elementary School Additional  
 Signatory: Carolyn Caroselli, Secretary  
 Effective Date: September 19, 2025

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**14. Surplus Equipment For Disposition**

The District has identified and recommends materials to be declared surplus and disposed as listed in the attachment. Pursuant to N.J.S.A. 18A:18A-45, the Board must approve the sale or disposition of assets. The assets in the attachment are recommended for disposition.

**Recommendation:** WHEREAS, N.J.S.A. 18A:18A-45 authorizes boards of educations to dispose of or sell its personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, the East Brunswick Public Schools has determined that the property described above and incorporated herein is no longer needed for school purpose use, is in disrepair, and should be disposed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the East Brunswick Public Schools in the County of Middlesex, State of New Jersey, that the Assistant Superintendent for Business and Support Operations is hereby authorized to directly dispose of the attachment-listed surplus personal property.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**15. Surplus Equipment For Sale**

The District has identified and recommends equipment to be declared surplus as listed in the attachment. Pursuant to N.J.S.A. 18A:18A-45, the Board must approve the sale or disposition of assets. The District will facilitate this sale through the services of Municibid Online Government Auctions, an internet-based online auction approved by the New Jersey Division of Local Government Services.

**Recommendation:** WHEREAS, N.J.S.A. 18A:18A-45 authorizes boards of educations to sell its personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, the East Brunswick Public Schools has determined that the property described above and incorporated herein is no longer needed for school purpose use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for school purpose use through the use of an online auction service; and

WHEREAS, the East Brunswick Public Schools intends to utilize the online auction services of Municibid Online Government Auctions located at **[www.municibid.com](http://www.municibid.com)**; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the East Brunswick Public Schools in the County of Middlesex, State of New Jersey, that the Assistant Superintendent for Business and Support Operations is hereby authorized to sell the attachment-listed surplus personal property through an online auction website entitled **[www.municibid.com](http://www.municibid.com)**;

BE IT FURTHER RESOLVED that the terms and conditions of the agreement entered into between Municibid Online Government Auctions and the East Brunswick Public Schools are available at **[www.municibid.com](http://www.municibid.com)** and in the East Brunswick Public School Assistant Superintendent for Business and Support Operation's office.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**16. Transfer of Unexpended Project Balances from the Capital Outlay Sub-fund to the Capital Reserve Account Effective June 30, 2025 (Roll Call)**

As of June 30, 2025, unexpended funds remained in the Capital Outlay sub-fund in the amount of \$86,990.63 which relate to the Administration Building security vestibule/exterior doors , Central Elementary School flooring replacement, Churchill Junior High School flooring replacement, Churchill Junior High School electrical/HVAC

upgrade, Churchill Junior High School roll up door faculty dining, Frost Elementary School electrical/HVAC upgrade, Frost Elementary School window replacement, Hammarskjold Upper Elementary School RTU replacement, Irwin Elementary electrical/HVAC upgrade, Churchill Junior High School temporary classroom units, and Warnsdorfer Elementary School window replacement projects. These projects, originally funded through the Capital Reserve Account, have been completed having funds remaining. These unexpended project funds are legally required to be returned to the Capital Reserve Account, the originating source of these funds.

**Recommendation:** That the transfer of unexpended project balances is approved in the amount of \$86,990.63 from the Capital Outlay sub-fund to the Capital Reserve Account effective June 30, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**17. Travel Report - (Roll Call - Majority of Full Board Required)**

The travel report presented in the attachment complies with the requirements of N.J.A.C. 6A:23A-7.1 through 7.13, Board Policy No. 6471, and Board Regulation No. 6471. It has been reviewed and approved by the Financial Services Department and the Superintendent of Schools as required by the above legal requirements.

**Recommendation:** That the attached travel report, pursuant to the recommendation of the Financial Services Department and Superintendent of Schools, is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			

Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**CURRICULUM AND INSTRUCTION**

**1. 2025-2026 Flex School Enrollment**

**Recommendation:** That the following students be enrolled for enrollment in the East Brunswick Flex School for the 2025-2026 school year.

- Student No. 115726 - Effective September 4, 2025
- Student No. 115570 - Effective September 4, 2025
- Student No. 114596 - Effective September 4, 2025
- Student No. 106487 - Effective September 4, 2025
- Student No. 108886 - Effective September 4, 2025
- Student No. 104841 - Effective September 4, 2025
- Student No. 104863 - Effective September 4, 2025
- Student No. 103706 - Effective September 4, 2025
- Student No. 106622 - Effective September 4, 2025
- Student No. 115729 - Effective September 4, 2025
- Student No. 103880 - Effective September 4, 2025
- Student No. 105993 - Effective September 4, 2025
- Student No. 105424 - Effective September 4, 2025
- Student No. 113323 - Effective September 4, 2025
- Student No. 109019 - Effective September 4, 2025
- Student No. 104584 - Effective September 4, 2025
- Student No. 114576 - Effective September 4, 2025
- Student No. 114534 - Effective September 4, 2025

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**2. Contract - David Kern**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

This artist in residence will work with the director and students to build and design sets and scenery for the 2025 EBHS fall drama production, "Radium Girls". The set designer will be working with the Director and students at approximately 20 rehearsals from September 2025 through November 2025 for two to three hours per rehearsal at a cost of \$1,500.00.

This contract is funded through the general operating budget.

**Recommendation:** That David Kern, Somerville, NJ is approved as an artist in residence for set design in the amount of \$1,500.00 from September 1, 2025 through November 30, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**3. Contract - Lexia Learning Systems**

The staff development program provides professional development opportunities to meet the needs of the district’s diverse learning community.

The LETRS (Language Essentials for Teachers of Reading and Spelling) program is a professional development suite by Lexia Learning that provides teachers and leaders with in- depth knowledge of the science of reading. This evidence-based training teaches the foundational skills of reading and writing, including phonemic awareness, phonics, fluency, vocabulary, comprehension, and written language. This is a comprehensive training that is not program specific and instead equips teachers with knowledge on best practices in literacy instruction and the related content research. The program utilizes a blended learning model with online platforms, print manuals, and professional learning sessions. Participants complete 8-10 hours of independent work per module which culminates in a full day of professional learning facilitated by the Lexia Learning team. All district K-6 reading

specialists will participate in this program to enable them serve as building experts on these critically important science of reading topics. The reading specialists will then be able to turnkey their learning to support facilitating the mandatory training requirement from the NJDOE LEAR (LEARning About Literacy) office.

The training is funded through Title II funds.

**Recommendation:** That Lexia Learning Systems LLC, Dallas, TX is approved to provide online training, print manuals, professional learning sessions, and licenses for the LETRS program between September 1, 2025 and June 30, 2026 in the amount of \$28,687.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 4. Contract - Living Voices, Inc.

The district provides programs as part of the New Jersey Student Learning Standards for eighth and ninth grade students. Using historical perspectives based on real people and events, Living Voices, a program for grades 8-9, combines live performance with audio/video, visual aids, and discussion. Archival film and photos, blended with sound and synchronized with a live actor, provide a dynamic, interactive experience of how the world looked, sounded, and felt during a significant time in history. These performances, seen by all 8th and 9th grade students at Churchill, take place in the Media Center, a small and more intimate space for discussion. Eighth graders see "The Right to Dream, in which they learn of the struggle and sacrifice for Black civil rights through the efforts of a young African American activist coming of age during the civil rights movement. Ninth graders see "Through the Eyes of a Friend", in which they learn about Anne Frank and the Holocaust through testimony of victims, resisters, and survivors. Both presentations align with the NJSLs for Social Studies., the 1994 Holocaust and Genocide Education Act which mandates the teaching of these subjects, and the 2022 Amistad Law, which requires schools to include African-American history as part of their curricula.

**Recommendation:** That Living Voices, Inc., Seattle, WA, is awarded a contract to provide presentations for eighth and ninth grades as part of the New Jersey Student

Learning Standards at a total cost of \$7,200.00 for the period October 1, 2025 through March 31, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### **5. Contract - Sources of Strength**

The staff development program provides professional development opportunities to meet the needs of the district's diverse learning community. Sources of Strength is an evidence-based suicide prevention program which has been implemented in the district since 2014. The Municipal Alliance has agreed to fund the costs of a training for the Trusted Adult Advisors who are located at Hammarskjold, Churchill, and East Brunswick High School in addition to the annual licensing fees for the program for the 2025-2026 school year.

The training/licensing fee is funded through a Municipal Alliance grant.

**Recommendation:** That Sources of Strength, Lakewood, CO is approved to present adult advisor training including annual license fees in the total amount of \$4,500.00 funded by Municipal Alliance for the period September 1, 2025 through June 30, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick					X	
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			8	0	1	

The above action was approved by a roll-call vote.

**6. Contract - Victoria Angelina, LLC**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The costume designer, Victoria Angelina, will work with the Director and students in preparation for the 2025 EBHS fall drama production, "Radium Girls". Victoria Angelina will work specifically in the area of costume design and creation with the Director and students. The costume designer will be working with the Director and students at approximately 20 rehearsals from September 2025 through November 2025 for two to three hours per rehearsal at a cost of \$1,500.00.

**Recommendation:** That Victoria Angelina, LLC, Millstone Township, NJ is approved as an artist in residence for costume design in the amount of \$1,500.00 from September 1, 2025 through November 30, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**7. Course and Textbook Inventory (Roll Call)**

**Recommendation:** That the programs, courses and textbooks, are approved as reflected in the attachments, which comprise the district's curricula for the 2025-2026 school year, and that the materials be made available for review in the Office of the Assistant Superintendent.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			

Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 8. Memorandum of Understanding - Dual Enrollment Program - Middlesex College

The *College Pathways Program* with Middlesex College provides the opportunity for our students to receive both college and high school credit for East Brunswick High School courses that have been reviewed and deemed the equivalent by the College faculty of specific college courses. Dual credit courses are taught by East Brunswick teachers who hold at least a master's degree and have been appointed as co-adjutant staff by the College. Dual credit courses are not new to East Brunswick High School; for many years, hundreds of our students have opted to receive college credit in a limited number of course offerings, at a greatly reduced tuition cost, and have transferred those credits to colleges across the country. Students have options in English, Math, Science, History and World Language, considered the "core" of the first two years of a baccalaureate or associate degree. Great emphasis is also being placed on the role of the school counselor in working with students on career and college plans and interests. Students who are academically prepared for college level course work can choose to pay tuition and receive college credit, or just participate in their dual credit eligible course for high school credit. The rigor, work load and grades will be the same. Students may opt to receive credit for one course or work to complete an associate degree and enter college as a junior.

**Recommendation:** That the 2025-2026 Memorandum of Understanding - Dual Enrollment Program between the East Brunswick Board of Education and Middlesex College is approved as attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**9. Memorandum of Understanding for Academic Dual Enrollment Courses - The College of New Jersey (TCNJ)**

The East Brunswick High School Dual Enrollment Program with The College of New Jersey (TCNJ) will provide an opportunity for our students to receive both college and high school credits for the AP US History and AP Psychology. These courses will be taught by East Brunswick teachers who hold at least a master's degree, and they will work under the guidance of professors from TCNJ.

Dual Credit courses have been offered at East Brunswick High School for many years. Our students have opted to receive college credit in a number of course offerings and have transferred those credits to colleges across the country. Students who register for and successfully complete the Dual Enrollment course will receive an official transcript from TCNJ.

**Recommendation:** That the 2025-2026 Memorandum of Understanding between the East Brunswick Board of Education and The College of New Jersey (TCNJ) is approved as attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**HUMAN RESOURCES**

**1. Personnel Actions (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **SPECIAL EDUCATION AND STUDENT SERVICES**

### **1. 2025-2026 EBHS Club/Activities Change**

The district provides a variety of extracurricular activities and athletics, which are available to students before and after school that are an integral part of the educational program in the schools. The following change will be made to the current East Brunswick High School clubs for the 2025-2026 school year:

The Folio Club will be deleted due to lack of interest and participation and replaced by the Latin American Student Alliance Club.

This club will create a safe and welcoming community for Latino students and those who are interested in learning about Latin America. The Student Union will plan fun events and that will allow students to appreciate and experience Latin American culture.

**Recommendation:** That the Folio Club be replaced by the Latin American Student Alliance Club at East Brunswick High School for the 2025-2026 school year.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			

<b>Totals</b>			9	0		
---------------	--	--	---	---	--	--

The above action was unanimously approved by a roll-call vote.

**2. 2025-2026 Out-of-District Placements**

Student No. 117104 has significant behaviors that require an intensive level of support.

Student No. 106726 requires a therapeutic setting to address social-emotional, behavioral, and academic needs simultaneously.

Student No. 105754 has behavior, social-emotional and medical needs that are best supported in an OOD setting.

Other students are returning to out-of-district for 25-26 school year.

**Recommendation:** That 2025-2026 out-of-district placements are approved as follows:

Student No.: 117104  
 Effective date: September 4, 2025  
 Placement: Hawkswood  
 Tuition: \$77,227.20  
 Aide: \$44,820.00

Student No.: 106726  
 Effective date: September 4, 2025  
 Placement: New Road of School of Parlin  
 Tuition: \$89,100.00  
 Aide: \$26,100.00

Student No.: 102831  
 Effective date: September 3, 2025  
 Placement: Collier School - Transition program  
 Tuition: \$17,550.00

Student No.: 105754  
 Effective date: August 14, 2025  
 Placement: Woods Services  
 Tuition: \$83,279.82  
 Aide: \$49,660.00  
 ESY: \$872.04  
 ESY Aide: \$520.00

Student No.: 108761  
 Effective date: September 4, 2025  
 Placement: MCSSD - Mercer Elementary School  
 Tuition: \$63,000.00  
 RSY County fees: \$5,400.00  
 ESY County fees: \$750.00

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 3. Contract - JAG Athletic Training

The district will utilize JAG Athletic Training, Bridgewater, NJ to provide athletic trainer services for athletic events on an as needed basis upon request of the Supervisor of Athletics.

**Recommendation:** That JAG Athletic Training, LLC, Bridgewater, NJ, is approved to provide athletic training services for the 2025-2026 school year at the rate of \$85.00 per hour per athletic trainer for a minimum of three hours per athletic event.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 4. Contract - Premier Sports Medicine, LLC

The district will utilize Premier Sports Medicine, LLC, Dunwoody, GA to provide athletic trainer services for athletic events on an as needed basis upon request of the Supervisor of Athletics.

**Recommendation:** That Premier Sports Medicine, LLC, Jupiter, FL, is approved to provide athletic training services for the 2025-2026 school year at the rate of \$70.00 per hour per athletic trainer.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - Pro Skate Arena, LLC**

The district will utilize an off-site athletic facility for its high school ice hockey team. East Brunswick will serve as the lead on a shared services agreement with Spotswood and South River who will each have players on the ice hockey team.

All expenses are parent-paid thus there is no cost to the district.

**Recommendation:** That Pro Skate Arena, LLC, Monmouth Junction, NJ, is approved to provide ice rental services for the period November 18, 2025 through February 28, 2026 at the rate of \$606.66 per hour.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 6. Harassment, Intimidation and Bullying Incidents Report (Roll Call)

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), “the results of each investigation shall be reported to the board of education no later than the date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with these requirements. Board Policy 5512, *Harassment, Hazing, Intimidation, Bullying and Cyber-bullying*, and Regulation No. 5512, *Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure*.

**Recommendation:** That the attached harassment, intimidation and bullying incidents report is accepted for the period August 14, 2025 through September 18, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 7. Monthly School Reports - July and August 2025

The monthly reports are presented for the Board's acceptance in accordance to the requirements of the following:

N.J.S.A. 18A: 41-1

N.J.S.A. 18A: 36-25.2

N.J.A.C. 6A: 16-5.3

Board Policy No.5111

N.J.S.A. 18A: 1-1

N.J.S.A. 18A: 38-1.b(1) & b(2)

N.J.S.A. 18A: 38-1 b.(2)d

Board Policy No. 2431

**Recommendation:** That the attached monthly school reports are accepted for the months of July and August 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 8. Settlement Agreement

**Recommendation:** That the Board of Education approves a settlement agreement in the matter of D.S. and M.S. o/b/o A.S. v. East Brunswick Board of Education, and that said agreement shall be filed with the Office of the Board Secretary.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious	X		X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **COMMITTEE REPORTS, INFORMATION ITEMS AND FOR THE GOOD OF THE CAUSE FOR THE BOARD**

Heather Guas reported on the Recreation and Parks Advisory Board meeting and tour of the new ice rink arena, as well as the Cheerleaders welcoming the tiny cheerleaders.

Louis Figueroa thanked everyone who stayed for the meeting and commended the Board and Administration on the meeting.

Jaime Falco thanked the community for attending, reported on filming a cooking segment for the Flavors of East Brunswick, and thanked the Board and Community.

Liwu Hong reported on the Churchill Orientation and Back to School Night and thanked everyone who stayed late to the meeting.

Timothy Cummings reported on a great Back To School Night experience.

Laurie Herrick reported on Back to School Night at the High School, encouraged everyone to come out and support the athletes, join the PTAs, and reported on the SEPAG, State Board of Education, and the Garden State Coalition of Schools meetings.

Wilbur Pan reported on the student groups Youth Voice in Action and Mockingbird Melody along with API of New Jersey, API of East Brunswick, and PETA Alliance voter registration drive, and Childhood Cancer Awareness Month.

Heather Guas also reported on upcoming EB Day dunk tank to benefit the East Brunswick Education Foundation.

## **ADJOURNMENT**

### **1. Adjournment**

**Recommendation:** That the meeting be adjourned.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun		X				
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 11:38 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA  
Assistant Superintendent for Business  
And Support Operations/Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 5.

Date Prepared: 9/25/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Minutes - September 25, 2025

***Recommendation:***

**Recommendation:** That the September 25, 2025 open session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes_Open	1/7/2026	Backup Material



**East Brunswick Board of Education  
Board Meeting Minutes  
September 25, 2025**

**CALL TO ORDER AND ROLL CALL AT 6:31 PM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong, Board Vice President	X		
Wilbur Pan	X		
Heather Guas, Board President	X		
<b>Totals</b>	<b>9</b>	<b>0</b>	

With a quorum of nine Board members being present, the meeting proceeded with Ms. Guas presiding.

<b>Others Present</b>
Dr. Victor P. Valeski Superintendent of Schools
Mr. Bernardo Giuliana, SFO, QPA Assistant Superintendent for Business and Support Operations/Board Secretary
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Nicole Tibbetts Director of Human Resources
Mr. Matthew Giacobbe, Esq. Board Attorney

**PLEDGE OF ALLEGIANCE**

## **PRESIDENT'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

## **BOARD OF EDUCATION**

### **1. Resignation Due To Retirement (Revised) - Dr. Victor P. Valeski, Superintendent of Schools (Roll Call)**

**Recommendation:** The Board of Education accepts with regret the revised resignation due to retirement of Dr. Victor P. Valeski, Superintendent of Schools, effective December 1, 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun		X	X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan			X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### **2. Appointment of Superintendent of Schools (Roll Call - Majority of Full Board Required)**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the position of Superintendent of Schools serves as the educational leader

for the community; and

WHEREAS, one of the most important responsibilities of the East Brunswick Board of Education is the selection and appointment of its Superintendent of Schools; and

WHEREAS, the East Brunswick Board of Education has undertaken an extensive search spanning many months for a qualified candidate to fill the position of Superintendent of Schools; and

WHEREAS, through that search, the East Brunswick Board of Education's efforts have culminated in the selection of an individual to serve as the East Brunswick Public School District's educational leader; and

WHEREAS, the Middlesex County Executive County Superintendent of Schools has reviewed and approved the proposed contract for the East Brunswick Public School District's Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED by the East Brunswick Board of Education that Dr. Evelyn Mamman be appointed as the East Brunswick Public School District's Superintendent of Schools in accordance with the terms of their contract; and

BE IT FURTHER RESOLVED that the full contract be maintained on file in the Office of the Assistant Superintendent for Business and Support Operations/Board Secretary.

Prior to the Board voting on the appointment of the new Superintendent of Schools, Board Attorney Matthew Giacobbe made the following remarks:

*Mr. Giacobbe explained there are many laws that need to be followed when appointing a new Superintendent. The contract you see before you is three years and seven months. And you may say, "Three years and seven months, how did that happen?" Contract for Superintendents are required under the law to be a minimum of three years, maximum of five years. You can't have a five-year, seven-month contract, you can't have a two-year, seven-month contract. So, the shortest you can have, is a three-year, seven-month contract, or you could have a four-year, seven-month contract. This is a three-year, seven-month contract that would run from December 1<sup>st</sup> of this year, through the rest of this school year, and then three more school years thereafter. All contracts that are being voted on this evening, the Superintendent's contract, it's not just between the Board. Before it's voted on, it has to go to the Executive County Superintendent of School's who's appointed by the Governor, works for the Commissioner of Education. They have to review and approve it. It was reviewed and approved by the Executive County Superintendent of Schools.*

*Boards of Education, they can only bind themselves. So this Board is in effect until December 31<sup>st</sup>, and then the first week of January after the election, the Board reorganizes. So, this Board can enter a contract and have that person start. You cannot have this Board enter a contract now, and have the person start next year. This Board can't bind a future Board. So, Dr. Mamman will be*

starting December 1<sup>st</sup> under this contract which is reviewed and approved, so the Board is, before them, is to take action this evening to hire Dr. Mamman for a three-year, seven-month contract, and that will commence December 1, 2025. So, it'll be the seven months remaining in this school year. And it's a little strange, school years, as we know, they run July 1 to June 30<sup>th</sup>. They don't run calendar year. So, all Superintendent contracts must end on June 30<sup>th</sup>. Another law in New Jersey. So, this is a contract that will run December 1, 2025 through June 30, 2029, because it has to end on a June 30<sup>th</sup> date. So, what's before the Board this evening is to do this.

I can tell you that if Board didn't do this, if the Board decides not, had not decided to go forward this evening with this appointment, this Board, and Dr. Valeski's retirement had remained February 1<sup>st</sup>, this Board could not hire a future Superintendent, they couldn't even hire an interim Superintendent. The new Board that reorganizes would have to hire an interim Superintendent, just to explain the process, and then you'd have to go through the entire Superintendent search process. The new Board would have to go through a Superintendent search process all over. This Board, back in April, retained a professional consultant, Hazard Young, who did, handled the whole search and I think one of the goals of them was, there's a lot of vacancies right now in all over the State, but there's a plethora of vacancies right here in Middlesex County. So, I think Hazard Young was, we want to get out of the gate as quickly as we can for this Board to get the best candidate. And that's what Hazard Young guided the Board on. So, I just wanted to tell the public that that's what it is. So, the Board is going to be voting tonight on Dr. Evelyn Mamman's contract, which will be three-years, seven-months.

An Interim Superintendent gets paid generally a per diem rate. The going rate right now, and I've done a couple of them up in North Jersey last year, they're about \$1,000 a day. The maximum that you can pay somebody is 260 days. So the maximum would be about \$260,000 for an Interim. They're retired Superintendent's, you can't be an active employee. Interim's under the law have to be retired as a Superintendent. They can only serve for up to a maximum of two years. During Covid, they could get people two-years, three-months because they couldn't find people, but it's a two-year maximum and it costs about, you know, if on an annualized basis about \$260,000. You don't pay benefits, but it's not a cheap undertaking.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun					X	
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0	1	

The above action was unanimously approved by a roll-call vote.

**Heather Guas:** This is the largest undertaking a Board can do, as far as our responsibilities go, this is the largest one. I would like to thank the members of the Board. There were how many other schools looking when we started, six other districts that were behind us? And we definitely got the strongest pool of candidates for East Brunswick. We got an amazing Superintendent for East Brunswick. I could not be more excited or energized for the opportunity to work with Dr. Mamman and what she will do for us, for our children, for our teachers. Just really looking forward to this and welcome.

**Wilbur Pan:** I would also like to thank Dr. Mamman. Just speaking for myself, and so the public has some sort of understanding as to the process. We got a ton of applications from all over the country, which was terrific, because me actually not being a native New Jersey person, growing up in the Midwest, I actually had a bit of a bias that I wouldn't mind finding someone from outside, not just New Jersey, but the whole East Coast area, just because I think that, you know, diversity of experience is really important. Be that as it may, Dr. Mamman's just over the border in Old Bridge, so I didn't get that. But after we reviewed the applications, I remember thinking this one, this particular application stands out to me. Then we had our first, and then we had two rounds of interviews, and about a minute and a half into our interview with Dr. Mamman, I was like, I'm done.

You know and because we have listened to the public and I did keep in mind the priorities the public gave us in terms of searching for a new Superintendent and it was like ticking off all the check boxes one by one by one in about ninety seconds. So, welcome. Really looking forward to working with you. Really looking forward to having our families and our students get to know you as well. I think we're in for a great ride.

**Anna Braun:** Welcome aboard! I'm so happy for you. And just so you guys know, I had to abstain because my daughter's an employee. But I did put a task here to Dr. Mamman, I said by the next time we see her that I expect her to be able to recite the alma mater. Thank you.

**Laurie Herrick:** I'd like to thank the Board for their time. We worked very hard together to come to this point. I was also very impressed by the pool of candidates that we received. Diverse backgrounds, educationally, professionally. It was a great experience just to be able to review the people who wanted to come here to East Brunswick and holds East Brunswick to such a high esteem as we do.

But early in the interview process, after we had the first round, and again, we had a great pool of candidates that we had here in front of us. I just loved her enthusiasm, her happiness to be here, she just has this feeling of an exchange of I want to sit at the table with her. So we can have our views and we can agree or disagree on topics, but

one of the things she kept saying repeatedly is you know she just likes to break bread with people and let's have our discussion and you know I think that's important. It's important to bring people to the table and have people at your tables, those you agree with and those who maybe you don't. I also felt like she could just come in and give our community and our schools a big hug.

So again, with just her enthusiasm, but she just kind of laid it all out there that this is where she wants to be and this is what she wants to do. Her educational background, her curriculum background, I think leadership skills are all things people in our community had said that they were looking for through the leadership profile, and as Dr. Pan said, we had the list in front of us and it was just like you could check the boxes off very easily. And so welcome, we're excited to have you.

**Timothy Cummings:** Welcome. I'm going to reiterate what some of my colleagues have shared. You know, it was a very competitive process. There were a lot of really, really strong candidates who brought a diverse array of skills and expertise to the table, that's the way it should be obviously. Clearly, you were the top candidate. The expertise that you bring, the skills, the insight, the willingness to confront obstacles, to think with innovation and to build community. This is an amazing moment and milestone moment for any community of course, this is huge for our district and huge for East Brunswick at large. So, I am so excited to have you here.

As a father, with three kids here, I'm so grateful that you'll be taking the helm and helping to continue to guide us forward. You have some great challenges ahead as well. You do, and we're going to hold you to those, of course. But we're very confident that working with your team and embracing the tremendous amount of expertise that exists here and the tremendous amount of goodwill that exists here, that you will do amazing things for this district. I'm just really elated that you're going to be the next person serving in this role. Wish you the best of luck and grateful to have you. So, congratulations.

**Heather Guas:** I do want to say briefly, that I was fairly positive that Dr. Mamman was going to want to go to a different district. And we came in for the interviews and I wrote across the top of the paper, damn it, I didn't want to want her, because I didn't think we could get her. But it didn't matter, I could write that as much as I wanted, I was energized by everything you had to say. I loved everything you said about students first. Students first, student's first, what's best for students. And I think that you are just right for this community and I'm very happy to have you and I'm glad you wanted us.

**Liwu Hong:** So, welcome Dr. Mamman, until today, your arrival released me a lot. Before today, people asking me, who will be the next new Superintendent? My answer is he or she will be on board very quick. I got to be very, very careful to, because I have the obligation to keep everything confidential. I'm proud of this Board and everyone's dedication. We were given forty-seven application packages. I believe most Board members went through the entire package, and I believe most Board members reviewed the Board Meetings for all those 47 candidates. Huge amount of effort. I'm so glad you accept our offer.

And, you know, you will be proud of yourself. We entrust this huge school district on

you. We have more than 8,400 students, we have thousands of employees. They are in your hands. Additionally, school district is just part of East Brunswick. Our previous Board President, current Mayor, smart guy, sitting there. We really need to work together, school district need to work with the Township because we are one East Brunswick. I'm sure you will be successful. I'm sure you will bring us to next level. Thank you. Welcome.

**Jaime Falco:** I want to start off by thanking our community. As we were in this interview process and search process, and gathering information, while it may have felt expedited, it was concise and effective. We had more survey responses than average for the firm. We had people come to meetings. We had tremendous response from students, which was the voice I wanted hear in this process. And you aligned with our vision of this district and I know that you will execute with fidelity and all the excellence that East Brunswick embodies. You are excellent and we're so glad to have you. Thank you!

**Louis Figueroa:** Welcome Dr. Mamman. We are very excited to have you here. As Dr. Falco said, we had a lot of input from the community, and we have a lot of work to do. So, the support is there for you and we're looking forward to working with you and seeing what wonderful things we can do here in this terrific district. So, welcome aboard.

**Marianne Tanious:** So, welcome Dr. Mamman, I echo what everyone said, but you know, I agree with Dr. Pan in the first two minutes, your energy was just vibrant and what we needed, and you repeatedly said that you were all about relationship building. But for me, the thing that really drove it home for me was you made a statement, and you said, "Show me your budget. I'll show you what you value." And that really resonated. It's because I also, I don't know who said it, but we did watch your Board meetings. South Brunswick has been on our radar, actually, I can't tell you the number of times someone has come to the podium and said, "South Brunswick's doing this. Why don't we do it?" and so that really hit home for me and drove this entire process forward. I do agree that we have challenges and things to work through, but I'm confident that you're the right person for this. So, thank you, and welcome, and we're here to support and lead as well. Thank you.

**Heather Guas:** We'd like to invite you up, if there's anything you would like to say.

**Dr. Evelyn Mamman:** Thank you so much! I am equal parts excited and nervous. Such faith in me. It's, I know I won't let you know. I come here ready to listen, to learn, to lead. I've had nothing but warmth from you. I couldn't tell that I was your top candidate though. You guys came at me really hard! I'm shocked to hear they, I was like "they don't like me." But no, really, really here, same thing. You know, I'm about relationships, and I want you to know that I'm here because so many people poured into me.

My daughter is here. My husband, my mini me, you could tell she's mine, she's here. My husband couldn't be here because I was supposed to be in Houston tonight, but I said, "I'm going to have to cancel. I don't know what to tell you." But my daughter is here. I have Principals from South Brunswick that are here to support me. If that doesn't say, I don't know what to say. Thank you for being here. You guys, it got me all choked

up. Even though they were mad at me for leaving, I have to tell everybody. But I am so excited.

I'm about relationship building and you'll find that out. I'm also no nonsense. You've heard that. I'm equal parts, right? I think I'm equal parts. I'm very clear about what it is that we need to do. And the team here in East Brunswick, like everybody says, the way you've watched South Brunswick is the way we've watched East Brunswick. We just, "What is East Brunswick doing? What is Victor doing? We want to know what we're all doing and just as a collective wanting to do what's best for kids.

So, you'll find that I'm student centered. I know the work is hard. It is so hard. What is facing East Brunswick is what's facing almost every other district. But what I do know about East Brunswick is the staff here is amazing, because we do have crossovers, right? So, I know some of the staff here, I know your music program is amazing, and I'm excited to be a part of that. But more importantly, it's about the students. I'm student centered. We're doing to do what we need to do on behalf of students, and if that means we're going to get together, we may not agree but we will understand and as long as we do what's in the interest of the child and the children are well, then it's, it's fine. And so, I know the work is hard, but I am up to the task. And I know that you're here to support me and I'm going to hold you to it. So, once the honeymoon period is over, I'm going to remind you how much you liked me before you knew what I was going to say.

But I thank you so much for this opportunity. Thank you to the East Brunswick opportunity, I'm looking forward to getting to know each and every one of you, our schools, our community, and you'll see me. And most importantly, I also want to thank Victor. Dr. Valeski, thank you for leaving this for me. Thank you, I appreciate you.

**Wilbur Pan:** Can I just make one more quick comment? I know we mentioned them before, but I cannot overstate how important HYA, our search firm, was in making this a successful process. I've been involved in leadership searches before. It's unbelievable how smoothly this one ran. There were like no hiccups. They laid out a plan, we executed on it. It was terrific and I just wanted to acknowledge their efforts as well.

**Heather Guas:** And I want to say to the Principals from South Brunswick that are back there, I am sorry for your loss, but I am so excited for us, so I'm not sorry, sorry! I also want to thank the Board. The Board did two full Saturdays? Two full Saturdays. People changed vacations, people changed plans to move on a timeline that would get us the best of the best, and I believe we were very successful. So, welcome and thank you.

## **FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

### **Public Comment Rules**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

No members of the public came forward with comment.

## **CURRICULUM AND INSTRUCTION**

### **1. Overnight Field Trip - AP Government and Politics**

East Brunswick’s Institute for Political and Legal Education (IPLE) recently traveled to Washington, D.C. for the national competition, where students had the unique opportunity to meet with U.S. Senator Andy Kim and Bonnie Representative Watson Coleman. These meetings were both productive and inspiring, offering students firsthand insight into the legislative process and the challenges facing our nation.

Following this experience, the advisors collaborated with the legislators and the program’s grantor to organize a second visit to Washington, D.C., scheduled for October 6–9. During this trip, students will participate in a series of meetings with federal legislators to engage in discussions on contemporary constitutional issues. This field experience will deepen students’ understanding of government, strengthen their civic knowledge, and provide meaningful connections to the curriculum.

The overnight field trip is funded by an EBEF grant resulting from Michael Seibel's recent donation. The overnight field trip in compliance with Board of Education policies and regulations, and New Jersey Department of Education regulations.

**Recommendation:** That an overnight field trip is approved as follows:

Group: AP Government and Policies  
Dates: October 6, 2025 - October 9, 2025  
Purpose: Designated Educational  
Destination: Washington, DC

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick		X				
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

## **ADJOURNMENT**

### **1. Adjournment**

**Recommendation:** That the meeting be adjourned.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan		X				
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA  
Assistant Superintendent for Business  
And Support Operations/Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 6.

Date Prepared: 10/6/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Minutes - October 16, 2025

***Recommendation:***

**Recommendation:** That the October 16, 2025 open session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes_Open	1/7/2026	Backup Material



**East Brunswick Board of Education  
Board Meeting Minutes  
October 16, 2025**

**CALL TO ORDER AND ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong, Board Vice President	X		
Wilbur Pan	X		
Heather Guas, Board President	X		
<b>Totals</b>	9	0	

With a quorum of nine Board members being present, the meeting proceeded with Ms. Guas presiding.

<b>Others Present</b>
Dr. Victor P. Valeski Superintendent of Schools
Dr. Joyce Boley Assistant Superintendent of Academics
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Nicole Tibbetts Director of Human Resources
Francis Febres, Esq. Board Attorney
Ms. Jane Godwin Student Representative

**PLEDGE OF ALLEGIANCE**

## **PRESIDENT'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

## **SUPERINTENDENT'S REPORT**

“Good Evening:

The artwork on display in the Board Room this evening was created by students from Hammarskjold Upper Elementary School. The art teachers of these talented students are Kathryn Barrett and Mariam Kulik. Russell Petronko is the Principal.

Last week, we were fortunate enough to be able to host a training for the Sources of Strength program. Thank you to Jen Stetson and the East Brunswick Alliance for funding the training.

We had 50 staff members from Hammarskjold Upper Elementary School, Churchill Junior High School and East Brunswick High School attend the training to learn about the program's core values and preventative nature to address suicide, substance use and bullying in our schools.

The program utilizes a strength-based model to teach students how to cope with skills to manage life's challenges. Students who are nominated for this program will be trained next, and they will act as peer leaders in their buildings to spread messages of hope, help and strength while acting as connectors for struggling peers with trusted adults.

A very special thank you is in order to the Mayor's Charity Fund for providing breakfast, coffee and snacks as well as Maria's Pizza in Milltown and Jersey Mike's in East Brunswick for providing lunch.

On Saturday, October 11th, the East Brunswick Marching Band delivered an outstanding performance at the NJMBDA competition hosted by Monroe Township High School!

The band earned their highest score of the season and proudly took home awards for Best Visual in their class *and* Best Visual of the entire show — an incredible accomplishment!

You can catch the band in action again on Saturday, October 18th, when the East Brunswick Band Boosters Association hosts the 42nd Annual East Brunswick Marching Band Festival at East Brunswick High School. The evening will feature performances by 18 high school marching bands, concluding with a show-stopping performance by the East Brunswick High School Marching Band.

This event is the band's biggest fundraiser of the year, so come out to enjoy an exciting night of music and support our amazingly talented students!

Last evening, the SEPAG Town Hall proved to be a highly productive and unifying event, successfully bringing our community together in support of our students. The Town Hall served as an open forum that facilitated essential collaboration, critical dialogue, and shared commitment to our special education programs. Board members Laurie Herrick and Wilbur Pan were also in attendance.

The Special Education Leadership Team and SEPAG leaders extend their sincere gratitude for the passion, invaluable insight, and deep engagement demonstrated by parents. This collective effort is vital as we continue to build a stronger, more inclusive framework dedicated to the success of every learner.

In the month of October each of our community based Elementary Schools in partnership with Keep Middlesex Moving hosted a Walk to School Day. The goal is to teach children in Middlesex County the importance of walking safely, and the benefits of walking as a means to get to places, exercise, and help the environment.

On this evening's agenda is a Resolution of Proclamation for National Principals' Month. I am proud to recognize the critical instructional leadership of our principals and secondary assistant principals. We appreciate their dedication and commitment to all students and the East Brunswick School Community.

Also on this evening's agenda is a Resolution of Proclamation for Fire Prevention Week which is October 5th through October 11th.

We are grateful to Fire Marshals Jaysen Whalen and Sean Verdi, the Fire Prevention Bureau, and all the Volunteer Firefighters who serve the East Brunswick Community.

The Athletic department proudly recognized our graduating athletes by holding Senior Night celebrations for every fall sport.

Congratulations to our September High School Athletes of the Month. Students were selected for this honor by the coaching staff based on performance, demonstration of leadership, effort in practice and for modeling exceptional character.

On Sunday, November 16th, the East Brunswick Education Foundation will be hosting their annual 5K walk/run Bear Crawl and Kids Fun Run.

Get in those steps while meeting new neighbors, supporting school spirit, and helping to fund grants across the district. Please visit our website at [www.ebnet.org](http://www.ebnet.org) for registration

information.

Just a reminder, schools will be closed Monday, October 20th and Parent teacher conferences will take place on Tuesday, October 21st through Friday, October 24th. These are single session days for all schools with lunch served for grades K-6.

Thank you.”

## **RESOLUTIONS OF APPRECIATION AND/OR RECOGNITION**

### **1. Resolution of Proclamation - Fire Prevention Week**

**Recommendation:** WHEREAS, according to the National Fire Protection Association (NFPA), October 5-11, 2025, is designated as Fire Prevention Week with the campaign theme, “Charge into Fire Safety: Lithium-Ion Batteries in Your Home,” focusing on the safe use, charging, and recycling of these batteries; and

WHEREAS, East Brunswick’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, committed to ensuring the safety and security of all those living in and visiting our town, including our educational community, the East Brunswick Public Schools welcomes East Brunswick’s fire and emergency services personnel into our schools to educate our students.

NOW, THEREFORE BE IT RESOLVED, that the East Brunswick Board of Education recognizes October 5-11, 2025 as Fire Prevention Week, and encourages all the people of East Brunswick to heed the important safety messages of Fire Prevention Week 2025, and to support the many public safety activities and efforts of East Brunswick’s fire and emergency services; and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education appreciates the efforts of East Brunswick’s fire and emergency services personnel to make our community a safe place in which to live.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan			X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**2. Resolution of Proclamation - National Principals Month**

**Recommendation:** WHEREAS, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

WHEREAS, principals and assistant principals are responsible for providing instructional leadership and professional management in our schools; and

WHEREAS, principals and assistant principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

WHEREAS, school principals and assistant principals are responsible for the safety of their students and staff and the security of the school; and

WHEREAS, principals and assistant principals are key to implementing state and federal education reforms in New Jersey; and

WHEREAS, the month of October 2025 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and assistant principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

WHEREAS, the East Brunswick Board of Education recognizes and appreciates the skills, dedication, and commitment of its principals and assistant principals and the challenges they face daily.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education recognizes and commends its principals and assistant principals for their continued service to our children.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious		X	X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **PRESENTATIONS AND/OR SPECIAL REPORTS**

### **1. Student Representative's Report**

Jane Godwin reported on the walk to school event, upcoming 42<sup>nd</sup> annual marching band competition, Homecoming, PSAT's and Senior Seminar, the Pink Out Spirit Rally, EBHS Tricks and Treats event, the Anderson Bowl, Fall Sports season wrap up, Senior Night, and the teacher-led tutoring opportunities.

### **2. Learning Across the District - Irwin Elementary School**

Fourth-grade students from Irwin Elementary School discussed Student Led Discovery Zones.

In Chapter 2 of the 4th grade Social Studies curriculum, students are learning about the different geographic regions of New Jersey. At Irwin School they use "Discovery Zones". Unlike traditional assignments, Discovery Zones emphasize inquiry, teamwork, and student choice. This project is entirely student-led, giving our learners the opportunity to take ownership of their research, practice collaboration, and share their knowledge in a creative way.

In this example, groups of students can highlight what they found most important and interesting about their region in the form of brochures. Tonight, the students proudly presented their brochures, showcasing not only what they've learned about New Jersey but also the valuable skills of communication, leadership, and collaboration that this process has developed. Students have been working collaboratively to research and design brochures about one of New Jersey's regions.

The meeting recessed at 7:05 PM and reconvened into open session at 7:08 PM.

## **FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

### **Public Comment Rules**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or

services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Jack Levitt spoke about the East Brunswick Education Foundation fundraising results and upcoming events.

Brandon Rucker requested information on HIB numbers.

## **CURRICULUM AND INSTRUCTION**

### **1. Contract - David Kern**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

This artist in residence will work with the director and students to build and design sets and scenery for the 2026 EBHS spring musical production, "SpongeBob Square Pants". The set designer will be working with the Director and students at approximately 20 rehearsals from January 2026 through April 2026 for two to three hours per rehearsal at a cost of \$1,500.00.

This contract is funded through the general operating budget.

**Recommendation:** That David Kern, Somerville, NJ is approved as an artist in residence for set design in the amount of \$1,500.00 from January 1, 2026 through April 30, 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 2. Contract - Foundation for Educational Administration

The staff development program provides professional development opportunities to meet the needs of the district's diverse learning community.

To comply with the NJDOE's mandate under the Anti-Bullying Bill of Rights (P.L.2010, c.122), all teachers and educational services professionals are required to complete two hours of HIB training within every five-year professional development cycle (N.J.S.A. 18A:37-22). This training is essential to ensure that staff are equipped with the knowledge and skills necessary to identify, prevent, and respond to incidents of harassment, intimidation, and bullying in school settings. The law emphasizes the importance of prevention and the connection between HIB and student mental health, including suicide risk. As such, the training must be comprehensive, legally compliant, and delivered by qualified professionals.

Foundation for Educational Administration (FEA) will develop an online training course addressing harassment, intimidation and bullying along with an online assessment that participants will be required to complete.

The workshop/training is funded through Title II funds.

**Recommendation:** That Foundation for Educational Administration, Monroe Township, NJ is approved to provide online training from October 17, 2025 through June 30, 2026 in the amount of \$1,200.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 3. Contract - Jaclyn Lenox

The Arts Education budget includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The Choreographer, Jaclyn Lenox, will work with the Director and students of in preparation for the 2026 EBHS Spring Musical Production, "SpongeBob Square Pants". Ms. Lenox will design the choreography for the show and teach students the dance routines. The Choreographer will be working with the Director and students from January 2026 through April 2026. She will attend approximately 20 rehearsals for about 2 - 3 hours each.

This contract is funded through the general operating budget.

**Recommendation:** That Jaclyn Lenox, Martinsville, NJ is approved as an artist in residence for the period January 1, 2026 through April 30, 2026 in the amount of \$2,000.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**4. Contract - Jenna Lynn Garrison**

The Arts Education budget includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The Choreographer, Jenna Lynn Garrison, will work with the Director and students of the Hammarskjold Drama Club in preparation for the 2026 HUES Spring Musical Production, “Willy Wonka”. Ms. Garrison will design the choreography for the show and teach students the dance routines. The Choreographer will be working with the Director and students from December 2025 through March 2026. They will attend approximately 20 rehearsals for about one to two hours each.

This contract is funded through the general operating budget.

**Recommendation:** That Jenna Lynn Garrison, Hazlet, NJ is approved as an artist in residence for the period December 1, 2025 through March 31, 2026 in the amount of \$1,500.00.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - Michael Einiger**

The Arts Education budget includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The Choreographer, Michael Einiger, will work with the Director and students of the Churchill Drama Club in preparation for the 2026 CJHS Spring Musical Production, “Legally Blonde Jr.”. Mr. Einiger will design the choreography for the show and teach students the dance routines. The Choreographer will be working with the Director and

students from December 2025 through March 2026. He will attend approximately 20 rehearsals for about two hours each.

This contract is funded through the general operating budget.

**Recommendation:** That Michael Einiger, North Brunswick, NJ is approved as an artist in residence for the period December 1, 2025 through March 31, 2026 in the amount of \$1,800.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 6. Contract - Minding Our Children, LLC

Minding Our Children, LLC will provide a presentation entitled "When You Are Worried About Your Child". On Monday, January 12th, 2026 beginning at 7:00 PM, the district will host a parent evening with George Scott of Minding Our Children, LLC to address the importance of raising healthy children. Mr. Scott, a Family Therapist and author of *Milly Mouse: Helping Duck* will offer understanding and guidance for parents concerned about their child's well-being and their worries if what they are seeing is normal development or a sign of deeper concern.

The presentation/training is funded through Title I funds.

**Recommendation:** That Minding Our Children, LLC, West Trenton, NJ is approved to provide a two-hour Parent University presentation on January 12, 2026 in the amount of \$1,200.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			

Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**7. Contract - Victoria Angelina, LLC**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The costume designer, Victoria Angelina, will work with the Director and students in preparation for the 2026 EBHS spring musical production, "SpongeBob Square Pants". Victoria Angelina will work specifically in the area of costume design and creation with the Director and students. The costume designer will be working with the Director and students at approximately 20 rehearsals from January 2026 through April 2026 for two to three hours per rehearsal at a cost of \$1,500.00.

**Recommendation:** That Victoria Angelina, LLC, Millstone Township, NJ is approved as an artist in residence for costume design in the amount of \$1,500.00 from January 1, 2026 through April 30, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**BUSINESS AND SUPPORT OPERATIONS**

**1. Authorization to Use Unmanned Aircraft Systems (UAS also known as Drones) on School Grounds for An Approved District Purpose**

On Friday, October 24, 2025, East Brunswick High School will hold its annual Spirit Rally, which will include an inaugural school-wide pink-out for breast cancer awareness. As part of this event, the entire student body and staff are being encouraged to wear pink. The

students and staff will gather on the football stadium field to form the shape of a ribbon.

EBHS Administration requests that the Board approve the use of Unmanned Aircraft Systems (UAS also known as Drones) to allow the moment to be captured via a drone. An FAA-certified drone operator from Lors Photography will ensure the photography is conducted safely and professionally. The photo will be shared with the school community.

**RECOMMENDATION:** Pursuant to Board Policy No. 7481, Unmanned Aircraft Systems (UAS also known as Drones), the use of a UAS is approved for Friday, October 24, 2025 to enable an FAA-certified drone operator from Lors Photography to take photos of the student body and staff; and

That this approval is subject to the following:

1. Lors Photography and its drone operator (hereafter "Lors") shall indemnify the district vis-a-vis an additional insured endorsement and certificate of insurance that meets, at a minimum or greater, the Board of Education-established insurance coverage requirements for facilities users; and
2. Lors's additional insured endorsement and certificate of insurance shall name the East Brunswick Board of Education; and
3. Lors shall provide evidence of FAA licensure for the commercial operation of the UAS; and
4. The contract for the UAS service shall be reviewed and assessed by the Board Attorney and the Board's Insurance Broker/Carrier, and any revisions required shall be made by Lors no less than three business days prior to the event; and
5. The final contract, additional insured endorsement, and certificate of insurance shall be submitted to the Office of the Assistant Superintendent for Business and Support Operations no less than three business days prior to the event; and
6. Failure to fulfill the requirements delineated in items 1-5 above shall be considered a withdrawal of the Board's approval.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**2. Bid Award - Student Transportation Services (Bid No. 2026-03)**

The district prepared specifications and solicited bids for transportation services to and

from school. Bids were received and opened on Wednesday, October 1 2025 at 11:00 a.m. The bid results are presented in the "Bid Tabulation" attachment.

**Recommendation:** That Bid No. 2026-03 for transportation routes is awarded as presented in the "Bid Award" attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 3. Bill List - Payments Issued

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments issued from September 10, 2025 through October 7, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**4. Bill List - Payments Pending Issuance on October 17, 2025**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments pending issuance on October 17, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**5. Comprehensive Maintenance Plan For Fiscal Years 2025 Through 2027**

N.J.A.C. 6A:26A-3.1 requires each school district to submit an ongoing ten-year Comprehensive Maintenance Plan (CMP), which reports data for the current fiscal year, the immediately preceding fiscal year, and the succeeding fiscal year. The CMP is derived from the “Annual Required Maintenance Budget Amount Worksheet (Form M-1), which is a tool to help districts estimate the amount that is to be reported with the CMP.

Facilities maintenance expenditures are allocated among all district buildings based on each building’s square footage. Capital maintenance and cleaning services are excluded from the amounts. All amounts are distributed based on the pre-established formulas in the reporting document. In addition, the building replacement values are not reflective of actual replacement costs; rather, they are based on the State-established rate of \$143.00 per square foot, which is easily less than 50% of actual construction costs in today’s market.

**Recommendation:** That, pursuant to N.J.A.C. 6A:26A-3.1(a)1, the Comprehensive Maintenance Plan for fiscal years 2025 through 2027 is approved for submission to the Middlesex County Executive County Superintendent.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 6. Contract - All Car Towing & Recovery

Specifications were prepared and bids solicited for Towing and Storage Services on two separate occasions. No bids were received. Pursuant to N.J.S.A. 18A:18A-5c, if no bids have been received on both occasions in response to the advertisement, a contract may then be negotiated and may be awarded upon upon of a resolution by the board of education.

The district will purchase the legally required signage from All Car Towing & Recovery for \$100.00 per sign. All towing and storage fees will be the responsibility of the vehicle owner thus there is no cost to the district.

It is recommended that a contract be awarded as per the attached.

**Recommendation:** That the Board of Education authorize the School Business Administrator to award a contract as permitted by N.J.S.A. 18A:18A-5c to All Car Towing & Recovery, South Amboy, NJ, commencing October 17, 2025 through June 30, 2026 for towing and storage services with terms as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**7. Contract - Student Transportation Services**

Quotes were requested to cover transportation routes on a short-term basis. The quote requests were sent to multiple vendors. The district has issued a formal bid solicitation for many of these routes and another bid solicitation will be issued in the near future.

**Recommendation:** That contracts are approved and awarded for student transportation services as per attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**8. FY2025 Budget Revision for the Month of June 2025 (Roll Call - Two-thirds Majority Required)**

The accompanying governmental fund budget revisions are appropriate and necessary to meeting the District's operations. All revisions are assessed and approved by the Superintendent of Schools and Assistant Superintendent for Business and Support Operations prior to implementation, and are in compliance with the requirements of N.J.A.C. 6A:23A-16.10(c)1, Board Policy No. 6422 and Board Regulation No. 6422.

**Recommendation:** That revisions to the school district budget are approved for the month of June 2025 as attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**9. FY2025 Board Secretary's Report and Monthly Certification of Budgetary Status as of June 30, 2025**

The Board Secretary's Report and Monthly Certification of Budgetary Status as of June 30, 2025 are hereby submitted for the Board's acceptance pursuant to N.J.A.C. 6A:23A-16.10(c)3.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary's Report and Monthly Certification of Budgetary Status as of June 30, 2025 are accepted as reflected in the attachment.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**10. FY2025 Board of Education's Monthly Certification of Budgetary Major Account/Fund Status as of June 30, 2025 (Roll Call)**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, a district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school or school district officials, shall certify in the minutes of the board each month that no fund has been over expended and that sufficient funds are available to meet the district board of education's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4ii, if the board of education is able to make such certification, but one or more members of the board votes no to the certification, the name(s) of the member(s) who voted no, and the reason for the vote, shall be reported to the Executive County Superintendent.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the East Brunswick Board of Education certifies that as of June 30, 2025 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**11. FY2025 Cash Report as of June 30, 2025**

In accordance with Board Policy No. 6820, the Cash Report as of June 30, 2025 is hereby submitted for the Board's acceptance. Cash receipts and expenditures have been reconciled, and the Cash and Board Secretary's report balances are in agreement.

**Recommendation:** That the Cash Report as of June 30, 2025 is accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**12. FY2025 Enterprise, Internal Service, and Fiduciary Financial Reports as of June 30, 2025**

The FY2025 Enterprise, Internal Service, and Fiduciary Financial Reports as of June 30, 2025 are hereby submitted for the Board's acceptance.

**Recommendation:** That the Enterprise, Internal Service, and Fiduciary Financial Reports as of June 30, 2025 are accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**13. FY2026 Community Programs Fees for Enrichment Programs**

Community Programs provides enrichment opportunities in the areas of language, sports, arts, and science and technology to all students as well as adults. A fee is assessed for participation in these programs.

**Recommendation:** That the 2025-2026 Community Programs Enrichment Fee Schedule is approved as presented in the attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 14. Gift - Ellen and Marcie Horowitz

Ellen and Marcie Horowitz have expressed the desire to donate a professional-grade trumpet in memory of their father, Leon "Lee" Horowitz, to support the East Brunswick High School Music Department.

#### Instrument Details:

Type: Selmer Paris K-modified 24B Trumpet Serial Number: 39859

Estimated Value: \$1,100.00 Condition: Good

Accessories Included: Original case and two mouthpieces

Manufacture Date: Mid to late 1960s

**Recommendation:** That the donation of a trumpet valued in the amount of \$1,100.00 is accepted from Ellen and Marcie Horowitz; and,

That the Board of Education recognizes and extends its sincere thanks to Ellen and Marcie Horowitz for their efforts in making this gift possible.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 15. Nonpublic School Technology Initiative

The New Jersey Nonpublic Technology Initiative Program authorizes Nonpublic School Technology Aid to be paid to school districts and allocated for nonpublic schools located in the public school district. The District serves as flow thru for these State Funds. The funds are specifically allocated to nonpublic schools and are not for East Brunswick Public Schools.

**Recommendation:** That nonpublic school technology purchases are approved for the 2025- 2026 school year as follows:

**Nonpublic School:** St. Bartholomew School

**Contract:** Educational Services Commission of New Jersey-(ESCNJ/AEPA-22G)

**Item Description:** HP Fortis G10 11.6" Chromebook - HD - Intel N-Series N100 - 8GB -

64 GB FI - CDW#8269500 - Mfg. Part# 9R3B4UT#ABA-DUP

**Quantity:** 42

**Unit Price:** \$300.51

**Total:** \$12,621.42

**Item Description:** Google Chrome Education Upgrade-CDW#5988499 - Mfg. Part# CROS-SW-DIS-EDU-NEW

**Quantity:** 42

**Unit Price:** \$32.50

**Total:** \$1,365.00

**Grand Total:** \$13,986.42

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### **16. Representative to the Educational Services Commission of New Jersey**

**Recommendation:** That, pursuant to N.J.S.A. 18A:6-51, the Superintendent of Schools is appointed as the Representative to the Educational Services Commission of New Jersey for the period December 1, 2025 through May 31, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			

<b>Totals</b>			9	0		
---------------	--	--	---	---	--	--

The above action was unanimously approved by a roll-call vote.

**17. School Facilities Project Applications And District Long-Range Facility Plan Amendment As May Be Required**

The New Jersey Department of Education (NJDOE) must review all proposed facilities projects to ensure they meet State requirements. Facilities projects include, but are not limited to the following: building additions and renovations; modifications and deletions of approved educational spaces; building/mechanical systems (i.e., electrical, HVAC); structural; athletic fields; and, infrastructure. School buildings undergo intensive review by the NJDOE; non-instructional buildings, such as the administration building, may undergo cursory review. The Board’s approval of the below action enables the district to submit the necessary applications, and amend the district’s Long-range Facilities Plan as may be necessary.

State funding known as “Regular Operating District (ROD)” grants is currently available for limited priority projects, such as those presented below.

**Recommendation:** That the 1) submission of school facilities project applications, and 2) amendment of the district’s Long-range Facilities Plan, as may be necessary, is authorized for the following project(s):

**State Project No.:** 23-1170-090-XXXX

**Building:** Irwin Elementary School

**General Project Description:** Roof Replacement

**Architect/Engineer:** Parette Somjen Architects, LLC

**Funding Source:** Capital Outlay/Reserve; Shared Services Agreement

**ROD Grant Application:** No

**State Project No.:** 23-1170-125-XXXX

**Building:** Chittick Elementary School

**General Project Description:** Parking Lot Expansion

**Architect/Engineer:** Van Cleef Engineering Associates, LLC

**Funding Source:** Capital Outlay/Reserve; Shared Services Agreement

**ROD Grant Application:** No

**State Project No.:** 23-1170-130-XXXX

**Building:** Frost Elementary School

**General Project Description:** Parking Lot Expansion

**Architect/Engineer:** Van Cleef Engineering Associates, LLC

**Funding Source:** Capital Outlay/Reserve; Shared Services Agreement

**ROD Grant Application:** No

**State Project No.:** 23-1170-130-XXXX

**Building:** Frost Elementary School

**General Project Description:** Multi-purpose Room and Kitchen Renovations

**Architect/Engineer:** Parette Somjen Architects, LLC

**Funding Source:** Capital Outlay/Reserve; Shared Services Agreement  
**ROD Grant Application:** No

**State Project No.:** 23-1170-138-XXXX

**Building:** Warnsdorfer Elementary School

**General Project Description:** Multi-purpose Room and Kitchen Renovations

**Architect/Engineer:** Parette Somjen Architects, LLC

**Funding Source:** Capital Outlay/Reserve; Shared Services Agreement

**ROD Grant Application:** No

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**18. Travel Report - (Roll Call - Majority of Full Board Required)**

The travel report presented in the attachment complies with the requirements of N.J.A.C. 6A:23A-7.1 through 7.13, Board Policy No. 6471, and Board Regulation No. 6471. It has been reviewed and approved by the Financial Services Department and the Superintendent of Schools as required by the above legal requirements.

**Recommendation:** That the attached travel report, pursuant to the recommendation of the Financial Services Department and Superintendent of Schools, is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			

<b>Totals</b>			9	0		
---------------	--	--	---	---	--	--

The above action was unanimously approved by a roll-call vote.

**HUMAN RESOURCES**

**1. Personnel Actions (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**SPECIAL EDUCATION AND STUDENT SERVICES**

**1. 2025-2026 Nursing Service Plan and the 2024-2025 School Nurses Services Report**

School districts are annually required to submit a Nursing Service Plan pursuant to N.J.A.C. 6A:16-2.1(b). The plan contains the following; a description of the basic nursing services provided to all students, a summary of the specific medical needs of individual students and the nursing services required to address those needs; a description of how nursing services will be provided in all emergency situations; detailed nursing assignments sufficient to provide the services to students in all district buildings. Additionally, a School Nursing Services Report is included with statistics for each school in the district for the 2024-2025 school year.

**Recommendation:** That the 2025-2026 Nursing Service Plan and the 2024-2025 School Nurses Services Report is approved as attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**2. 2025-2026 Out-of-District Placements**

Student No. 103916 requires intensive support to be successful. An out-of-district will be able to cover academic, behavioral and emotional needs.

Student No. 117886 requires intensive support to be successful. An out-of-district will be able to cover academic and behavioral needs.

Student No. 117630 requires specialized programming through a school to provide for their medical needs.

Student No. 117581 has developmental delays which requires significant medical intervention. The student requires specialized programming to provide for their medical needs.

Student No. 105753 requires residential placement to address both safety and intensive therapeutic needs. An out-of-district placement is required to meet the student’s educational, social, and emotional needs while aligning with the residential services mandated by DYFS.

Student No. 117625 is displaced from South River to East Brunswick. East Brunswick became the district of residence and financially responsible for the student after 365 days. The family remains displaced in East Brunswick and the student will continue to attend South River Schools under the McKinney-Vento Homeless Assistance Act.

Student No. 117043 is displaced from New Brunswick to East Brunswick. East Brunswick became the district of residence and financially responsible for the student after 365 days. The family remains displaced in East Brunswick and the student will continue to attend New Brunswick Schools under the McKinney-Vento Homeless Assistance Act.

Other students are returning to out-of-district for 25-26 school year.

**Recommendation:** It is recommended that 2025-2026 out-of-district placements are approved as follows:

Student No.: 115686  
Effective date: September 4, 2025  
Placement: SCESC Career Center  
Tuition: \$74,000.00

Student No.: 107535  
Effective date: September 4, 2025  
Placement: SCESC Career Center  
Tuition: \$37,000.00

Student No.: 113383  
Effective date: September 4, 2025  
Placement: SCESC Career Center  
Tuition: \$74,000.00

Student No.: 107467  
Effective date: September 4, 2025  
Placement: SCESC Career Center  
Tuition: \$77,200.00

Student No.: 103906  
Effective date: September 3, 2025  
Placement: MUJC DLC-Warren  
Tuition: \$108,021.00

Student No.: 108761  
Effective date: September 4, 2025  
Placement: MCSSS - Mercer Elementary School  
Tuition: \$63,000.00

Student No.: 117886  
Effective date: September 3, 2025  
Placement: Bancroft  
Tuition: \$85,834.80  
Aide: \$99,000.00

Student No.: 117630  
Effective date: September 4, 2025  
Placement: ESCNJ - Bright Beginnings  
Tuition: \$60,120.00

Student No.: 117581  
Effective date: September 4, 2025  
Placement: ESCNJ - Center for Lifelong Learning  
Tuition: \$49,320.00  
Aide: \$45,360.00

Student No.: 105753  
 Effective date: October 1, 2025  
 Placement: Woods System of Care  
 Tuition: \$74,559.42  
 Aide: \$44,460.00

Student No.: 117625  
 Effective date: September 4, 2025  
 Placement: South River BOE  
 Tuition: \$19,331.00

Student No.: 117043  
 Effective date: September 1, 2025  
 Placement: New Brunswick City BOE  
 Tuition: \$20,903.40

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 3. Contract - All Star Athletic Center

The District will utilize an off-site athletic facility for its high school cheerleading team practice sessions.

This contract is funded through the general operating budget.

**Recommendation:** That All Star Athletic Center, LLC, East Brunswick, NJ, is approved to provide gym rental services for the period September 1, 2025 through March 31, 2026 at the rate of \$150.00 per hour.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			

Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**4. Contract - North Brunswick Township Aquatics Pool**

The district utilizes an off-site athletic facility for its high school swim team.

This contract is funded through the general operating budget.

**Recommendation:** That North Brunswick Township Aquatics Center (NBTAC), North Brunswick, NJ, is approved to provide pool rental services for the period November 17, 2025 through February 13, 2026 at the cost of \$17,700.00 for practices and home swim meets.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**5. Harassment, Intimidation and Bullying Incidents Report (Roll Call)**

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), “the results of each investigation shall be reported to the board of education no later than the date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with these requirements. Board Policy 5512, *Harassment, Hazing, Intimidation, Bullying and Cyber-bullying*, and

Regulation No. 5512, *Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure*.

**Recommendation:** That the attached harassment, intimidation and bullying incidents report is accepted for the period September 19, 2025 through October 16, 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick	X				X	
Liwu Hong			X			
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0	1	

The above action was unanimously approved by a roll-call vote.

**COMMITTEE REPORTS, INFORMATION ITEMS AND FOR THE GOOD OF THE CAUSE FOR THE BOARD**

Heather Guas reported on the Recreation and Parks Advisory Board meeting.

**Motion of No Confidence in the Board President**

Jaime Falco made a motion of no confidence in the Board President, which was seconded by Louis Figueroa.

A lengthy discussion amongst the Board ensued prior to the vote.

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun	X			
Timothy Cummings			X	
Jaime Falco	X			
Louis Figueroa	X			
Laurie Herrick	X			
Liwu Hong	X			
Wilbur Pan	X			
Marianne Tanious	X			
Heather Guas		X		
<b>Totals</b>	7	1	1	

The above action was approved by a roll-call vote.

Wilbur Pan spoke on making plans to optimize the transition for the new Superintendent to her role.

Liwu Hong reported on the Board of Directors meeting and the removal of the New Jersey School Board Association's President.

Marianne Tanious spoke on the PTAs and the fee schedules for facility use by PTAs.

Heather Guas called for a consensus to send the Facility Use Fee Schedule and related policy to the Policy Committee for review.

All nine members of the Board voted for consensus to send the Facility Use Fee Schedule and related policy to the Policy Committee for review..

## **CLOSED SESSION**

### **Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress*

*or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and:

Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Employee No. 23609.

Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be ONE HOUR after which the public meeting of the Board shall reconvene and action MAY BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious		X				
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 9:46 PM and reconvened into open session at 11:47 PM.

Jaime Falco departed the meeting at 9:46 PM prior to entering the Closed Session.

## **ADJOURNMENT**

### **1. Adjournment**

**Recommendation:** That the meeting be adjourned.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						ABSENT
Louis Figueroa						
Laurie Herrick		X				
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 11:47 PM.

Respectfully submitted,

Joseph Crotchfelt, CPA  
Assistant School Business Administrator/  
Assistant Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 7.

Date Prepared: 11/18/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Minutes - November 13, 2025

***Recommendation:***

**Recommendation:** That the November 13, 2025 open session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Minutes_Open	1/7/2026	Backup Material



**East Brunswick Board of Education**  
**Board Meeting Minutes**  
**November 13, 2025**

**CALL TO ORDER AND ROLL CALL AT 6:31 PM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick	X		
Liwu Hong, Board Vice President	X		
Wilbur Pan	X		
Heather Guas, Board President	X		
<b>Totals</b>	<b>9</b>	<b>0</b>	

With a quorum of nine Board members being present, the meeting proceeded with Ms. Guas presiding.

<b>Others Present</b>
Mr. Bernardo Giuliana, SFO, QPA School Business Administrator/Board Secretary
Dr. Joyce Boley Assistant Superintendent of Academics
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Ms. Nicole Tibbetts Director of Human Resources
Mr. Matthew Giacobbe, Esq. Board Attorney
Ms. Jane Godwin Student Representative

**PLEDGE OF ALLEGIANCE**

## **PRESIDENT'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

## **CLOSED SESSION**

### **Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals*

*personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

- Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and: East Brunswick Education Association.
- Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.*" The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Legal advice; Hammarskjold PTA.
- Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Employee Nos. 26521 and 26670.
- Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter,

described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be ONE HOUR after which the public meeting of the Board shall reconvene and action WILL BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious		X				
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 6:33 PM and reconvened into open session at 7:32 PM.

**SUPERINTENDENT'S REPORT**

Dr. Joyce Boley presented the Superintendent's report as follows:

"Tonight's Board Room features artwork created by our talented students from Irwin and Central Elementary Schools. The artwork will be available for viewing through December 5th.

I would like to recognize the art teachers, Brooke Cerbone and Angeliki Karakoglou, as well as the school principals, JoAnn Chmielowicz (Irwin Elementary) and Dr. Michael Gaskell (Central Elementary).

Chittick Elementary School successfully hosted its inaugural Math Olympics, turning the school into a hub of excitement and learning. Students engaged in high-energy math games focused on number sense, subitizing, counting, and fact fluency and earning points for their respective grades.

The event was a dynamic success, featuring movement, excitement, and non-stop math! A special thank you goes to the Math Specialists Kristy Cognata and Kelly Stalling, who worked hard to bring innovative, alternative math experiences to our students. In the end, the Kindergarten class claimed the gold medal.

On Wednesday, October 29th, the High School hosted their inaugural Tricks & Treats which turned out to be a great success!

It was wonderful to hear about so many families enjoying the evening and our youngest Bears having fun in a safe and welcoming environment. Dr. Bucior received a number of great compliments about our high school students, who served as outstanding leaders and role models throughout the event. Their enthusiasm and teamwork truly made the night special.

I would like to extend a sincere gratitude to everyone who contributed to making this event possible, and to our community members for their strong support in establishing this new tradition.

Also on Wednesday, October 29th, Churchill Junior High School staff hosted the first-ever "Families Learning Together" Night: an evening designed to support our Basic Skills and Multilingual Learner families with hands-on, practical ways to help their children at home. The event was made possible through a FAST grant with the East Brunswick Education Association (EBEA).

This event was created to bridge the gap between school and home, and bring families, students, and teachers together for learning, connection, and fun.

Churchill math and reading specialists, ESL teacher, and school counselors led mini sessions on math games, online textbook tools, district literacy supports, and organizational tips. Thank you to the East Brunswick Public Library for joining the event to share local resources.

Over the recent Teacher's Convention Break, the district partnered with East Brunswick Township's Construction Engineering Department to resurface and repave Warnsdorfer Elementary School's parking lots.

This project highlights the continued commitment between the Board of Education and the Township to execute shared services to benefit the community. The Board of Education and school community appreciates the generous financial contribution made by the Mayor, Township Council and Township Administration.

The Hammarskjold Upper Elementary School Counseling Department held a special event during lunch on Tuesday, November 11th. Students used the time to create inspirational posters to thank and honor our local veterans. In addition, the staff took a group photo to collectively recognize their service.

In Sports:

- Allison Zeichner is the 2nd all-time cross-country female runner and the first female runner since 1979 to qualify for the Meet of Champions which will take place on Saturday, November 15th.

- Girls Tennis won the RED Division and GMC Tournament for the 5th year in a row.
- Field Hockey won the GMC Tournament for the 5th year in row.

Congratulations to our October High School Athletes of the Month. Students were selected for this honor by the coaching staff based on performance, demonstration of leadership, effort in practice and for modeling exceptional character.

The East Brunswick Education Association held a Denim Day this month in honor of Veterans Day. EBEA members, along with the district staff raised \$2,100 to help support the VFW Post #133 and the Wounded Warrior Project.

This Sunday, November 16th, the East Brunswick Education Foundation will be hosting their annual 5K walk/run Bear Crawl and Kids Fun Run at the Community Arts Center.

The East Brunswick High School Drama Club is proud to present "Radium Girls". The production will run Friday, November 21st and Saturday, November 22nd at 7 PM and Sunday, November 23rd at 3 PM. All performances will take place in the East Brunswick High School Joseph J Sweeney Auditorium. Tickets can be purchased at ebhsdrama.org.

First Quarter Report cards can be viewed online through Parent Access Monday, November 24th. Hard copies will be made available at the request of anyone without internet access.

Just a few reminders,

- Wednesday, November 26th is a single session day with lunch served for students in grades K-6.
- Schools will be closed on Thursday, November 27th and Friday, November 28th for the Thanksgiving break.

I would like to wish the East Brunswick Community a Wonderful Thanksgiving.

Thank you.”

## **RESOLUTIONS OF APPRECIATION AND/OR RECOGNITION**

### **1. Proclamation- American Education Week –November 17-21, 2025**

**Recommendation:** WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation’s precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, public education employees, be they administrators, teachers, health and student service workers, librarians, custodians, bus drivers, clerical workers, food service professionals, skilled trade workers, security guards, technical employees, or substitutes, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, public schools serve as a vital hub, uniting educators, volunteers, business leaders, and officials for the common purpose of student achievement.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education hereby proclaims November 17-21, 2025 as American Education Week.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick						
Liwu Hong	X					
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

## **PRESENTATIONS AND/OR SPECIAL REPORTS**

### **Student Representative's Report**

Jane Godwin reported on field testing, student council's 2<sup>nd</sup> annual holiday market, Homecoming, Tricks and Treats, the Anderson Bowl, schoolwide pink-out, Drama club's upcoming production, a student council representative presentation at the NJ teachers convention, upcoming sophomore parent night, and a reminder for club yearbook photos.

### **Learning Across the District**

Chittick third graders shared their project, "Pollinate, Migrate, Educate!". Highlights of this project included exploring the journey of monarch butterflies, learning about native plants and pollinators, and planting a native plant garden.

The meeting recessed at 7:55 PM and reconvened at 7:58 PM.

## **FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

### **Public Comment Rules**

The Board of Education recognizes the value of public comment on educational

issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
3. No participant may speak more than once and there shall be no yielding of time among speakers;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. There shall be no cross dialogue between the participant and the Board and/or Administration;
6. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the

efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Maggie Georges spoke on the ILA curriculum and the pilot program results.

Michele Bethe spoke on the literacy program.

Kevin Lynn spoke on the aftercare and transportation issues for his child.

Jack Levitt, Chairman of the EBEF, invited all to attend the EBEF Bear Crawl and spoke on the grants and mini-grants given, and congratulated the Board Members from the recent election.

## **BOARD OF EDUCATION**

### **1. Bylaws and/or Policies - First Reading (Roll Call)**

Policy No. 1320 was reviewed and discussed at the October 30, 2025 Policy Committee meeting. The Policy requires modification to conform with the Strauss mandatory policy. The requirements for the position are specified in Policy No. 1310. The Policy Committee recommends action as noted.

The New Jersey Department of Education (NJDOE) published guidance titled "Development of Model Policies for Library Material Curation and Review Under the Freedom to Read Act" (Guidance). The NJDOE released this Guidance to assist districts in implementing the provisions of the "Freedom to Read Act" – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7. The "Freedom to Read Act" requires districts to adopt a policy and procedure that provide standards for the curation of library material, establish criteria for the removal of existing school library material, and provide protection against attempts to censor school library material. The "Freedom to Read Act" is effective on December 9, 2025; therefore, Strauss Esmay has made Policy and Regulation Guides 2530, 2535, and 9130 available prior to the release of Policy Alert 236.

Policy & Regulation No. 2530 - Strauss Esmay has revised Policy and Regulation Guides 2530 to remove any reference to "library material" as defined in the "Freedom to Read Act" – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act). Prior to passage of the Act, Policy and Regulation Guides 2530 included recommendations and rules for the management and selection of "library material". Policy and Regulation Guides 2530 did not address the new requirements outlined in the Act; therefore, Policy and Regulation Guides 2530 were revised to remove any reference of the term "library". "Library material" is now addressed in the newly developed Policy and Regulation Guides 2535.

Policy and Regulation Guides 2530 have also been revised to better align with district practices and to provide a more current procedure.

If a Board currently has Policy and Regulation 2530 adopted and does not wish to adopt the revised Policy and Regulation Guides 2530, the Board must abolish their current versions of Policy and Regulation 2530 to avoid conflicting with the Act and

the newly developed Policy and Regulation Guides 2535.

Policy & Regulation No. 2535 - Policy and Regulation Guides 2535 have been developed in response to the passage of the “Freedom to Read Act” – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act), effective December 9, 2025, and “Development of Model Policies for Library Material Curation and Review Under the Freedom to Read Act” (Guidance) released by the New Jersey Department of Education on August 13, 2025. The Act and Guidance require school districts to develop and adopt a written policy and procedure to address the curation of library material and to process any requests from “individuals with a vested interest” to have library material removed from the school district’s libraries. The Act indicates the only person who may request to have library material removed from the school district’s libraries is a person who meets the statutory definition of an “individual with a vested interest” and the only material covered by the new law is “library material” as defined in the Act at N.J.S.A. 18A:34A-3.

Policy Guide 2535 includes the new statutory definitions, the process for reviewing and removing current “library material”, and other general provisions of the Act and Guidance. The provisions in Section C. of Policy Guide 2535 are the only provisions that are not addressed in the Act or Guidance. Section C. recommends a process for selecting new “library material” and may be revised to meet local needs.

Regulation Guide 2535 outlines the procedure a Board must adhere to any time an “individual with a vested interest” submits a complaint requesting removal of “library material” from any of the district’s school libraries. This procedure aligns with the statutory requirements outlined in N.J.S.A. 18A:34A-5 and those provisions required by the Guidance.

Policy and Regulation Guides 2535 are mandated as the Board is required by the Act to develop and adopt a written policy and procedure to address the requirements of the Act and the Guidance. Policy and Regulation Guides 2535 must be adopted by the Board.

Policy & Regulation No. 9130 - Strauss Esmay has revised Policy and Regulation Guides 9130 to remove any reference to “library material” as defined in the “Freedom to Read Act” – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act). Prior to passage of the Act, Policy and Regulation Guides 9130 included a procedure for challenging “library books” and requesting their removal. Policy and Regulation Guides 9130 have been revised to remove any reference to “library books”. “Library material” which includes “library books” is now addressed in the newly developed Policy and Regulation Guides 2535.

Policy and Regulation Guides 9130 have also been revised to better align with district practices and to provide a more current procedure.

If a Board currently has Policy and Regulation 9130 adopted and does not wish to adopt the revised Policy and Regulation Guides 9130, the Board must abolish their current versions of Policy and Regulation 9130 to avoid conflicting with the Act and the newly developed Policy and Regulation Guides 2535.

For Policy Nos. 2530, 2535, and 9130, the related regulations will be presented for approval on the December 4, 2025 board meeting agenda to coincide with the final adoption of the corresponding policies.

**Recommendation:** That bylaws and policies are approved on first reading as attached and listed below:

- Policy No. 1320 - Duties of School Business Administrator/Board Secretary (M) (Revised)
- Policy No. 2530 - Resource Materials (Revised)
- Policy No. 2535 - Library Materials (M) (New)
- Policy No. 9130 - Public Complaints (Revised)

And that said bylaws and/or policies shall be presented for second reading at the next board meeting after which they shall become effective.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick	X		X			
Liwu Hong			X			
Wilbur Pan			X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **CURRICULUM AND INSTRUCTION**

### **1. Contract - Amplify**

The staff development program provides professional development opportunities to meet the needs of the district's diverse learning community.

Grades K-6 special educators and reading specialists will attend this training to learn how to utilize the progress monitoring features within the mCLASS DIBELS platform. The training will explain how interventionists can target the right skills and areas of instruction, through progress monitoring, which measures and automatically sets meaningful, attainable goals for each student. These practitioners were selected because they are working with students who are below and well-below the benchmark and thus would benefit from frequent data collection and related instruction to support their growth on the middle of year assessment.

The training is funded through Title II funds.

**Recommendation:** That Amplify, Brooklyn, NY is approved to provide one hour of remote training between November 18, 2025 and December 19, 2025 in the amount of \$350.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick	X					
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**2. Contract - Housel Family Fun and Fitness LLC**

The staff development program provides professional development opportunities to meet the needs of the district’s diverse learning community. Mark Housel, the 2020 New Jersey Elementary Physical Education Teacher of the Year, will present a two-hour workshop to Grades K-12 physical education teachers. The workshop will focus on physical education best practices, large group activities, all-time favorite activities, and activities designed to foster imagination, creativity and joy for movement. This workshop will be packed with practical takeaways and is designed to re-energize educators at every level.

The workshop/training is funded through Title II Funds.

**Recommendation:** That Housel Family Fun and Fitness, Marlton, NJ is approved to present a workshop on January 7, 2026 in the amount of \$875.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick	X					
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**3. Contract - NJM Insurance Company**

Parent University will host a parent/teen safe driving presentation titled *Share the Keys* on February 25, 2026. The presentation will be held virtually from 7:00 PM to 8:15 PM, and is made available at no cost. *Share the Keys* is a research-based orientation program offered by NJM Insurance Company as part of its ongoing commitment to teen driver safety. The program, which was developed by the New Jersey Division of Highway Traffic Safety and Kean University, is designed to educate parents of teen drivers about New Jersey’s Graduated Driver Licensing (GDL) laws and emphasizes the importance of parental involvement as teens learn to drive.

Led by trained facilitator Patrick McCormick, NJM Program Coordinator, the program is designed for parents and their teens in the pre-permit or permit state of licensure. Parents and their teens already holding a probationary license will also benefit.

The presentation is being provided at no cost to the district.

**Recommendation:** That NJM Insurance Company, West Trenton, NJ is approved to provide a Parent University presentation on February 25, 2026 at no cost to the district.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick	X					
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			9	0		

The above action was unanimously approved by a voice vote.

**4. Contract - The National Council on Alcohol & Drug Dependence of Middlesex County, Inc. dba Wellspring Center for Prevention - March 18, 2026**

On Wednesday, March 18, 2026, beginning at 7:00 PM, the district is hosting a parent evening for parents of high school students with Wellspring Center for Prevention with a presentation entitled, "Current Drug Trends and Transition to College".

As teenagers prepare to move from high school into college or the “real” world, they

face not only new academic and social environments but also increased exposure to various substance use risks. This session will equip parents with an updated understanding of current drug trends among young adults, how the transition to college/work force can heighten vulnerability, signs to watch for, and how to engage proactively in supporting their student. We will review what substances are most used, how peer influence has changed (including online and social-media driven markets), explore the specific challenges that arise when students graduate from high school and offer practical strategies for parents to help their children build resilience and establish healthy boundaries.

The presentation/training is funded through Title I funds.

**Recommendation:** That Wellspring Center for Prevention, East Brunswick, NJ is approved to provide a Parent University presentation on March 18, 2026 in the amount of \$250.00.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick	X				X	
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0	1	

The above action was approved by a voice vote.

**5. Contract - The National Council on Alcohol & Drug Dependence of Middlesex County, Inc. dba Wellspring Center for Prevention - April 15, 2026**

On Wednesday, April 15, 2026, beginning at 7:00 PM, the district is hosting a parent evening for parents of students in grades 5-8 with Wellspring Center for Prevention with a presentation entitled, "Vaping and Cannabis".

Pre-adolescence and early adolescence (grades 5-8) is a critical window, children are increasingly exposed to subtle messaging, peer dynamics, and media that often normalizes vaping (both nicotine and cannabis). This session will help parents understand what vaping and cannabis use look like today and why early adolescents may be vulnerable. Participants will learn how to recognize warning signs and how to talk with their child in an age-appropriate way. This session will review current trends, risks specific to this age group, communication strategies and boundary-setting.

The presentation/training is funded through Title I funds.

**Recommendation:** That Wellspring Center for Prevention, East Brunswick, NJ is approved to provide a Parent University presentation on April 15, 2026 in the amount of \$250.00.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick	X				X	
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0	1	

The above action was approved by a voice vote.

**BUSINESS AND SUPPORT OPERATIONS**

**1. Bid Rejection - Kitchen Equipment Maintenance, Repairs and Installation (Bid No. 2026-04)**

The district prepared specifications and solicited bids for Kitchen Equipment Maintenance, Repairs and Installation. Bid specifications were sent to three vendors with one vendor responding.

One bid was received and opened on Thursday, October 30, 2025 at 11:00 a.m. The bid, Jay-Hill Repairs, did not include the required bid bond or Non-Collusion Affidavit which are both material/fatal defects.

It is recommended that the bid be rejected and a new bid solicitation be issued.

**Recommendation:** That the Board of Education reject the bid of Jay-Hill Repairs for fatal errors and authorize the Assistant Superintendent for Business and Support Operations to re-issue bid specifications as needed.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 2. Bill List - Payments Issued

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments issued from October 8, 2025 through October 31, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 3. Bill List - Payments Pending Issuance on November 14, 2025

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments pending issuance on November 14, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			

Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 4. Contract - Brill's Karate

The East Brunswick Community Programs is an enterprise of the East Brunswick Board of Education. Various vendors are contracted to provide programs for students. A request for quotes was issued to three vendors to provide karate and self-defense classes.

Courses are funded by participant-paid fees.

**Recommendation:** That a contract with Brill's Karate, Spotswood, NJ is approved for the period November 14, 2025 through June 30, 2026 at no cost to the district for three-hour Karate Classes for Grades K-6 and two-hour Self-Defense Classes for Grades 7-12 and adults.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

#### 5. Contract - iPLAY America

On the February 17, 2026 Lunar New Year holiday, the Community Programs Department will be offering a "school's out" program to provide care from 9:00 AM until 5:00 PM for students in Kindergarten through sixth grade.

Participating students arrive at HUES at 9:00 AM, and the bus will depart at 10:15 AM for iPLAY America in Freehold, NJ. The buses will depart iPLAY America at 4:00

PM, and dismissal from HUES will be at 5:00 PM. Each child will receive for lunch either a hot dog and fries, cheese pizza, chicken tenders and fries, or two sliders and fries with a drink. The trip will include unlimited rides and attractions a laser tag session and one iPLAY Speedway Go Kart Session. The cost is \$56.94 per student.

This program is funded by participant-paid fees. Thus, there is no cost to the District.

**Recommendation:** That a contract is awarded to iPLAY America, Freehold, NJ to provide a school's out program on February 17, 2026 at a cost of \$56.94 per student.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 6. Contract - Liberty Science Center

On the January 19, 2026 Martin Luther King, Jr. holiday, the Community Programs Department will be offering a “school’s out” program to provide care from 9:00 AM until 5:00 PM for students in Kindergarten through sixth grade. The students arrive at HUES at 9:00 AM, and the bus will depart at 9:30 AM for the Liberty Science Center in Jersey City, NJ. Bus will be departing from Liberty Science Center at 3:30 PM, and dismissal from HUES will be at 5:00 PM. Each child will receive lunch of a hamburger, hot dog or sandwich, with a bag of chips, fruit snacks and a water. The trip will also include general admission to all exhibits, the Planetarium Show, 3D movie and admission to the featured exhibition.

This program is funded by participant-paid fees. Thus, there is no cost to the District.

**Recommendation:** That a contract is awarded to Liberty Science Center, Jersey City, NJ to provide a school's out program on January 19, 2026 at a cost of \$34.50 per student.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			

Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 7. Contract - PureTek Group

The rigging system at JMPAC is currently not functioning to full capacity due to several rollers and drum assemblies failing. The rigging system is a critical part of stage operations that impact school functions and rental lessees. PureTek Group will replace broken and worn rollers, drum assemblies, and guide roller assemblies so the rigging system fully function.

This project is funded through the Facilities Rental Enterprise Fund.

**Recommendation:** That a contract for rigging system repairs under KPN Contract No.1KPN-202201-02A is awarded to PureTek Group in the amount of \$119,237.40.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 8. Contract - Student Transportation Services

Quotes were requested to cover transportation routes on a short-term basis. The quote requests were sent to multiple vendors. The district will issue a formal bid solicitation in the near future for these routes.

**Recommendation:** That contracts are approved and awarded for student transportation services as per attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### **9. Long-Range Facility Plan Submission**

New Jersey public school districts are required to periodically update their Long Range Facilities Plan (LRFP). The LRFP contains various elements including, but not limited to, an inventory of existing facilities, district enrollments, student capacity, and proposed projects. It is used to coordinate with school facilities project applications since facilities projects require prior approval of the New Jersey Department of Education. The projects and costs listed therein do not imply approval of an individual school facilities project or its corresponding costs and eligibility for State support.

**Recommendation:** That the Long-Range Facility Plan submission, including the attached systems list, to the New Jersey Department of Education is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### **10. FY2026 Community Programs Fees for Enrichment Programs**

Community Programs provides enrichment opportunities in the areas of language, sports, arts, and science and technology to all students as well as adults. A fee is

assessed for participation in these programs.

**Recommendation:** That the 2025-2026 Community Programs Enrichment Fee Schedule is approved as presented in the attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**11. Grant - New Jersey Schools Insurance Group (NJSIG) Safety Grant Program**

On May 7, 2025, the Board of Education approved the application for funding under the New Jersey Schools Insurance Group (NJSIG) Safety Grant.

Grant funding in the amount of \$14,102.00 will be utilized for district wide security and safety-related improvements.

**Recommendation:** That the Board of Education approve the acceptance of funding through the New Jersey Schools Insurance Group (NJSIG) Safety Grant Program in the amount of \$14,102.00 for the period July 1, 2025 through June 30, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**12. Joint Transportation Agreement 2025-2026 - Hopewell Valley Regional School District**

Transportation services are required for an eligible student to be transported to Eden Institute, Princeton, NJ. Appropriate services are provided through a joint transportation agreement with the Hopewell Valley Regional School District.

**Recommendation:** WHEREAS, the Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hopewell Valley Regional School District offers joint transportation services for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education enter into an agreement with the Hopewell Valley Regional School District whereby the Hopewell Valley Regional School District will serve as the Lead Educational Authority and Host District, for the 2025-2026 school year, in accordance with applicable law;

BE IT FURTHER RESOLVED that the East Brunswick Board of Education shall pay the Hopewell Valley Regional School District \$9,570.60 for 2025-2026 school year transportation.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**13. Nonpublic School Security Aid**

The New Jersey Nonpublic Security Aid Program authorizes Nonpublic School Aid to be paid to school districts and allocated for nonpublic schools located in the public school district. The District serves as a flow thru for these State Funds. The Funds are specifically allocated to nonpublic schools and are not for East Brunswick Public Schools.

**Recommendation:** That nonpublic school security purchases are approved for the 2025-2026 school year as follows:

**Nonpublic School:** Saint Bartholomew School  
**Contract:** Educational Services Commission of New Jersey (ESCNJ/23/24-02)  
**Project:** Additional Camera & Security Installation  
**Proposal Total:** \$21,310.65

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**14. Renewal Application for Temporary Classroom Units for the 2025-2026 School Year**

Pursuant to N.J.A.C. 6A:26-8.1, Temporary Facilities Standards, the Executive County Superintendent shall annually monitor the temporary facilities\_of school districts for criteria set forth in the administrative code. The submission of a renewal application is required.

**Recommendation:** The submission to the New Jersey Department of Education of the 2025-2026 renewal application for temporary classroom units is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**15. Positions Not Budgeted and Position Reductions (Roll Call)**

There are currently three School Psychologist positions and one Social Worker position at CJHS. Replacing a School Psychologist with a Social Worker position allows for both case management and an increase in counseling and other related services for students with special needs. This change will balance the team with two of each position.

**Recommendation:** That positions required but not budgeted and position reductions are approved for 2025-2026 as follows:

<b>FTE</b>	<b>Position</b>	<b>Health Benefits</b>	<b>Location</b>	<b>Effective</b>
1.0	Social Worker - 12-month	Yes	CJHS	12/01/2025
(1.0)	School Psychologist - 12-month	Yes	CJHS	12/01/2025

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

**16. Travel Report - (Roll Call - Majority of Full Board Required)**

The travel report presented in the attachment complies with the requirements of N.J.A.C. 6A:23A-7.1 through 7.13, Board Policy No. 6471, and Board Regulation No. 6471. It has been reviewed and approved by the Financial Services Department and the Superintendent of Schools as required by the above legal requirements.

**Recommendation:** That the attached travel report, pursuant to the recommendation of the Financial Services Department and Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			

Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **HUMAN RESOURCES**

### **1. Personnel Actions (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## **SPECIAL EDUCATION AND STUDENT SERVICES**

### **1. 2025-2026 Out-of-District Placements**

Student No. 109706 will benefit from a therapeutic, more structured learning environment that will meet student's social/emotional and academic needs.

Student No. 105682 was placed OOD by their CMO for their high level of need for educational and behavioral supports.

Student No. 112491 will benefit from a therapeutic, more structured learning environment that will meet student's social/emotional and academic needs.

Student No. 117935 has challenges maintaining appropriateness in the classroom,

social challenges, irritability, and difficulty avoiding negative interactions with peers.

Student No. 117936 requires specific program and supports to engage in and complete classroom assignments, appropriately manage impulsivity and regulate student's behavior, as well as manage appropriate social interactions with peers and adults.

Student No. 117946 is displaced from Middletown to East Brunswick. East Brunswick became the district of residence and financially responsible for the student after 365 days. The family remains displaced in East Brunswick and the student will continue to attend Middletown schools under the McKinney-Vento Homeless Assistance Act.

**Recommendation:** It is recommended that 2025-2026 Out-of-District placements are approved as follows:

Student No.: 109796  
Effective date: October 29, 2025  
Placement: Collier School  
Tuition: \$54,386.00

Student No.: 105682  
Effective date: November 5, 2025  
Placement: Gardner School at the Woods  
Tuition: \$64,094.94  
Aide: \$38,220.00

Student No.: 112491  
Effective date: October 15, 2025  
Placement: Gateway School  
Tuition: \$81,900.00

Student No.: 117936  
Effective date: 9/22/2025  
Placement: ESCNJ - Nuview Academy  
Tuition: \$56,440.00

Student No.: 117935  
Effective date: 9/22/2025  
Placement: ESCNJ - Nuview Academy  
Tuition: \$56,440.00

Student No.: 117946  
Effective date: September 9, 2025  
Placement: Middletown BOE  
Tuition: \$27,716.50

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			

Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

## 2. Confirmed Harassment, Intimidation and Bullying Incidents Report (Roll Call)

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), “the results of each investigation shall be reported to the board of education no later than the date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with these requirements. Board Policy 5512, *Harassment, Hazing, Intimidation, Bullying and Cyber-bullying*, and Regulation No. 5512, *Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure*.

**Recommendation:** That the attached report of confirmed harassment, intimidation and bullying incidents is accepted for the period October 17, 2025 through November 13, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### 3. Monthly School Reports - September 2025

The monthly reports are presented for the Board's acceptance in accordance to the requirements of the following:

- N.J.S.A. 18A: 41-1
- N.J.S.A. 18A: 36-25.2
- N.J.A.C. 6A: 16-5.3
- Board Policy No.5111
- N.J.S.A. 18A: 1-1
- N.J.S.A. 18A: 38-1.b(1) & b(2)
- N.J.S.A. 18A: 38-1 b.(2)d
- Board Policy No. 2431

**Recommendation:** That the attached monthly school reports are accepted for the month of September 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong			X			
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			9	0		

The above action was unanimously approved by a roll-call vote.

### **COMMITTEE REPORTS, INFORMATION ITEMS AND FOR THE GOOD OF THE CAUSE FOR THE BOARD**

Wilbur Pan reported on the SEPAG Resource Fair, the upcoming BOE retreat, and asked on the process of bringing projects to the Township Planning Board.

Laurie Herrick reported on the upcoming East Brunswick Library Tween Stress Less Night and the East Brunswick Symphony Orchestra performance. She also brought up possibly creating an advocacy committee.

Timothy Cummings commented on the NJDOE survey and an advocacy committee.

Liwu Hong reported on the Curriculum Committee meeting and various parent information meetings, and thanked the Township for saving the School District money by paving Warnsdorfer.

Jaime Falco acknowledged awe for the student athletes.

Louis Figueroa wished everyone in the district a very happy and healthy Thanksgiving.

Marianne Tanious also spoke on an advocacy committee, thanked the Township as well, and discussed transportation communication protocols. She reported on last month's School Boards Association Convention and Dr. Gaskel's presentation, and asked about the upcoming BOE retreat.

Heather Guas thanked Dr. Mamman for using her own time to work with East Brunswick prior to her start as Superintendent. She reported on School Board Association Convention and Dr. Mamman's presentation there, she also reported on SEPAG night and the Amplify presentation, the High School Trick and Treat event.

Laurie Herrick also thanked Dr. Valeski for his service to our district and wished him well.

Marianne Tanious also discussed the Amplify and Pilot programs and parent involvement.

Liwu Hong added that parent input is very important to the process and encouraged participation at the meetings.

Heather Guas added that a good problem to have is the number of links and information provided to parents, which makes it easy to miss some things you may want to know.

## **ADJOURNMENT**

### **1. Adjournment**

**Recommendation:** That the meeting be adjourned.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco		X				
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan	X					
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 9:47 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA  
Assistant Superintendent for Business  
And Support Operations/Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 8.

Date Prepared: 12/9/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Bernardo Giuliana, SFO, QPA, Assistant Superintendent for Business & Support Operations/Board Sec'y

**SUBJECT:** Minutes - December 4, 2025

***Recommendation:***

**Recommendation:** That the December 4, 2025 open session minutes are accepted.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						



**East Brunswick Board of Education  
Board Meeting Minutes  
December 4, 2025**

**CALL TO ORDER AND ROLL CALL AT 6:32 PM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>
Anna Braun	X		
Timothy Cummings	X		
Jaime Falco	X		
Louis Figueroa	X		
Laurie Herrick			X
Liwu Hong, Board Vice President		X	
Wilbur Pan	X		
Heather Guas, Board President	X		
<b>Totals</b>	<b>7</b>	<b>1</b>	

With a quorum of seven Board members being present, the meeting proceeded with Ms. Guas presiding.

<b>Others Present</b>
Dr. Evelyn Mamman Superintendent of Schools
Mr. Bernardo Giuliana, SFO, QPA School Business Administrator/Board Secretary
Dr. Joyce Boley Assistant Superintendent of Academics
Mr. Joseph Crotchfelt, CPA Director of Financial Services/Assistant School Business Administrator/Assistant Board Secretary
Mr. Gerald Schenck, CEFM Director of Facilities Management
Ms. Louise Sultana LoRocco Director of Special Education
Ms. Christine Sce Director of Secondary Education

Mr. Nicholas LaTronica Chief Information Officer
Ms. Nicole Tibbetts Director of Human Resources
Matthew Giacobbe, Esq. Board Attorney
Frances Febres, Esq. Board Attorney
Ms. Jane Godwin Student Representative

**PLEDGE OF ALLEGIANCE**

**PRESIDENT'S ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News Tribune, The Alternative Press of East Brunswick, and the Municipal Clerk of East Brunswick.*

*All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.*

**SUPERINTENDENT'S REPORT**

“Good evening,

I have visited Hammarskjold Upper Elementary School, Chittick, Bowne-Munro, Frost and Irwin Elementary Schools as well as Churchill Junior High School during my first few days as Superintendent.

On Friday, November 21st, I had the pleasure of attending the high school fall drama production of Radium Girls, directed by Jeffrey Davis.

During the play, I learned a very interesting detail about the production preparation: on October 6th, Flora Davis—author of Moving the Mountain: A History of The Women's Movement Since 1960 and mother of Director Jeffrey Davis—came to rehearsal.

She provided the student cast with an invaluable resource, offering a short presentation on what life was like for women during the time period of the play, and then spent almost an hour answering their questions. This depth of historical insight clearly enriched the performance.

On Tuesday, November 25th, I attended the 50th Annual Interfaith Community Service at St. Bartholomew's Church. The East Brunswick High School Honors Concert Choir were invited by Pastor Thomas Wong to participate at the service. The students performed one selection, Draw the Circle Wide, composed by Mark Miller, who is a composer from New Jersey.

The Arts department kicked off its Winter Concert Series on Tuesday evening. The Churchill 7th, 8th and 9th grade bands along with the Honors Wind Ensemble delivered stunning performances filling the JMPAC with beautiful music.

The concerts were directed by Mr. Joshua Becker and Mr. Christopher Bouvier. Join us for the remaining concerts this December and January to experience the outstanding talent of our student musicians. All performance dates are listed on our District calendar and begin at 7:00 PM.

Five students were selected to represent East Brunswick High School at the Rowan University Wind Fest on Tuesday, December 2nd. They rehearsed for the full day and performed an evening concert at Rowan University. This was an outstanding opportunity for these students to perform alongside high caliber musicians in a university performance venue.

Chittick Elementary School ended November with their Monthly Mission Assembly. The students were given the mission of showing compassion throughout the school day. During the Assembly, one student from each class was selected from their collection of Power Up Tickets to be recognized for successfully achieving the November Monthly Mission.

Last night I attended the Football Booster Club Banquet. It was a great event that allowed me the opportunity to thank our parents for all they do on behalf of our students.

Congratulations to our November High School Athletes of the Month. Students were selected for this honor by the coaching staff based on performance, demonstration of leadership, effort in practice, and for modeling exceptional character.

The East Brunswick Education Foundation will hold its annual book fair this Saturday, December 6th and Sunday, December 7th at Barnes and Noble. Please stop by and support EBEF. We sincerely appreciate the EBEF for consistently awarding the district so many valuable grants that have significantly enhanced our schools.

Just a few reminders:

- Tuesday, December 23rd will be a single session day with lunch served for students in grades K-6.
- Schools will be closed for Winter Recess starting Wednesday, December 24th, and classes will resume on Monday, January 5, 2026.
- District offices will be open on Friday, January 2, 2026.

I would like to extend my sincere appreciation and profound good wishes to the Board, the community, and our staff. May you all enjoy a happy and healthy holiday season.

Thank You.”

Laurie Herrick arrived at 6:38 PM.

## **PRESENTATIONS AND/OR SPECIAL REPORTS**

### **Student Representative's Report**

Jane Godwin reported on the Anderson Bowl, the performing arts, Sophomore parent night, the EBEF bear crawl, the EBHS band concert, orchestra concert, the upcoming Bollywood night, Mr. EBHS, a talent show, pageant, the winter sports, and Holiday market.

## **FOR THE GOOD OF THE CAUSE FOR THE PUBLIC**

### **Public Comment Rules**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board.

Public participation shall be permitted only as indicated on the order of business in Board Bylaw No. 0164.

Public participation shall be extended to residents of this district, persons having a legitimate interest in the actions of this Board, persons representing groups in the community or school district, representatives of firms eligible to bid on materials or services solicited by the Board, and employees and pupils of this district, except when the issue addressed by the participant is subject to remediation by an alternate method provided for in policies or contracts of the Board.

Public participation is not an opportunity to engage in a dialogue with the Board and shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
1. A participant is limited to three (3) minutes' duration; elapsed time will be determined through the use of a timing device operated by the Board Secretary;
2. No participant may speak more than once and there shall be no yielding of time among speakers;
3. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
4. There shall be no cross dialogue between the participant and the Board and/or Administration;
5. Upon conclusion of a participant's remarks, the presiding officer will acknowledge the individual's remarks and may respond and/or direct a member of the

Administration to respond to an inquiry following the participant's remarks or at the conclusion of the public participation session;

The presiding officer may:

- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

No members of the public came forward with comment.

## **BOARD OF EDUCATION**

### **1. Bylaws and/or Policies - Second Reading and Approval / Regulations - First Reading and Approval (Roll Call)**

Policy No. 1320 was reviewed and discussed at the October 30, 2025 Policy Committee meeting. The Policy requires modification to conform with the Strauss mandatory policy. The requirements for the position are specified in Policy No. 1310. The Policy Committee recommends action as noted.

The New Jersey Department of Education (NJDOE) published guidance titled "Development of Model Policies for Library Material Curation and Review Under the Freedom to Read Act" (Guidance). The NJDOE released this Guidance to assist districts in implementing the provisions of the "Freedom to Read Act" – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7. The "Freedom to Read Act" requires districts to adopt a policy and procedure that provide standards for the curation of library material, establish criteria for the removal of existing school library material, and provide protection against attempts to censor school library material. The "Freedom to Read Act" is effective on December 9, 2025; therefore, Strauss Esmay has made Policy and Regulation Guides 2530, 2535, and 9130 available prior to the release of Policy Alert 236.

Policy & Regulation No. 2530 - Strauss Esmay has revised Policy and Regulation Guides 2530 to remove any reference to "library material" as defined in the "Freedom to Read Act" – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act). Prior to passage of the Act, Policy and Regulation Guides 2530 included recommendations and rules for the management and selection of "library material". Policy and Regulation Guides 2530 did not address the new requirements outlined in the Act; therefore, Policy and

Regulation Guides 2530 were revised to remove any reference of the term “library”. “Library material” is now addressed in the newly developed Policy and Regulation Guides 2535.

Policy and Regulation Guides 2530 have also been revised to better align with district practices and to provide a more current procedure.

If a Board currently has Policy and Regulation 2530 adopted and does not wish to adopt the revised Policy and Regulation Guides 2530, the Board must abolish their current versions of Policy and Regulation 2530 to avoid conflicting with the Act and the newly developed Policy and Regulation Guides 2535.

Policy & Regulation No. 2535 - Policy and Regulation Guides 2535 have been developed in response to the passage of the “Freedom to Read Act” – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act), effective December 9, 2025, and “Development of Model Policies for Library Material Curation and Review Under the Freedom to Read Act” (Guidance) released by the New Jersey Department of Education on August 13, 2025. The Act and Guidance require school districts to develop and adopt a written policy and procedure to address the curation of library material and to process any requests from “individuals with a vested interest” to have library material removed from the school district’s libraries. The Act indicates the only person who may request to have library material removed from the school district’s libraries is a person who meets the statutory definition of an “individual with a vested interest” and the only material covered by the new law is “library material” as defined in the Act at N.J.S.A. 18A:34A-3.

Policy Guide 2535 includes the new statutory definitions, the process for reviewing and removing current “library material”, and other general provisions of the Act and Guidance. The provisions in Section C. of Policy Guide 2535 are the only provisions that are not addressed in the Act or Guidance. Section C. recommends a process for selecting new “library material” and may be revised to meet local needs.

Regulation Guide 2535 outlines the procedure a Board must adhere to any time an “individual with a vested interest” submits a complaint requesting removal of “library material” from any of the district’s school libraries. This procedure aligns with the statutory requirements outlined in N.J.S.A. 18A:34A-5 and those provisions required by the Guidance.

Policy and Regulation Guides 2535 are mandated as the Board is required by the Act to develop and adopt a written policy and procedure to address the requirements of the Act and the Guidance. Policy and Regulation Guides 2535 must be adopted by the Board.

Policy & Regulation No. 9130 - Strauss Esmay has revised Policy and Regulation Guides 9130 to remove any reference to “library material” as defined in the “Freedom to Read Act” – N.J.S.A. 18A:34A-1 through N.J.S.A. 18A:34A-7 (Act). Prior to passage of the Act, Policy and Regulation Guides 9130 included a procedure for challenging “library books” and requesting their removal. Policy and Regulation Guides 9130 have been revised to remove any reference to “library books”. “Library material” which

includes “library books” is now addressed in the newly developed Policy and Regulation Guides 2535.

Policy and Regulation Guides 9130 have also been revised to better align with district practices and to provide a more current procedure.

If a Board currently has Policy and Regulation 9130 adopted and does not wish to adopt the revised Policy and Regulation Guides 9130, the Board must abolish their current versions of Policy and Regulation 9130 to avoid conflicting with the Act and the newly developed Policy and Regulation Guides 2535.

For Policy Nos. 2530, 2535, and 9130, the related regulations will be presented for approval on the December 4, 2025 board meeting agenda to coincide with the final adoption of the corresponding policies.

First reading and approval of all listed policies occurred at the November 13, 2025 board meeting.

**Recommendation:** That bylaws and/or policies are approved on second reading as attached and listed below:

- Policy No. 1320 - Duties of School Business Administrator/Board Secretary (M) (Revised)
- Policy No. 2530 - Resource Materials (Revised)
- Policy No. 2535 - Library Materials (M) (New)
- Policy No. 9130 - Public Complaints (Revised)

And that said bylaws and/or policies shall be immediately effective; and, That regulations are approved on first reading as attached and listed below:

- Regulation No. 2530 - Resource Materials (Revised)
- Regulation No. 2535 - Library Materials (M) (New)
- Regulation No. 9130 - Public Complaints (Revised)

And that said regulations shall be immediately effective.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			

<b>Totals</b>			8	0		
---------------	--	--	---	---	--	--

The above action was unanimously approved by a roll-call vote.

**BUSINESS AND SUPPORT OPERATIONS**

**1. Bid Renewal #1 - Stout's Charter Service, Inc. (Bid No. 2025-07)**

The Board of Education awarded a bid for graduation transportation services to Stout's Charter Service, Inc., Trenton, NJ for the 2024-2025 school year with a right to renew for two additional years as permitted by state law. The district is seeking to renew the contract, and the company has agreed to renew the 2025-2026 contract at a zero percent increase.

**Recommendation:** That Stout's Charter Service, Inc., Trenton, NJ is awarded bid renewal #1 (Bid No. 2025-07) for the 2025-2026 school year in the amount of \$1,927.29 per one-way coach bus and \$2,182.49 per round-trip coach bus for graduation transportation on June 25, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**2. Bill List - Payments Issued**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments issued from November 1, 2025 through November 25, 2025 is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			

Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**3. Bill List - Payments Pending Issuance on December 5, 2025**

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

**Recommendation:** That the attached bill list for payments pending issuance on December 5, 2025 is approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

A second vote was called to record abstentions from the Board on their affected line items.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X		*	
Timothy Cummings			X			
Jaime Falco		X	X			

Louis Figueroa			X		*	
Laurie Herrick			X		*	
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X		*	
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote \*with abstentions as follows: Anne Braun abstained on item P2603037, Louis Figueroa abstained on item P2603043, Laurie Herrick abstained on item P2603040, and Heather Guas abstained on item P2603038.

**4. Contract - Cure Insurance Arena on June 25, 2026**

The 2026 East Brunswick High School graduation ceremony will be held at the Cure Insurance Arena in Trenton, NJ, on Wednesday, June 25, 2026 at 10:30 AM. Upon approval of the contract, a deposit will be payable to the Arena. The deposit is non-refundable *"unless such non-use is due to an Event of Force Majeure."* Pursuant to the contract, *"Event of Force Majeure" means any occurrence or condition beyond the reasonable control of the party asserting it that prevents such party from performing its obligations under this Agreement and may include, without limitation, ... act of God..."*

The cost of the contract is funded through the General Fund budget.

**Recommendation:** That a contract with Cure Insurance Arena, Trenton, NJ is approved for the 2026 graduation on June 25, 2026 at a cost of \$20,650.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - Student Transportation Services**

Quotes were requested to cover a transportation route on a short-term basis. The quote request was sent to multiple vendors. The district will issue a formal bid solicitation in

the near future for this route.

**Recommendation:** That a contract is approved and awarded for student transportation services as per attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**6. Contract Amendment - ESS Northeast, LLC (RFP No. 2023-07)**

New Jersey's statewide minimum wage will increase to \$15.92 on January 1, 2026. Therefore, the substitute Secretary and School Aide hourly rates are recommended for modification effective January 1, 2026 as reflected in the attachment.

**Recommendation:** That the contract for Substitute Staffing Services (RFP Number 2023-07) through ESS Northeast, LLC, Cherry Hill, NJ is amended with rates as presented in the attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**7. FY2026 Budget Revision for the Month of July 2025 (Roll Call - Two-thirds Majority Required)**

The accompanying governmental fund budget revisions are appropriate and necessary to meeting the District's operations. All revisions are assessed and approved by the Superintendent of Schools and Assistant Superintendent for Business and Support Operations prior to implementation, and are in compliance with the requirements of N.J.A.C. 6A:23A-16.10(c)1, Board Policy No. 6422 and Board Regulation No. 6422.

**Recommendation:** That revisions to the school district budget are approved for the month of July 2025 as attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**8. FY2026 Board Secretary's Report and Monthly Certification of Budgetary Status as of July 31, 2025**

The Board Secretary's Report and Monthly Certification of Budgetary Status as of July 31, 2025 are hereby submitted for the Board's acceptance pursuant to N.J.A.C. 6A:23A-16.10(c)3.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary's Report and Monthly Certification of Budgetary Status as of July 31, 2025 are accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**9. FY2026 Board of Education's Monthly Certification of Budgetary Major Account/Fund Status as of July 31, 2025 (Roll Call)**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, a district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school or school district officials, shall certify in the minutes of the board each month that no fund has been over expended and that sufficient funds are available to meet the district board of education's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4ii, if the board of education is able to make such certification, but one or more members of the board votes no to the certification, the name(s) of the member(s) who voted no, and the reason for the vote, shall be reported to the Executive County Superintendent.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the East Brunswick Board of Education certifies that as of July 31, 2025 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**10. FY2026 Cash Report as of July 31, 2025**

In accordance with Board Policy No. 6820, the Cash Report as of July 31, 2025 is hereby submitted for the Board's acceptance. Cash receipts and expenditures have been reconciled, and the Cash and Board Secretary's report balances are in agreement.

**Recommendation:** That the Cash Report as of July 31, 2025 is accepted as reflected in the attachment.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**11. FY2026 Enterprise, Internal Service, and Fiduciary Financial Reports as of July 31, 2025**

The FY2026 Enterprise, Internal Service, and Fiduciary Financial Reports as of July 31, 2025 are hereby submitted for the Board's acceptance.

**Recommendation:** That the Enterprise, Internal Service, and Fiduciary Financial Reports as of July 31, 2025 are accepted as reflected in the attachment.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**12. FY2026 Budget Revision for the Month of August 2025 (Roll Call - Two-thirds Majority Required)**

The accompanying governmental fund budget revisions are appropriate and necessary

to meeting the District's operations. All revisions are assessed and approved by the Superintendent of Schools and Assistant Superintendent for Business and Support Operations prior to implementation, and are in compliance with the requirements of N.J.A.C. 6A:23A-16.10(c)1, Board Policy No. 6422 and Board Regulation No. 6422.

**Recommendation:** That revisions to the school district budget are approved for the month of August 2025 as attached.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

### 13. FY2026 Board Secretary's Report and Monthly Certification of Budgetary Status as of August 31, 2025

The Board Secretary's Report and Monthly Certification of Budgetary Status as of August 31, 2025 are hereby submitted for the Board's acceptance pursuant to N.J.A.C. 6A:23A-16.10(c)3.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Board Secretary's Report and Monthly Certification of Budgetary Status as of August 31, 2025 are accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**14. FY2026 Board of Education's Monthly Certification of Budgetary Major Account/Fund Status as of August 31, 2025 (Roll Call)**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, a district board of education, after review of the school business administrator/board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school or school district officials, shall certify in the minutes of the board each month that no fund has been over expended and that sufficient funds are available to meet the district board of education's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4ii, if the board of education is able to make such certification, but one or more members of the board votes no to the certification, the name(s) of the member(s) who voted no, and the reason for the vote, shall be reported to the Executive County Superintendent.

**Recommendation:** That, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the East Brunswick Board of Education certifies that as of August 31, 2025 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**15. FY2026 Cash Report as of August 31, 2025**

In accordance with Board Policy No. 6820, the Cash Report as of August 31, 2025 is hereby submitted for the Board's acceptance. Cash receipts and expenditures have been reconciled, and the Cash and Board Secretary's report balances are in agreement.

**Recommendation:** That the Cash Report as of August 31, 2025 is accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**16. FY2026 Enterprise, Internal Service, and Fiduciary Financial Reports as of August 31, 2025**

The FY2026 Enterprise, Internal Service, and Fiduciary Financial Reports as of August 31, 2025 are hereby submitted for the Board's acceptance.

**Recommendation:** That the Enterprise, Internal Service, and Fiduciary Financial Reports as of August 31, 2025 are accepted as reflected in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**17. Gift - Lowe's Home Improvement**

Lowe's Home Improvement has expressed the desire to donate home appliances. As part of their ongoing commitment to strengthen local communities, Lowe's strives to assist schools in creating safe, functional, and engaging environments for learning and skill-building. The following donated items will be utilized in life-skills classrooms:

- (1) LG Washing Machine (valued at \$828.00)

- (1) LG Gas Dryer (valued at \$928.00)
- (1) Maytag Dishwasher (valued at \$314.50)

**Recommendation:** That the donation of home appliances valued in the amount of \$2,070.50 is accepted from Lowe's Home Improvement for use in life-skills classrooms; and,

That the Board of Education recognizes and extends its sincere thanks to Lowe's Home Improvement for its efforts in making this gift possible.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**18. Gift - Memorial Elementary School PTA**

The Memorial Elementary School PTA has expressed the desire to donate \$2,417.40 to be used toward the purchase of a laminator for use at Memorial Elementary School.

**Recommendation:** That a gift in the amount of \$2,417.40 toward the purchase of a laminator is accepted from the Memorial Elementary School PTA and;

That the Board of Education recognizes and extends its sincere thanks to the Memorial Elementary School PTA for its efforts in making this gift possible.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			

Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**19. Gift - Society for Science**

The Regeneron Science Talent Search 2025, sponsored by the Society for Science, recognizes excellence in teaching and school support of individual student research.

East Brunswick High School student scholar Allison Lee has received the 2025 Regeneron Science Talent Search award in the amount of \$2,000.00. As required by the organization, this award will be used to further support excellence in science, math, and/or engineering education on behalf of East Brunswick High School.

**Recommendation:** That a gift is accepted from the Society for Science in the amount of \$2,000.00 on behalf of East Brunswick High School, and;

That the Board of Education congratulates East Brunswick High School Student Scholar Allison Lee for her accomplishments and extends its sincere thanks to the Society for Science for its efforts in making this gift possible.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**20. Facility Use Fee Schedule and Minimum Insurance Requirements - Amended**

The Board of Education approved the 2025-2026 Facility Use Fee Schedule and Minimum Insurance Requirements at the May 22, 2025 meeting. There is a need to amend the fee schedule to include a waiver of JMPAC facility rental fees for the Hammar skjold Upper Elementary School Parent Teacher Association (HUES PTA) International Night event that will take place on January 29, 2026.

**Recommendation:** That the facility use fee schedule and minimum insurance requirements as amended and reflected in the attachment are approved.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious					X	
Heather Guas			X			
<b>Totals</b>			7	0	1	

The above action was approved by a roll-call vote.

## 21. Nonpublic School Technology Initiative

The New Jersey Nonpublic Technology Initiative Program authorizes Nonpublic School Technology Aid to be paid to school districts and allocated for nonpublic schools located in the public school district. The District serves as flow thru for these State Funds. The funds are specifically allocated to nonpublic schools and are not for East Brunswick Public Schools.

**Recommendation:** That nonpublic school technology purchases are approved for the 2025-2026 school year as follows:

**Nonpublic School:** Yeshivat Netivot Montessori

**Contract:** Educational Services Commission of New Jersey-(ESCNJ/AEPA-22G)

**Item Description:** ACER VN1502G U5-226V 512 16 W11P - CDW#8324515 - Mfg. Part# DT.R5WAA.001

**Quantity:** 1

**Unit Price:** \$792.89

**Total:** \$792.89

**Item Description:** Acer TravelMate B5 14 TMB514-31-G2 - 14" - Intel N-series -N355-8 GB RAM - CDW#8238199 - Mfg. Part# NX.BHNAA.001

**Quantity:** 1

**Unit Price:** \$648.27

**Total:** \$648.27

**Item Description:** StarTech.com Mobile Projector and Laptop Stand Cart, Heavy Duty Portable Pr - CDW#6649217 - Mfg. Part#ADJPROJCART

**Quantity:** 1

**Unit Price:** \$91.43

**Total:** \$91.43

**Item Description:** Elite Screens ezCinema Plus 2 Series Premium projection screen with floor s- CDW#6734660 - Mfg. Part#F107XWH2

**Quantity:** 1

**Unit Price:** \$343.63

**Total:** \$343.63

**Grand Total : \$1,876.22**

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**22. Official Signatories - Student Activity Fund Accounts**

As a result of recent position changes, the following appointed personnel will continue the duties associated with the Student Activity Funds. Therefore, authority as a check signatory is required at this time.

**Recommendation:** That the following individual is approved as signatory for the East Brunswick Public School's Funds and Accounts:

Student Activity Fund Account: Chittick Elementary School  
 Additional Signatory: Tatianna McBride, Principal  
 Effective Date: December 5, 2025

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			

Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**23. School Bus Evacuation Drill Reports**

N.J.A.C. 6A:27-11.2 requires that school bus emergency evacuation drills shall be conducted each school year. For the 2025-2026 school year, the first required school bus evacuation drills were conducted in October and November 2025.

**Recommendation:** That the school bus emergency evacuation drill reports for October and November 2025 are accepted as presented in the attachment.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**24. Surplus Equipment For Disposition**

The District has identified and recommends materials to be declared surplus and disposed as listed in the attachment. Pursuant to N.J.S.A. 18A:18A-45, the Board must approve the sale or disposition of assets. The assets in the attachment are recommended for disposition.

**Recommendation:** WHEREAS, N.J.S.A. 18A:18A-45 authorizes boards of educations to dispose of or sell its personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, the East Brunswick Public Schools has determined that the property described above and incorporated herein is no longer needed for school purpose use, is in disrepair, and should be disposed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the East Brunswick Public Schools in the County of Middlesex, State of New Jersey, that the Assistant Superintendent for Business and Support Operations is hereby authorized to directly dispose of the attachment-listed surplus personal property.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**25. Surplus Equipment For Sale**

The District has identified and recommends equipment to be declared surplus as listed in the attachment. Pursuant to N.J.S.A. 18A:18A-45, the Board must approve the sale or disposition of assets. The District will facilitate this sale through the services of Municibid Online Government Auctions, an internet-based online auction approved by the New Jersey Division of Local Government Services.

**Recommendation:** WHEREAS, N.J.S.A. 18A:18A-45 authorizes boards of educations to sell its personal property not needed for school purposes by sealed bid or public auction; and

WHEREAS, the East Brunswick Public Schools has determined that the property described above and incorporated herein is no longer needed for school purpose use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for school purpose use through the use of an online auction service; and

WHEREAS, the East Brunswick Public Schools intends to utilize the online auction services of Municibid Online Government Auctions located at **[www.municibid.com](http://www.municibid.com)**; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the East Brunswick Public Schools in the County of Middlesex, State of New Jersey, that the Assistant Superintendent for Business and Support Operations is hereby authorized to sell the attachment-listed surplus personal property through an online auction website entitled **[www.municibid.com](http://www.municibid.com)**;

BE IT FURTHER RESOLVED that the terms and conditions of the agreement entered into between Municibid Online Government Auctions and the East Brunswick Public Schools are available at [www.municibid.com](http://www.municibid.com) and in the East Brunswick Public School Assistant Superintendent for Business and Support Operation's office.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

## **CURRICULUM AND INSTRUCTION**

### **1. 2025-2026 Flex School Enrollment**

**Recommendation:** That the following student be approved for enrollment in the East Brunswick Flex Program for the 2025-2026 school year.

Student No. 111318 - Effective Date November 19, 2025

Student No. 116306 - Effective Date October 6, 2025

Student No. 117961 - Effective Date November 17, 2025

Student No. 118001 - Effective Date October 31, 2025

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**2. Contract - Arthur Moy**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

This artist in residence will work with the EBHS Winer Guard as a Visual Instructor Assistant for the 2026 Winter Guard season. Mr. Moy will work with students to improve their technical skills. This instruction will begin in February 2026 and continue through April 2026 at no cost to the district.

**Recommendation:** That Arthur Moy, Old Bridge, NJ is approved as an artist in residence for the period February 1, 2026 through April 30, 2026 at no cost to the district.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**3. Contract - Daniel Matos**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

This artist in residence will work with the EBHS Winer Guard as a Visual Instructor Assistant for the 2026 Winter Guard season. Mr. Matos will work with students to improve their technical skills. This instruction will begin in February 2026 and continue through April 2026 at no cost to the district.

**Recommendation:** That Daniel Matos, Bronx, NY is approved as an artist in residence for the period February 1, 2026 through April 30, 2026 at no cost to the district.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

#### 4. Contract - David Malyszko

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

The artist in residence, David Malyszko, will work with the EBHS Choral Director and EBHS Choir students to accompany the Winter and Spring Dress Rehearsals and the Winter and Spring Chorus Concerts and the EBHS Choir performance at the American Choral Director's Association Festival this coming Spring. The addition of a professional accompanist allows for greater musical interaction between teacher and students and raises the performance level of performed literature. Mr. Malyszko, an extremely accomplished accompanist, is frequently utilized for performances of choirs at the region and state level.

This contract is funded through the General Fund budget.

**Recommendation:** That David Malyszko, West Orange, NJ is approved as an artist in residence for the period January 1, 2026 through May 31, 2026 in the amount of \$750.00.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			

Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - James Lubrano**

The budget for the Arts Education program includes funds to continue the district commitment to aesthetic education by bringing performances and workshops to the schools.

Artist in Residence, James Lubrano, will work with the HUES Choral Director and HUES Choir students to accompany the Winter Chorus Dress Rehearsal and Concert both on January 14, 2026. The addition of a professional accompanist allows for greater musical interaction between teacher and students and raises the performance level of performed literature. Mr. Lubrano is an extremely accomplished accompanist, who is frequently utilized for performances of choirs at the region and state level.

This contract is funded through the General Fund budget.

**Recommendation:** That James Lubrano, Keyport, NJ is approved as an artist in residence on in the amount of \$300.00.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**6. Course Name Change (Roll Call)**

Course name updates were reviewed by the Curriculum Committee on October 29, 2025 and are listed below for approval.

**Recommendation:** That course name changes are adopted as follows:

East Brunswick High School

- Acting Studio to *Spotlight on Acting: An Introduction to Acting*
- Acting Studio 2 to *Spotlight on Acting II: Stepping into Character*

- Acting Studio 3H to *Spotlight on Acting III Honors: Taking the Stage*
- Mask and Movement to *On Your Feet: The Art of Physical Acting*

Churchill Junior High School

- 3D Design to *Sculpture Exploration*

Hammarskjold Upper Elementary School

- Introduction to Theatre to *Stage Explorers!*

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

#### 7. New Courses for 2026-2027 School Year (Roll Call)

At its October 29, 2025 meeting, the Curriculum Committee discussed proposed additions to courses which are recommended below.

**Recommendation:** That, subject to the availability of funds in the FY2027 budget and sufficient student enrollment, the following courses are approved as described in the attachments:

New Courses

- On Camera! Acting on Film!
- AP Cybersecurity
- Advanced Media Production Lab
- Environmental Impact and Community Action

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT

Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**8. Overnight Field Trip - Interscholastic Athletic Tournament**

The overnight field trip below is in compliance with Board of Education policies and regulations, and New Jersey Department of Education regulations.

**Recommendation:** That an overnight field trip is approved as follows:

Group: Athletics

Dates: December 18, 2025 - December 19, 2025

Purpose: 4th Annual Girls Best of the East Wrestling Tournament

Destination: Newark, Delaware

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco	X		X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan		X	X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**HUMAN RESOURCES**

**1. Personnel Actions (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**2. Personnel Actions - Addendum No. 1 (Roll Call - Majority of Full Board Required)**

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

**Recommendation:** That the attached personnel actions - addendum no. 1, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco			X			
Louis Figueroa			X			
Laurie Herrick		X	X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**SPECIAL EDUCATION AND STUDENT SERVICES**

**1. Approval of Fees for "The 44th Annual Boys & Girls Junior Varsity Basketball Tournament"**

The 44th Annual Boys and Girls Junior Varsity Basketball Tournament is an opportunity for these athletes to play competitively as they prepare for their careers on the varsity level. This will give students an opportunity to play other teams in the GMC. This event will run during the month of February 2026. Each school participating in the tournament will be assessed a \$205.00 fee per gender to cover officials, awards and worker costs.

**Recommendation:** That a fee of \$205.00 per participating school, per gender, is approved to cover officials, awards and workers for the Boys and Girls JV Basketball Tournament during the month of February 2026.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

## 2. Approval of Fees for "The Bears Invitational Wrestling Tournament"

The Bears Invitational is a wrestling tournament that has been held at Churchill Junior High School during winter break since 2002. This year, the tournament will be held on December 27, 2025 from 6:00 AM to 6:00 PM. The tournament showcases approximately 13 to 15 teams from around the state, providing wrestlers with a minimum of two matches for the day with a max of four to five matches.

Spectator entrance fees would be the same as with the regular season. However, each school would be assessed a \$525.00 fee to cover officials costs, team and individual awards, and a tournament director.

**Recommendation:** That a fee of \$525.00 per participating school is approved to cover costs for officials, awards, and a tournament director for the "The Bears Invitational Wrestling Tournament " at Churchill Junior High School on December 27, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			

Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**3. Approval of Fees for "The Lady Bears Invitational Wrestling Tournament"**

The Lady Bears Invitational is a wrestling tournament that is being held at Churchill Junior High School during winter break. The tournament will be held on December 29, 2025 from 6:00 AM to 6:00 PM. The tournament showcases approximately 10 to 15 teams from around the state, providing wrestlers with a minimum of two matches for the day with a max of four to five matches.

Spectator entrance fees would be the same as with the regular season. However, each school would be assessed \$55.00 per wrestler or \$500.00 per team (10-15 athletes) to cover officials costs, team and individual awards, and a tournament director.

**Recommendation:** That a fee of \$55.00 per wrestler or \$500.00 per team per participating school is approved to cover costs for officials, awards, and a tournament director for the "The Lady Bears Invitational Wrestling Tournament " at Churchill Junior High School on December 29, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**4. Confirmed Harassment, Intimidation and Bullying Incidents Report (Roll Call)**

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), "the results of each investigation shall be reported to the board of education no later than the

date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with these requirements. Board Policy 5512, *Harassment, Hazing, Intimidation, Bullying and Cyber-bullying*, and Regulation No. 5512, *Hazing and/or Harassment, Intimidation or Bullying Investigation Procedure*.

**Recommendation:** That the attached report of confirmed harassment, intimidation and bullying incidents is accepted for the period November 14, 2025 through December 4, 2025.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**5. Contract - The Meadows at Middlesex**

The District utilizes an off-site athletic facilities for its high school golf team season.

This contract is funded through the General Fund budget.

**Recommendation:** That The Meadows at Middlesex, Plainsboro, NJ, is approved to provide golf course rental services for the period March 1, 2026 through June 30, 2026 at the rate of \$6.00 per match round of golf.

Board Member	Moved	Second	Aye	Nay	Abstention	Did Not Vote
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			

Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**6. Monthly School Reports - October 2025**

The monthly reports are presented for the Board's acceptance in accordance to the requirements of the following:

- N.J.S.A. 18A: 41-1
- N.J.S.A. 18A: 36-25.2
- N.J.A.C. 6A: 16-5.3
- Board Policy No.5111
- N.J.S.A. 18A: 1-1
- N.J.S.A. 18A: 38-1.b(1) & b(2)
- N.J.S.A. 18A: 38-1 b.(2)d
- Board Policy No. 2431

**Recommendation:** That the attached monthly school reports are accepted for the month of October 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun			X			
Timothy Cummings			X			
Jaime Falco		X	X			
Louis Figueroa			X			
Laurie Herrick			X			
Liwu Hong						ABSENT
Wilbur Pan	X		X			
Marianne Tanious			X			
Heather Guas			X			
<b>Totals</b>			8	0		

The above action was unanimously approved by a roll-call vote.

**COMMITTEE REPORTS, INFORMATION ITEMS AND FOR THE GOOD OF THE CAUSE FOR THE BOARD**

Jaime Falco wished everyone in the district a happy and healthy holiday Season.

Timothy Cummings reported on the Township Sustainability Committee.

Laurie Herrick wished everyone a nice Holiday Season and reported on the EBHS production Radium Girls. She also reported on the New Jersey School Board’s meeting.

Wilbur Pan wished everyone a great holiday season, expressed how terrific the EBHS play was, reported on the EBEF fundraiser coming up, and commended Dr. Mamman handling school issues on the first day. He asked a question on the board retreat and OPMA.

Heather Guas responded to Wilbur Pan's question.

Marianne Tanious responded to Wilbur Pan's question.

Dr. Mamman responded to Wilbur Pan's question and deferred to the attorney.

Mr. Giacobbe responded to the Board's questions on OPMA.

Mr. Giuliani clarified that action will not be taken after the Closed Session.

Timothy Cummings shared his thoughts on the Closed Session retreat.

Louis Figueroa shared his thoughts on the Closed Session retreat.

Heather Guas thanked the Memorial PTA and reported on theater week. She also thanked Dr. Mamman for handling the district issues within the first few days of her starting with the District.

Timothy Cummings recognized and thanked Heather Guas for her years of service and efforts she has put forth with the Board.

Heather Guas expressed it has been an amazing experience as President of the Board, learning from those she has worked with, is looking forward to the future of the District, thanked Dr. Valeski for all the work he did in the past, and thanked Karen Mandleur and Janet Angeline for their amazing teamwork.

## **CLOSED SESSION**

### **Closed Session Resolution**

**RECOMMENDATION:** That the following resolution is approved:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

- Pursuant to N.J.S.A. 10:4-12b(1), *"any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from*

*the provisions of subsection a. of N.J.S.A. 10:4-12, public meetings." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: Student No. 104630.*

- Pursuant to N.J.S.A. 10:4-12b(2), *"any matter in which the release of information would impair a right to receive funds from the Government of the United States."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(3), *"any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individuals personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(4), *"any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body."* The collective bargaining contract(s) discussed are between the Board and:
- Pursuant to N.J.S.A. 10:4-12b(5), *"any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(6), *"any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- Pursuant to N.J.S.A. 10:4-12b(7), *"any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

- Pursuant to N.J.S.A. 10:4-12b(8), *"any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: EBEA MOA; Employee No. 27069.
- Pursuant to N.J.S.A. 10:4-12b(9), *"any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility."* The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be THREE HOURS after which the public meeting of the Board shall reconvene and action WILL NOT BE taken.

NOW, THEREFORE, BE IT RESOLVED that the East Brunswick Board of Education will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the East Brunswick Board of Education hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick						
Liwu Hong						ABSENT
Wilbur Pan		X				
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting recessed into closed session at 7:28 PM and reconvened into open session at 10:35 PM.

## **ADJOURNMENT**

### **1. Adjournment**

**Recommendation:** That the meeting be adjourned.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Jaime Falco	X					
Louis Figueroa						
Laurie Herrick		X				
Liwu Hong						ABSENT
Wilbur Pan						
Marianne Tanious						
Heather Guas						
<b>Totals</b>			8	0		

The above action was unanimously approved by a voice vote.

The meeting was adjourned at 10:35 PM.

Respectfully submitted,

Bernardo Giuliana, SFO, QPA  
Assistant Superintendent for Business  
And Support Operations/Board Secretary



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BOARD OF EDUCATION**  
Agenda Item: 9.

Date Prepared: 12/10/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Dr. Evelyn Mamman, Superintendent of Schools  
**SUBJECT:** Regulations - First Reading and Approval (Roll Call)

***Summary:***

The Superintendent of Schools is recommending action on the job descriptions listed below.

***Recommendation:***

**Recommendation:** That regulations are approved on first reading as follows:

- 1400.25105 - Administration: Job Description - Accounts Payable Manager (Deletion)
- 1400.25106 - Administration: Job Description - Purchasing Manager (Deletion)
- 1400.25105 - Administration: Job Description - Senior Manager of Accounts Payable/Purchasing (Adoption)
- 1400.25106 - Administration: Job Description - Accounts Payable Coordinator (Adoption)

And that said regulations shall be effective immediately.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette						

Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
1400.25105 - Accounts Payable Manager	12/20/2025	Backup Material
1400.25106 - Purchasing Manager	12/20/2025	Backup Material
1400.25105 - Senior Manager Accounts Payable-Purchasing	12/22/2025	Backup Material
1400.25106 - Accounts Payable Coordinator	12/22/2025	Backup Material

[< Prev](#) [Next >](#)**To Policy.**[Search District Regulations](#)[District Regulations TOC](#)**District Regulation****1400.25105 - JOB DESCRIPTION - ACCOUNTS PAYABLE MANAGER**

Section: Administration  
 Date Created: August 2002  
 Date Edited: August 2002

- a. Reports to the Director of Financial Services
- b. Position Summary: Responsible for all accounts payable accounting functions and operations of the district to include supervision of other staff. Performs related work as may be required.
- c. Qualifications: 1) Graduation from an accredited college or university with a Bachelors degree including or supplemented by twenty-one (21) semester hours in accounting subjects, which may include courses in municipal and governmental accounting. An equivalent combination of education and experience or possession of a valid certificate as a registered municipal accountant or certified public accountant issued by the New Jersey State Board of Accountancy or as a certified municipal finance officer issued by the New Jersey Department of Community Affairs may be substituted for the above education requirements. 2) Two (2) years accounting or auditing experience and three (3) years supervisory experience, preferably with a public education entity in the areas of purchasing, encumbrance and accounts payable/receivable. 3) Knowledge of GAAP accounting and New Jersey's rules and regulations for school districts. 4) Knowledge of automated accounting systems. 5) Solid working knowledge of MS Windows, MS Office, MS Excel, And MS Word software.
- d. Work year: 12 months
- e. Duties
  1. Manages and administers for all school-district operations the following:
    - a. Purchase order encumbrances
    - b. Accounts payable accounting
    - c. Employee reimbursements
    - d. Establishment and maintenance of vendor files.
    - e. Vendor and employee reimbursement check generation, printing and mailing functions
  2. Supervises support staff responsible for the day-to-day functions of the unit.
  3. Prepares periodic bill list reports for board approval.
  4. Serves as an important resource to budget managers in overseeing their respective funds.
  5. Fulfills an integral role as a primary contact point for the district's independent auditors during the annual statutory audit.
  6. Assists in the preparation of the Comprehensive Annual Financial Report.
  7. Maintains open and regular communications with other units within the department to ensure accuracy in fiscal accounting and reporting.
  8. Establishes and maintains open and regular communications with administrators and staff throughout the district.
  9. Provides ongoing technical support and turnkey training of financial management applications to district users.
  10. Maintains confidentiality and integrity of all data/information accessed while performing the duties of the position.
  11. Performs all other duties that may be within the scope of his/her employment and may be assigned by his/her supervisor.

Adopted: 29 August 2002



[< Prev](#) [Next >](#)**To Policy**[Search District Regulations](#)[District Regulations TOC](#)**District Regulation****1400.25106 - JOB DESCRIPTION - PURCHASING MANAGER**

Section: Administration  
 Date Created: August 2002  
 Date Edited: August 2002

- a. Reports to: Director of Financial Services
- b. Position Summary: Responsible for overseeing district purchasing; initiating, developing, establishing and implementing policies, goals, procedures and assessment methods over district purchasing; and, ensuring district compliance with laws, rules and regulations.
- c. Qualifications: 1) Graduation from an accredited college or university with a Bachelors degree in business administration or a comparable degree program. An equivalent combination of education and experience may be substituted for the degree requirement. Possession of certification as a Registered Public Purchasing Official or Registered Public Purchasing Specialist is desired. 2) Five (5) years of relevant work experience as a purchasing officer or buyer involving the procurement of materials and equipment for a large business, corporate or governmental agency, including three (3) years experience in a supervisory capacity. 3) Knowledge of New Jersey's rules and regulations for school districts. 4) Knowledge of automated accounting/management systems. 5) Solid working knowledge of MS Windows, MS Office, MS Excel, And MS Word software.
- d. Work year: 12 months
- e. Duties
  1. Establishes and develops acceptable purchasing methods, records and files, in accordance with prescribed laws, rules, regulations, standards, policies and procedures.
  2. Plan, organize and administer a procurement program and design, install and supervise the operation of inventory control system and procedures where applicable.
  3. Coordinates and manages bid, quotation, and competitive contracting processes, including any existing or planned electronic processes, in accordance with legal requirements and district policies and regulations.
  4. Give appropriate assignment and instruction to groups and individuals and supervise the performance of their work to ensure responsible efficiency and compliance with established standards.
  5. Develop and maintain appropriate procedures concerning the redistribution, consumption and disposal of obsolete items in accordance with prescribed laws, rules and regulations.
  6. Design, revise, and periodically update standard documents utilized throughout the purchasing process.
  7. Maintain contracts with vendors and sources of supply.
  8. Keep informed of current developments in the field of purchasing, prices, market conditions and new products.
  9. Prepare and maintain a vendor's catalog file.
  10. Direct the preparation of purchase specifications for a variety of items and the preparation of standard proposals, awards, purchase orders and contract forms.
  11. Analyze, interpret and recommend suitable action on pricing received and proposed contracts.
  12. Prepare reports for the Director of Financial Services relating to the purchasing function.
  13. Supervise and evaluate staff members assigned to the Purchasing Unit.
  14. Attend board meetings when directed.
  15. Coordinates activities with other units within the Financial Services Department.
  16. Serves as an important resource to budget managers in achieving desired outcomes.
  17. Fulfills an integral role as a primary contact point for the district's independent auditors during the annual statutory audit.
  18. Establishes and maintains open and regular communications with administrators and staff throughout the district.
  19. Provides ongoing technical support and turnkey training of purchasing systems to district users.
  20. Maintains confidentiality and integrity of all data/information accessed while performing the duties of the position.
  21. Performs all other duties that may be within the scope of his/her employment and may be assigned by his/her supervisor.

Adopted: 29 August 2002



## **1400.25105 – JOB DESCRIPTION – SENIOR MANAGER OF ACCOUNTS PAYABLE & PURCHASING**

**Title:** Senior Manager of Accounts Payable & Purchasing

**Reports to:** Director of Financial Services/Assistant School Business Administrator

**Position Summary:** Responsible for overseeing all accounts payable and purchasing operations of the district. This includes managing procurement processes, vendor relations, accounts payable accounting, and supervising related staff. The position ensures compliance with applicable laws, rules, and regulations, and supports the district's financial integrity through effective fiscal management and reporting.

**Work Year:** 12 months

**Work Hours:** Full-time

**FLSA Status:** Exempt

**Bargaining Unit:** Non-Unit

**Pay Grade:**

### **Qualifications:**

1. Graduation from an accredited college or university with a bachelor's degree in business administration, accounting, or a related field. An equivalent combination of education and experience may be substituted. Certification as a Registered Public Purchasing Official, Registered Public Purchasing Specialist, Certified Municipal Finance Officer, or Certified Public Accountant is desirable.
2. Five (5) years of relevant experience in purchasing, accounts payable, or financial operations, including three (3) years in a supervisory capacity, preferably in a public education or governmental setting.
3. Knowledge of accounts payable and purchasing operations, rules, and regulations for school districts.
4. Knowledge of automated accounting and procurement systems.
5. Solid working knowledge of MS Windows, MS Office, MS Excel, and MS Word software.

6. Excellent organizational, analytical, and communication skills.
7. Ability to work independently and collaboratively in a fast-paced environment.
8. Demonstrated ability to maintain confidentiality and integrity of financial data.
- 
9. Troubleshooting: Be able to find the root cause of issues and think logically about solutions.
- 
10. Critical Thinking: Think critically in their process of task management. This individual must discern how to prioritize tasks and personnel assignments.
- 
11. Ability: Schedule activities, meetings, and/or events; often gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data; and utilize job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is limited to moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapt to changing work priorities; display tact and courtesy; establish and maintain effective working relationships; maintain confidentiality; meet deadlines and schedules; set priorities; work as part of a team;; serve as a resource concerning program services and activities; facilitate department and program goals and objectives; analyze situations and adopt an effective course of action; supervise performance of assigned personnel and maintain consistent and punctual attendance; communicating with diverse groups; meeting deadlines and schedules; working as part of a team; working independently and with interruptions; and, complying with Board of Education policies and regulations.
12. Be self-driven, possess excellent initiative, integrity, and good moral character.
13. Possess the ability to work effectively and efficiently alone, and cooperatively with other personnel.
- 
14. Exhibit personality traits that demonstrate interpersonal skills that relate well to staff, administration, parents, and the community.

- 15. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
- 16. Demonstrate the ability to use computers for word processing, data management, telecommunications, and other technology and/or systems relevant to the position.
- 
- 17. Hold a valid driver's license with no serious violations.
- 
- 18. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
- 
- 19. Provide a medical certification demonstrating the ability to perform the essential job functions and responsibilities with or without reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6A:32-6.3(a).
- 
- 20. Provide evidence that a criminal record history check has been conducted and clearance has been given by the New Jersey Department of Education.
- 
- 21. Provide a sworn statement that the individual has not been convicted of a crime or a disorderly person's offense in accordance with N.J.S.A. 18A:6-7.1 during the initial six-month employment period.
- 
- 22. Other qualifications as the Superintendent of Schools may find appropriate.

**Post-offer /Pre-employment Physical:** Not required.

**Job Functions & Responsibilities:** The list below is intended to describe the general nature and level of work performed by individuals assigned to this job title. This is not intended to be an exhaustive list of all responsibilities, duties, and tasks required of personnel so classified.

- 1. Manages and administers all school-district operations related to:
  - a. Purchase order encumbrances
  - b. Accounts payable accounting
  - c. Employee reimbursements
  - d. Vendor file maintenance
  - e. Check generation, printing, and mailing functions

2. Oversees and coordinates all district purchasing activities, including bid, quotation, and competitive contracting processes.
3. Establishes and maintains purchasing methods, records, and procedures in compliance with applicable laws and policies.
4. Designs and supervises inventory control systems and procedures where applicable.
5. Develop and maintain appropriate procedures concerning the redistribution, consumption and disposal of obsolete items in accordance with prescribed laws, rules and regulations.
6. Maintains vendor contracts and prepares vendor catalog files.
7. Directs the preparation of purchase specifications, proposals, awards, purchase orders, and contract forms.
8. Analyzes pricing and contract terms and recommends appropriate actions.
9. Supervises and evaluates staff assigned to accounts payable, purchasing functions and central duplicating.
10. Prepares periodic bill list reports and purchasing reports for board approval and administrative review.
11. Serves as a key resource to budget managers and supports them in managing their respective funds.
12. Acts as a primary contact for the district's independent auditors during the annual statutory audit.
13. Assists in the preparation of the Annual Comprehensive Financial Report.
14. Designs, revises, and updates standard purchasing and financial documents.
15. Coordinates activities with other units within the Financial Services Department.
16. Provides ongoing technical support and turnkey training of financial and purchasing systems to district users.
17. Maintains open and regular communication with administrators and staff throughout the district.
18. Keeps informed of developments in purchasing, pricing, market conditions, and financial regulations.

19. Maintains confidentiality and integrity of all data/information accessed while performing the duties of the position.

20. Performs all other duties that may be within the scope of his/her employment and may be assigned by his/her supervisor.

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of this position and are not meant to be all inclusive. Reasonable accommodations may be made to enable individuals with certain disabilities to perform the essential responsibilities and functions of this job. Unless reasonable accommodations are made to enable an employee to complete these tasks, the employee will have the ability to:

1. Speak, hear, and comprehend intelligible English.

2. Communicate effectively in English, using proper writing mechanics, grammar and vocabulary.

3. Visual and mental acuity.

4. Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects.

5. Sit, stand, walk, stoop, crouch, squat, bend, kneel, reach, and repetitive motion for unspecified periods of time.

6. Use arms, hands, fingers, feet and toes, and apply manual dexterity to handle objects and materials, and operate office equipment, computers, and portable computing and communication devices.

**Environmental Demands** - The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive:

1. Exposure to a variety of childhood and adult germs, and communicable and non- communicable diseases and illnesses.

2. Exposure to heated/air conditioned and ventilated facilities. The work area is generally subject to minimal environmental discomfort related to poor ventilation, loud noises, and/or extremes of heat or cold.

3. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.

4. Function in a workplace that is usually moderately quiet but that can be noisy at times.

5. Occasional exposure to a variety of weather conditions.

6. Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.

7. The nature of the work environment may produce moderate levels of stress.

Adopted:

## **1400.25113 – JOB DESCRIPTION – ACCOUNTS PAYABLE COORDINATOR**

**Title:** Accounts Payable Coordinator

**Reports to:** Senior Manager of Accounts Payable & Purchasing

**Position Summary:** Under the direction of the Senior Manager of Accounts Payable & Purchasing, the Accounts Payable Coordinator is responsible for coordinating and supporting the day-to-day operations of the district's accounts payable functions. This position provides quasi-management oversight of the Senior Bookkeepers assigned to accounts payable, ensuring accuracy, compliance, and efficiency in processing financial transactions. The Coordinator serves as a liaison between the accounts payable team and other departments, and supports the Senior Manager in implementing policies, procedures, and reporting requirements.

**Work Year:** 12 months

**Work Hours:** Full-time

**FLSA Status:** Non-Exempt

**Bargaining Unit:** Non-Unit

**Pay Grade:**

**Qualifications:**

1. Bachelor's degree in accounting, finance, business administration, or a related field. Equivalent experience may be considered in lieu of a degree.
2. Minimum of three (3) years of experience in accounts payable or financial operations, including at least one (1) year in a supervisory or team lead capacity.
3. Knowledge of accounts payable operations, rules, and regulations for school districts.
4. Proficiency in automated accounting systems and financial management software.
5. Strong working knowledge of Microsoft Office Suite, especially Excel and Word.
6. Excellent organizational, analytical, and communication skills.
7. Ability to work independently and collaboratively in a fast-paced environment.
8. Demonstrated ability to maintain confidentiality and integrity of financial data.
9. Troubleshooting: Be able to find the root cause of issues and think logically about solutions.

-

10. Critical Thinking: Think critically in their process of task management. This individual must discern how to prioritize tasks and personnel assignments.  
-
11. Ability: Schedule activities, meetings, and/or events; often gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data; and utilize job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is limited to moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapt to changing work priorities; display tact and courtesy; establish and maintain effective working relationships; maintain confidentiality; meet deadlines and schedules; set priorities; work as part of a team;; serve as a resource concerning program services and activities; facilitate department and program goals and objectives; analyze situations and adopt an effective course of action; supervise performance of assigned personnel and maintain consistent and punctual attendance; communicating with diverse groups; meeting deadlines and schedules; working as part of a team; working independently and with interruptions; and, complying with Board of Education policies and regulations.
12. Be self-driven, possess excellent initiative, integrity, and good moral character.
13. Possess the ability to work effectively and efficiently alone, and cooperatively with other personnel.  
-
14. Exhibit personality traits that demonstrate interpersonal skills that relate well to staff, administration, parents, and the community.
15. Demonstrate the ability to communicate effectively in English, both orally and in writing, using proper grammar and vocabulary.
16. Demonstrate the ability to use computers for word processing, data management, telecommunications, and other technology and/or systems relevant to the position.  
-
17. Hold a valid driver's license with no serious violations.  
-
18. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.  
-

19. Provide a medical certification demonstrating the ability to perform the essential job functions and responsibilities with or without reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6A:32-6.3(a).  
-
20. Provide evidence that a criminal record history check has been conducted and clearance has been given by the New Jersey Department of Education.  
-
21. Provide a sworn statement that the individual has not been convicted of a crime or a disorderly person's offense in accordance with N.J.S.A. 18A:6-7.1 during the initial six-month employment period.  
-
22. Other qualifications as the Superintendent of Schools may find appropriate.

**Post-offer /Pre-employment Physical:** Not required.

**Job Functions & Responsibilities:** The list below is intended to describe the general nature and level of work performed by individuals assigned to this job title. This is not intended to be an exhaustive list of all responsibilities, duties, and tasks required of personnel so classified.

1. Coordinates the daily operations of the accounts payable unit, ensuring timely and accurate processing of purchase orders, invoices, and reimbursements.
2. Provides guidance and quasi-management oversight to the Senior Bookkeepers assigned to the Accounts Payable and Purchasing Unit, including task delegation, workflow monitoring, and quality control.
3. Reviews and verifies financial documents for accuracy, completeness, and compliance with district policies and state regulations.
4. Assists in the preparation of periodic bill list reports and other financial documentation for board approval.
5. Supports the Senior Manager of Accounts Payable & Purchasing in maintaining vendor records, resolving discrepancies, and ensuring proper documentation.
6. Serves as a liaison between the accounts payable team and other departments to facilitate communication and resolve issues.
7. Provides training and technical support to Senior Bookkeepers and other staff on accounts payable procedures and systems.
8. Assists in the preparation of audit documentation and serves as a resource during the annual statutory audit.
9. Participates in the implementation and improvement of accounts payable processes and systems.

10. Maintains confidentiality and integrity of all data/information accessed while performing the duties of the position.

11. Performs other duties as assigned by the Accounts Payable & Purchasing Manager or Director of Financial Services.

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of this position and are not meant to be all inclusive. Reasonable accommodations may be made to enable individuals with certain disabilities to perform the essential responsibilities and functions of this job. Unless reasonable accommodations are made to enable an employee to complete these tasks, the employee will have the ability to:

1. Speak, hear, and comprehend intelligible English.
2. Communicate effectively in English, using proper writing mechanics, grammar and vocabulary.
3. Visual and mental acuity.
4. Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects.
5. Sit, stand, walk, stoop, crouch, squat, bend, kneel, reach, and repetitive motion for unspecified periods of time.
6. Use arms, hands, fingers, feet and toes, and apply manual dexterity to handle objects and materials, and operate office equipment, computers, and portable computing and communication devices.

**Environmental Demands** - The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive:

1. Exposure to a variety of childhood and adult germs, and communicable and non- communicable diseases and illnesses.
2. Exposure to heated/air conditioned and ventilated facilities. The work area is generally subject to minimal environmental discomfort related to poor ventilation, loud noises, and/or extremes of heat or cold.
3. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
4. Function in a workplace that is usually moderately quiet but that can be noisy at times.
5. Occasional exposure to a variety of weather conditions.

6. Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.

7. The nature of the work environment may produce moderate levels of stress.

Adopted:



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
 Agenda Item: 1.

Date Prepared: 12/15/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Lori Tagerty, Purchasing Manager  
**SUBJECT:** Bill List - Payments Issued

***Summary:***

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

***Recommendation:***

**Recommendation:** That the attached bill list for payments issued from November 26, 2025 through December 19, 2025 is approved.

<b>Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie						

Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Bill List - Payments Issued	12/23/2025	Backup Material

**BOARD MEETING DATE: 01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>				
<u>Check #</u>	<u>Invoice #</u>	<u>Description</u>		<u>Check Date</u>	<u>Check Amt</u>
T000004834 00128857	IVY, SABRINA REFY26BOOKRT-SI	UNDISTRIBUTED-FEES		12/12/2025	\$16.29
			<b>Check #</b>	<b>00128857</b>	<b>Total:</b>
					<b>\$16.29</b>
T000005398 00128690	MACWITHEY, DANA REFFY26BOOKRT-GM	UNDISTRIBUTED-FEES		12/04/2025	\$7.99
			<b>Check #</b>	<b>00128690</b>	<b>Total:</b>
					<b>\$7.99</b>
T000005428 00128687	JIMENEZ, JENNIFER REFY26BOOKRT-CG	UNDISTRIBUTED-FEES		12/04/2025	\$15.00
			<b>Check #</b>	<b>00128687</b>	<b>Total:</b>
					<b>\$15.00</b>
T000006174 00128868	RECUAY, KATIE REFFY26BOOKRT-PR	UNDISTRIBUTED-FEES		12/12/2025	\$10.99
			<b>Check #</b>	<b>00128868</b>	<b>Total:</b>
					<b>\$10.99</b>
T000006511 00128863	OU, QING REFFY26BOOK RT-I	UNDISTRIBUTED-FEES		12/12/2025	\$19.64
			<b>Check #</b>	<b>00128863</b>	<b>Total:</b>
					<b>\$19.64</b>
T000008028 00128871	SHAKEEL, SUNDAS REFFY26BOOKRT-KH	UNDISTRIBUTED-FEES		12/12/2025	\$21.93
			<b>Check #</b>	<b>00128871</b>	<b>Total:</b>
					<b>\$21.93</b>
T000008310 00128855	GIGLIO, GILLIAN REFFY26BOOKRT-NG	UNDISTRIBUTED-FEES		12/12/2025	\$107.00
			<b>Check #</b>	<b>00128855</b>	<b>Total:</b>
					<b>\$107.00</b>
T000008463 00128852	EON, STEVE REFFY26DEVICE-SE	TECHNOLOGY COVERAGE FUND-MISC		12/12/2025	\$50.00
			<b>Check #</b>	<b>00128852</b>	<b>Total:</b>
					<b>\$50.00</b>
T000008917 00128869	SCIANCELEPORE, COLLEEN REFFY26BOOKRT-HS	UNDISTRIBUTED-FEES		12/12/2025	\$10.00
			<b>Check #</b>	<b>00128869</b>	<b>Total:</b>
					<b>\$10.00</b>
T000009072 00128698	ROSA, CRISTINA REFFY26BOOKRT-SR	UNDISTRIBUTED-FEES		12/04/2025	\$14.00
			<b>Check #</b>	<b>00128698</b>	<b>Total:</b>
					<b>\$14.00</b>
T000009378 00128692	MATOS, ELENA 2505180-1B	TRANSPORTATION SERVICES-AID-IN-LIEU NONP		12/04/2025	\$588.50
			<b>Check #</b>	<b>00128692</b>	<b>Total:</b>
					<b>\$588.50</b>

**BOARD MEETING DATE: 01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>			
<u>Check #</u>	<u>Invoice #</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
T000009435 00128689	LIN, YAO REFY26BOOKRT-KL	UNDISTRIBUTED-FEES	12/04/2025	\$14.95
			<b>Check # 00128689 Total:</b>	<b>\$14.95</b>
T000009601 00128683	COLUMNA, YUDELKA REFFY25BOOKRT-GC	UNDISTRIBUTED-FEES	12/04/2025	\$4.44
T000009601 00128683	COLUMNA, YUDELKA REFLOANER-JC	UNDISTRIBUTED-FEES	12/04/2025	\$200.00
			<b>Check # 00128683 Total:</b>	<b>\$204.44</b>
T000009886 00128853	GAIDAI, ANNA REFFY26BSOC-OG	UNDISTRIBUTED-FEES	12/12/2025	\$125.00
			<b>Check # 00128853 Total:</b>	<b>\$125.00</b>
T000009921 00128700	SAN JUAN, RACHELLINE V000010	UNDISTRIBUTED-FEES	12/04/2025	\$125.00
			<b>Check # 00128700 Total:</b>	<b>\$125.00</b>
T000009922 00128681	CASPER, JEFF REFUNDFY26SWIM	UNDISTRIBUTED-FEES	12/04/2025	\$125.00
			<b>Check # 00128681 Total:</b>	<b>\$125.00</b>
T000009924 00128694	MIKHAIL, MERNA REFUNDFY26EMP	ADULT & COMMUNITY PROGRAMS-MISC	12/04/2025	\$216.00
			<b>Check # 00128694 Total:</b>	<b>\$216.00</b>
T000009925 00128691	MAMTORA, MEHUL REFFY26BOOKRT-MM	UNDISTRIBUTED-STDNT ORG-DUES	12/04/2025	\$15.78
			<b>Check # 00128691 Total:</b>	<b>\$15.78</b>
T000009926 00128688	KIM, YOUNG AE REFUNDFY26COLRGD	UNDISTRIBUTED-FEES	12/04/2025	\$125.00
			<b>Check # 00128688 Total:</b>	<b>\$125.00</b>
T000009928 00128680	BAGEWADI, SANTOSH REFFY26BOOKRT-AB	UNDISTRIBUTED-FEES	12/04/2025	\$14.16
			<b>Check # 00128680 Total:</b>	<b>\$14.16</b>
T000009929 00128695	MORKOS, NORA REFFY26BOOKRT-AA	UNDISTRIBUTED-FEES	12/04/2025	\$8.64
			<b>Check # 00128695 Total:</b>	<b>\$8.64</b>
T000009930 00128699	SALAMA, WALEED REFFY26WRESTLIN	UNDISTRIBUTED-FEES	12/04/2025	\$125.00

**BOARD MEETING DATE: 01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
<u>Check #</u>	<u>Invoice #</u>			
			Check # 00128699 Total:	<u>\$125.00</u>
T000009931	VICK, DEVIN			
00128875	REFFY26BOOKRT-MV	UNDISTRIBUTED-FEES	12/12/2025	\$8.99
			Check # 00128875 Total:	<u>\$8.99</u>
T000009932	MIKHAIL, SAMUEL			
00128861	REFY26TRACK-MM	UNDISTRIBUTED-FEES	12/12/2025	\$125.00
			Check # 00128861 Total:	<u>\$125.00</u>
T000009935	KAYMANOV, LUDMILA			
00128858	REFFY26BOOKRT-EK	UNDISTRIBUTED-FEES	12/12/2025	\$27.15
			Check # 00128858 Total:	<u>\$27.15</u>
T000009936	SHABBIR, MIAN RAHEEL			
00128870	REFFY26BOOKRT-HR	UNDISTRIBUTED-FEES	12/12/2025	\$11.86
			Check # 00128870 Total:	<u>\$11.86</u>
T000009937	WUBNIG, TIMOTHY			
00128877	REFFY26BASKETBAL	UNDISTRIBUTED-FEES	12/12/2025	\$250.00
			Check # 00128877 Total:	<u>\$250.00</u>
T000009938	PIERRE, CRYSTAL			
00128865	REFFY26DEVICE-ES	TECHNOLOGY COVERAGE FUND-MISC	12/12/2025	\$45.00
			Check # 00128865 Total:	<u>\$45.00</u>
T000009939	LI, TING			
00128859	REFFY26DEVICE-KC	TECHNOLOGY COVERAGE FUND-MISC	12/12/2025	\$50.00
			Check # 00128859 Total:	<u>\$50.00</u>
T000009940	MCNAIR, HEATHER			
00128860	REFFY26BOOKRT-JD	UNDISTRIBUTED-FEES	12/12/2025	\$10.00
			Check # 00128860 Total:	<u>\$10.00</u>
T000009941	PATIL, GULAB			
00128864	REFFY26BOOKRT-SP	UNDISTRIBUTED-FEES	12/12/2025	\$16.04
			Check # 00128864 Total:	<u>\$16.04</u>
T000009942	PRABHU, JENNIFER			
00128866	REFFY26BOOKRT-AP	UNDISTRIBUTED-FEES	12/12/2025	\$15.95
			Check # 00128866 Total:	<u>\$15.95</u>
T000009943	GENDY, RIHAM			
00128854	REFFY26BOOKRT-NA	UNDISTRIBUTED-FEES	12/12/2025	\$25.00

**BOARD MEETING DATE: 01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
<u>Check #</u>	<u>Invoice #</u>			
			<b>Check # 00128854 Total:</b>	<b>\$25.00</b>
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251523580	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544560	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544570	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544580	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544590	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544600	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544610	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544620	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544630	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
V000002535	TREASURER, STATE OF NEW JERSEY			
00128702	251544640	HEALTH SERVICES-PRCH SVC	12/04/2025	\$85.00
			<b>Check # 00128702 Total:</b>	<b>\$850.00</b>
V000004627	CENGAGE LEARNING INC			
00128682	999300006391	EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/04/2025	\$3,113.58
			<b>Check # 00128682 Total:</b>	<b>\$3,113.58</b>
V000005395	VISION SERVICE PLAN INSURANCE COMPANY			
00128679	DEC2025ACTADM	UNALLOCATED BENEFITS-HEALTH BENEFITS	11/26/2025	\$1,731.62
			<b>Check # 00128679 Total:</b>	<b>\$1,731.62</b>
V000005395	VISION SERVICE PLAN INSURANCE COMPANY			
00128876	DEC2025RETADM	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/12/2025	\$29.92
V000005395	VISION SERVICE PLAN INSURANCE COMPANY			
00128876	NOV2025ACTCLMS	FACILITIES RENTAL-HEALTH BENEFITS	12/12/2025	\$6,825.12
V000005395	VISION SERVICE PLAN INSURANCE COMPANY			
00128876	NOV2025RETCLMS	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/12/2025	\$100.00
			<b>Check # 00128876 Total:</b>	<b>\$6,955.04</b>
V000005473	DELTA DENTAL OF NEW JERSEY INC.			
00004008	NOV2025ACTADM	ADULT & COMMUNITY PROGRAMS-HEALTH BENEFITS	12/16/2025	\$5,521.60
			<b>Check # 00004008 Total:</b>	<b>\$5,521.60</b>
V000005473	DELTA DENTAL OF NEW JERSEY INC.			
00004009	11/02-11/29/25AC	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$88,326.84

**BOARD MEETING DATE: 01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
<u>Check #</u>	<u>Invoice #</u>			
			<b>Check # 00004009 Total:</b>	<b>\$88,326.84</b>
V000005473 00004010	DELTA DENTAL OF NEW JERSEY INC. NOV2025COBADM	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$17.40
			<b>Check # 00004010 Total:</b>	<b>\$17.40</b>
V000005473 00004011	DELTA DENTAL OF NEW JERSEY INC. NOV2025RETADM	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$168.20
			<b>Check # 00004011 Total:</b>	<b>\$168.20</b>
V000005473 00004012	DELTA DENTAL OF NEW JERSEY INC. 11/02-11/29/25RC	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$689.00
			<b>Check # 00004012 Total:</b>	<b>\$689.00</b>
V000005667 00128874	VERIZON WIRELESS SERVICES LLC 6129889794	ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/12/2025	\$248.20
			<b>Check # 00128874 Total:</b>	<b>\$248.20</b>
V000005796 00128674	COMCAST HOLDINGS CORPORATION NOV2025-BOWNE	GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/26/2025	\$105.63
V000005796 00128674	COMCAST HOLDINGS CORPORATION NOV2025-CENTRAL	GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/26/2025	\$131.87
V000005796 00128674	COMCAST HOLDINGS CORPORATION NOV2025-FROST	GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/26/2025	\$79.39
V000005796 00128674	COMCAST HOLDINGS CORPORATION NOV2025-HUES1215	GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/26/2025	\$105.63
V000005796 00128674	COMCAST HOLDINGS CORPORATION NOV2025-SUPPOPS	GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/26/2025	\$135.81
			<b>Check # 00128674 Total:</b>	<b>\$558.33</b>
V000005796 00128684	COMCAST HOLDINGS CORPORATION NOV2025-ADMIN	GENERAL ADMINISTRATION-COMMUNIC/PHONE	12/04/2025	\$82.55
V000005796 00128684	COMCAST HOLDINGS CORPORATION NOV2025-CJHS7311	GENERAL ADMINISTRATION-COMMUNIC/PHONE	12/04/2025	\$161.27
			<b>Check # 00128684 Total:</b>	<b>\$243.82</b>
V000005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB02	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V000005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB03	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V000005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB04	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V000005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB27	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V000005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB35	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00

**BOARD MEETING DATE: 01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>			
<u>Check #</u>	<u>Invoice #</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB36	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB37	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB38	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB46	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB47	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB71	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB72	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
V00005907 00128872	STATE OF NEW JERSEY 02/28/2027-EBB73	TRANSPORTATION SERVICES-OTHR OBJ	12/12/2025	\$50.00
		<b>Check #</b>	<b>00128872</b>	<b>Total:</b>
				<b>\$650.00</b>
V00005959 00128851	AMERICAN CHORAL DIRECTORS ASSOCIATION 010496308	INSTRUCTION-OTHR OBJ	12/12/2025	\$125.00
		<b>Check #</b>	<b>00128851</b>	<b>Total:</b>
				<b>\$125.00</b>
V00006138 00128673	ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INT'L 77810	CENTRAL SERVICES-REG/TRAIN/TRAVEL	11/26/2025	\$1,185.00
		<b>Check #</b>	<b>00128673</b>	<b>Total:</b>
				<b>\$1,185.00</b>
V00006223 00004004	HORIZON HEALTHCARE SERVICES INC. 11/17-11/23/25A	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/02/2025	\$473,469.48
		<b>Check #</b>	<b>00004004</b>	<b>Total:</b>
				<b>\$473,469.48</b>
V00006223 00004005	HORIZON HEALTHCARE SERVICES INC. 11/17-11/23/25J	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/02/2025	\$332,064.41
		<b>Check #</b>	<b>00004005</b>	<b>Total:</b>
				<b>\$332,064.41</b>
V00006223 00004013	HORIZON HEALTHCARE SERVICES INC. 12/01-12/07/25A	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$258,836.65
		<b>Check #</b>	<b>00004013</b>	<b>Total:</b>
				<b>\$258,836.65</b>
V00006223 00004014	HORIZON HEALTHCARE SERVICES INC. 12/01-12/07/25J	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/16/2025	\$198,309.43
		<b>Check #</b>	<b>00004014</b>	<b>Total:</b>
				<b>\$198,309.43</b>
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153037	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$1,121.90
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153038	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$2,669.22

**BOARD MEETING DATE: 01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>			
<u>Check #</u>	<u>Invoice #</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153040	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$2,918.23
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153042	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$14,378.92
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153043	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$1,720.46
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153044	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$1,169.40
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153045	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$1,543.30
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153109	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$2,878.97
V00006224 00128675	DIRECT ENERGY MARKETING INC. HS55153110	CUSTODIAL SERVICES-ENERGY-NAT GAS	11/26/2025	\$2,450.75
		<b>Check # 00128675</b>	<b>Total:</b>	<b>\$30,851.15</b>
V00006267 00128856	GREATER MIDDLESEX CONFERENCE INC. FY2026BOWLING	INSTRUCTION-PRCH SVC	12/12/2025	\$2,150.00
		<b>Check # 00128856</b>	<b>Total:</b>	<b>\$2,150.00</b>
V00006348 00128693	MIDDLESEX COUNTY ASSOC OF SCHOOL ADMINSTRATORS FY2026-MAMMAN	GENERAL ADMINISTRATION-MISC EXPEND	12/04/2025	\$800.00
		<b>Check # 00128693</b>	<b>Total:</b>	<b>\$800.00</b>
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-ADMIN	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$632.00
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-BARN	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$206.40
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-BOWNE	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$489.60
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-CENTRAL	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$686.25
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-CHITTICK	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$763.20
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-CJHS	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$1,801.60
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-EBHS	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$3,676.00
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-FROST	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$796.80
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-HUES	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$2,481.60
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-IRWIN	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$1,055.85
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-LAWRBRK	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$659.20

**BOARD MEETING DATE: 01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>			
<u>Check #</u>	<u>Invoice #</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-MEMORIAL	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$166.25
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-SMITH	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$611.20
V00006368 00128873	TOWNSHIP OF EAST BRUNSWICK FY26Q4-WARNS	CUSTODIAL SERVICES-PRCH PRPRTY SVC	12/12/2025	\$792.00
		<b>Check # 00128873</b>	<b>Total:</b>	<b>\$14,817.95</b>
V00006401 00004007	UNITED PARCEL SERVICE INC. 000017934W495	GENERAL ADMINISTRATION-COMMUNIC/PHONE	12/10/2025	\$116.89
V00006401 00004007	UNITED PARCEL SERVICE INC. 000017935W485	GENERAL ADMINISTRATION-COMMUNIC/PHONE	12/10/2025	\$111.24
		<b>Check # 00004007</b>	<b>Total:</b>	<b>\$228.13</b>
V00006416 00128677	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 4254251602NOV25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	11/26/2025	\$4,376.61
		<b>Check # 00128677</b>	<b>Total:</b>	<b>\$4,376.61</b>
V00006416 00128697	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 1301350001OCT25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$118,312.85
V00006416 00128697	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 7240538303NOV25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$1,503.40
		<b>Check # 00128697</b>	<b>Total:</b>	<b>\$119,816.25</b>
V00006416 00128867	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 1301350001NOV25	CUSTODIAL SERVICES-ENERGY-NAT GAS	12/12/2025	\$129,831.27
V00006416 00128867	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 1301350001OCT25A	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/12/2025	\$1,569.73
V00006416 00128867	PUBLIC SERVICE ELECTRIC AND GAS COMPANY 7249147803NOV25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/12/2025	\$2,674.73
		<b>Check # 00128867</b>	<b>Total:</b>	<b>\$134,075.73</b>
V00006417 00128686	JERSEY CENTRAL POWER & LIGHT 5004322333NOV25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$3,481.30
V00006417 00128686	JERSEY CENTRAL POWER & LIGHT 5004322333OCT25	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$4,154.30
		<b>Check # 00128686</b>	<b>Total:</b>	<b>\$7,635.60</b>
V00006456 00128678	SIMULATION CURRICULUM CORPORATION 8948	INSTRUCTION-GENERAL SUPPLIES	11/26/2025	\$1,651.00
		<b>Check # 00128678</b>	<b>Total:</b>	<b>\$1,651.00</b>
V00006764 00128862	O.C.A. BENEFIT SERVICES LLC A1473325	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/12/2025	\$435.15

**BOARD MEETING DATE: 01/08/2026  
 APPROVAL OF BILL LIST--  
 PAYMENT ISSUED FROM 11/26/2025 THROUGH 12/19/2025**

<u>Payee ID</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check Date</u>	<u>Check Amt</u>
<u>Check #</u>	<u>Invoice #</u>			
			<b>Check # 00128862 Total:</b>	<b>\$435.15</b>
V000006899	SYMETRA LIFE INSURANCE COMPANY			
00004006	DEC2025	UNALLOCATED BENEFITS-HEALTH BENEFITS	12/02/2025	\$159,004.22
			<b>Check # 00004006 Total:</b>	<b>\$159,004.22</b>
V000007208	INSTITUTE FOR MULTI-SENSORY EDUCATION LLC			
00128676	238704	INSTRUCTION-GENERAL SUPPLIES	11/26/2025	\$125.00
			<b>Check # 00128676 Total:</b>	<b>\$125.00</b>
V000007319	T-MOBILE USA INC			
00128701	NOV2025	TITLE III-PRCH SVC	12/04/2025	\$236.88
			<b>Check # 00128701 Total:</b>	<b>\$236.88</b>
V000007512	PPL SAFARI HOLDINGS LLC			
00128696	PPA120125040	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$1,370.65
V000007512	PPL SAFARI HOLDINGS LLC			
00128696	PPA120125041	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$2,773.37
V000007512	PPL SAFARI HOLDINGS LLC			
00128696	PPA120125042	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$1,243.24
V000007512	PPL SAFARI HOLDINGS LLC			
00128696	PPA120125043	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$548.32
V000007512	PPL SAFARI HOLDINGS LLC			
00128696	PPA120125044	CUSTODIAL SERVICES-ENERGY-ELECTRIC	12/04/2025	\$796.46
			<b>Check # 00128696 Total:</b>	<b>\$6,732.04</b>
V000007680	CROWN CASTLE INC			
00128685	2015217	GENERAL ADMINISTRATION-COMMUNIC/PHONE	12/04/2025	\$1,900.00
			<b>Check # 00128685 Total:</b>	<b>\$1,900.00</b>
			<b>Grand Total:</b>	<b>\$1,860,444.61</b>



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
Agenda Item: 2.

Date Prepared: 12/15/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Lori Tagerty, Purchasing Manager

**SUBJECT:** Bill List - Payments Pending Issuance on January 9, 2026

***Summary:***

The Board's *Payment of Claims* Policy No. 6470 and Regulation No. 6470 directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation is fully itemized and verified before payment is made. The details in the accompanying bill list have been determined to be valid and payable in accordance with the aforementioned policy and regulation.

***Recommendation:***

**Recommendation:** That the attached bill list for payments pending issuance on January 9, 2026 is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie						

Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Bill List - Payments Pending	12/23/2025	Backup Material

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007428 P2506349	P1 406153	A.M.E. INC FACILITY ACQUISITION/CONSTR SV-CNSTRCT SVCS	09/25/2025	\$58,850.00
V000007428 P2504378	P1 406872	A.M.E. INC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	11/26/2025	\$276,973.25
			<b>Total:</b>	<b>\$335,823.25</b>
V000007516 P2604346	P1 4937	ABC TRANS CORP TRANSPORTATION SERVICES-TRNSP-H/SH-REG	11/30/2025	\$547.00
			<b>Total:</b>	<b>\$547.00</b>
V000007692 P2602992	B1 11847244	ACCESS INFORMATION MANAGEMENT SCHOOL ADMINISTRATION-PRCH SVC	10/31/2025	\$3,065.74
V000007692 P2602992	B1 11899622	ACCESS INFORMATION MANAGEMENT ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	11/30/2025	\$2,589.82
			<b>Total:</b>	<b>\$5,655.56</b>
V000004070 P2601584	P1 37371787	ADORAMA INC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	11/26/2025	\$97.40
V000004070 P2601584	P1 37495710	ADORAMA INC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/05/2025	\$275.49
			<b>Total:</b>	<b>\$372.89</b>
25604 P2604393	PM FY2026SHOES	ALI, KENYA UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/09/2025	\$75.00
			<b>Total:</b>	<b>\$75.00</b>
V000007102 P2604053	P1 11302025	ALL-STAR ATHLETIC CENTER LLC INSTRUCTION-PRCH SVC	11/30/2025	\$1,200.00
			<b>Total:</b>	<b>\$1,200.00</b>
V000007240 P2603004	B1 1962374	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	10/20/2025	\$285.00
V000007240 P2603004	B1 1962781	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/06/2025	\$95.00
V000007240 P2603001	B1 1966409	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/17/2025	\$75.00
V000007240 P2603001	B1 1966465	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/17/2025	\$75.00
V000007240 P2603001	B1 1966524	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/17/2025	\$75.00
V000007240 P2603001	B1 1966568	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/17/2025	\$75.00
V000007240 P2603001	B1 1966929	ALLIANCE COMMERCIAL PEST CONTR CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/18/2025	\$175.00
			<b>Total:</b>	<b>\$855.00</b>

**BOARD MEETING DATE:01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000002572 P2604092	P1 215021	AMERICAN EAGLE COMPANY INC INSTRUCTION-GENERAL SUPPLIES	11/11/2025	\$73.96
			<b>Total:</b>	<b>\$73.96</b>
V000007164 P2603006	B1 10729492	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	10/08/2025	\$334.14
V000007164 P2602998	B1 10835614	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$768.52
V000007164 P2603003	B1 10835635	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$2,353.23
V000007164 P2602995	B1 10835693	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$958.46
V000007164 P2603005	B1 10835764	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$2,801.67
V000007164 P2602999	B1 10835835	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$611.85
V000007164 P2603000	B1 10835930	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$428.92
V000007164 P2602997	B1 10835996	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$347.82
V000007164 P2602993	B1 10836478	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$349.33
V000007164 P2602021	B1 10869542	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/10/2025	\$204.00
V000007164 P2602021	B1 10896023	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/17/2025	\$204.00
V000007164 P2602997	B1 10945436	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	09/03/2025	\$347.82
V000007164 P2604020	B1 10948570	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$677.78
V000007164 P2604021	B1 10948631	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$684.07
V000007164 P2604029	B1 10948687	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$3,227.76
V000007164 P2604017	B1 10948789	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$870.21
V000007164 P2604014	B1 10948894	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$363.30
V000007164 P2604013	B1 10949058	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$658.72
V000007164 P2604016	B1 10949171	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$669.76
V000007164 P2604018	B1 10949285	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$454.12
V000007164 P2604033	B1 10949525	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$3,258.58

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007164 P2604015	B1 10949694	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$1,023.77
V000007164 P2604019	B1 10950012	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$936.29
V000007164 P2604031	B1 10950374	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/02/2025	\$2,891.89
V000007164 P2602994	B1 10958082	AMERICAN PAPER TOWEL CO LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	11/03/2025	\$592.99
			<b>Total:</b>	<b>\$26,019.00</b>
V000007888 P2603238	B1 INV-427816	AMPLIFY EDUCATION INC TITLE II-A-PRCH PRF/TCH SVC	12/05/2025	\$6,400.00
			<b>Total:</b>	<b>\$6,400.00</b>
25950 P2604312	PM NOV2025MILEAGE	ANDERSON, SHERRIESE CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	11/30/2025	\$28.76
25950 P2604312	PM OCT2025MILEAGE	ANDERSON, SHERRIESE CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	10/31/2025	\$12.46
			<b>Total:</b>	<b>\$41.22</b>
V000006111 P2604420	P1 Y804532	ANDYMARK INC. EAST BRUNSWICK EDUCATION FOUND-SUPPLS & MTRLS	12/05/2025	\$175.04
			<b>Total:</b>	<b>\$175.04</b>
12513 P2602851	PM NOV2025MILEAGE	ANGELINE, JANET GENERAL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$15.00
			<b>Total:</b>	<b>\$15.00</b>
V000006324 P2604269	B1 MC31404625	APPLE INC. SUP SVC-STU-EXTRAORDINARY SVCS-SUPPLS & MTRLS	11/29/2025	\$3,240.00
V000006324 P2604418	B1 MC34722191	APPLE INC. EAST BRUNSWICK EDUCATION FOUND-SUPPLS & MTRLS	12/09/2025	\$1,974.00
			<b>Total:</b>	<b>\$5,214.00</b>
V000006404 P2602082	B1 C01079739	ARAMARK MANAGEMENT SERVICES LT CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/30/2025	\$417,186.92
			<b>Total:</b>	<b>\$417,186.92</b>
V000003765 P2603110	B1 000016756-000166	ARAMARK SERVICES INC ADULT & COMMUNITY PROGRAMS-PRCH SVC	11/26/2025	\$2,801.97
V000003765 P2603111	B1 000016756-000167	ARAMARK SERVICES INC ADULT & COMMUNITY PROGRAMS-PRCH SVC	11/26/2025	\$1,901.25
V000003765 P2602048	B1 KC01080549	ARAMARK SERVICES INC ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	12/08/2025	\$182,200.64
			<b>Total:</b>	<b>\$186,903.86</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006041 P2604002	B1 238603877	B & H FOTO & ELECTRONICS CORP INSTRUCTION-GENERAL SUPPLIES	11/03/2025	\$97.30
V000006041 P2604196	B1 239053428	B & H FOTO & ELECTRONICS CORP TITLE IV-SUPPLS & MTRLS	11/19/2025	\$7,803.70
V000006041 P2604002	B1 239173098	B & H FOTO & ELECTRONICS CORP INSTRUCTION-GENERAL SUPPLIES	11/24/2025	(\$97.30)
V000006041 P2604310	B1 239913273	B & H FOTO & ELECTRONICS CORP INSTRUCTION-GENERAL SUPPLIES	12/09/2025	\$134.98
			<b>Total:</b>	<b>\$7,938.68</b>
V000006266 P2602407	P1 456	BA VISION EDUCATION SERVICES L SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	12/01/2025	\$5,192.50
V000006266 P2602407	P1 457	BA VISION EDUCATION SERVICES L SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	12/01/2025	\$3,410.00
V000006266 P2602407	P1 458	BA VISION EDUCATION SERVICES L SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	12/01/2025	\$310.00
			<b>Total:</b>	<b>\$8,912.50</b>
V000002292 P2604028	B1 P2604028-1125	BANCROFT IDEA BASIC-PRCH SVC	12/12/2025	\$17,456.62
			<b>Total:</b>	<b>\$17,456.62</b>
V000006173 P2603927	B1 4689880	BARNES & NOBLE BOOKSELLERS INC ADULT BASIC EDUCATION-TEXTBOOKS	10/31/2025	\$480.00
			<b>Total:</b>	<b>\$480.00</b>
14124 P2604516	PM FY2026BOOTS	BARSBAI, TAISIR UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$47.99
14124 P2604516	PM FY2026COAT	BARSBAI, TAISIR UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$100.00
14124 P2604516	PM FY2026LGLOVES	BARSBAI, TAISIR UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$30.00
14124 P2604516	PM FY2026SHOES	BARSBAI, TAISIR UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$175.00
			<b>Total:</b>	<b>\$352.99</b>
V000006329 P2602408	B1 327713FJ1699R1	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	10/16/2025	\$1,944.00
V000006329 P2602408	B1 349256FJ1650	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	10/22/2025	\$648.00
V000006329 P2602408	B1 382142FK1626	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$4,185.00
V000006329 P2602408	B1 382142FK1651	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$5,109.00
V000006329 P2602408	B1 382164FK1626	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$6,601.50

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006329 P2602408	B1 393195FK1600	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$3,807.00
V000006329 P2602408	B1 414445FL1620	BAYADA HOME HEALTHCARE INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$972.00
			<b>Total:</b>	<b>\$23,266.50</b>
V000006794 P2602416	P1 P2602416-0126	BAYSHORE JOINTURE COMMISSION INSTRUCTION-TUITN-NJLEA-SPCL	12/01/2025	\$16,400.00
			<b>Total:</b>	<b>\$16,400.00</b>
23074 P2602853	PM NOV2025MILEAGE	BECOURTNEY, MERYL IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$45.77
			<b>Total:</b>	<b>\$45.77</b>
V000007433 P2602027	P1 4677	BIRDS BEWARE INC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/02/2025	\$1,685.00
			<b>Total:</b>	<b>\$1,685.00</b>
V000006941 P2603570	P1 72139	BLACK ROCKET PRODUCTIONS ADULT & COMMUNITY PROGRAMS-PRCH SVC	10/22/2025	\$5,250.00
V000006941 P2604064	P1 72142	BLACK ROCKET PRODUCTIONS ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/08/2025	\$945.00
			<b>Total:</b>	<b>\$6,195.00</b>
20905 P2602854	PM NOV2025MILEAGE	BLALOCK, DANIELLE IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$30.84
			<b>Total:</b>	<b>\$30.84</b>
V000006503 P2601482	B1 6719579	BLICK ART MATERIALS LLC INSTRUCTION-GENERAL SUPPLIES	11/18/2025	\$50.28
V000006503 P2604386	B1 6902881	BLICK ART MATERIALS LLC SCHOOL ADMINISTRATION-SUPPLS & MTRLS	12/11/2025	\$556.98
			<b>Total:</b>	<b>\$607.26</b>
21408 P2602855	PM NOV2025MILEAGE	BOLEY, JOYCE IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$119.61
			<b>Total:</b>	<b>\$119.61</b>
26151 P2602856	PM NOV2025MILEAGE	BRIFFA, VINCENT ADMIN INFORMATION TECHNOLOGY-REG/TRAIN/TRAVEL	11/30/2025	\$4.14
			<b>Total:</b>	<b>\$4.14</b>
23057 P2603810	PM NOV2025MILEAGE	BROWN, STEPHANIE CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	11/30/2025	\$47.42
			<b>Total:</b>	<b>\$47.42</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
22685 P2602857	PM NOV2025MILEAGE	BUCIOR, EDWARD SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$60.00
			<b>Total:</b>	<b>\$60.00</b>
V000007675 P2603398	P1 25017	BUSINESS FURNITURE INC INTERLOCAL SVC AGRMNT-SUPPLS & MTRLS	12/03/2025	\$7,378.80
			<b>Total:</b>	<b>\$7,378.80</b>
V000007567 P2604400	P1 22427	C&A PRINTING & MARKETING INC SCHOOL ADMINISTRATION-SUPPLS & MTRLS	12/11/2025	\$832.91
			<b>Total:</b>	<b>\$832.91</b>
V000005098 P2602336	B1 54200	C&M DOOR CONTROLS INC. ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	10/30/2025	\$10,962.29
			<b>Total:</b>	<b>\$10,962.29</b>
23998 P2603224	PM TUITION-FALL2025	CANDELARIO, NICHOLAS UNALLOCATED BENEFITS-TUITION REIMB	12/15/2025	\$2,000.00
			<b>Total:</b>	<b>\$2,000.00</b>
25768 P2602858	PM NOV2025MILEAGE	CANTO, COLLEEN IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$46.26
			<b>Total:</b>	<b>\$46.26</b>
V000005440 P2602413	B1 P2602413-0126	CARRIER CLINIC INSTRUCTION-TUITN-PRV NJ-SPC	01/01/2026	\$14,806.70
			<b>Total:</b>	<b>\$14,806.70</b>
26064 P2602859	PM NOV2025MILEAGE	CARUSO, MELISSA IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$30.28
			<b>Total:</b>	<b>\$30.28</b>
V000006028 P2601064	P1 02979	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/29/2025	\$163.20
V000006028 P2601087	P1 02980	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/29/2025	\$33.50
V000006028 P2601124	P1 02981	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/29/2025	\$35.83
V000006028 P2601077	P1 03100	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/29/2025	\$23.03
V000006028 P2601133	P1 03101	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/29/2025	\$10.74
V000006028 P2601140	P1 03148	CASCADE SCHOOL SUPPLIES INC. HEALTH SERVICES-SUPPLS & MTRLS	07/29/2025	\$13.35
V000006028 P2601091	P1 03149	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/29/2025	\$107.56

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601154	P1 03150	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/29/2025	\$6.10
V000006028 P2601160	P1 03151	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/29/2025	\$7.98
V000006028 P2601080	P1 03152	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	08/28/2025	\$54.40
V000006028 P2601083	P1 03153	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/29/2025	\$6.73
V000006028 P2601172	P1 03154	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/29/2025	\$16.52
V000006028 P2601176	P1 03155	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/29/2025	\$29.24
V000006028 P2601072	P1 15249	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	08/26/2025	\$149.72
V000006028 P2601066	P1 30662	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	10/09/2025	\$110.88
V000006028 P2601074	P1 88237	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$36.84
V000006028 P2601076	P1 88239	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$233.33
V000006028 P2601077	P1 88240	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$139.03
V000006028 P2601078	P1 88241	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$56.24
V000006028 P2601079	P1 88242	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$6.71
V000006028 P2601168	P1 88243	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$11.36
V000006028 P2601169	P1 88244	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.06
V000006028 P2601170	P1 88245	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$35.46
V000006028 P2601068	P1 88249	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$78.03
V000006028 P2601069	P1 88250	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$87.12
V000006028 P2601070	P1 88251	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$9.13
V000006028 P2601071	P1 88252	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$204.71
V000006028 P2601072	P1 88253	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$121.43
V000006028 P2601073	P1 88254	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$18.11
V000006028 P2601092	P1 88255	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$32.01

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601167	P1 88256	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$23.55
V000006028 P2601052	P1 88259	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$62.22
V000006028 P2601093	P1 88260	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-SUPPLS & MTRLS	07/02/2025	\$18.16
V000006028 P2601094	P1 88262	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$19.20
V000006028 P2601053	P1 88263	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$180.94
V000006028 P2601054	P1 88264	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$1.38
V000006028 P2601055	P1 88265	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$25.95
V000006028 P2601084	P1 88266	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$8.58
V000006028 P2601095	P1 88267	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$9.08
V000006028 P2601096	P1 88268	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$12.58
V000006028 P2601097	P1 88269	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$38.31
V000006028 P2601098	P1 88270	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$25.24
V000006028 P2601061	P1 88271	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$200.53
V000006028 P2601062	P1 88272	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$142.38
V000006028 P2601088	P1 88273	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$20.32
V000006028 P2601131	P1 88274	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$49.62
V000006028 P2601132	P1 88275	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.22
V000006028 P2601133	P1 88276	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$35.29
V000006028 P2601134	P1 88277	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$39.02
V000006028 P2601135	P1 88278	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$10.26
V000006028 P2601136	P1 88279	CASCADE SCHOOL SUPPLIES INC. CHILD STUDY TEAMS-SUPPLS & MTRLS	07/02/2025	\$25.22
V000006028 P2601137	P1 88280	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$31.56
V000006028 P2601138	P1 88281	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$37.91

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601089	P1 88282	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$26.84
V000006028 P2601139	P1 88283	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$68.66
V000006028 P2601140	P1 88284	CASCADE SCHOOL SUPPLIES INC. HEALTH SERVICES-SUPPLS & MTRLS	07/02/2025	\$11.68
V000006028 P2601141	P1 88285	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$22.92
V000006028 P2601142	P1 88286	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$15.38
V000006028 P2601143	P1 88287	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$40.73
V000006028 P2601146	P1 88290	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$34.89
V000006028 P2601147	P1 88291	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$3.70
V000006028 P2601148	P1 88292	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$22.15
V000006028 P2601063	P1 88293	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$293.75
V000006028 P2601149	P1 88295	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$3.12
V000006028 P2601150	P1 88296	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$3.64
V000006028 P2601151	P1 88297	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$36.53
V000006028 P2601085	P1 88298	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$74.41
V000006028 P2601099	P1 88299	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.42
V000006028 P2601100	P1 88300	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.42
V000006028 P2601101	P1 88301	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$23.00
V000006028 P2601102	P1 88302	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$17.19
V000006028 P2601103	P1 88303	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.99
V000006028 P2601104	P1 88304	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$10.23
V000006028 P2601105	P1 88305	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$13.63
V000006028 P2601106	P1 88306	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$24.34
V000006028 P2601107	P1 88307	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$108.82

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601108	P1 88308	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$27.99
V000006028 P2601109	P1 88309	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$14.84
V000006028 P2601110	P1 88310	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$8.66
V000006028 P2601819	P1 88311	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.82
V000006028 P2601823	P1 88312	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$47.59
V000006028 P2601111	P1 88313	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$8.56
V000006028 P2601112	P1 88314	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.42
V000006028 P2601064	P1 88315	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$72.08
V000006028 P2601091	P1 88316	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$212.56
V000006028 P2601152	P1 88317	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$48.41
V000006028 P2601153	P1 88318	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$0.97
V000006028 P2601155	P1 88320	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$1.81
V000006028 P2601830	P1 88321	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$53.87
V000006028 P2601156	P1 88322	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$87.81
V000006028 P2601157	P1 88323	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.00
V000006028 P2601158	P1 88324	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$27.39
V000006028 P2601159	P1 88325	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$2.53
V000006028 P2601160	P1 88326	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$41.45
V000006028 P2601161	P1 88327	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.25
V000006028 P2601162	P1 88328	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$16.57
V000006028 P2601163	P1 88329	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$4.49
V000006028 P2601164	P1 88330	CASCADE SCHOOL SUPPLIES INC. GUIDANCE SERVICES-SUPPLS & MTRLS	07/02/2025	\$8.63
V000006028 P2601165	P1 88331	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.82

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601166	P1 88332	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$138.48
V000006028 P2601080	P1 88333	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$115.18
V000006028 P2601082	P1 88335	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$14.70
V000006028 P2601171	P1 88337	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$59.65
V000006028 P2601172	P1 88338	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$26.64
V000006028 P2601173	P1 88339	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$41.11
V000006028 P2601174	P1 88340	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$18.15
V000006028 P2601175	P1 88341	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$49.16
V000006028 P2601176	P1 88342	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$57.83
V000006028 P2601177	P1 88343	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$38.29
V000006028 P2601178	P1 88344	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$22.07
V000006028 P2601179	P1 88345	CASCADE SCHOOL SUPPLIES INC. ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	07/02/2025	\$52.13
V000006028 P2601060	P1 88346	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$126.55
V000006028 P2601087	P1 88347	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$105.90
V000006028 P2601121	P1 88348	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$58.78
V000006028 P2601122	P1 88349	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$71.08
V000006028 P2601123	P1 88350	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$47.81
V000006028 P2601124	P1 88351	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$331.77
V000006028 P2601125	P1 88352	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-SUPPLS & MTRLS	07/02/2025	\$20.88
V000006028 P2601126	P1 88353	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$3.00
V000006028 P2601127	P1 88354	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$10.57
V000006028 P2601128	P1 88355	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$35.72
V000006028 P2601130	P1 88357	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$32.79

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006028 P2601057	P1 88358	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$42.52
V000006028 P2601058	P1 88359	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$7.11
V000006028 P2601059	P1 88360	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$365.03
V000006028 P2601086	P1 88361	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/02/2025	\$295.38
V000006028 P2601113	P1 88362	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$30.07
V000006028 P2601114	P1 88363	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$0.98
V000006028 P2601115	P1 88364	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$46.25
V000006028 P2601116	P1 88365	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$46.24
V000006028 P2601117	P1 88366	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$5.75
V000006028 P2601118	P1 88367	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$45.69
V000006028 P2601119	P1 88368	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$21.26
V000006028 P2601120	P1 88369	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$25.74
V000006028 P2601056	P1 88370	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/02/2025	\$3.87
V000006028 P2601145	P1 98182	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/22/2025	\$1.22
V000006028 P2601060	P1 98183	CASCADE SCHOOL SUPPLIES INC. INSTRUCTION-GENERAL SUPPLIES	07/22/2025	\$14.36
V000006028 P2601090	P1 98234	CASCADE SCHOOL SUPPLIES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	07/22/2025	\$121.32
<b>Total:</b>				<b>\$7,012.86</b>
V000004627 P2604156	B1 999101769942	CENGAGE LEARNING INC INSTRUCTION-TEXTBOOKS	12/08/2025	\$4,065.12
V000004627 P2603998	B1 999101770922	CENGAGE LEARNING INC INSTRUCTION-GENERAL SUPPLIES	12/08/2025	\$18,507.50
<b>Total:</b>				<b>\$22,572.62</b>
V000004683 P2602409	P1 10996	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	11/23/2025	\$575.00
V000004683 P2602409	P1 11031	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	11/29/2025	\$575.00
V000004683 P2602409	P1 11058	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	12/07/2025	\$575.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000004683 P2602409	P1 11067	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	12/08/2025	\$575.00
V000004683 P2602409	P1 11080	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	12/09/2025	\$575.00
V000004683 P2602409	P1 11097	CENTER FOR BEHAVIORAL HEALTH M HEALTH SERVICES-PRCH PRF/TCH SVC	12/12/2025	\$575.00
			<b>Total:</b>	<b>\$3,450.00</b>
V000007498 P2602164	P1 JAN2026	CENTRAL JERSEY COLLEGE PREP CH INSTRUCTION-TUITION-NJLEA-RE	01/08/2026	\$6,233.00
			<b>Total:</b>	<b>\$6,233.00</b>
25501 P2603811	PM NOV2025MILEAGE	CERBONE, BROOKE INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$3.24
			<b>Total:</b>	<b>\$3.24</b>
V000006842 P2602533	P1 P2602533-1225	CEREBRAL PALSY LEAGUE INC SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/01/2025	\$33,481.16
			<b>Total:</b>	<b>\$33,481.16</b>
V000007607 P2602289	P1 P2602289-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$7,894.80
V000007607 P2603097	P1 P2603097-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$3,488.00
V000007607 P2603194	P1 P2603194-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$5,760.00
V000007607 P2603197	P1 P2603197-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/SH-REG	11/30/2025	\$3,752.00
V000007607 P2603457	P1 P2603457-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/SH-REG	11/30/2025	\$2,070.00
V000007607 P2603744	P1 P2603744-NOV2025	CHRIS TRANS LLC TRANSPORTATION SERVICES-TRNSP-H/SH-REG	11/30/2025	\$1,200.00
			<b>Total:</b>	<b>\$24,164.80</b>
V000006709 P2604139	P1 120825-4	CIFELLI & SON GENERAL CONSTRUC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/08/2025	\$9,950.00
			<b>Total:</b>	<b>\$9,950.00</b>
20093 P2602861	PM NOV2025MILEAGE	CIRKUS, JULIE INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$29.89
			<b>Total:</b>	<b>\$29.89</b>
V000005579 P2603190	B1 152195	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	07/31/2025	\$7,854.00
V000005579 P2603189	B1 152196	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	07/31/2025	\$563.82

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005579 P2603190	B1 152442	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	08/31/2025	\$4,522.00
V000005579 P2603188	B1 152761	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	08/31/2025	\$1,750.00
V000005579 P2603187	B1 152762	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	08/31/2025	\$1,750.00
V000005579 P2603189	B1 153292	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	08/31/2025	\$2,025.60
V000005579 P2603186	B1 153293	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	08/31/2025	\$7,500.00
V000005579 P2603190	B1 155023	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	09/30/2025	\$14,122.50
V000005579 P2603189	B1 155024	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	09/30/2025	\$4,723.98
V000005579 P2603186	B1 155025	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	09/30/2025	\$7,500.00
V000005579 P2603188	B1 155026	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	09/30/2025	\$1,750.00
V000005579 P2603190	B1 155856	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$357.00
V000005579 P2603189	B1 155857	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$10,444.70
V000005579 P2603186	B1 156198	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$7,534.13
V000005579 P2603187	B1 156199	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$1,750.00
V000005579 P2603188	B1 156200	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$1,750.00
V000005579 P2603186	B1 157022	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	11/30/2025	\$7,500.00
V000005579 P2603188	B1 157023	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	11/30/2025	\$1,750.00
V000005579 P2603187	B1 157024	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	11/30/2025	\$1,750.00
V000005579 P2506310	B1 157542	CLEARY GIACOBBE ALFIERI & JACO GENERAL ADMINISTRATION-LEGAL SERVICES	10/31/2025	\$1,897.50
			<b>Total:</b>	<b>\$88,795.23</b>
V000006102 P2603217	B1 P2603217-0126	COASTAL LEARNING CENTER OF MON IDEA BASIC-PRCH SVC	01/01/2026	\$6,860.52
V000006102 P2603217	B1 P2603217-1225	COASTAL LEARNING CENTER OF MON IDEA BASIC-PRCH SVC	12/01/2025	\$6,138.36
			<b>Total:</b>	<b>\$12,998.88</b>
V000005445 P2602415	P1 12/09/25CR-C.G.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005445 P2602415	P1 12/09/25CR-D.M.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-J.B.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$568.00)
V000005445 P2602415	P1 12/09/25CR-J.G.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-J.K.	COLLIER YOUTH SERVICES IDEA BASIC-PRCH SVC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-M.H.	COLLIER YOUTH SERVICES SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/31/2025	(\$568.00)
V000005445 P2602415	P1 12/09/25CR-N.T.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-P.K.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-P.L.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-S.Z.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 12/09/25CR-Z.B.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	(\$383.00)
V000005445 P2602415	P1 DEC2025CR-S.M.	COLLIER YOUTH SERVICES SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/31/2025	(\$9,656.00)
V000005445 P2602415	P1 JAN2026-C.G.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-D.M.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-J.B.	COLLIER YOUTH SERVICES SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/31/2025	\$10,792.00
V000005445 P2602415	P1 JAN2026-J.G.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-J.K.	COLLIER YOUTH SERVICES IDEA BASIC-PRCH SVC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-M.H.	COLLIER YOUTH SERVICES SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/31/2025	\$10,792.00
V000005445 P2602415	P1 JAN2026-N.T.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-P.K.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-P.L.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-S.Z.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
V000005445 P2602415	P1 JAN2026-Z.B.	COLLIER YOUTH SERVICES INSTRUCTION-TUITN-PRV NJ-SPC	12/31/2025	\$7,277.00
			<b>Total:</b>	<b>\$72,838.00</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
T000009721 P2604513	HO REFUNDY26BOOK	CONETTA, KIMBERLY UNDISTRIBUTED-FEES	12/17/2025	\$9.99
			<b>Total:</b>	<b>\$9.99</b>
V000005161 P2603145	P1 P2603145-1125	CPC BEHAVIORAL HEALTHCARE INC IDEA BASIC-PRCH SVC	12/01/2025	\$9,293.76
			<b>Total:</b>	<b>\$9,293.76</b>
26094 P2601857	PM TUITION-SUMM202	CRUZ-GARCIA, KIMBERLY UNALLOCATED BENEFITS-TUITION REIMB	12/17/2025	\$6,780.00
			<b>Total:</b>	<b>\$6,780.00</b>
V000007090 P2602548	B1 5432	CRYSTAL CLEAR GLASS LLC ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	07/17/2025	\$1,385.00
			<b>Total:</b>	<b>\$1,385.00</b>
V000005670 P2603787	P1 40270681	CUSTOM BANDAG INC. TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$241.00
V000005670 P2604299	P1 40270854	CUSTOM BANDAG INC. ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/11/2025	\$8,824.46
V000005670 P2603787	P1 40270867	CUSTOM BANDAG INC. TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/10/2025	\$235.00
V000005670 P2604303	P1 40270909	CUSTOM BANDAG INC. TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/09/2025	\$548.36
V000005670 P2603787	P1 40271003	CUSTOM BANDAG INC. TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/10/2025	\$305.00
V000005670 P2603787	P1 40271180	CUSTOM BANDAG INC. TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/17/2025	\$241.00
			<b>Total:</b>	<b>\$10,394.82</b>
25702 P2603731	PM NOV2025MILEAGE	D'ANDREA, MICHAEL INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$11.33
			<b>Total:</b>	<b>\$11.33</b>
20394 P2602866	PM NOV2025MILEAGE	DAGROSA, MICHELLE IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$83.66
20394 P2602866	PM OCT2025MILEAGE	DAGROSA, MICHELLE IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	10/31/2025	\$82.25
			<b>Total:</b>	<b>\$165.91</b>
24331 P2602237	PM TUITION-SUMM2025	DALTON, REBECCA UNALLOCATED BENEFITS-TUITION REIMB	12/15/2025	\$798.00
			<b>Total:</b>	<b>\$798.00</b>
21896 P2602867	PM NOV2025MILEAGE	DANEL, CRISTINA ADMIN INFORMATION TECHNOLOGY-REG/TRAIN/TRAVEL	11/30/2025	\$22.33

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$22.33</b>
26518 P2602868	PM NOV2025MILEAGE	DE LOS SANTOS, ERICA SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$45.00
			<b>Total:</b>	<b>\$45.00</b>
26958 P2604235	PM PD11/24-11/25/25	DIEZ, LEXIE GUIDANCE SERVICES-REG/TRAIN/TRAVEL	12/09/2025	\$500.00
			<b>Total:</b>	<b>\$500.00</b>
V000004770 P2603713	P2 33956	DIFFERENT ROADS TO LEARNING IN INSTRUCTION-SUPPLS & MTRLS	10/21/2025	\$713.64
			<b>Total:</b>	<b>\$713.64</b>
12349 P2602873	PM NOV2025MILEAGE	DININNO, DANIELLE INSTRUCTIONAL STAFF TRAINING S-REG/TRAIN/TRAVEL	11/30/2025	\$56.63
			<b>Total:</b>	<b>\$56.63</b>
V000002769 P2603401	P1 5384021	DISCOUNT MAGAZINE SUBSCRIPTION INSTRUCTION-GENERAL SUPPLIES	09/24/2025	\$349.99
			<b>Total:</b>	<b>\$349.99</b>
24139 P2603874	PM NOV2025MILEAGE	DITOMASSO, ELISSA EDUCATIONAL MEDIA SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$6.58
			<b>Total:</b>	<b>\$6.58</b>
V000006213 P2604465	P1 RETFUNDSEBHS	EAST BRUNSWICK EDUCATION FOUND UNDISTRIBUTED EXPENDITURES-DFRD REV	12/19/2025	\$114.99
			<b>Total:</b>	<b>\$114.99</b>
V000006208 P2602532	P1 P2602532-1225	EDEN AUTISM SERVICES INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/01/2025	\$12,498.30
			<b>Total:</b>	<b>\$12,498.30</b>
V000007556 P2601909	P1 2601-ANC00083	EDUCATIONAL DATA SERVICES CENTRAL SERVICES-PURCH TECH SVCS	01/01/2026	\$50.00
V000007556 P2601909	P1 601-00101	EDUCATIONAL DATA SERVICES CENTRAL SERVICES-PURCH TECH SVCS	01/01/2026	\$3,380.50
			<b>Total:</b>	<b>\$3,430.50</b>
V000006754 P2602423	P1 0925-1170TUIT022	EDUCATIONAL SERVICES COMMISSIO IDEA BASIC-PRCH SVC	10/03/2025	\$4,080.00
V000006754 P2602419	P1 1025-1170TUIT018	EDUCATIONAL SERVICES COMMISSIO INSTRUCTION-TUITN-NJLEA-SPCL	11/26/2025	(\$608.00)
V000006754 P2602423	P1 1025-1170TUIT022	EDUCATIONAL SERVICES COMMISSIO IDEA BASIC-PRCH SVC	10/31/2025	\$14,280.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006754 P2602419	P1 1125-1170TUIT018	EDUCATIONAL SERVICES COMMISSIO INSTRUCTION-TUITN-NJLEA-SPCL	11/26/2025	\$9,728.00
V000006754 P2604030	P1 1125-1170TUIT019	EDUCATIONAL SERVICES COMMISSIO INSTRUCTION-TUITN-NJLEA-SPCL	11/26/2025	\$5,344.00
V000006754 P2602419	P1 1125-1170TUIT020	EDUCATIONAL SERVICES COMMISSIO SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	11/26/2025	\$16,832.00
V000006754 P2602419	P1 1125-1170TUIT021	EDUCATIONAL SERVICES COMMISSIO INSTRUCTION-TUITN-NJLEA-SPCL	11/26/2025	\$9,376.00
V000006754 P2602423	P1 1125-1170TUIT022	EDUCATIONAL SERVICES COMMISSIO IDEA BASIC-PRCH SVC	11/26/2025	\$16,320.00
V000006754 P2602420	P1 CLOT_M1025	EDUCATIONAL SERVICES COMMISSIO SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	11/13/2025	\$317.50
V000006754 P2602420	P1 FFAOT_M1125	EDUCATIONAL SERVICES COMMISSIO SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	12/08/2025	\$317.50
V000006754 P2604170	P1 NURSE_M1125	EDUCATIONAL SERVICES COMMISSIO NP NURSING SERVICES-PRCH PRF-ED SVC	11/26/2025	\$6,770.50
V000006754 P2604170	P1 SEC_M1125	EDUCATIONAL SERVICES COMMISSIO NP SECURITY AID-SUPPLS & MTRLS	10/30/2025	\$10,082.72
V000006754 P2604170	P1 TECH_M1125	EDUCATIONAL SERVICES COMMISSIO NP TECHNOLOGY SERVICES-PRCH PRF-ED SVC	11/26/2025	\$1,802.00
V000006754 P2604170	P1 TEXT_M1125	EDUCATIONAL SERVICES COMMISSIO NP TEXTBOOKS-PRCH PRF-ED SVC	11/26/2025	\$2,632.03
			<b>Total:</b>	<b>\$97,274.25</b>
V000007870 P2602003	P1 926-P2602003	EDVOCATE SOLUTIONS LLC ENTERPRISE FUND-FOOD SERVICES-PRCH PRF/TCH SVC	11/30/2025	\$1,879.00
V000007870 P2602004	P1 926-P2602004	EDVOCATE SOLUTIONS LLC CUSTODIAL SERVICES-PRCH PRF/TCH SVC	11/30/2025	\$1,879.00
			<b>Total:</b>	<b>\$3,758.00</b>
V000007096 P2602446	B1 INV281004	EI US LLC INSTRUCTION-PRCH PRF-ED SVC	11/21/2025	\$630.00
V000007096 P2602446	B1 INV281005	EI US LLC INSTRUCTION-PRCH PRF-ED SVC	11/21/2025	\$126.00
			<b>Total:</b>	<b>\$756.00</b>
V000004504 P2604258	P2 4740	ENVIRONMENTAL DESIGN INC CUSTODIAL SERVICES-PRCH PRF/TCH SVC	12/08/2025	\$13,096.80
			<b>Total:</b>	<b>\$13,096.80</b>
25599 P2604506	PM FY2026GLOVES	ESPOSITO, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$17.84
25599 P2604506	PM FY2026SHOES	ESPOSITO, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$101.47
			<b>Total:</b>	<b>\$119.31</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007330 P2603174	B1 INV732929	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/15/2025	\$27,936.00
V000007330 P2603174	B1 INV732935	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/15/2025	\$256.00
V000007330 P2603174	B1 INV732941	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/15/2025	\$18,080.00
V000007330 P2603174	B1 INV732945	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/15/2025	\$3,729.26
V000007330 P2603174	B1 INV736268	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$3,284.87
V000007330 P2603174	B1 INV736274	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$42.04
V000007330 P2603174	B1 INV736282	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$27,840.00
V000007330 P2603174	B1 INV736287	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$720.00
V000007330 P2603174	B1 INV736292	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$14,800.00
V000007330 P2603174	B1 INV736297	ESS NORTHEAST LLC INSTRUCTION-PRCH PRF-ED SVC	11/22/2025	\$160.00
			<b>Total:</b>	<b>\$96,848.17</b>
22437 P2602874	PM NOV2025MILEAGE	EVANOVICH, IAN SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$15.00
			<b>Total:</b>	<b>\$15.00</b>
V000007801 P2602193	P1 159701250	EVERON LLC ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	09/17/2025	\$932.17
			<b>Total:</b>	<b>\$932.17</b>
T000009944 P2604503	HO REFUNDFY26ASK	FERNANDEZ, HELIA ADULT & COMMUNITY PROGRAMS-MISC	12/17/2025	\$397.00
			<b>Total:</b>	<b>\$397.00</b>
23633 P2602875	PM NOV2025MILEAGE	FERRO, TERRI CENTRAL SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$11.00
			<b>Total:</b>	<b>\$11.00</b>
V000007481 P2603296	P1 91422997	FIELD LINING AND PAINTING SERV CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/24/2025	\$145.00
			<b>Total:</b>	<b>\$145.00</b>
V000007249 P2602456	P1 202502175	FIRE AND SECURITY TECHNOLOGIES ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	10/28/2025	\$6,783.00
			<b>Total:</b>	<b>\$6,783.00</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007435 P2604295	P1 4980	FIRST AID & CPR LLC HEALTH SERVICES-REG/TRAIN/TRAVEL	09/02/2025	\$1,125.00
			<b>Total:</b>	<b>\$1,125.00</b>
V000005873 P2602309	B1 P2602309-NOV2025	FIRST STUDENT INC. TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$194,308.35
V000005873 P2602320	B1 P2602320-NOV2025	FIRST STUDENT INC. TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$8,992.50
V000005873 P2602322	B1 P2602322-NOV2025	FIRST STUDENT INC. TRANSPORTATION SERVICES-OTHER TRANSP	11/30/2025	\$5,795.80
V000005873 P2602323	B1 P2602323-NOV2025	FIRST STUDENT INC. TRANSPORTATION SERVICES-TRNSP-H/SH-REG	11/30/2025	\$4,256.64
			<b>Total:</b>	<b>\$213,353.29</b>
21642 P2604023	PM NOV2025MILEAGE	FISCHER, MEGAN IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$14.81
			<b>Total:</b>	<b>\$14.81</b>
V000007855 P2602356	P1 3676	FLATBUSH MOVING VAN CO INC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	08/20/2025	\$14,725.00
V000007855 P2602764	P1 3681-P2602764	FLATBUSH MOVING VAN CO INC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	09/05/2025	\$2,060.00
V000007855 P2603277	P1 3681-P2603277	FLATBUSH MOVING VAN CO INC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	09/05/2025	\$2,565.00
V000007855 P2602766	P1 3734	FLATBUSH MOVING VAN CO INC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	11/11/2025	\$7,425.00
			<b>Total:</b>	<b>\$26,775.00</b>
V000006228 P2602086	B1 3155947	FLINN SCIENTIFIC INC. INSTRUCTION-GENERAL SUPPLIES	07/17/2025	\$1,687.94
V000006228 P2602086	B1 3158413	FLINN SCIENTIFIC INC. INSTRUCTION-GENERAL SUPPLIES	07/22/2025	\$149.94
V000006228 P2602086	B1 3159148	FLINN SCIENTIFIC INC. INSTRUCTION-GENERAL SUPPLIES	07/23/2025	\$20.54
V000006228 P2602086	B1 3163284	FLINN SCIENTIFIC INC. INSTRUCTION-GENERAL SUPPLIES	07/30/2025	\$16.43
			<b>Total:</b>	<b>\$1,874.85</b>
V000007489 P2602963	B1 611188F	FOLLETT CONTENT SOLUTIONS LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	09/22/2025	\$232.51
V000007489 P2603218	B1 619776A	FOLLETT CONTENT SOLUTIONS LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	09/22/2025	\$634.37
V000007489 P2603218	B1 619776F	FOLLETT CONTENT SOLUTIONS LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/10/2025	\$331.88
V000007489 P2603857	B1 650106F	FOLLETT CONTENT SOLUTIONS LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	11/18/2025	\$87.16

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007489 P2603860	B1 650109B	FOLLETT CONTENT SOLUTIONS LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	11/05/2025	\$499.05
V000007489 P2604204	B1 666364	FOLLETT CONTENT SOLUTIONS LLC INSTRUCTION-GENERAL SUPPLIES	12/08/2025	\$77.64
			<b>Total:</b>	<b>\$1,862.61</b>
V000007133 P2603388	B1 92401685-2	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	10/29/2025	\$77.97
V000007133 P2603753	B1 92692582	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	10/21/2025	\$866.42
V000007133 P2604338	B1 92825945	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/12/2025	\$138.32
V000007133 P2604336	B1 93184843	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/16/2025	\$193.66
V000007133 P2604337	B1 93216912	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/11/2025	\$104.44
V000007133 P2604411	B1 93705772	FW WEBB COMPANY ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/16/2025	\$928.46
			<b>Total:</b>	<b>\$2,309.27</b>
V000007121 P2603460	B1 BC2238324	GALLS PARENT HOLDINGS LLC SECURITY-GENERAL SUPPLIES	11/14/2025	\$1,200.00
			<b>Total:</b>	<b>\$1,200.00</b>
T000006312 P2604514	HO REFUNDY26BOOK	GANZ, ERIC UNDISTRIBUTED-FEES	12/17/2025	\$12.99
			<b>Total:</b>	<b>\$12.99</b>
V000004330 P2603098	P1 456335	GARDEN IRRIGATION COMPANY INC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/03/2025	\$8,308.52
V000004330 P2603098	P1 456355	GARDEN IRRIGATION COMPANY INC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/14/2025	\$41,542.61
V000004330 P2603098	P1 456356	GARDEN IRRIGATION COMPANY INC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/14/2025	\$72,698.50
			<b>Total:</b>	<b>\$122,549.63</b>
V000007871 P2602440	P1 1278138	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$22.60
V000007871 P2602440	P1 1278139	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$39.40
V000007871 P2602440	P1 1278140	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00
V000007871 P2602440	P1 1278141	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00
V000007871 P2602440	P1 1278142	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007871 P2602440	P1 1278143	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00
V000007871 P2602440	P1 1278144	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00
V000007871 P2602440	P1 1278145	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$35.00
V000007871 P2602440	P1 1278146	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$104.70
V000007871 P2602440	P1 1278147	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$119.60
V000007871 P2602440	P1 1278148	GARDEN STATE DUST CONTROL ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/03/2025	\$119.60
<b>Total:</b>				<b>\$615.90</b>
21015 P2602876	PM NOV2025MILEAGE	GASKELL, MICHAEL S SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$18.10
<b>Total:</b>				<b>\$18.10</b>
V000005145 P2604216	P1 P2604216-0126	GATEWAY SCHOOL LLC IDEA BASIC-PRCH SVC	01/01/2026	\$8,645.00
<b>Total:</b>				<b>\$8,645.00</b>
V000005833 P2603096	P1 09-13-2025	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	09/13/2025	\$3,125.00
V000005833 P2603303	P1 09-14-2025	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	09/14/2025	\$625.00
V000005833 P2602029	P1 46534	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	07/14/2025	\$550.00
V000005833 P2602029	P1 46536	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	07/16/2025	\$3,450.00
V000005833 P2602029	P1 46537	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	07/17/2025	\$625.00
V000005833 P2603026	P1 46539	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	07/20/2025	\$5,475.00
V000005833 P2602029	P1 46540	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	07/21/2025	\$900.00
V000005833 P2603015	P1 46580	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	08/19/2025	\$1,450.00
V000005833 P2602029	P1 46585	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	08/31/2025	\$975.00
V000005833 P2603027	P1 46586	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	08/23/2025	\$1,560.00
V000005833 P2603028	P1 46589	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	08/27/2025	\$1,650.00
V000005833 P2603402	P1 46632	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	09/21/2025	\$375.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005833 P2603693	P1 46646	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	10/21/2025	\$975.00
V000005833 P2604264	P1 46698	GENERAL TREE EXPERTS LLC CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	12/06/2025	\$1,560.00
			<b>Total:</b>	<b>\$23,295.00</b>
22326 P2602948	PM NOV2025MILEAGE	GILBERT, ANN MARIE ADULT & COMMUNITY PROGRAMS-REG/TRAIN/TRAVEL	11/30/2025	\$16.92
			<b>Total:</b>	<b>\$16.92</b>
14077 P2603732	PM NOV2025MILEAGE	GIORDANO, THOMAS INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$12.17
			<b>Total:</b>	<b>\$12.17</b>
21475 P2604507	PM FY2026BOOTS	GLINKA, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$50.00
21475 P2604507	PM FY2026COAT	GLINKA, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$100.00
21475 P2604507	PM FY2026GLOVES	GLINKA, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$25.00
21475 P2604507	PM FY2026SHOES	GLINKA, JOHN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$150.50
			<b>Total:</b>	<b>\$325.50</b>
22823 P2604144	PM NOV2025MILEAGE	GOLDBERG, MELISSA CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	11/30/2025	\$45.12
			<b>Total:</b>	<b>\$45.12</b>
V000003044 P2604001	B2 77098606	GOVCONNECTION TECHNOLOGY COVERAGE FUND-SUPPLS & MTRLS	11/21/2025	\$375.00
V000003044 P2604000	B2 77102895	GOVCONNECTION TECHNOLOGY COVERAGE FUND-SUPPLS & MTRLS	11/24/2025	\$770.00
V000003044 P2604001	B2 77107393	GOVCONNECTION TECHNOLOGY COVERAGE FUND-SUPPLS & MTRLS	11/25/2025	\$387.00
			<b>Total:</b>	<b>\$1,532.00</b>
V000932 P2602167	P1 JAN2026	GREATER BRUNSWICK CHARTER SCHO INSTRUCTION-TUITION-NJLEA-RE	01/08/2026	\$6,120.00
			<b>Total:</b>	<b>\$6,120.00</b>
21101 P2602879	PM NOV2025MILEAGE	GUGLIOTTA, ANTHONY J IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$31.02
			<b>Total:</b>	<b>\$31.02</b>
26041 P2604394	PM FY2026BLACKSEAL	GUTIERREZ, CHRISTIAN UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/09/2025	\$160.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$160.00</b>
V000007579 P2601978	B1 24877	HACKENSACK MERIDIAN TEAM HEALT CENTRAL SERVICES-PRCH PRF SVC	12/01/2025	\$375.00
V000007579 P2601978	B1 25696	HACKENSACK MERIDIAN TEAM HEALT CENTRAL SERVICES-PRCH PRF SVC	12/18/2025	\$275.00
			<b>Total:</b>	<b>\$650.00</b>
21456 P2602880	PM NOV2025MILEAGE	HANAS, MATTHEW SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$15.00
			<b>Total:</b>	<b>\$15.00</b>
23011 P2603875	PM NOV2025MILEAGE	HANEY, ELAINE EDUCATIONAL MEDIA SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$12.97
			<b>Total:</b>	<b>\$12.97</b>
V000007016 P2503135	P1 P2503135-2	HANNA'S MECHANICAL CONTRACTORS INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	12/22/2025	\$301,350.00
V000007016 P2503178	P1 P2503178-2	HANNA'S MECHANICAL CONTRACTORS INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	12/22/2025	\$301,350.00
			<b>Total:</b>	<b>\$602,700.00</b>
V000007777 P2602421	B1 P2602421-0126	HARBOR SCHOOL LLC INSTRUCTION-TUITN-PRV NJ-SPC	01/01/2026	\$12,287.30
			<b>Total:</b>	<b>\$12,287.30</b>
V000005485 P2602166	P1 JAN2026	HATIKVAH INTERNATIONAL ACADEMY INSTRUCTION-TUITION-NJLEA-RE	01/08/2026	\$549,722.00
			<b>Total:</b>	<b>\$549,722.00</b>
V000002751 P2603915	B1 50396327	HENRY SCHEIN INC. HEALTH SERVICES-SUPPLS & MTRLS	12/03/2025	\$125.65
V000002751 P2603918	B1 50396494	HENRY SCHEIN INC. HEALTH SERVICES-SUPPLS & MTRLS	12/03/2025	\$27.91
V000002751 P2603908	B1 50396595	HENRY SCHEIN INC. HEALTH SERVICES-SUPPLS & MTRLS	12/03/2025	\$329.38
			<b>Total:</b>	<b>\$482.94</b>
V000007093 P2604243	P1 2028284-00	HERTZBERG-NEW METHOD INSTRUCTION-GENERAL SUPPLIES	12/02/2025	\$1,334.40
V000007093 P2604245	P1 2028285-00	HERTZBERG-NEW METHOD INSTRUCTION-GENERAL SUPPLIES	12/05/2025	\$3,052.30
			<b>Total:</b>	<b>\$4,386.70</b>
24611 P2602881	PM NOV2025MILEAGE	HIGGINS, RYAN IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$40.61

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$40.61</b>
V000004508 P2602401	P1 392865	HEMOCARE THERAPIES INC LLC SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	11/30/2025	\$18,257.30
			<b>Total:</b>	<b>\$18,257.30</b>
V000007153 P2601898	B1 5408682025	HOWARD INDUSTRIES INC CHILD STUDY TEAMS-SUPPLS & MTRLS	07/30/2025	\$345.00
			<b>Total:</b>	<b>\$345.00</b>
T000008527 P2604498	HO REFUNDFY26BOOK	IDROVO, MARCELO UNDISTRIBUTED-FEES	12/17/2025	\$14.44
			<b>Total:</b>	<b>\$14.44</b>
V000007208 P2603834	P1 238713	INSTITUTE FOR MULTI-SENSORY ED INSTRUCTION-GENERAL SUPPLIES	10/28/2025	\$168.00
			<b>Total:</b>	<b>\$168.00</b>
V000007724 P2502145	B1 11608537	INTERSTATE WASTE SERVICES INC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/20/2025	\$9,807.20
			<b>Total:</b>	<b>\$9,807.20</b>
V000005390 P2604256	B1 002202511V0083	IPEVO INC INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$366.13
			<b>Total:</b>	<b>\$366.13</b>
V000004588 P2601985	P1 1044935	JA-HILL CO ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	11/05/2025	\$2,054.02
V000004588 P2604255	P1 1045640	JA-HILL CO ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	11/25/2025	\$795.42
V000004588 P2601985	P1 1045723	JA-HILL CO ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	11/28/2025	\$7,856.81
V000004588 P2601985	P1 1045860	JA-HILL CO ENTERPRISE FUND-FOOD SERVICES-PRCH SVC	12/03/2025	\$901.46
			<b>Total:</b>	<b>\$11,607.71</b>
V000006045 P2602248	P1 1788	JCW INC. CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/26/2025	\$18,613.25
			<b>Total:</b>	<b>\$18,613.25</b>
V000006243 P2601993	P1 INV-5507726	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	08/01/2025	\$65.63
V000006243 P2601993	P1 INV-5571780	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	09/01/2025	\$65.63
V000006243 P2601993	P1 INV-5640421	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	10/01/2025	\$65.63

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006243 P2601991	P1 INV-5707216	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/01/2025	\$549.41
V000006243 P2603503	P1 INV-5708170	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/01/2025	\$49.22
V000006243 P2601993	P1 INV-5708374	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	11/01/2025	\$65.63
V000006243 P2601993	P1 INV-5769795	JOHNNY ON THE SPOT LLC CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	12/01/2025	\$65.63
			<b>Total:</b>	<b>\$926.78</b>
V000006253 P2603582	B1 367874067	JW PEPPER & SON INC. INSTRUCTION-GENERAL SUPPLIES	10/07/2025	\$93.99
V000006253 P2604262	B1 368050297	JW PEPPER & SON INC. INSTRUCTION-GENERAL SUPPLIES	12/03/2025	\$587.99
			<b>Total:</b>	<b>\$681.98</b>
V000004647 P2604202	P1 01-11195	K.L.B.L. INC. SECURITY-GENERAL SUPPLIES	12/02/2025	\$2,636.14
			<b>Total:</b>	<b>\$2,636.14</b>
25188 P2601870	PM TUITION-FALL2025	KANG, CHRISTIN UNALLOCATED BENEFITS-TUITION REIMB	07/02/2025	\$391.00
			<b>Total:</b>	<b>\$391.00</b>
V000007186 P2602016	B1 INV-447795C	KENCOR INC ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/01/2025	\$604.00
			<b>Total:</b>	<b>\$604.00</b>
V000007703 P2602846	P1 93903	KGC ENTERPRISES INC FACILITY ACQUISITION/CONSTR SV-CNSTRCT SVCS	11/06/2025	\$29,150.00
			<b>Total:</b>	<b>\$29,150.00</b>
V000006220 P2604322	P1 39295	KRISZTINA INC. INSTRUCTION-GENERAL SUPPLIES	11/20/2025	\$1,550.00
			<b>Total:</b>	<b>\$1,550.00</b>
26744 P2602885	PM NOV2025MILEAGE	KWIECINSKI, JOCELYNE CENTRAL SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$17.16
			<b>Total:</b>	<b>\$17.16</b>
V000004002 P2603142	P1 P2603142-1125	LADACIN NETWORK INC IDEA BASIC-PRCH SVC	11/30/2025	\$6,183.04
			<b>Total:</b>	<b>\$6,183.04</b>
V000006017 P2603923	B1 92618105	LAKESHORE EQUIPMENT COMPANY EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	11/25/2025	\$89.95

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006017 P2604207	B1 92691981	LAKESHORE EQUIPMENT COMPANY INSTRUCTION-GENERAL SUPPLIES	11/30/2025	\$63.83
			<b>Total:</b>	<b>\$153.78</b>
V000007376 P2604432	P1 P87926497	LAND OF HOPE AND DREAMS CUSTODIAL SERVICES-GENERAL SUPPLIES	12/10/2025	\$1,271.80
			<b>Total:</b>	<b>\$1,271.80</b>
V000007526 P2602382	B1 02319CR	LBJ FLOORING LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	07/31/2025	(\$85,589.10)
V000007526 P2602389	B1 02320CR	LBJ FLOORING LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	07/31/2025	(\$161,608.08)
V000007526 P2602382	B1 02459	LBJ FLOORING LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	11/12/2025	\$148,193.61
V000007526 P2602389	B1 02460	LBJ FLOORING LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	09/23/2025	\$241,392.93
V000007526 P2602751	B1 02522	LBJ FLOORING LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	11/12/2025	\$43,076.06
			<b>Total:</b>	<b>\$185,465.42</b>
V000004044 P2602438	P1 25-353-1011	LEARNING TREE MULTICULT/MULTIL CHILD STUDY TEAMS-PRCH PRF-ED SVC	08/18/2025	\$1,760.00
V000004044 P2602438	P1 26-352-1010	LEARNING TREE MULTICULT/MULTIL CHILD STUDY TEAMS-PRCH PRF-ED SVC	08/18/2025	\$1,760.00
			<b>Total:</b>	<b>\$3,520.00</b>
V000005991 P2603399	P1 25266	LIBERTY MECHANICAL CONTRACTORS ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	10/27/2025	\$71,175.00
			<b>Total:</b>	<b>\$71,175.00</b>
V000005444 P2603284	P1 1742840	LIESERV INC. INSTRUCTION-PRCH SVC	11/19/2025	\$337.50
V000005444 P2603284	P1 1744955	LIESERV INC. INSTRUCTION-PRCH SVC	11/24/2025	\$279.00
V000005444 P2603284	P1 1747835	LIESERV INC. INSTRUCTION-PRCH SVC	12/02/2025	\$63.00
			<b>Total:</b>	<b>\$679.50</b>
V000005526 P2604211	B1 973506	LOWE'S HOME CENTERS INC. EAST BRUNSWICK EDUCATION FOUND-SUPPLS & MTRLS	11/20/2025	\$923.19
V000005526 P2604366	B1 976626	LOWE'S HOME CENTERS INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/04/2025	\$341.52
V000005526 P2604347	B1 976650	LOWE'S HOME CENTERS INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/04/2025	\$68.32
V000005526 P2604349	B1 976678	LOWE'S HOME CENTERS INC. CARE AND UPKEEP OF GROUNDS-GENERAL SUPPLIES	12/04/2025	\$401.60

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005526 P2604390	B1 978421	LOWE'S HOME CENTERS INC. INSTRUCTION-GENERAL SUPPLIES	12/05/2025	\$406.16
V000005526 P2604252	B1 982700	LOWE'S HOME CENTERS INC. INSTRUCTION-GENERAL SUPPLIES	11/24/2025	\$199.20
V000005526 P2604174	B1 988831	LOWE'S HOME CENTERS INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/13/2025	\$48.43
V000005526 P2604174	B1 990415	LOWE'S HOME CENTERS INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/14/2025	\$2,313.83
V000005526 P2603413	B1 994507	LOWE'S HOME CENTERS INC. INSTRUCTION-GENERAL SUPPLIES	09/22/2025	\$1,663.31
			<b>Total:</b>	<b>\$6,365.56</b>
V000006260 P2604090	P1 254697	LUCK'S MUSIC LIBRARY INSTRUCTION-GENERAL SUPPLIES	11/25/2025	\$105.91
			<b>Total:</b>	<b>\$105.91</b>
13843 P2603734	PM NOV2025MILEAGE	LYONS, JENNA M SPEECH/OT/PT/RELATED SVCS-REG/TRAIN/TRAVEL	11/30/2025	\$23.64
			<b>Total:</b>	<b>\$23.64</b>
V000007762 P2603584	P1 P2603584-10/25	M&T SCHOOL BUS LLC TRANSPORTATION SERVICES-OTHER TRANSP	10/31/2025	\$392.09
			<b>Total:</b>	<b>\$392.09</b>
25729 P2602887	PM NOV2025MILEAGE	MALTA, FRANK INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$104.55
			<b>Total:</b>	<b>\$104.55</b>
T000009925 P2604497	HO REFUNDY26BOOK	MAMTORA, MEHUL UNDISTRIBUTED-FEES	12/17/2025	\$12.99
			<b>Total:</b>	<b>\$12.99</b>
23611 P2602888	PM NOV2025MILEAGE	MANDLEUR, KAREN GENERAL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$30.00
			<b>Total:</b>	<b>\$30.00</b>
T000007967 P2603051	P1 12012025	MATOS, DANIEL PATRICK INSTRUCTION-PRCH SVC	12/01/2025	\$2,500.00
			<b>Total:</b>	<b>\$2,500.00</b>
26708 P2604206	PM NOV2025MILEAGE	MAYO, JAMIE ADULT & COMMUNITY PROGRAMS-REG/TRAIN/TRAVEL	11/30/2025	\$9.59
			<b>Total:</b>	<b>\$9.59</b>
V000007430 P2602443	P1 SD48369	MCCLOSKEY MECHANICAL CONTRACTO ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	11/25/2025	\$341.00

**BOARD MEETING DATE:01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$341.00</b>
V000007566 P2601994	B1 302024322	MCGRATH RENT CORP CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/30/2025	\$347.20
			<b>Total:</b>	<b>\$347.20</b>
22908 P2603870	PM PD12/2-12/9/2025	MCGRATH, TARA GUIDANCE SERVICES-REG/TRAIN/TRAVEL	12/18/2025	\$500.00
			<b>Total:</b>	<b>\$500.00</b>
V000007909 P2604110	B1 138963033001	MCGRAW HILL LLC INSTRUCTION-TEXTBOOKS	11/20/2025	\$543.71
			<b>Total:</b>	<b>\$543.71</b>
23928 P2603735	PM NOV2025MILEAGE	MCLEOD, JENELLE GUIDANCE SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$3.15
			<b>Total:</b>	<b>\$3.15</b>
21809 P2602890	PM NOV2025MILEAGE	MCMENAMIN, JOHN ADMIN INFORMATION TECHNOLOGY-REG/TRAIN/TRAVEL	11/30/2025	\$12.88
			<b>Total:</b>	<b>\$12.88</b>
26642 P2603737	PM NOV2025MILEAGE	MENENDEZ, HEATHER INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$21.62
			<b>Total:</b>	<b>\$21.62</b>
V000004531 P2603071	P1 P2603071-1125	MERCER COUNTY SPECIAL SERVICES INSTRUCTION-TUITN-CSSSD/RDS	11/30/2025	\$480.00
			<b>Total:</b>	<b>\$480.00</b>
V000006287 P2602299	P2 0002686517	MIDDLESEX WELDING SUPPLY ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	11/30/2025	\$24.35
			<b>Total:</b>	<b>\$24.35</b>
T000007175 P2602550	HO NOV2025	MIKHAIL, ENGY TRANSPORTATION SERVICES-TRNSP-H/S-SPED	11/30/2025	\$1,260.00
			<b>Total:</b>	<b>\$1,260.00</b>
21465 P2603499	PM PD12/07-12/08/25	MILLER, SHERRY SPEECH/OT/PT/RELATED SVCS-REG/TRAIN/TRAVEL	12/16/2025	\$600.00
			<b>Total:</b>	<b>\$600.00</b>
V000006862 P2604173	B1 PSVI783404	MODERN GROUP LTD. ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/04/2025	\$1,433.94
			<b>Total:</b>	<b>\$1,433.94</b>

**BOARD MEETING DATE:01/08/2026  
APPROVAL OF BILL LIST--  
PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006275 P2603144	P1 P2603144-0126	MONTGOMERY ACADEMY IDEA BASIC-PRCH SVC	01/01/2026	\$9,398.73
			<b>Total:</b>	<b>\$9,398.73</b>
13763 P2603671	PM NOV2025MILEAGE	MOORE, MICHELE INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$2.26
			<b>Total:</b>	<b>\$2.26</b>
14177 P2602891	PM NOV2025MILEAGE	MORAN, DANIEL IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$20.07
14177 P2603657	PM PD12/05/2025	MORAN, DANIEL SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	12/18/2025	\$95.00
			<b>Total:</b>	<b>\$115.07</b>
V000006281 P2602425	P1 P2602425-1125	MORRIS-UNION JOINTURE COMMISSI INSTRUCTION-TUITN-NJLEA-SPCL	11/30/2025	\$32,406.30
V000006281 P2603072	P1 P2603072-1125	MORRIS-UNION JOINTURE COMMISSI SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	11/30/2025	\$8,003.40
			<b>Total:</b>	<b>\$40,409.70</b>
T000004202 P2603050	P1 FALL2025-EBHS	MOY,ARTHUR INSTRUCTION-PRCH SVC	12/09/2025	\$500.00
			<b>Total:</b>	<b>\$500.00</b>
V000006252 P2602977	B1 729144	MT LIBRARY SERVICES INC. EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	10/01/2025	\$813.52
			<b>Total:</b>	<b>\$813.52</b>
V000006296 P2602737	P1 M200028	MUSIC SHOP LLC, THE INSTRUCTION-PRCH SVC	09/04/2025	\$8,827.84
V000006296 P2602666	P1 M201825	MUSIC SHOP LLC, THE INSTRUCTION-PRCH SVC	09/13/2025	\$6,419.64
			<b>Total:</b>	<b>\$15,247.48</b>
T000009774 P2604327	P1 JMPAC110925REF	MUSIK WAVES FACILITIES RENTAL-MISC	11/09/2025	\$88.20
			<b>Total:</b>	<b>\$88.20</b>
12025 P2602892	PM NOV2025MILEAGE	MYER, ERIK IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$39.67
			<b>Total:</b>	<b>\$39.67</b>
V000007022 P2604412	B1 8047	NAM-IT ENGRAVING LLC ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/10/2025	\$288.00
			<b>Total:</b>	<b>\$288.00</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005822 P2601437	B1 55035	NATIONAL ART & SCHOOL SUPPLIES INSTRUCTION-GENERAL SUPPLIES	10/30/2025	\$41.28
			<b>Total:</b>	<b>\$41.28</b>
21577 P2603491	PM TUITION-FALL2025	NESCI, DANIELLE UNALLOCATED BENEFITS-TUITION REIMB	12/15/2025	\$376.72
			<b>Total:</b>	<b>\$376.72</b>
V000004137 P2602410	P1 2025-NOV-DEC	NEUROSCIENCE ASSOCIATES MD PA HEALTH SERVICES-PRCH PRF/TCH SVC	11/30/2025	\$6,000.00
			<b>Total:</b>	<b>\$6,000.00</b>
T000003337 P2603070	P1 P2603070-1125	NEW BRUNSWICK PUBLIC SCHOOLS INSTRUCTION-TUITION-NJLEA-RE	12/01/2025	\$4,877.46
			<b>Total:</b>	<b>\$4,877.46</b>
V000007863 P2602424	P1 P2602424-1225	NEW JERSEY INSTITUTE FOR DISAB INSTRUCTION-TUITN-PRV NJ-SPC	11/13/2025	\$40,009.16
			<b>Total:</b>	<b>\$40,009.16</b>
V000006474 P2603214	P1 CON-0000038759	NEW JERSEY SCHOOLS INSURANCE G ADULT & COMMUNITY PROGRAMS-WORKERS COMP	12/03/2025	\$50,721.34
			<b>Total:</b>	<b>\$50,721.34</b>
V000007674 P2603143	P1 P2603143-0126	NEWMARK SCHOOL INC, THE IDEA BASIC-PRCH SVC	01/01/2026	\$13,961.58
V000007674 P2603143	P1 P2603143-1225	NEWMARK SCHOOL INC, THE IDEA BASIC-PRCH SVC	12/01/2025	\$11,022.30
			<b>Total:</b>	<b>\$24,983.88</b>
25941 P2601858	PM TUITION-FALL2025	NYAMEKYE, ENOCH UNALLOCATED BENEFITS-TUITION REIMB	07/10/2025	\$2,131.00
			<b>Total:</b>	<b>\$2,131.00</b>
V000005949 P2604341	P1 81713	OAK SECURITY GROUP LLC ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/11/2025	\$4,021.92
			<b>Total:</b>	<b>\$4,021.92</b>
V000003527 P2602074	P1 3330095267	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,218.09
V000003527 P2602074	P1 3330095552	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,957.55
V000003527 P2602074	P1 3330095594	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$525.00
V000003527 P2602074	P1 3330095599	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$190.22

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000003527 P2602074	P1 3330095623	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$327.08
V000003527 P2602074	P1 3330095631	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/19/2025	\$5,017.83
V000003527 P2602074	P1 3330095634	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,207.93
V000003527 P2602074	P1 3330095636	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/21/2025	\$1,246.36
V000003527 P2602074	P1 3330095641	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,795.53
V000003527 P2602074	P1 3330095662	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$486.70
V000003527 P2602074	P1 3330095664	ON SITE FLEET SERVICES INC SECURITY-CLNG/RPR/MNT SVC	11/13/2025	\$623.37
V000003527 P2602074	P1 3330095673	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$433.90
V000003527 P2602074	P1 3330095674	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,887.66
V000003527 P2602074	P1 3330095682	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$942.74
V000003527 P2602074	P1 3330095688	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$3,289.56
V000003527 P2602074	P1 3330095692	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$2,614.67
V000003527 P2602074	P1 3330095705	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$315.00
V000003527 P2602074	P1 3330095717	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/20/2025	\$1,185.32
V000003527 P2602074	P1 3330095724	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/20/2025	\$1,232.77
V000003527 P2602074	P1 3330095725	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/25/2025	\$1,733.85
V000003527 P2602074	P1 3330095726	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$110.00
V000003527 P2602074	P1 3330095729	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,349.43
V000003527 P2602074	P1 3330095733	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/25/2025	\$602.51
V000003527 P2602074	P1 3330095775	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$1,029.23
V000003527 P2602074	P1 3330095788	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	11/28/2025	\$820.19
V000003527 P2602074	P1 3330095810	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/12/2025	\$1,487.08
V000003527 P2602074	P1 3330095813	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/15/2025	\$2,575.14

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000003527 P2602074	P1 3330095824	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/15/2025	\$451.83
V000003527 P2602074	P1 3330095837	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/15/2025	\$806.45
V000003527 P2602074	P1 3330095852	ON SITE FLEET SERVICES INC TRANSPORTATION SERVICES-CLNG/RPR/MNT SVC	12/15/2025	\$106.27
			<b>Total:</b>	<b>\$37,569.26</b>
V000002691 P2601995	P1 70412	OPEN SYSTEMS INTEGRATORS LLC ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/08/2025	\$1,158.75
			<b>Total:</b>	<b>\$1,158.75</b>
V000007304 P2601926	B1 2512872011	OPEN TEXT INC GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/30/2025	\$506.48
			<b>Total:</b>	<b>\$506.48</b>
V000007616 P2603960	B1 73975218601	OTC DIRECT INC ADULT & COMMUNITY PROGRAMS-SUPPLS & MTRLS	11/06/2025	\$39.10
			<b>Total:</b>	<b>\$39.10</b>
V000005649 P2601550	P1 PU124774	PARCO SCIENTIFIC COMPANY INSTRUCTION-GENERAL SUPPLIES	09/24/2025	\$11.40
			<b>Total:</b>	<b>\$11.40</b>
V000005951 P2306124	P1 51134	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	12/09/2024	\$5,865.00
V000005951 P2504701	P1 51134CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	12/09/2024	(\$5,865.00)
V000005951 P2405290	P1 51135	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/09/2024	\$3,000.00
V000005951 P2504701	P1 51135CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	12/09/2024	(\$3,000.00)
V000005951 P2405133	P1 51136	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/09/2024	\$2,863.77
V000005951 P2504701	P1 51136CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	12/09/2024	(\$2,863.77)
V000005951 P2202698	P1 51271	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/11/2024	\$144.72
V000005951 P2504701	P1 51271CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	12/11/2024	(\$144.72)
V000005951 P2202698	P1 51407	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	01/10/2025	\$285.90
V000005951 P2504701	P1 51407CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	01/10/2025	(\$285.90)
V000005951 P2405290	P1 51408	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	01/10/2025	\$8,000.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005951 P2504701	P1 51408CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	01/10/2025	(\$8,000.00)
V000005951 P2306124	P1 51409	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	01/10/2025	\$2,673.00
V000005951 P2504701	P1 51409CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	01/10/2025	(\$2,673.00)
V000005951 P2405133	P1 51410	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	01/10/2025	\$8,481.46
V000005951 P2504701	P1 51410CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	01/10/2025	(\$8,481.46)
V000005951 P2504424	P1 51411	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	01/10/2025	\$3,500.00
V000005951 P2504701	P1 51411CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	01/10/2025	(\$3,500.00)
V000005951 P2202698	P1 51746	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	02/10/2025	\$118.48
V000005951 P2504701	P1 51746CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	02/10/2025	(\$118.48)
V000005951 P2405133	P1 51747	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	02/10/2025	\$371.76
V000005951 P2504701	P1 51747CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	02/10/2025	(\$371.76)
V000005951 P2504424	P1 51748	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	02/10/2025	\$500.00
V000005951 P2504701	P1 51748CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	02/10/2025	(\$500.00)
V000005951 P2306124	P1 52084	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	03/04/2025	\$521.00
V000005951 P2504701	P1 52084CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	03/04/2025	(\$521.00)
V000005951 P2405133	P1 52085	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	03/04/2025	\$1,965.46
V000005951 P2504701	P1 52085CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	03/04/2025	(\$1,965.46)
V000005951 P2504424	P1 52086	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	03/04/2025	\$286.00
V000005951 P2504701	P1 52086CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	03/04/2025	(\$286.00)
V000005951 P2202698	P1 52400	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	04/03/2025	\$122.98
V000005951 P2504701	P1 52400CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	04/03/2025	(\$122.98)
V000005951 P2306124	P1 52401	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-CNSTRCT SVCS	04/03/2025	\$372.00
V000005951 P2504701	P1 52401CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	04/03/2025	(\$372.00)



**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005951 P2504701	P1 53958CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	06/30/2025	(\$100.00)
V000005951 P1904345	P1 53959	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	06/30/2025	\$250.00
V000005951 P2504701	P1 53959CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	06/30/2025	(\$250.00)
V000005951 P2602124	P1 54003	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	08/07/2025	\$30,153.73
V000005951 P2504701	P1 54003CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	08/07/2025	(\$30,153.73)
V000005951 P2602124	P1 54440	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	09/10/2025	\$30,097.30
V000005951 P2504701	P1 54440CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	09/10/2025	(\$30,097.30)
V000005951 P2602124	P1 54761	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	10/03/2025	\$30,223.52
V000005951 P2504701	P1 54761CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	10/03/2025	(\$30,223.52)
V000005951 P2602124	P1 55187	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	11/06/2025	\$30,000.00
V000005951 P2504701	P1 55187CR	PARETTE SOMJEN ARCHITECTS LLC UNDISTRIBUTED EXPENDITURES-OTHR AR	11/06/2025	(\$18,208.44)
V000005951 P2404892	P1 55454	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	12/02/2025	\$3,000.00
V000005951 P2404890	P1 55455	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	12/02/2025	\$3,000.00
V000005951 P2205614	P1 55456	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/02/2025	\$1,106.31
V000005951 P2405133	P1 55457	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/02/2025	\$34.15
V000005951 P2602124	P1 55458	PARETTE SOMJEN ARCHITECTS LLC INTERLOCAL SVC AGRMNT-ARCHT/ENG SVCS	12/02/2025	\$35,000.00
V000005951 P2602938	P1 55459	PARETTE SOMJEN ARCHITECTS LLC FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/02/2025	\$1,000.00
<b>Total:</b>				<b>\$54,932.02</b>
V000005709 P2603271	P1 25IN013391	PASCO SCIENTIFIC INSTRUCTION-GENERAL SUPPLIES	11/17/2025	\$480.57
<b>Total:</b>				<b>\$480.57</b>
26925 P2604509	PM FY2026SHOES	PAUL, JORGE UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$175.00
<b>Total:</b>				<b>\$175.00</b>
V000006029 P2604075	B1 PSI-0012874	PAXTON/PATTERSON LLC. INTERLOCAL SVC AGRMNT-SUPPLS & MTRLS	12/10/2025	\$2,866.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$2,866.00</b>
V000006314 P2602147	B1 29127746	PEARSON EDUCATION INC. INSTRUCTION-TEXTBOOKS	08/14/2025	\$1,193.58
			<b>Total:</b>	<b>\$1,193.58</b>
21064 P2602897	PM NOV2025MILEAGE	PELUZZO, HERBERT IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$20.12
			<b>Total:</b>	<b>\$20.12</b>
25717 P2604395	PM FY2026SHOES	PETILLO, CHERYL ENTERPRISE FUND-FOOD SERVICES-OTHR EMP BNFTS	12/09/2025	\$69.99
			<b>Total:</b>	<b>\$69.99</b>
25965 P2604234	PM PD11/24-11/25/25	PETRIELLO, LAURA TITLE III-REG/TRAIN/TRAVEL	12/09/2025	\$600.00
			<b>Total:</b>	<b>\$600.00</b>
13408 P2602898	PM OCT2025MILEAGE	PETRONKO, RUSSELL SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	10/31/2025	\$60.00
			<b>Total:</b>	<b>\$60.00</b>
20062 P2603672	PM NOV2025MILEAGE	PHILHOWER, BETHANY INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$9.78
			<b>Total:</b>	<b>\$9.78</b>
24282 P2604407	PM OCT2025MILEAGE	PICCIANO, JAMIE CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	10/31/2025	\$22.02
			<b>Total:</b>	<b>\$22.02</b>
V000007432 P2603760	P1 52409	PIFER-BRIGHAM INC ADULT BASIC EDUCATION-SUPPLS & MTRLS	11/26/2025	\$425.00
			<b>Total:</b>	<b>\$425.00</b>
21478 P2603673	PM NOV2025MILEAGE	POLESHUK, JULIE INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$2.21
			<b>Total:</b>	<b>\$2.21</b>
V000006572 P2602402	P1 166501FK1684C	PREFERRED HOME HEALTH CARE & N SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$7,552.00
V000006572 P2602402	P1 57020FLS1000C	PREFERRED HOME HEALTH CARE & N SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/03/2025	\$8,192.00
			<b>Total:</b>	<b>\$15,744.00</b>
V000006311 P2604260	P1 68517	PRESENTATION SYSTEMS EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/01/2025	\$2,490.00

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006311 P2604385	P1 68612	PRESENTATION SYSTEMS EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/10/2025	\$195.00
			<b>Total:</b>	<b>\$2,685.00</b>
V000007807 P2603773	P1 37216	PSI - PREVENTION SPECIALISTS I TRANSPORTATION SERVICES-OTHR PRF/TCH SVC	12/03/2025	\$181.00
			<b>Total:</b>	<b>\$181.00</b>
13205 P2602900	PM NOV2025MILEAGE	PULCINE MOORE, CHERYL IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$41.93
			<b>Total:</b>	<b>\$41.93</b>
V000005514 P2604457	P1 915190	PURELAND SUPPLY INSTRUCTION-GENERAL SUPPLIES	12/12/2025	\$744.12
			<b>Total:</b>	<b>\$744.12</b>
V000006385 P2602454	P1 33409	RAPID FIRE & SECURITY SYSTEMS ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/01/2025	\$1,600.00
			<b>Total:</b>	<b>\$1,600.00</b>
V000006019 P2604297	B1 9077427	REALLY GOOD STUFF LLC INSTRUCTION-GENERAL SUPPLIES	12/02/2025	\$32.58
			<b>Total:</b>	<b>\$32.58</b>
23807 P2604396	PM FY2026SHOES	ROJAS, JAQUELINE ENTERPRISE FUND-FOOD SERVICES-OTHR EMP BNFTS	12/09/2025	\$75.00
			<b>Total:</b>	<b>\$75.00</b>
21089 P2604201	PM PD12/04/2025	ROSENVINGE, TARA CENTRAL SERVICES-REG/TRAIN/TRAVEL	12/09/2025	\$150.00
			<b>Total:</b>	<b>\$150.00</b>
11795 P2602945	PM NOV2025MILEAGE	ROWE-MCKENZIE, CATHERINE ENTERPRISE FUND-FOOD SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$15.42
			<b>Total:</b>	<b>\$15.42</b>
V000006812 P2602426	P1 P2602426-0126	RUGBY SCHOOL, THE IDEA BASIC-PRCH SVC	12/12/2025	\$16,157.60
			<b>Total:</b>	<b>\$16,157.60</b>
25499 P2604242	PM PD11/01-6/30/26	RUSINAK, JANE CENTRAL SERVICES-REG/TRAIN/TRAVEL	12/09/2025	\$239.20
			<b>Total:</b>	<b>\$239.20</b>
23648 P2602848	PM NOV2025MILEAGE	RUSSO, VANESSA GUIDANCE SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$24.30

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$24.30</b>
V000006345 P2602427	A1 P2602427-1125	RUTGERS THE STATE UNIVERSITY INSTRUCTION-TUITN-NJLEA-SPCL	12/04/2025	\$58,019.68
			<b>Total:</b>	<b>\$58,019.68</b>
V000002669 P2604056	B1 IN101696332	S & S WORLDWIDE INC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$156.08
			<b>Total:</b>	<b>\$156.08</b>
V000006631 P2603427	P1 05850195195	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	12/01/2025	\$3.98
V000006631 P2603410	P1 05850344096	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$44.39
V000006631 P2603324	P1 05850449440	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	11/20/2025	\$222.56
V000006631 P2603409	P1 05850553413	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	12/05/2025	\$56.98
V000006631 P2603410	P1 05850571087	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$87.65
V000006631 P2602792	P1 05850575436	SAKER SHOPRITES INC INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$269.11
			<b>Total:</b>	<b>\$684.67</b>
27008 P2604025	PM NOV2025MILEAGE	SANTIAGO, KAILEEN INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$7.29
			<b>Total:</b>	<b>\$7.29</b>
11855 P2602903	PM NOV2025MILEAGE	SCANLON, ANDREW IMPROVEMENT OF INSTRUCTION-REG/TRAIN/TRAVEL	11/30/2025	\$46.67
			<b>Total:</b>	<b>\$46.67</b>
13528 P2602904	PM NOV2025MILEAGE	SCE, CHRISTINE INSTRUCTIONAL STAFF TRAINING S-REG/TRAIN/TRAVEL	11/30/2025	\$12.50
			<b>Total:</b>	<b>\$12.50</b>
V000006349 P2603418	B3 M76682517	SCHOLASTIC INC. TITLE IV-SUPPLS & MTRLS	11/18/2025	\$1,780.02
			<b>Total:</b>	<b>\$1,780.02</b>
V000006016 P2603913	B1 CINV000330587	SCHOOL HEALTH CORP HEALTH SERVICES-SUPPLS & MTRLS	11/05/2025	\$46.30
V000006016 P2604007	B1 CINV000333230	SCHOOL HEALTH CORP INSTRUCTION-SUPPLS & MTRLS	11/13/2025	\$286.14
V000006016 P2604368	B1 CINV000342563	SCHOOL HEALTH CORP ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/16/2025	\$189.44

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$521.88</b>
V000007302 P2603842	B1 208136520706	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	10/29/2025	\$34.99
V000007302 P2603838	B1 208136520882	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	10/29/2025	\$34.99
V000007302 P2603838	B1 208136532836	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/03/2025	\$49.98
V000007302 P2603839	B1 208136532838	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/03/2025	\$74.97
V000007302 P2603842	B1 208136549134	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/20/2025	\$34.99
V000007302 P2604088	B1 208136560432	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/13/2025	\$49.26
V000007302 P2604094	B1 208136566124	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/17/2025	\$123.93
V000007302 P2604133	B1 208136573084	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$58.30
V000007302 P2602684	B1 208136573215	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$34.05
V000007302 P2603512	B1 208136580825	SCHOOL SPECIALTY LLC INSTRUCTION-SUPPLS & MTRLS	11/21/2025	\$319.92
V000007302 P2604104	B1 208136580990	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$61.18
V000007302 P2600003	B1 208136591079	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/26/2025	\$26.28
V000007302 P2602790	B1 208136591337	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	11/26/2025	\$74.60
V000007302 P2602790	B1 208136594105	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	12/01/2025	\$107.84
V000007302 P2604254	B1 208136606591	SCHOOL SPECIALTY LLC INSTRUCTION-GENERAL SUPPLIES	12/04/2025	\$278.68
V000007302 P2603215	B1 208136606717	SCHOOL SPECIALTY LLC EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/04/2025	\$1,417.00
V000007302 P2604314	B1 208136615742	SCHOOL SPECIALTY LLC CUSTODIAL SERVICES-GENERAL SUPPLIES	12/08/2025	\$326.52
			<b>Total:</b>	<b>\$3,107.48</b>
V000007918 P2601881	B1 INV-SS-5668	SCHOOLSTATUS PARENT INC GENERAL ADMINISTRATION-GENERAL SUPPLIES	12/16/2025	\$1,890.00
			<b>Total:</b>	<b>\$1,890.00</b>
V000007064 P2603593	P1 INV-777950R	SCIENCE FIRST LLC INTERLOCAL SVC AGRMNT-EQUIPMENT	11/25/2025	\$32,567.00
			<b>Total:</b>	<b>\$32,567.00</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006440 P2604313	P1 NURSE-LG-0925	SEARCH DAY PROGRAM INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	10/01/2025	\$103.50
V000006440 P2602428	P1 P2602428-0126	SEARCH DAY PROGRAM INC. SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/12/2025	\$25,442.14
V000006440 P2602428	P1 P2602428-1225	SEARCH DAY PROGRAM INC. INSTRUCTION-TUITN-PRV NJ-SPC	11/07/2025	\$22,764.02
			<b>Total:</b>	<b>\$48,309.66</b>
26126 P2603610	PM TUITION-FALL2025	SENKUS, JENNIFER UNALLOCATED BENEFITS-TUITION REIMB	10/13/2025	\$305.00
			<b>Total:</b>	<b>\$305.00</b>
V000002474 P2602604	P1 INV9971310845	SHAR PRODUCTS COMPANY INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$25.20
			<b>Total:</b>	<b>\$25.20</b>
V000006340 P2604062	B1 535103	SHEFFIELD POTTERY INC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$541.60
V000006340 P2604311	B1 537156	SHEFFIELD POTTERY INC INSTRUCTION-GENERAL SUPPLIES	12/12/2025	\$426.00
			<b>Total:</b>	<b>\$967.60</b>
V000002434 P2602574	B1 01060228381	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	12/09/2025	\$197.60
V000002434 P2602575	B1 01060246834	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	11/11/2025	\$141.60
V000002434 P2602575	B1 01060347091	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	12/03/2025	\$452.76
V000002434 P2602575	B1 01060358600	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	11/19/2025	\$332.89
V000002434 P2602575	B1 01060456364	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	12/11/2025	\$353.71
V000002434 P2602575	B1 01060523058	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	09/26/2025	\$247.20
V000002434 P2602575	B1 01060584554	SHOPRITE SUPERMARKETS INC INSTRUCTION-GENERAL SUPPLIES	11/21/2025	\$267.88
			<b>Total:</b>	<b>\$1,993.64</b>
V000006007 P2602452	P1 55633	SILVERGATE PREPARATORY SCHOOL INSTRUCTION-PRCH PRF-ED SVC	11/10/2025	\$110.00
V000006007 P2602452	P1 55770	SILVERGATE PREPARATORY SCHOOL INSTRUCTION-PRCH PRF-ED SVC	11/18/2025	\$220.00
V000006007 P2602452	P1 55927	SILVERGATE PREPARATORY SCHOOL INSTRUCTION-PRCH PRF-ED SVC	11/25/2025	\$220.00
			<b>Total:</b>	<b>\$550.00</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
27013 P2603826	PM PD11/13-11/14/25	SKARZYNSKI, ALEXANDRA GUIDANCE SERVICES-REG/TRAIN/TRAVEL	12/16/2025	\$500.00
			<b>Total:</b>	<b>\$500.00</b>
V000005797 P2604027	P1 P2604027-1025	SOMERSET COUNTY EDUCATIONAL SE INSTRUCTION-TUITN-NJLEA-SPCL	11/13/2025	\$26,220.00
V000005797 P2604027	P1 P2604027-1125	SOMERSET COUNTY EDUCATIONAL SE INSTRUCTION-TUITN-NJLEA-SPCL	12/09/2025	\$22,520.00
			<b>Total:</b>	<b>\$48,740.00</b>
V000007876 P2602221	B1 51993682	SPM MARKETING LLC SCHOOL ADMINISTRATION-SUPPLS & MTRLS	08/28/2025	\$120.06
			<b>Total:</b>	<b>\$120.06</b>
V000005855 P2602254	P1 50952	SPORTS PARADISE INSTRUCTION-SUPPLS & MTRLS	11/19/2025	\$4,505.40
			<b>Total:</b>	<b>\$4,505.40</b>
V000007457 P2602078	B1 UM70861	SPRAYING SYSTEMS CO CUSTODIAL SERVICES-CLNG/RPR/MNT SVC	12/01/2025	\$2,536.97
			<b>Total:</b>	<b>\$2,536.97</b>
V000005200 6025511184	B2 6025511184	STAPLES CONTRACT & COMMERCIAL UNDISTRIBUTED-RFND-PR YR EXP	07/02/2025	(\$1,000.30)
V000005200 6025884099	B2 6025884099	STAPLES CONTRACT & COMMERCIAL UNDISTRIBUTED-RFND-PR YR EXP	07/02/2025	\$995.80
V000005200 P2600652	B2 6036418309	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	07/04/2025	\$37.31
V000005200 P2600658	B2 6036418310	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	07/04/2025	\$19.52
V000005200 P2600683	B2 6036418313	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	07/04/2025	\$13.58
V000005200 P2600708	B2 6036418341	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	07/04/2025	\$51.60
V000005200 P2600681	B2 6036418348	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	07/04/2025	\$77.57
V000005200 P2600658	B2 6036418432	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	07/04/2025	\$21.44
V000005200 P2600663	B2 6036418441	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	07/04/2025	\$3.78
V000005200 P2600645	B2 6036562509	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	07/08/2025	\$74.55
V000005200 P2600643	B2 6036693126	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	07/10/2025	\$2.81
V000005200 P2600643	B2 6037093033	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	07/16/2025	(\$30.19)

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005200 P2600652	B2 6037093034	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	07/16/2025	(\$8.49)
V000005200 P2600595	B2 6037093036	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	07/16/2025	(\$19.70)
V000005200 P2600683	B2 6037093038	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	07/16/2025	(\$8.11)
V000005200 P2600673	B2 6037093039	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-SUPPLS & MTRLS	07/16/2025	(\$7.10)
V000005200 P2600595	B2 6037093040	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	07/16/2025	(\$30.29)
V000005200 P2600686	B2 6037093041	STAPLES CONTRACT & COMMERCIAL IMPROVEMENT OF INSTRUCTION-SUPPLS & MTRLS	07/16/2025	(\$79.40)
V000005200 P2600658	B2 6037160030	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	07/17/2025	(\$8.17)
V000005200 P2600595	B2 6037608833	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	07/24/2025	\$63.06
V000005200 P2600595	B2 6039377719	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/09/2025	\$397.15
V000005200 P2600681	B2 6039526573	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/12/2025	(\$10.85)
V000005200 P2600595	B2 6039600874	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/13/2025	\$1.09
V000005200 P2600595	B2 6039600877	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/13/2025	\$2.96
V000005200 P2600683	B2 6039600883	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	08/13/2025	\$123.42
V000005200 P2600595	B2 6039600888	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/13/2025	\$20.70
V000005200 P2600595	B2 6039600891	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/13/2025	\$322.41
V000005200 P2600643	B2 6039600909	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	09/01/2025	\$379.64
V000005200 P2600652	B2 6039600911	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	08/13/2025	\$34.25
V000005200 P2600658	B2 6039600912	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	08/13/2025	\$233.43
V000005200 P2600643	B2 6039600916	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	08/13/2025	\$116.80
V000005200 P2600658	B2 6039600919	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	08/13/2025	\$72.51
V000005200 P2600683	B2 6039600922	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	08/13/2025	\$27.21
V000005200 P2600686	B2 6039600923	STAPLES CONTRACT & COMMERCIAL IMPROVEMENT OF INSTRUCTION-SUPPLS & MTRLS	08/13/2025	\$30.94
V000005200 P2600595	B2 6040033653	STAPLES CONTRACT & COMMERCIAL HEALTH SERVICES-SUPPLS & MTRLS	08/19/2025	(\$345.68)

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005200 P2600686	B2 6040920070	STAPLES CONTRACT & COMMERCIAL IMPROVEMENT OF INSTRUCTION-SUPPLS & MTRLS	08/28/2025	(\$438.26)
V000005200 P2600686	B2 6040996913	STAPLES CONTRACT & COMMERCIAL IMPROVEMENT OF INSTRUCTION-SUPPLS & MTRLS	08/29/2025	(\$13.00)
V000005200 P2600658	B2 6041097976	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	08/30/2025	(\$11.35)
V000005200 P2600652	B2 6041097977	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	08/30/2025	(\$28.82)
V000005200 P2600645	B2 6041867483	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	09/05/2025	(\$43.45)
V000005200 P2600708	B2 6041867485	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	09/05/2025	(\$46.81)
V000005200 P2603799	B2 6045761501	STAPLES CONTRACT & COMMERCIAL TITLE IV-SUPPLS & MTRLS	10/23/2025	\$8.01
V000005200 P2603799	B2 6045761504	STAPLES CONTRACT & COMMERCIAL TITLE IV-SUPPLS & MTRLS	10/23/2025	\$59.50
V000005200 P2603799	B2 6045847797	STAPLES CONTRACT & COMMERCIAL TITLE IV-SUPPLS & MTRLS	10/24/2025	\$47.86
V000005200 P2600683	B2 6046349041	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	10/28/2025	(\$5.47)
V000005200 P2600683	B2 6046349042	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	10/28/2025	\$5.47
V000005200 P2600683	B2 6047357286	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	11/05/2025	\$8.11
V000005200 P2604199	B2 6048286906	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	11/19/2025	\$141.40
V000005200 P2604136	B2 6048371444	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	11/20/2025	\$152.43
V000005200 P2604137	B2 6048371445	STAPLES CONTRACT & COMMERCIAL GUIDANCE SERVICES-SUPPLS & MTRLS	11/20/2025	\$32.49
V000005200 P2604135	B2 6048371447	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	11/20/2025	\$54.56
V000005200 P2604135	B2 6048539341	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	11/22/2025	\$233.62
V000005200 P2604212	B2 6049653639	STAPLES CONTRACT & COMMERCIAL EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/02/2025	\$294.90
V000005200 P2604135	B2 6049718483	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	12/03/2025	(\$9.16)
V000005200 P2604244	B2 6049718484	STAPLES CONTRACT & COMMERCIAL INSTRUCTION-GENERAL SUPPLIES	12/03/2025	\$226.50
V000005200 P2604210	B2 6049791390	STAPLES CONTRACT & COMMERCIAL OTHER LOCAL SOURCES-SUPPLS & MTRLS	12/04/2025	\$101.99
V000005200 P2604302	B2 6049978358	STAPLES CONTRACT & COMMERCIAL EDUCATIONAL MEDIA SERVICES-SUPPLS & MTRLS	12/06/2025	\$66.92
V000005200 P2604302	B2 6049978359	STAPLES CONTRACT & COMMERCIAL SCHOOL ADMINISTRATION-SUPPLS & MTRLS	12/06/2025	\$21.68

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000005200 P2604434	B2 6050216264	STAPLES CONTRACT & COMMERCIAL GENERAL ADMINISTRATION-GENERAL SUPPLIES	12/10/2025	\$134.58
			<b>Total:</b>	<b>\$2,568.95</b>
V000007221 P2604071	P1 115	STEAM WORKS STUDIO LLC ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/08/2025	\$3,200.00
			<b>Total:</b>	<b>\$3,200.00</b>
V000007848 P2603068	B1 M0265656	STEPPING STONES GROUP LLC, THE SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	11/26/2025	\$112,476.00
V000007848 P2603068	B1 M0265657	STEPPING STONES GROUP LLC, THE SPEECH/OT/PT/RELATED SVCS-PRCH PRF-ED SVC	11/26/2025	\$19,614.00
			<b>Total:</b>	<b>\$132,090.00</b>
V000002314 P2604265	P1 INV1417191.1	STEVE WEISS MUSIC INSTRUCTION-GENERAL SUPPLIES	12/04/2025	\$727.95
V000002314 P2604265	P1 INV1417191.2	STEVE WEISS MUSIC INSTRUCTION-GENERAL SUPPLIES	12/05/2025	\$129.08
			<b>Total:</b>	<b>\$857.03</b>
V000006353 P2602693	B1 1240231	STORR TRACTOR COMPANY CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/17/2025	\$2,815.42
V000006353 P2602704	B1 1240232	STORR TRACTOR COMPANY CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/17/2025	\$5,409.61
V000006353 P2602706	B1 1240233	STORR TRACTOR COMPANY CARE AND UPKEEP OF GROUNDS-CLNG/RPR/MNT SVC	11/17/2025	\$3,742.56
			<b>Total:</b>	<b>\$11,967.59</b>
23165 P2602907	PM NOV2025MILEAGE	SULTANA LOROCCO, LOUISE SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$33.66
23165 P2602907	PM OCT2025MILEAGE	SULTANA LOROCCO, LOUISE SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	10/31/2025	\$65.86
			<b>Total:</b>	<b>\$99.52</b>
V000004488 P2604335	B1 S126265023.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/09/2025	\$104.02
V000004488 P2603640	B1 S128967050.002	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/21/2025	\$722.51
V000004488 P2604316	B1 S129085569.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/12/2025	\$344.30
V000004488 P2604319	B1 S129107436.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/05/2025	\$157.71
V000004488 P2604317	B1 S129121903.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/11/2025	\$566.97
V000004488 P2604289	B1 S129126898.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/08/2025	\$473.26

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000004488 P2604191	B1 S129187632.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/18/2025	\$929.12
V000004488 P2604320	B1 S129250676.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/08/2025	\$204.18
V000004488 P2604405	B1 S129307061.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/17/2025	\$412.80
V000004488 P2604369	B1 S129334448.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/04/2025	\$46.01
V000004488 P2604429	B1 S129361921.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/08/2025	\$641.02
V000004488 P2604430	B1 S129362410.001	SWIFT ELECTRICAL SUPPLY CO ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/09/2025	\$151.60
			<b>Total:</b>	<b>\$4,753.50</b>
23278 P2603873	PM NOV2025MILEAGE	SWIFT, DONNA EDUCATIONAL MEDIA SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$11.28
			<b>Total:</b>	<b>\$11.28</b>
20490 P2602908	PM NOV2025MILEAGE	SWOBODA, KENNETH ADMIN INFORMATION TECHNOLOGY-REG/TRAIN/TRAVEL	11/30/2025	\$11.89
			<b>Total:</b>	<b>\$11.89</b>
V000007029 P2604372	P1 58	TALENT STOCK LLC ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/10/2025	\$1,260.00
			<b>Total:</b>	<b>\$1,260.00</b>
V000005950 P2602165	P1 JAN2026	THOMAS EDISON ENERGYSMART CHAR INSTRUCTION-TUITION-NJLEA-RE	01/08/2026	\$4,040.00
			<b>Total:</b>	<b>\$4,040.00</b>
21427 P2602911	PM NOV2025MILEAGE	TIBBETTS, NICOLE CENTRAL SERVICES-REG/TRAIN/TRAVEL	11/30/2025	\$54.53
			<b>Total:</b>	<b>\$54.53</b>
V000005988 P2603569	P1 2549	TINY TOTS TENNIS LLC ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/11/2025	\$1,040.00
V000005988 P2604063	P1 2550	TINY TOTS TENNIS LLC ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/10/2025	\$2,210.00
			<b>Total:</b>	<b>\$3,250.00</b>
25529 P2602947	PM NOV2025MILEAGE	TORRES, ANGELINE ADULT & COMMUNITY PROGRAMS-REG/TRAIN/TRAVEL	11/30/2025	\$15.04
			<b>Total:</b>	<b>\$15.04</b>
V000006368 P2601967	P1 25000997	TOWNSHIP OF EAST BRUNSWICK ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/10/2025	\$19,288.41

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000006368 P2601967	P1 25001015	TOWNSHIP OF EAST BRUNSWICK CARE AND UPKEEP OF GROUNDS-GENERAL SUPPLIES	12/03/2025	\$15,106.59
			<b>Total:</b>	<b>\$34,395.00</b>
V000004810 P2603652	B1 20522944	TRANE U.S. INC ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/17/2025	\$2,744.54
			<b>Total:</b>	<b>\$2,744.54</b>
V000006642 P2604185	P1 83448	TRU STOR LLC ADMIN INFORMATION TECHNOLOGY-SUPPLS & MTRLS	12/03/2025	\$1,028.76
V000006642 P2604380	P1 83456	TRU STOR LLC ADMIN INFORMATION TECHNOLOGY-EQUIPMENT	12/12/2025	\$20,036.12
			<b>Total:</b>	<b>\$21,064.88</b>
V000007575 P2604065	P1 1800	TWO RIVER ART LLC ADULT & COMMUNITY PROGRAMS-PRCH SVC	12/08/2025	\$1,500.00
			<b>Total:</b>	<b>\$1,500.00</b>
V000007764 P2602665	P1 1182670040	UHS OF DOYLESTOWN LLC INSTRUCTION-PRCH PRF-ED SVC	11/11/2025	\$3,528.00
			<b>Total:</b>	<b>\$3,528.00</b>
V000004945 P2604449	B1 202048364	ULINE INC INSTRUCTION-GENERAL SUPPLIES	12/18/2025	\$156.68
			<b>Total:</b>	<b>\$156.68</b>
20079 P2602913	PM OCT2025MILEAGE	ULLRICH, ALIXANDRE CHILD STUDY TEAMS-REG/TRAIN/TRAVEL	10/31/2025	\$24.91
			<b>Total:</b>	<b>\$24.91</b>
V000006868 P2604143	P1 25-12256	USA GENERAL CONTRACTORS CORP ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/15/2025	\$3,129.22
			<b>Total:</b>	<b>\$3,129.22</b>
23609 P2602498	PM NOV2025CELL	VALESKI, VICTOR GENERAL ADMINISTRATION-COMMUNIC/PHONE	11/30/2025	\$89.72
23609 P2602498	PM OCT2025CELL	VALESKI, VICTOR GENERAL ADMINISTRATION-COMMUNIC/PHONE	10/31/2025	\$89.64
			<b>Total:</b>	<b>\$179.36</b>
V000005151 P2504812	B1 2402EBT-11	VAN CLEEF ENGINEERING ASSOCIAT OTHER LOCAL SOURCES-ARCHT/ENG SVCS	12/04/2025	\$8,099.00
V000005151 P2602126	B1 2501EBT-6	VAN CLEEF ENGINEERING ASSOCIAT FACILITY ACQUISITION/CONSTR SV-ARCHT/ENG SVCS	12/04/2025	\$22,884.25
			<b>Total:</b>	<b>\$30,983.25</b>

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
V000007914 P2604198	B1 91359094	VARI SALES CORPORATION INTERLOCAL SVC AGRMNT-SUPPLS & MTRLS	12/11/2025	\$319.20
			<b>Total:</b>	<b>\$319.20</b>
26775 P2602915	PM NOV2025MILEAGE	VENDOME, JAIRO ADMIN INFORMATION TECHNOLOGY-REG/TRAIN/TRAVEL	11/30/2025	\$16.78
			<b>Total:</b>	<b>\$16.78</b>
V000007740 P2603523	P1 P2603523-FALL25	VICTORIA ANGELINA LLC INSTRUCTION-PRCH SVC	09/26/2025	\$1,500.00
			<b>Total:</b>	<b>\$1,500.00</b>
21217 P2604508	PM FY2026BOOTS	VILLAGRAN, SAUL D UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$50.00
21217 P2604508	PM FY2026COAT	VILLAGRAN, SAUL D UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$79.99
21217 P2604508	PM FY2026GLOVES	VILLAGRAN, SAUL D UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$30.00
21217 P2604508	PM FY2026SHOES	VILLAGRAN, SAUL D UNALLOCATED BENEFITS-OTHR EMP BNFTS	12/18/2025	\$110.00
			<b>Total:</b>	<b>\$269.99</b>
V000007715 P2602161	B1 0875551125	VOIANCE LANGUAGE SERVICES LLC GENERAL ADMINISTRATION-PURCH TECH SVCS	11/30/2025	\$322.00
			<b>Total:</b>	<b>\$322.00</b>
V000006032 P2601321	B3 8819405747	VWR INTERNATIONAL LLC INSTRUCTION-GENERAL SUPPLIES	07/03/2025	\$11.47
V000006032 P2601320	B3 8820372844	VWR INTERNATIONAL LLC INSTRUCTION-GENERAL SUPPLIES	12/10/2025	\$62.24
			<b>Total:</b>	<b>\$73.71</b>
V000003441 P2604066	B2 258171698	W B MASON COMPANY INC CENTRAL SERVICES-SUPPLS & MTRLS	11/13/2025	\$171.56
V000003441 P2604103	B2 258203377	W B MASON COMPANY INC SCHOOL ADMINISTRATION-SUPPLS & MTRLS	11/14/2025	\$233.63
V000003441 P2601908	B2 258247100	W B MASON COMPANY INC INSTRUCTION-GENERAL SUPPLIES	11/17/2025	\$529.40
V000003441 P2604305	B2 258585857	W B MASON COMPANY INC IMPROVEMENT OF INSTRUCTION-SUPPLS & MTRLS	12/04/2025	\$127.96
V000003441 P2604374	B2 258626361	W B MASON COMPANY INC ADMIN INFORMATION TECHNOLOGY-SUPPLS & MTRLS	12/05/2025	\$697.22
V000003441 P2604374	B2 258653266	W B MASON COMPANY INC ADMIN INFORMATION TECHNOLOGY-SUPPLS & MTRLS	12/08/2025	\$262.88
V000003441 P2601908	B2 258687451	W B MASON COMPANY INC INSTRUCTION-GENERAL SUPPLIES	12/09/2025	\$529.40

**BOARD MEETING DATE:01/08/2026**  
**APPROVAL OF BILL LIST--**  
**PAYMENTS PENDING FOR ISSUANCE ON: 01/09/2026**

<u>Payee ID</u> <u>PO #</u>	<u>Addr Code</u> <u>Invoice #</u>	<u>Vendor Name</u> <u>Description</u>	<u>Inv. Date</u>	<u>Amount</u>
			<b>Total:</b>	<b>\$2,552.05</b>
V000002221 P2603394	B1 9689040575	W. W. GRAINGER INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	10/27/2025	(\$410.16)
V000002221 P2604428	B1 9733596655	W. W. GRAINGER INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/05/2025	\$1,987.91
			<b>Total:</b>	<b>\$1,577.75</b>
V000005984 P2604435	P1 138647	WEILGUS AND SONS NJ INC. ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	12/09/2025	\$53.20
			<b>Total:</b>	<b>\$53.20</b>
21031 P2603495	PM TUITION-FALL2025	WEINERT, LISA UNALLOCATED BENEFITS-TUITION REIMB	12/15/2025	\$376.72
			<b>Total:</b>	<b>\$376.72</b>
V000007898 P2603709	B1 P2603709-1125	WOODS SERVICES INC SUP SVC-STU-EXTRAORDINARY SVCS-PRCH PRF-ED SVC	12/09/2025	\$36,193.04
			<b>Total:</b>	<b>\$36,193.04</b>
14456 P2602916	PM NOV2025MILEAGE	YANNAZZO, CHRISTOPHER SCHOOL ADMINISTRATION-REG/TRAIN/TRAVEL	11/30/2025	\$15.00
			<b>Total:</b>	<b>\$15.00</b>
V000007008 P2602557	P1 409	YUHAS PLUMBING HEATING & COOLI ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	09/12/2025	\$1,240.00
V000007008 P2602551	P1 435	YUHAS PLUMBING HEATING & COOLI ALLOW MAINT FOR SCHOOL FACIL-CLNG/RPR/MNT SVC	12/04/2025	\$270.00
			<b>Total:</b>	<b>\$1,510.00</b>
V000007854 P2603397	P1 S6690616.001	Z&Z SUPPLY MERGER SUB LLC ALLOW MAINT FOR SCHOOL FACIL-GENERAL SUPPLIES	11/24/2025	\$658.70
			<b>Total:</b>	<b>\$658.70</b>
			<b>Grand Total:</b>	<b>\$4,467,914.86</b>



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
 Agenda Item: 6.

Date Prepared: 12/16/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Lori Tagerty, Purchasing Manager  
**SUBJECT:** Contract - Student Transportation Services

***Summary:***

Quotes were requested to cover transportation routes on a short-term basis. The quote requests were sent to multiple vendors. The district will issue a formal bid solicitation in the near future for these routes.

***Recommendation:***

**Recommendation:** That contracts are approved and awarded for student transportation services as per attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						

Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Quoted Routes	12/16/2025	Backup Material

<b>Quoted Route Awards 2025/2026</b>				
<b>Contractor</b>	<b>Route</b>	<b>Destination</b>	<b>Effective Date</b>	<b>Cost Per Diem</b>
EMMANUEL TRANS	HM0040A/P	HAMMARSKJOLD UES	11/26/2025	\$ 173.00
KERO TRANS	WANB01A/P	WARNSDORFER ES	12/2/2025	\$ 139.00
THREE BROTHERS	LNNB01A/P	LAWRENCE BROOK ES	12/2/2025	\$ 173.00
BRIGHT START TRANSPORTATION	MA0002A/P	MONTGOMERY ACADEMY	12/12/2025	\$ 277.00
BRIGHT START TRANSPORTATION	MA0003A/P	MONTGOMERY ACADEMY	12/12/2025	\$ 251.00



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
 Agenda Item: 7.

Date Prepared: 12/16/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Joyce Forsberg, Senior Manager of Transportation  
**SUBJECT:** Contract Rescission - Transportation

***Summary:***

At the November 13, 2025 board meeting, a jointure school transportation route was approved for the 2025-2026 school year. This jointure route has been rescinded and the student will be put on a solo route due to behavior issues.

***Recommendation:***

**Recommendation:** That the Board of Education rescind a 2025-2026 transportation contract previously approved on November 13, 2025 as per attachment.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						

Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Route Rescission	12/16/2025	Backup Material

ROUTE RESCISSION FOR 2025-2026

<i>Route #</i>	<i>Bid #</i>	<i>Vendor</i>	<i>PO#</i>
JOINTURE 2280	-	Hopewell Valley Regional School District	P2604082

***Per Diem  
Amount Reason***

\$ 198.44 Solo route needed



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
Agenda Item: 9.

Date Prepared: 11/25/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Ann Marie Gilbert, Senior Manager of Community Programs  
**SUBJECT:** FY2026 Community Programs Fees for Enrichment Programs

***Summary:***

Community Programs provides enrichment opportunities in the areas of language, sports, arts, and science and technology to all students as well as adults. A fee is assessed for participation in these programs.

***Recommendation:***

**Recommendation:** That the 2025-2026 Community Programs Enrichment Fee Schedule is approved as presented in the attached.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						

Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
2025-2026 Enrichment Fee Schedule	11/25/2025	Backup Material

<i>Community Programs Fee Schedule</i>	<i>Frequency</i>	<i>2025-2026 Fees</i>	<i>2025-2026 Discounted Aftercare Fees</i>
<i>Enrichment Programming</i>			
Table Tennis Enrichment K-6 / 8 hours	Per 8 classes	\$ 195.00	\$ 180.00
Table Tennis Enrichment 7-12 / 12 hours	Per 8 classes	\$ 395.00	N/A *
Table Tennis Camp 1-9 / 1-day camp	Per 1 (3-hr) camp	\$ 125.00	N/A *
Table Tennis Camp 1-9 / 5-day camp	Per 5 (3-hr) camps	\$ 390.00	N/A *

\* Is a camp, workshop, adult, or out of after care hours program.

**COST SUMMARY**

Name: East Brunswick Public Schools

Date: 11/14/2025

Cost Category	ABE Levels 1-4 ESL Levels 1-6		ABE Levels 5-6		IELCE Levels 1-6		Grant Funds Requested	Match ABE/ESL & IELCE	Total Funds Needed
	Program	Admin	Program	Admin	Program	Admin			
A. Personnel Costs	\$ 231,013.00	\$ 8,364.00	\$ 57,755.00	\$ 2,089.00	\$ 81,852.00	\$ 4,687.00	\$ 385,760.00	\$ -	\$ 385,760.00
B. Non-Personnel Costs		\$ 4,003.00		\$ 1,003.00		\$ 149.00	\$ 5,155.00	\$ -	\$ 5,155.00
C. Direct Student Services Costs	\$ 107,397.00		\$ 26,853.00		\$ 108,187.00		\$ 242,437.00	\$ -	\$ 242,437.00
<b>Totals</b>	<b>\$ 338,410.00</b>	<b>\$ 12,367.00</b>	<b>\$ 84,608.00</b>	<b>\$ 3,092.00</b>	<b>\$ 190,039.00</b>	<b>\$ 4,836.00</b>	<b>\$ 633,352.00</b>	<b>\$ -</b>	<b>\$ 633,352.00</b>

Total ABE/ESL Costs	\$ 438,477.00
Total IELCE Costs	\$ 194,875.00
Total ABE/ESL Admin Costs	\$ 15,459.00
Total IELCE Admin Costs	\$ 4,836.00
ABE/ESL Admin %	3.53%
IELCE Admin %	2.48%

Total Match	\$ -
Match Percentage	0.00%

	ABE/ESL	IELCE
<b>Lead Agency Coordination Award Amount:</b>		
<b>Professional Development Award Amount:</b>		

\*Only enter if you are the lead agency

\*Enter if your lead agency awards professional development funds to your agency

COST SUMMARY

0



**EAST BRUNSWICK PUBLIC SCHOOLS**

**BUSINESS AND SUPPORT OPERATIONS**  
 Agenda Item: 12.

Date Prepared: 10/30/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Joseph Crotchfelt, CPA, Director of Financial Services  
**SUBJECT:** Travel Report - (Roll Call - Majority of Full Board Required)

***Summary:***

The travel report presented in the attachment complies with the requirements of N.J.A.C. 6A:23A-7.1 through 7.13, Board Policy No. 6471, and Board Regulation No. 6471. It has been reviewed and approved by the Financial Services Department and the Superintendent of Schools as required by the above legal requirements.

***Recommendation:***

**Recommendation:** That the attached travel report, pursuant to the recommendation of the Financial Services Department and Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						

Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Travel Report	12/4/2025	Backup Material

January 8, 2026

Request for Travel Expense Report  
Board Approval Required

Employee Number	Name	Title/Position	School	Title of Workshop	Location	Dates	Grand Total Approved
20394	Michelle Dagrosa	Supervisor	Administration	New Jersey Music Educators Association Stage Conference	Atlantic City, NJ	2/22/2026 & 2/23/2026	\$ 186.71

\_\_\_\_\_  
Financial Services Department Approval

\_\_\_\_\_  
1/6/2026

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
1/6/2026  
Date



**EAST BRUNSWICK PUBLIC SCHOOLS**

**HUMAN RESOURCES**  
Agenda Item: 1.

Date Prepared: 12/16/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Nicole Tibbetts, Director of Human Resources  
**SUBJECT:** Contract - Northern Arizona University - Student Placement Agreement

***Summary:***

Northern Arizona University offers instruction in selected educational discipline programs in which students undertaking the course of study are required to obtain clinical experience. The College and the District together seek to enter into an agreement through which the District would provide students with opportunities for practical experience, which will also serve to increase the future candidate pool of prospective employees. The agreement attached is required to proceed with this undertaking. The agreement has undergone legal review by the Board Attorney.

***Recommendation:***

**Recommendation:** That a student placement agreement for student internships with Northern Arizona University, Flagstaff, AZ is approved effective January 9, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis						

Figuroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Student Placement Agreement-Northern Arizona University	12/16/2025	Backup Material



**STUDENT PLACEMENT AGREEMENT (“Agreement”)**  
**(Professional Education Programs)**

This Agreement is entered into by and between the Arizona Board of Regents for and on behalf of Northern Arizona University principally located at 1900 S. Knoles Dr. Flagstaff, AZ 86011 (“University”) and East Brunswick Public Schools (“Facility”) principally located at 760 Route 18 East Brunswick, NJ 08816.

**I. DURATION**

This Agreement will become effective upon the last signature date below and will expire at the end of one (1) year, and can be renewed for successive one (1)-year terms, upon prior written addendum signed by both parties for a total term not to exceed five (5) years. This Agreement may be renewed, revised, or modified by a written addendum signed by both parties. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any Student, as defined below, already assigned to and accepted by the Facility shall be allowed to complete any in-progress educational experience at the Facility (if feasible), provided, however, the parties retain the right to dismiss or withdraw any Student pursuant to Section III. 5.

**II. PURPOSE**

This Agreement establishes a relationship between the University and the Facility, to allow students from the University (“Students”) to participate in an unpaid or paid educational experience at the Facility’s site(s) that may qualify for University academic credit, as determined by the University.

**III. GENERAL TERMS**

1. A schedule of Student participation will be agreed upon by the University, the Student, and the Facility.
2. The Student’s participation should complement the service and educational activities of the Facility. The Student will be under the supervision of a Facility employee.
3. Each Student is expected to perform with high standards at all times and comply with the written policies and regulations of the Facility.
4. Each Student will obtain prior written approval from the University and the Facility before publishing or presenting any materials relating to the educational experience outside the normal educational setting of the University.
5. The University and the Facility reserve the right to dismiss or withdraw Student participation if Student conduct or performance is unsatisfactory.
6. Neither the University nor the Facility is obligated to provide for the Student’s transportation to and from the Facility or for health insurance for the Student.



7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program.
8. Statements of performance objectives for this educational experience will be the joint responsibility of the University and the Facility personnel.
9. Each Student must adhere to the Facility's established dress and performance standards.
10. Each Student is expected to complete Facility required training related to privacy of Facility student information or data prior to starting any educational experience at the Facility.

#### **IV. FACILITY'S OBLIGATIONS**

1. The Facility agrees to appoint a qualified mentor who is responsible for the educational activities and supervision of the University Students participating under this Agreement.
2. The Facility agrees to submit to the University an evaluation of each Student's progress. The format for the evaluation is established by the University. shall be mutually agreed upon by the University and the Facility.
3. No student placed in the Facility under this Agreement shall in any way be considered an employee or agent of the Facility, nor shall any student be entitled to any fringe benefits, worker's compensation, disability benefits, or other rights or benefits normally afforded to employees or agents of the Facility. Students shall not be paid by the Facility.
4. The Facility is responsible for the acts and omissions of Facility employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University.
5. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility's employees or agents.
6. The Facility shall retain primary responsibility for the supervision, conduct, and performance of its Students, employees and faculty members involved in this Agreement, including oversight of all activities that take place at the Facility.

#### **V. UNIVERSITY'S OBLIGATIONS**

1. The University will designate faculty or other representatives to coordinate scheduling, provide course information and objectives, assist in advising, and supervising Students.
2. The University will be responsible for developing and carrying out procedures for Student selection and admission.
3. The University is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to Arizona Revised Statutes ("A.R.S.") §41-621, *et seq.* to cover liabilities arising from the acts and omissions of the University's employees, Students, and agents participating under this Agreement. The University is not responsible for maintaining insurance coverage for liability arising from the acts and

omissions of the Facility's employees and agents.

4. The University reserves the right to withdraw any Student from the assigned educational experience at the Facility when, in the University's judgment, the educational experience no longer meets the needs of the Student or the Facility is not meeting its obligations as set forth in this Agreement.
5. The University assures the Facility that all Students placed will have a valid fingerprint clearance card. The University will provide a copy of the card or the Identified Verified Prints ("IVP") number at the time of the request for placement. The University will conduct periodic checks on the fingerprint clearance card throughout the Student's placement to ensure the continued validation of the fingerprint clearance card. The University will immediately remove a Student whose card becomes invalid.
6. The University shall ensure that Students review and understand their responsibilities under this Agreement as outlined in Appendix A and the Facility's Policies to be provided to Students.
7. Students shall undergo a criminal history review through the New Jersey State Police in accordance with New Jersey Statutes Annotated ("N.J.S.A.") 18A:6-7.1, and at their own / the University's expense. Completed background test results must be available and submitted to the Facility, showing that the student was not convicted of a disqualifying offense, as a condition of the student intern's participation in the program with the Facility. In accordance with N.J.S.A. 18A: 6-7.7, Students shall also undergo all necessary employment history record checks before permitting any Student to begin a placement involving regular contact with minors. The University shall cooperate fully by obtaining each Student's written consent and disclosure forms authorizing prior employers, including out-of-state employers, to disclose whether the Student was ever the subject of any allegation or finding of child abuse, sexual misconduct, or related disciplinary action.

## VI. STATE OF ARIZONA PROVISIONS

1. **Nondiscrimination.** The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, nondiscrimination, including the Americans with Disabilities Act, and affirmative action.
2. **Dispute Resolution.** The parties agree to work cooperatively and in good faith to resolve any disputes that may arise under this Agreement.
3. **Conflict of Interest.** The parties agree that this Agreement may be cancelled for conflict of interest in accordance with A.R.S. §38-511. The Facility certifies that no such conflict of interest currently exists and that there are no relevant facts or circumstances which could give rise to any actual or potential organizational or personal conflict of interest.
4. **Cancellation for Lack of Funding.** If either party's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature or governing board, and if the Arizona Legislature or governing board fails to appropriate the funds necessary for performance, then either party may provide written notice of this to the other party and cancel this Agreement without further obligation of either party. Appropriation is a legislative act and is beyond the control of either party.
5. **Termination.** Either party may terminate this Agreement for any reason by providing the other



party with at least thirty (30) days' written notice of intent to terminate. Such termination shall not affect the ability of any Student already participating in a placement at the Facility to complete the current academic or practicum experience, provided the Facility determines that continuation is feasible and consistent with its policies and operational needs. The parties shall cooperate in good faith to ensure that any Students in progress are permitted to fulfill their academic requirements with minimal disruption.

6. **Student Educational Records.** The University will be responsible for advising its students of their own responsibilities under this Agreement, including but not limited to the University students' obligations under the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and the New Jersey Pupil Records Act (NJPR), N.J.S.A. 18A:36-19, and its implementing regulations, as it concerns the personally identifiable information and student information of the Facility's students, and the obligations to maintain confidentiality of pupil educational records, and their obligations to abide by the policies and procedures of the Facility. Should any University student fail to abide by any law, regulation, or school District policy and/or procedure, they may be expelled from the program. Further, the Facility mutually agrees to abide by FERPA concerning any University Student's records.
7. **Representations Regarding Relationship and Use of University Marks.** Except as otherwise agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the Student educational experience or placement program contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other party without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without prior written authorization from the other party.
8. **Arizona Public Records Laws.** The Facility acknowledges that the University is a public entity subject to the provisions of the Arizona Public Record Laws, A.R.S. §§ 39-121, *et seq.* The University acknowledges that the Facility is a public entity subject to the provisions of the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1, *et. seq.*). Each party shall respond to any public records request in accordance with its own state's laws and policies. To the extent permitted by law, the parties shall notify one another before releasing any documents or information provided by the other party that may contain confidential, proprietary, or personally identifiable information, and shall cooperate in good faith to protect such information from unnecessary disclosure.

## VII. MISCELLANEOUS

1. Neither party shall assign this Agreement without the prior written consent of the other party.
2. Each party shall be responsible for each party's own costs for performance of its respective obligations under this Agreement.
3. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement may not be modified or amended except by written instrument signed by both parties.
4. Neither party shall be held responsible for any losses resulting if the fulfillment of any terms or



provisions of this Agreement are delayed or prevented by any cause not within the control of the party whose performance is interfered with, and which by the exercise of reasonable diligence, said party is unable to prevent ("force majeure event"), including but not limited to acts of God, war, civil disturbance, terrorism, disaster, fire, earthquakes, hurricanes, known or suspected threats of illness, epidemics, pandemics, or government regulation. This Agreement may be terminated without further obligation or penalty, including cancellation fees or liquidated damages, of either party upon written notice from the affected party to the other party of such force majeure event.

5. This Agreement may be executed in counterparts, each of which will be deemed to be an original but all of which, taken together, shall constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by electronic means shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by electronic means shall be deemed to be their original signatures for all purposes.
6. Any notice to the parties shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three (3) days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

To Facility:

East Brunswick Public Schools  
Nicole Tibbetts  
760 Route 18  
East Brunswick, NJ 08816  
Phone: 732-613-6713  
Email: [HumanResources@ebnet.org](mailto:HumanResources@ebnet.org)

To University:

Northern Arizona University  
Assistant Vice Provost  
Professional Education Programs  
PO Box 5774  
Flagstaff, AZ 86011  
Email: [NAUStudentTeaching@nau.edu](mailto:NAUStudentTeaching@nau.edu)

with a copy to:

Northern Arizona University  
Contracts, Purchasing and Risk Management  
PO Box 4124  
Flagstaff, AZ 86011  
Email: [NAU-Contracts@nau.edu](mailto:NAU-Contracts@nau.edu)

(signature page to follow)



The undersigned have read the foregoing Agreement and, as authorized signatories of the undersigned respective entities, hereby agree to be bound by it.

University: Arizona Board of Regents for  
and on behalf of Northern  
Arizona University

Facility: East Brunswick Public  
Schools

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**APPENDIX A**

**STUDENT RESPONSIBILITY STATEMENT**

This acknowledgment is made by the Student identified below to acknowledge certain duties and responsibilities with regard to participation in an educational experience in the Arizona Board of Regents for and on behalf of Northern Arizona University ("University") program at the location where the educational experience takes place ("Facility").

**DUTIES AND RESPONSIBILITIES OF STUDENT**

1. The Student will complete and be responsible for the cost of providing all health forms, health insurance, testing, and certificates requested by the Facility.
2. The Student will comply with all applicable policies, procedures, and rules of the Facility.
3. The Student will participate in orientation, required mandatory education, and skill training as required by the Facility.
4. The Student will demonstrate professional behavior appropriate to the environment, including adhering to the Facility's established dress code and maintaining high standards at all times.
5. The Student will follow the policies, rules, and regulations of the Facility, including those regarding confidentiality of information.
6. The Student's conduct at all times, both at the Facility and outside normal business hours, will be in a personally and professionally ethical manner.
7. The Student will make appropriate arrangements for transportation and housing, if necessary, and be responsible for all travel and living expenses incurred in relation to the educational experience.
8. The Student agrees that the University may share information received from a Student's Criminal Background Check and Drug Testing with the Facility, if applicable.
9. The Student will conform to the work schedule of the Facility and make up time and work missed during unavoidable illnesses, in consultation with Facility supervisor, the Student's University placement coordinator and/or instructor.
10. The Student will obtain prior written approval from University and the Facility before publishing or presenting any material relating to the educational experience outside the normal educational settings of the University.
11. The Student acknowledges the inherent risk of exposure to COVID-19 which exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. By participating in the program, the Student assumes all risks related to exposure to COVID-19.

**I HAVE READ AND UNDERSTAND THIS ACKNOWLEDGMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS:**

Student Name: \_\_\_\_\_  
(Please type or print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date





**EAST BRUNSWICK PUBLIC SCHOOLS**

**HUMAN RESOURCES**  
Agenda Item: 2.

Date Prepared: 11/19/2025

Meeting Date: 1/8/2026

**TO:** Members, Board of Education  
**FROM:** Nicole Y. Tibbetts, Director of Human Resources  
**SUBJECT:** Personnel Actions (Roll Call - Majority of Full Board Required)

***Summary:***

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

***Fiscal Impact:***

***Recommendation:***

**Recommendation:** That the attached personnel actions, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						

Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Personnel Actions	1/7/2026	Backup Material

**EAST BRUNSWICK, NEW JERSEY  
Office of the Superintendent  
BOARD OF EDUCATION MEETING**

All certificated staff, support staff and substitutes are being employed contingent upon the completion of a criminal history background check required by P.L. 1986, c 116. This is in accordance with guidelines from the State Department of Education. All items are budgeted unless otherwise noted.

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>Attachment E.1</b> <u>Certificated Personnel</u>								
<b>BERKOVICH, RAISA</b> 13487	10	RTMT Retirement	7/1/2026	MATHEMATICS TEACHER		EBHS		Retirement
11-140-100-21010-000-00-0-050								
<b>CHAN, NICOLE</b> 24319	10	LVAD Leave of Absence		SPECIAL ED TEACHER RESOURCE		Frost		
11-213-100-21010-000-00-0-130								
			<b>EffectiveBegin:</b> 3/2/2026	<b>EffectiveEnd:</b> 5/5/2026	<b>LeaveType:</b> PAID LEAVE			
			<b>EffectiveBegin:</b> 5/6/2026	<b>EffectiveEnd:</b> 6/30/2026	<b>LeaveType:</b> FMLA/NJFLA - CRL			
<b>COHEN, HAIM</b> 22732	10	CSLU Salary Upgrade	2/1/2026	TECHNOLOGY EDUCATION TEACHER	TE02/DOC/13	EBHS	\$105,870.00	Doctorate Degree
11-140-100-21010-000-00-0-050								
<b>DRAGONETTE, PATRICIA</b> 27004	10	CHRS Hours/FTE Change	1/1/2026	SPEECH LANGUAGE SPECIALIST	TE02/MA/11	District	\$64,318.24	5 Hours
11-000-216-21000-000-00-0-000								

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>EYER, KATELYN</b> 23966	10	LVAD Leave of Absence	11-130-100-21010-000-00-0-002	MATHEMATICS TEACHER		Churchill		
		<b>EffectiveBegin:</b>	12/18/2025	<b>EffectiveEnd:</b>	1/16/2026	<b>LeaveType:</b>	PAID LEAVE	
<b>FUZAK, ASHLEY</b> 24675	10	LVAD Leave of Absence	11-130-100-21010-000-00-0-002	SOCIAL STUDIES TEACHER		Churchill		
		<b>EffectiveBegin:</b>	1/29/2026	<b>EffectiveEnd:</b>	3/24/2026	<b>LeaveType:</b>	PAID LEAVE	
		<b>EffectiveBegin:</b>	3/25/2026	<b>EffectiveEnd:</b>	6/23/2026	<b>LeaveType:</b>	FMLA/NJFLA - CRL	
<b>GOODE, JACOB</b> 27120	10	NEW Leave Replacement	1/5/2026 - 6/30/2026 11-120-100-21010-000-00-0-120 - 30%, 11-120-100-21010-000-00-0-138 - 70%	MUSIC TEACHER	TE02/BA/02	District	\$64,250.00	Degree: BA Cert: MUSIC UNIVERSITY OF NEW HAVEN
<b>HEADLAM, JACLYN</b> 26980	10	CLOC Account Change	12/1/2025 11-000-218-21040-000-00-0-056 - 40%, 11-000-218-21040-000-00-0-055 - 60%	STUDENT ASSISTANCE SPECIALIST		District		
<b>HEITZHAUS, TAYLOR</b> 25003	10	LVAD Leave of Absence	11-000-218-21040-000-00-0-055	SCHOOL COUNSELOR 10M		Churchill		
		<b>EffectiveBegin:</b>	1/5/2026	<b>EffectiveEnd:</b>	2/28/2026	<b>LeaveType:</b>	PAID LEAVE	
		<b>EffectiveBegin:</b>	3/1/2026	<b>EffectiveEnd:</b>	3/31/2026	<b>LeaveType:</b>	UNPAID LEAVE	
<b>INFANTE, YESENIA</b> 27115	10	NEW Leave Replacement	2/1/2026 - 6/30/2026 11-130-100-21010-000-00-0-002	SOCIAL STUDIES TEACHER	TE02/MA+30/09	Churchill	\$84,245.00	Degree: M+30 Cert: PSYCHOLOGY RUTGERS UNIVERSITY

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>KEARNS, CAROLYN</b> 26026	10	60DY 60 Day Non- Tenured	01/12/2026 - 03/13/2026	SPECIAL ED TEACHER RESOURCE	TE02/MA/09	Churchill	\$81,345.00	
11-213-100-21010-000-00-0-055								
<b>LIGUORI, LINDSAY</b> 21968	10	LVAD Leave of Absence		SPECIAL ED TEACHER RESOURCE		Frost		
11-213-100-21010-000-00-0-130								
			<b>EffectiveBegin:</b> 3/2/2026	<b>EffectiveEnd:</b> 5/1/2026	<b>LeaveType:</b> PAID LEAVE			
			<b>EffectiveBegin:</b> 5/2/2026	<b>EffectiveEnd:</b> 6/30/2026	<b>LeaveType:</b> FMLA/NJFLA - CRL			
<b>LINDER, SARA</b> 23620	10	LVAD Leave of Absence		MATHEMATICS TEACHER		Churchill		
11-130-100-21010-000-00-0-002								
			<b>EffectiveBegin:</b> 2/4/2026	<b>EffectiveEnd:</b> 4/16/2026	<b>LeaveType:</b> UNPAID LEAVE EXTENSION			
<b>LYONS, TAYLOR</b> 25438	10	LVAD Leave of Absence		FAMILY/CONSUMR SCIENCE TEACHER		EBHS		
11-140-100-21010-000-00-0-050								
			<b>EffectiveBegin:</b> 4/6/2026	<b>EffectiveEnd:</b> 5/31/2026	<b>LeaveType:</b> PAID LEAVE			
			<b>EffectiveBegin:</b> 6/1/2026	<b>EffectiveEnd:</b> 6/5/2026	<b>LeaveType:</b> FAMILY MEDICAL LEAVE			
			<b>EffectiveBegin:</b> 6/6/2026	<b>EffectiveEnd:</b> 6/30/2026	<b>LeaveType:</b> FMLA/NJFLA - CRL			
<b>MULHALL, EMILY</b> 23986	10	LVAD Leave of Absence		TEACHER MATH/SCIENCE		Hammarskjold		
11-120-100-21010-000-00-0-056								
			<b>EffectiveBegin:</b> 2/27/2026	<b>EffectiveEnd:</b> 4/16/2026	<b>LeaveType:</b> UNPAID LEAVE			

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>NESCI, DANIELLE</b> 21577	10	CSLU Salary Upgrade	2/1/2026	TECHNOLOGY EDUCATION TEACHER	TE01/DOC/13	EBHS	\$106,120.00	Doctorate Degree
11-140-100-21010-000-00-0-050								
<b>POTENSKI, ASHLEIGH</b> 26697	10	RSGN Resignation	2/3/2026	SCHOOL NURSE		Hammarskjold		Resignation
11-000-213-21000-000-00-0-056								
<b>RODRIGUEZ, STEPHANIE</b> 26905	10	EXTC Contract Extension	2/1/2026 - 6/30/2026	ELEMENTARY TEACHER	TE02/BA/02	Frost	\$64,250.00	
11-120-100-21010-000-00-0-130								
<b>SALDANA, MIGUEL</b> 26612	10	CLOC Account Change	12/1/2025	STUDENT ASSISTANCE SPECIALIST		District		
11-000-218-21040-000-00-0-138 - 40%, 11-000-218-21040-000-00-0-130 - 60%								
<b>SALTOS, ASHLYN</b> 26710	10	LVAD Leave of Absence		SPECIAL ED TEACHER RESOURCE		Churchill		
11-213-100-21010-000-00-0-055								
			<b>EffectiveBegin:</b> 11/21/2025	<b>EffectiveEnd:</b> 12/16/2025	<b>LeaveType:</b> PAID LEAVE CHANGE 1 - AMENDED DATES			
			<b>EffectiveBegin:</b> 12/17/2025	<b>EffectiveEnd:</b> 2/12/2026	<b>LeaveType:</b> FAMILY MEDICAL LEAVE - CHANGE			
			<b>EffectiveBegin:</b> 2/13/2026	<b>EffectiveEnd:</b> 3/18/2026	<b>LeaveType:</b> FMLA/NJFLA - CRL - CHANGE			
			<b>EffectiveBegin:</b> 3/19/2026	<b>EffectiveEnd:</b> 6/30/2026	<b>LeaveType:</b> UNPAID LEAVE - CHANGE			
<b>SCHWEIGHARDT, STEPHANIE</b> 13425	10	RTMT Retirement	7/1/2026	SCHOOL COUNSELOR 10M		Hammarskjold		Retirement
11-000-218-21040-000-00-0-056								

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>SKIDMORE, KATHERINE</b> 21734	10	LVAD Leave of Absence		ENGLISH/ILA TEACHER		EBHS		
			11-140-100-21010-000-00-0-050					
			<b>EffectiveBegin:</b> 1/1/2026		<b>EffectiveEnd:</b> 3/31/2026		<b>LeaveType:</b> UNPAID LEAVE EXTENSION	
<b>SOCCODATO-DUTKA, RENEE</b> 12039	10	LVAD Leave of Absence		MUSIC TEACHER		District		
			11-120-100-21010-000-00-0-138					
			<b>EffectiveBegin:</b> 12/1/2025		<b>EffectiveEnd:</b> 12/3/2025		<b>LeaveType:</b> PAID LEAVE EXTENSION	
			<b>EffectiveBegin:</b> 12/4/2025		<b>EffectiveEnd:</b> 3/4/2026		<b>LeaveType:</b> FAMILY MEDICAL LEAVE	
<b>TREGILLIES, CRISTINA</b> 13090	10	RTMT Retirement	7/1/2026	KINDERGARTEN TEACHER		Lawrence Brook		Retirement
			11-110-100-21010-000-00-0-100					
<b>VALDATA, KIMBERLY</b> 12570	10	LVAD Leave of Absence		ART TEACHER		Churchill		
			11-130-100-21010-000-00-0-002					
			<b>EffectiveBegin:</b> 4/6/2026		<b>EffectiveEnd:</b> 5/31/2026		<b>LeaveType:</b> PAID LEAVE	
<b>VENICE, TAYLOR</b> 23335	10	LVAD Leave of Absence		TECHNOLOGY LITERACY TEACHER		District		
			11-000-222-21000-000-00-0-138					
			<b>EffectiveBegin:</b> 3/30/2026		<b>EffectiveEnd:</b> 6/7/2026		<b>LeaveType:</b> PAID LEAVE	
			<b>EffectiveBegin:</b> 6/8/2026		<b>EffectiveEnd:</b> 6/30/2026		<b>LeaveType:</b> FMLA/NJFLA - CRL	

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>WALSH, CHELSEA</b> 25391	10	LVAD Leave of Absence		ELEMENTARY TEACHER		Lawrence Brook		
			11-120-100-21010-000-00-0-100					
			<b>EffectiveBegin:</b> 2/18/2026		<b>EffectiveEnd:</b> 6/30/2026		<b>LeaveType:</b> UNPAID LEAVE	
<b>WEINERT, LISA</b> 21031	10	CSLU Salary Upgrade	2/1/2026	COMPUTER LITERACY TEACHER	TE01/DOC/13	EBHS	\$106,120.00	Doctorate Degree
			11-140-100-21010-000-00-0-050					
<b>WEINSTEIN, EDITH</b> 12337	10	LVAD Leave of Absence		SPECIAL ED TEACHER RESOURCE		Churchill		
			11-213-100-21010-000-00-0-055					
			<b>EffectiveBegin:</b> 2/5/2026		<b>EffectiveEnd:</b> 3/4/2026		<b>LeaveType:</b> PAID LEAVE	
<b>WIDMAIER, CORY</b> 24027	10	LVAD Leave of Absence		MATHEMATICS TEACHER		Churchill		
			11-130-100-21010-000-00-0-002					
			<b>EffectiveBegin:</b> 2/27/2026		<b>EffectiveEnd:</b> 3/27/2026		<b>LeaveType:</b> PAID LEAVE	
<b>WILLIAMS, NICOLE</b> 26080	10	LVAD Leave of Absence		ELEMENTARY TEACHER		Memorial		
			11-120-100-21010-000-00-0-120					
			<b>EffectiveBegin:</b> 4/2/2026		<b>EffectiveEnd:</b> 5/17/2026		<b>LeaveType:</b> PAID LEAVE	
			<b>EffectiveBegin:</b> 5/18/2026		<b>EffectiveEnd:</b> 6/11/2026		<b>LeaveType:</b> FAMILY MEDICAL LEAVE	
			<b>EffectiveBegin:</b> 6/12/2026		<b>EffectiveEnd:</b> 6/30/2026		<b>LeaveType:</b> FMLA/NJFLA - CRL	

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

CERTIFICATED PERSONNEL

ATTACHMENT

SIXTH PERIOD 2025 - 2026

It is recommended that the following teachers be approved for a sixth teaching period for the 2025 - 2026 school year at the rate of \$4,314.00 per semester:

Churchill Junior High School

<u>Name</u>	<u>Period</u>	<u>Amount</u>	<u>Program</u>	<u>Account Code</u>
Kimberly Christian	12/8/2025 to 6/30/2026	\$5,847.87	Gen Ed	11-130-100-21010-000-00-0-002
Kristine Clearwater	12/8/2025 to 1/23/2026	\$1,198.33	Gen Ed	11-130-100-21010-000-00-0-002
Kate DiNuzzo	9/1/2025 to 1/23/2026	\$3,978.47	Gen Ed	11-130-100-21010-000-00-0-002
Katelyn Eyer	1/20/2025 to 6/30/2026	\$4,841.27	Gen Ed	11-130-100-21010-000-00-0-002
Carolyn Kearns	12/8/2025 to 1/23/2026	\$1,198.33	Gen Ed	11-130-100-21010-000-00-0-002
Aileen Larrison	12/1/2025 to 1/23/2026	\$1,438.00	Resource	11-213-100-21010-000-00-0-055
Nicole Oliveto	9/1/2025 to 1/29/2026	\$4,841.27	Gen Ed	11-130-100-21010-000-00-0-002
Jennifer Senkus	1/20/2025 to 6/30/2026	\$4,841.27	Gen Ed	11-130-100-21010-000-00-0-002
Lauren Siecinski	1/20/2025 to 6/30/2026	\$4,841.27	Gen Ed	11-130-100-21010-000-00-0-002
Cory Widmaier	12/8/2025 to 1/23/2026	\$1,198.33	Gen Ed	11-130-100-21010-000-00-0-002
LisaMarie Wilson	1/30/2025 to 6/30/2026	\$4,457.80	Gen Ed	11-130-100-21010-000-00-0-002

WINTER COACHING POSITIONS 2025 - 2026

It is recommended that the following be approved for a coaching position for the 2025 – 2026 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Nathan Kocheran*	Ice Hockey - Assistant	\$5,260.00

\*Out of District

CERTIFICATED PERSONNEL

ATTACHMENT

STUDENT TEACHERS/INTERNS/OBSERVERS:

It is recommended that the following Student Teachers, Interns and Observers be approved for Spring 2026:

Olivia Beldowicz  
Mindy Brown  
Amanda Ha  
Shannon Kearns  
Adijah Simmon  
Emma Stabile

E.1 CERTIFICATED PERSONNEL

ATTACHMENT E.1

CONTINUING EDUCATION AND CURRICULUM WORKSHOPS

It is recommended that the following personnel be approved for participation in the Continuing Education and Curriculum Workshops, at the rate of \$116.00 per day (day = 4 hours) for ten (10) month staff, to be prorated as appropriate for length of training: (Title III grant funded)

44-1-5739: EBHS Sheltered Instruction - Push In Training - World Languages

SHARI COFINAS  
JEFFREY ELIAS  
LORNA FITZPATRICK-LAURIE  
RYAN HYNES  
WILLIAM JASKO  
AUDREY OLDOERP  
BETH SHOBE  
MICHAEL SMITH  
LINDSEY SPECHT  
SHANA STYPULKOWSKI

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>Attachment E.2 Non-Certificated Personnel</b>								
<b>ABDELMALAK, AMIRA</b> 27113	10	NEW Replacement	1/5/2026	SCHOOL AIDE	AIDE/SCHL/03	Central	\$16.38	
				11-000-262-21070-000-00-0-070				
<b>ATTAL, LARA</b> 27111	10	NEW Replacement	12/15/2025	SUBSTITUTE CHILD NUTRITION	SUBCNUT	N/A		
<b>ATTAL, LARA</b> 27111	10	NEW Replacement	1/5/2026	CHILD NUTRITION	CNUT/FSW/NEW	Hammar skjold	\$16.09	
				6E-910-310-21000-000-75-0-056				
<b>BROWN, DONNETTE</b> 27110	10	NEW Replacement	12/16/2025	SCHOOL AIDE STUDENT ASSIGNED	AIDE/SCHL/02	EBHS	\$16.18	
				11-000-217-21000-000-00-0-050				
<b>CARNEY, JENNIFER</b> 25782	10	NEW Replacement	12/23/2025	EMP NURSE SUBSTITUTE	EMPNURSE	CP	\$40.00	
<b>CHARLESTON, MARGARET</b> 27114	12	NEW Replacement	1/2/2026	COMMUN PROGRAMS COORDIN ELA	NONU/NONU/91	Administration	\$70,000.00	
				6G-993-320-21000-807-60-0-000				
<b>DANTUONO, ALLYSON</b> 26967	10	CHRS Hours/FTE Change	12/16/2025	CHILD NUTRITION	CNUT/FSW/NEW	EBHS	\$16.09	4.25 Hours
				6E-910-310-21000-000-75-0-050				

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>DOBZYNSKI, GEORGIA</b> 23835	10	LVAD Leave of Absence		BUS DRIVER		SOF		
11-000-270-21600-000-00-0-000								
<b>EffectiveBegin:</b>			1/13/2026	<b>EffectiveEnd:</b>		1/26/2026	<b>LeaveType:</b> PAID LEAVE	
<b>DUDHANI, SHUBHANGI</b> 27032	10	RSGN Resignation	1/10/2026	SCHOOL AIDE		Central		Resignation
11-000-262-21070-000-00-0-070								
<b>FITZGERALD, KAREN</b> 23099	12	LVAD Leave of Absence		SECRETARY		EBHS		
11-000-218-21050-000-00-0-050								
<b>EffectiveBegin:</b>			12/17/2025	<b>EffectiveEnd:</b>		1/19/2026	<b>LeaveType:</b> PAID LEAVE	
<b>FORSBERG, JOYCE</b> 22167	12	LVAD Leave of Absence		SNR MGR PUPIL TRANSPORATION		SOF		
11-000-270-21600-000-00-0-000								
<b>EffectiveBegin:</b>			12/22/2025	<b>EffectiveEnd:</b>		1/16/2026	<b>LeaveType:</b> PAID LEAVE	
<b>GADELKAREEM, RASHA</b> 22702	10	NEW Replacement	12/16/2025	INSTR ASST STUDENT ASSIGNED	AIDE/INSTR/02	Chittick	\$14,405.50	
11-000-217-21000-000-00-0-125								
<b>GARLATTI, EILEEN</b> 26380	12	TRNE Tenure	1/17/2026	SECRETARY	CLER/CAT6/05	SOF	\$44,172.00	
11-000-270-21600-000-00-0-000								
<b>GHOSH, TANIA</b> 26605	10	LVAD Leave of Absence		INSTR ASSIST STUDENT ASSIGNED		Frost		
11-000-217-21000-000-00-0-130								
<b>EffectiveBegin:</b>			12/1/2025	<b>EffectiveEnd:</b>		12/5/2025	<b>LeaveType:</b> PAID LEAVE	
<b>EffectiveBegin:</b>			12/6/2025	<b>EffectiveEnd:</b>		12/16/2025	<b>LeaveType:</b> FAMILY MEDICAL LEAVE	

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
GOSWAMI, SHILPI 25100	10	NEW Replacement	1/1/2026	SUBSTITUTE	ASKSUB	CP	\$16.75	
GOSWAMI, SHILPI 25100	10	NEW Replacement	1/1/2026	SCHOOL AIDE	AIDE/SCHL/01	Hammarskjold	\$16.08	11-000-262-21070-000-00-0-056
GUMBERT, KIMBERLEY 25032	12	LVAD Leave of Absence		SECRETARY		EBHS		11-000-240-21050-000-00-0-050
			<b>EffectiveBegin:</b> 1/5/2026	<b>EffectiveEnd:</b> 1/11/2026	<b>LeaveType:</b> PAID LEAVE EXTENSION			
GUZMAN, CARMEN 27123	10	NEW Replacement	1/5/2026	SCHOOL AIDE	AIDE/SCHL/01	Central	\$16.08	11-000-262-21070-000-00-0-070
JAHAN, ISRAT 27112	10	NEW Replacement	12/11/2025	SUBSTITUTE CHILD NUTRITION	SUBCNUT	N/A		
JERSCHIED, DEBRA 26255	10	CHRS Hours/FTE Change	1/1/2026	SCHOOL AIDE	AIDE/SCHL/04	Hammarskjold	\$16.68	4.5 Hours 11-000-262-21070-000-00-0-056
KALEEM, SALMA 26345	10	NEW Replacement	1/5/2026	SCHOOL AIDE	AIDE/SCHL/02	EBHS	\$16.18	11-000-262-21070-000-00-0-050

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>KEHOE, CHRISTINA</b> 21202	10	LVAD Leave of Absence		SCHOOL AIDE		Warnsdorfer		
		11-000-262-21070-000-00-0-138						
			<b>EffectiveBegin:</b> 1/1/2026	<b>EffectiveEnd:</b> 6/30/2026	<b>LeaveType:</b> UNPAID LEAVE EXTENSION			
<b>KHAN, FARHAT</b> 26700	10	NEW Replacement	12/5/2025	SUBSTITUTE	EMPSUB	CP	\$16.08	
<b>MAHAPATRA, CHETNA</b> 20804	12	LVAD Leave of Absence		FACILITIES USE COORDINATOR		Administration		
		6H-994-320-21000-000-75-0-056						
			<b>EffectiveBegin:</b> 12/15/2025	<b>EffectiveEnd:</b> 1/9/2026	<b>LeaveType:</b> PAID LEAVE			
<b>MALDONADO-DANIELS, JACQUELINE</b> 27116	10	NEW Replacement	1/5/2026	SUBSTITUTE CHILD NUTRITION	SUBCNUT	N/A		
<b>MANE, SWAGATA</b> 26873	10	CHRS Hours/FTE Change	1/1/2026	SCHOOL AIDE	AIDE/SCHL/04	Hammar skjold	\$16.68	
		11-000-262-21070-000-00-0-056						
<b>MARFIA, KLODIANA</b> 24939	10	NEW Replacement	12/1/2025	SUBSTITUTE	EMPSUB	CP	\$16.08	
<b>MOBLEY, SENORA</b> 21488	10	LVAD Leave of Absence		BUS DRIVER		SOF		
			<b>EffectiveBegin:</b> 12/3/2025	<b>EffectiveEnd:</b> 12/17/2025	<b>LeaveType:</b> PAID LEAVE			
			<b>EffectiveBegin:</b> 12/18/2025	<b>EffectiveEnd:</b> 1/5/2026	<b>LeaveType:</b> UNPAID LEAVE			

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>NACCARATO, BESS</b> 13823	10	RTMT Retirement	5/1/2026 5/1/2026	EARLY MORNING AIDE SITE LEADER		CP CP		Retirement Retirement
6G-993-320-21000-800-60-0-120								
<b>NAZAIRE, SHEILA</b> 27121	12	NEW Replacement	2/1/2026	SECRETARY EXECUTIVE SUPER	NONU/NONU/104	Administration	\$63,177.00	
11-000-230-21000-000-00-0-000								
<b>OLIVERI, LISA</b> 13130	10	LVAD Leave of Absence		CHILD NUTRITION		Churchill		
6E-910-310-21000-000-75-0-055								
<b>EffectiveBegin:</b> 12/8/2025 <b>EffectiveEnd:</b> 12/23/2025 <b>LeaveType:</b> PAID LEAVE EXTENSION								
<b>OREILLY, SUZANNE</b> 27122	10	NEW Replacement	1/5/2026	EARLY MORNING AIDE	AIDE/SCHL/01	Irwin	\$16.08	
6G-993-320-21000-800-60-0-090								
<b>OZA, SHRUTI</b> 27106	10	NEW Replacement	12/16/2025	INSTR ASSIST RESOURCE	AIDE/INSTR/01	Chittick	\$20,222.55	
11-213-100-21060-000-00-0-125								
<b>PACE, KIMBERLY</b> 25365	10	CPCN Position Change	1/1/2026	SECRETARY	CLER/10M/N47	Churchill	\$15,752.88	
11-000-222-21000-000-00-0-055								
<b>PARAMESWARAN, SOUMYA</b> 27107	10	NEW Replacement	12/16/2025	INSTR ASSIST STUDENT ASSIGNED	AIDE/INSTR/02	Hammarskjold	\$14,405.50	
11-000-217-21000-000-00-0-056								

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description Leave Information if Applicable	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>PATEL, KAJAL</b> 27108	10	NEW Replacement	12/16/2025	SCHOOL AIDE	AIDE/SCHL/02	Lawrence Brook	\$16.18	11-000-262-21070-000-00-0-100
<b>PFEIFER-WARD, ANNE</b> 25780	10	NEW Replacement	12/3/2025	SUBSTITUTE	EMPSUB	CP	\$16.08	
<b>REIMER, SUSAN</b> 20587	10	LVAD Leave of Absence		EARLY MORNING AIDE		Central		<b>EffectiveBegin:</b> 12/22/2025 <b>EffectiveEnd:</b> 3/13/2026 <b>LeaveType:</b> PAID LEAVE
<b>RICHARD, RAQUEL</b> 26219	10	NEW Replacement	12/16/2025	SCHOOL AIDE	AIDE/SCHL/01	Warnsdorfer	\$16.08	11-000-262-21070-000-00-0-138
<b>RIGGIO, JENNIFER</b> 23374	10	NEW Replacement	12/16/2025	SUBSTITUTE CHILD NUTRITION	SUBCNUT	N/A		
<b>RUBIN, DOLORES</b> 26210	10	LVAD Leave of Absence		SCHOOL AIDE		Hammarkjold		<b>EffectiveBegin:</b> 12/8/2025 <b>EffectiveEnd:</b> 1/4/2026 <b>LeaveType:</b> PAID LEAVE
<b>SHINNE, ESTHER</b> 25927	10	NEW Replacement	12/3/2025	EMP NURSE SUBSTITUTE	EMPNURSE	CP	\$40.00	

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

Name ID	No. of Mos	Action Description	Effective Date	Position	Guide	Location	Salary or Hourly Rate	Comments
<b>SMITH, MICHAEL</b> 27027	10	NEW Replacement	1/5/2026	SCHOOL SECURITY OFFICER	NONH/NONH/SS	District	\$29.15	11-000-266-21000-000-00-0-000
<b>VOLPE, GAYANE</b> 26323	10	NEW Replacement	12/5/2025	SUBSTITUTE	EMPSUB	CP	\$16.08	
<b>WALROND, JASON</b> 27031	10	NEW Replacement	1/5/2026	SCHOOL SECURITY OFFICER	NONH/NONH/SS	District	\$29.15	11-000-266-21000-000-00-0-000

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**

NON-CERTIFICATED PERSONNEL

ATTACHMENT

SITE MANAGER – EARLY MORNING PROGRAM (Funded through parent pay)

It is recommended that the following individual be approved as a Site Manager for the Early Morning Program for the 2025 - 2026 school year at the stipend of \$1,223.00:

Gina Giardina  
Suzanne O'Reilly

EARLY MORNING PROGRAM - LEAVE OF ABSENCE (Funded by Parent Pay):

It is recommended that Christina Kehoe, School Aide, be approved for an unpaid leave of absence extension effective January 1, 2026 through June 30, 2026.

ADMINISTRATIVE LEAVE OF ABSENCE WITHOUT PAY

It is recommended that Employee #24323 be placed on administrative leave with pay, effective December 19, 2025.

ASSISTANT TECHNICIAN/AV STUDENTS

It is recommended that the following student workers be approved for the 2025 - 2026 school year at the rate of \$15.92 per hour effective January 1, 2026:

Alyssa Arrarte  
Sofia Bartolotta  
Ellen Kim  
Rachit Mirchandani  
Kellyanne Mossi  
Marina Roshchina



**EAST BRUNSWICK PUBLIC SCHOOLS**

HUMAN RESOURCES  
Agenda Item: 3.

Date Prepared: 1/7/2026

Meeting Date: 1/8/2026

**TO:** Members, Board of Education

**FROM:** Nicole Y. Tibbetts, Director of Human Resources

**SUBJECT:** Personnel Actions - Addendum No. 1 (Roll Call - Majority of Full Board Required)

***Summary:***

The personnel actions listed in the attached report are in compliance with Board of Education policies and regulations, applicable collective bargaining agreements, practice, and other governing law and principles. All recommended appointments are within the allotted positions established by the budget or subsequently approved by the Board.

***Fiscal Impact:***

***Recommendation:***

**Recommendation:** That the attached personnel actions - addendum no. 1, pursuant to the recommendation of the Superintendent of Schools, is approved.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette Evola						
Jaime Falco						
Louis						

Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
Personnel Addendum No. 1	1/7/2026	Backup Material

**EAST BRUNSWICK, NEW JERSEY  
Office of the Superintendent  
BOARD OF EDUCATION MEETING**

All certificated staff, support staff and substitutes are being employed contingent upon the completion of a criminal history background check required by P.L. 1986, c 116. This is in accordance with guidelines from the State Department of Education. All items are budgeted unless otherwise noted.

Name	Action	Effective	Position	Guide	Location	Salary or	Comments
ID	No. of	Description	Date			Hourly Rate	
	Mos	Leave Information if Applicable					
<b><u>Attachment E.1</u>   <u>Certificated Personnel</u>                      <u>ADDENDUM</u></b>							
<b>CROTCHFELT, JOSEPH</b>	CPCN	2/1/2026	SCH BUSINESS	NONU/NONU/10	Administration	\$215,000.00	(**ADDENDUM)
14054	12	Position Change	7/1/2026			\$221,450.00	
		11-000-251-21000-000-00-0-000					

**\*Approved Substitute Rates for the 2025-2026 School Year: Substitute School Nurse: \$40.00 per hour. Substitute Child Nutrition: \$16.09 per hour. Clerical/School Aide or Secretary: \$16.08 per hour. Substitute Bus Drivers: \$32.67 per hour. Salaries listed will be pro-rated for employees who are contracted or work less than the full year. Maintenance/Custodial Second Shift Differential: \$1.25 per hour. LLSO/SSO Special Duty Differential: \$4.85 per hour.**



**EAST BRUNSWICK PUBLIC SCHOOLS**

**SPECIAL EDUCATION AND STUDENT SERVICES**  
Agenda Item: 4.

Date Prepared: 12/15/2025

Meeting Date: 1/8/2026

---

**TO:** Members, Board of Education  
**FROM:** Dr. Evelyn Mamman, Superintendent of Schools  
**SUBJECT:** Confirmed Harassment, Intimidation and Bullying Incidents Report (Roll Call)

---

***Summary:***

N.J.S.A. 18A:37-15 sets forth the investigation and reporting requirements for all acts of harassment, intimidation, or bullying. Also, pursuant to N.J.S.A. 18A:37-15b(6)(c), “the results of each investigation shall be reported to the board of education no later than the date of the board of education meeting next following the completion of the investigation, along with information or any services provided, training established, discipline imposed, or other action taken or recommended by the superintendent.”

The accompanying report is provided in compliance with the requirements of Board Policy 5512, *Harassment, Intimidation, or Bullying*.

***Recommendation:***

**Recommendation:** That the attached report of confirmed harassment, intimidation and bullying incidents is accepted for the period December 5, 2025 through January 8, 2026.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy Cummings						
Antoinette						

Evola						
Jaime Falco						
Louis Figuroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
HIB Report	1/8/2026	Backup Material

**East Brunswick Public Schools  
Report of Harassment, Intimidation, and Bullying Incidents**

Founded										Results of Investigation			
Incident Number	Incident Date	Grade Level	Protected Category	Effect of Incident	Mode of HIB Incident	Incident Reported By	Number of Targets	Number of Offenders	Number of Bystanders	Actions Related to Target	Actions Related to Offender	Discipline Imposed	Other Actions Taken
HUES2526.006	12/3/2025	Target - Grade 6 Offender - Grade 6 Bystanders - Grade 6 and staff	9	1,2,4 & 5	3	1	1	1	5	1 & 2	1 & 2	Offender received detention	Lunch and recess change
HUES2526.007	12/11/2025	Targets - Grade 6 Offender - Grade 6 Bystanders - Grade 6 and staff	11	1,3 & 6	3	2	2	1	2	1 & 2	1 & 2	Offender received ISS	Change in schedule

**Unfounded**

Incident Number	Incident Date	Grade Level	Protected Category	Effect of Incident
EBHS2526.009	12/10/2025	Target - Grade 10 Offender - Grade 11 Bystanders - Grade 10	None	None

**Protected Category (check all that apply)**

- 1 - Race
- 2 - Color
- 3 - Religion
- 4 - Ancestry
- 5 - Origin
- 6 - Gender
- 7 - Sexual Orientation
- 8 - Gender Identify & Expression
- 9 - Mental, Physical, or Sensory disability
- 10 - Perceived to Weakness
- 11 - Other Distinguishing Characteristics

**Effect of HIB Incident (check all that apply)**

- 1 - Substantially disrupted or interfered with orderly operation of school or rights of other students
- 2 - Offender knew action would physically or emotionally cause harm to the victim or damage to the victims property
- 3 - Victim was in fear of physical or emotional harm or damage to personal property
- 4 - Insulted or demeaned a student of a group of students
- 5 - Interfered with victim's education
- 6 - Created a hostile educational environment by severely or pervasively causing physical or emotional harm to the student

**Mode of HIB Incident (check all that apply)**

- 1-Gesture
- 2-Written
- 3-Verbal
- 4-Physical (major or minor injury)
- 5-Electronic Communication
- 6 - Transportation

**Incident Reported by**

- 1 - Parent
- 2 - Target
- 3 - Witness
- 4 - Staff Member
- 5 - Anonymous

**Actions Related to Target/Offender**

- 1 - Parent Notification
- 2 - Counseling
- 3 - Apology from offender(s)
- 4 - Tolerance lessons
- 5 - Meeting with victim and/or offender

**Discipline**

- 1 - Detention
- 2 - Loss of free play/recess
- 3 - Bus suspension
- 4 - In-school suspension
- 5 - Out-of-school suspension
- 6 - Athletic suspension
- 7 - Restitution
- 8 - Reprimand
- 9 - Other
- 10 - None

Total Number of Investigations - 3  
Staff Investigations - 0  
Unfounded - 1  
Confirmed HIBs - 2



**EAST BRUNSWICK PUBLIC SCHOOLS**

**SPECIAL EDUCATION AND STUDENT SERVICES**  
Agenda Item: 5.

Date Prepared: 12/15/2025

Meeting Date: 1/8/2026

---

**TO:** Members, Board of Education  
**FROM:** Dr. Evelyn Mamman, Superintendent of Schools  
**SUBJECT:** Monthly School Reports - November 2025

---

***Summary:***

The monthly reports are presented for the Board's acceptance in accordance to the requirements of the following:

- N.J.S.A. 18A: 41-1
- N.J.S.A. 18A: 36-25.2
- N.J.A.C. 6A: 16-5.3
- Board Policy No.5111
- N.J.S.A. 18A: 1-1
- N.J.S.A. 18A: 38-1.b(1) & b(2)
- N.J.S.A. 18A: 38-1 b.(2)d
- Board Policy No. 2431

***Recommendation:***

**Recommendation:** That the attached monthly school reports are accepted for the month of November 2025.

<b>Board Member</b>	<b>Moved</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstention</b>	<b>Did Not Vote</b>
Anna Braun						
Timothy						

Cummings						
Antoinette Evola						
Jaime Falco						
Louis Figueroa						
Laurie Herrick						
Liwu Hong						
Wilbur Pan						
Marianne Tanious						
<b>Totals</b>						

**ATTACHMENTS:**

Description	Upload Date	Type
November 2025 Security Drills	12/15/2025	Backup Material
November 2025 Fire Drill Report	12/15/2025	Backup Material
November 2025 Withdrawal Report	12/15/2025	Backup Material
November 2025 SSDS Report	12/19/2025	Backup Material
November 2025 Residency Update	12/15/2025	Backup Material
November 2025 Waivers	12/15/2025	Backup Material
November 2025 Radio Testing	12/15/2025	Backup Material

**East Brunswick Public Schools  
Security Drills  
2025-2026  
NOVEMBER 2025**

School	Date	Time	Active Shooter	Evacuation	Bomb Threat	Lockdown	Shelter-in-Place	Tabletop
<b>Bowne-Munro</b>	11/19/25	1:30 PM					X	
<b>Central</b>	11/3/25	1:30 PM					X	
<b>Chittick</b>	11/3/25	10:30 AM					X	
<b>Frost</b>	11/11/25	11:00 AM					X	
<b>Irwin</b>	11/14/25	10:02 AM					X	
<b>Lawrence Brook</b>	11/10/25	2:00 PM					X	
<b>Memorial</b>	11/25/25	1:30 PM					X	
<b>Warnsdorfer</b>	11/17/25	10:00 AM					X	
<b>Hammarskjold</b>	11/13/25	10:00 AM					X	
<b>Churchill</b>	11/17/25	1:30 PM					X	
<b>EBHS</b>	11/19/25	9:55 AM					X	

**Janet's Law**

<b>Central</b>	11/19/2025	2:16 PM
<b>Chittick</b>	11/21/2025	10:10 AM
<b>Frost</b>	11/18/2025	10:49 AM
<b>Irwin</b>	11/14/2025	10:02 AM
<b>Lawrence Brook</b>	11/14/2025	2:04 PM
<b>Memorial</b>	11/25/2025	1:39 PM
<b>HUES</b>	11/13/2025	10:01 AM
<b>CJHS</b>	11/17/2025	1:30 PM
<b>EBHS</b>	11/19/2025	9:55 AM

**East Brunswick Public Schools  
Fire Drill Report  
November 2025**

<b>School</b>	<b>Date of Fire Drill</b>	<b>Time of Day</b>	<b>Evacuation Time</b>
Bowne-Munro	11/21/25	9:30 AM	1:12
Central	11/14/25	9:45 AM	1:00
Chittick	11/13/25	1:45 PM	2:50
Frost	11/14/25	2:30 PM	1:40
Irwin	11/5/25	9:27 AM	1:50
Lawrence Brook	11/20/25	10:15 AM	1:23
Memorial	11/18/25	10:45 AM	2:00
Warnsdorfer	11/14/25	2:00 PM	1:40
Hammar skjold	11/5/25	1:00 PM	2:00
Churchill	11/21/25	9:55 AM	1:51
EBHS	11/3/25	8:38 AM	1:54

**East Brunswick Public Schools  
Withdrawal Report  
November 2025**

Date	Grade	Reason
11/12/2025	9	Referred to Middlesex Opportunity Youth Program
11/21/2025	12	Referred to Middlesex Opportunity Youth Program
<p style="text-align: center;"> <b>Magnet - 0      Withdrawn - 2      In-State - 0</b>  <b>Out of State - 0      Out of Country - 0</b>  <b>Totals: 2</b> </p>		

**EAST BRUNSWICK PUBLIC SCHOOLS**  
**Student Safety Data System ("SSDS") Incident Report**  
**November 2025**

SCHOOL	DATE OF INCIDENT	TYPE OF INCIDENT	DESCRIPTION	COST	ACTION TAKEN
HUES	11/12/2025	Violence	Simple Threat	N/A	Police Notification In School Suspension
CJHS	11/14/2025	Violence	Criminal Threat	N/A	Police Notification Out of School Suspension
CJHS	11/19/2025	Violence	Fight	N/A	Out of School Suspension
EBHS	11/17/2025	Substane Offense	Substance Use Confirmed	N/A	Out of School Suspension
EBHS	11/18/2025	Vandalism	False Public Alarm	N/A	Police Notification In School Suspension Out of School Suspension
EBHS	11/24/2025	Substance Offense	Substance Use Confirmed	N/A	Out of School Suspension
EBHS	11/25/2025	Violence	Fight	N/A	Out of School Suspension

**East Brunswick Public Schools**  
**RESIDENCY UPDATE**  
 ~ 2025-2026 School Year ~

<b>Month/Year</b>	<b>Temporary Residents (Families)</b>	<b>Student Hardships</b>	<b># Students</b>	<b># Renewals/Updates</b>	<b>Temp C Residency Investigations</b>
<b>July 2025</b>	<b>28</b>	<b>0</b>	<b>43</b>	<b>10</b>	<b>0</b>
<b>August 2025</b>	<b>34</b>	<b>0</b>	<b>54</b>	<b>12</b>	<b>0</b>
<b>September 2025</b>	<b>11</b>	<b>0</b>	<b>13</b>	<b>6</b>	<b>0</b>
<b>October 2025</b>	<b>23</b>	<b>0</b>	<b>39</b>	<b>16</b>	<b>0</b>
<b>November 2025</b>	<b>16</b>	<b>0</b>	<b>24</b>	<b>8</b>	<b>0</b>

## **East Brunswick Public Schools Waivers**

According to Policy #2431, there were no waivers granted for the month of November for the 2025-2026 school year.

**East Brunswick Public Schools  
Emergency Radio Testing  
2025-2026**

Emergency Radio Testing was performed for all schools in collaboration with the East Brunswick Police Department on the following dates:

11/5/2025

11/19/2025